

# AGENDA OF AN AUDIT AND RISK COMMITTEE MEETING

Agenda of the Shire of Katanning Audit & Risk Committee held on Thursday 20 June 2024 at the Shire of Katanning Conference Room, commencing at 1:00 pm.



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#### 1. DECLARATION OF OPENING/ACKNOWLEDGEMENT OF COUNTRY

The Chairperson declared the meeting open at \_\_\_\_\_ pm.

Acknowledgement of Country

The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land, and pay our respects to Elders past and present.

#### 2. RECORD OF ATTENDANCE

**PRESENT** 

Members: Cr John Goodheart – Chairperson

Cr Kristy D'Aprile Cr Liz Guidera Cr Matt Collis Cr Michelle Salter Cr Ian Hanna Cr Paul Totino

Alan McFarland – (Independent Member)

Council Officers: Peter Klein, Chief Executive Officer

David Blurton, Executive Manager Corporate Services

Patrick Kennedy, Finance Manager

Guests: Aram Madnack – Acting Senior Direct, Office of Auditor General

Gille Chan – Senior Manager, Moore Australia Wen-Shien Chai – Partner, Moore Australia

Apologies:

## 3. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS

#### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

#### 4.1 Audit and Risk Committee Meeting – Monday 26 February 2024

(SEE ATTACHED MINUTES)

Voting Requirement: Simple Majority

MOVED: SECONDED:

ARC/24 That the minutes of the Audit & Risk Committee Meeting held on Monday 26 February

2024 be confirmed as a true record of proceedings.

CARRIED:

FOR:

AGAINST:

#### 5. REPORTS

#### 5.1 <u>2024 Audit Strategy</u>

(ATTACHMENT)

File Ref: FM.AU.2

**Reporting Officer:** David Blurton – Executive Manager of Corporate Services

**Date Report Prepared:** 12 June 2024

**Disclosure of Interest:** No Interest to disclose.

#### Issue:

Moore Australia and the Office of Auditor General will present their 2024 Audit Strategy to the committee.

#### Body/Background:

The Audit Strategy will define the objectives and scope of the 2024 audit process and includes audit methodology, timeframes and key risk areas that will form the basis for the 2024 audit of the Shire of Katanning.

Local government audits in WA are overseen by the Office of the Auditor General (OAG). The OAG has appointed Moore Australia as its agent to undertake the Shire of Katanning audit.

#### Officer's Comment:

The role of the independent auditor is critical to provide assurance and confidence to the Council that key financial controls are being undertaken, statutory requirements are being met and the risk of fraud and error is minimized. The audit process also provides validity to the 2023/24 end of year financial report.

#### **Statutory Environment:**

Part 7 of the Local Government Act 1995 (WA) covers the audit of local governments and the functions of Audit Committees in WA.

#### **Policy Implications:**

There are no policy implications for this report.

#### **Financial Implications:**

There are no financial implications for this report.

#### **Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria and the level of risk is low and can be managed by routine procedures and with current resources.

Strategic Implications: Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire's resources are utilised in a manner that represents

the best interest of the whole community.

Voting Requirement: Simple Majority

**Audit and Risk Committee Recommendation/Council Motion:** 

ARC/24 That Council receives the 2024 Audit strategy as attached at appendix 1.

CARRIED:

FOR:

AGAINST:

#### 5.2 <u>Purchase of software to reduce the Risk of Fraud</u>

(ATTACHMENT)

File Ref: FM.BU.6

**Reporting Officer:** David Blurton – Executive Manager of Corporate Services

Date Report Prepared: 12 June 2024

#### Issue:

The threat of payment to a fraudulent supplier bank account is a real risk to the Shire of Katanning.

A proposal has been received from Eftsure which uses technology to cross reference business banking accounts, via a central database with the intent of minimising the risk of fraudulent transactions to third parties.

Officers would like to discuss the committee's appetite to purchase such a product.

#### Body/Background:

The Shire of Katanning has processes in place to minimise the risk of payment to a fraudulent bank account, however these processes were tested in April 2024 when a \$632 payment was made to an incorrect bank account. The details of this transaction were as follows:

- An invoice was received via email on behalf of the Jeert Mia Aboriginal Corporation and then an email directly after stating there was an issue with the invoice and to disregard and delete as the details were incorrect.
- A new invoice was received and entered into Synergy, where the officer realised that bank details on the invoice did not match the supplier details in synergy.
- Officers called representatives of Jeert to advise that a new form will be emailed through for her to confirm her bank details.
- An email was received with the form filled in with the original bank details.
- About an hour later, another email was received with the BSB and Account number typed
  out stating the first form was the "old bank details" and that they would send the filled-out
  form through shortly.
- They then sent through a second form with the "new details", which was used to update the creditor details in synergy.
- After payment went through, an email from Jeert representatives was received the
  following Monday stating that they had not received the funds. Officers emailed the
  remittance advice to Jeert and received a call shortly after advising that the bank account
  that was used wasn't Jeert's.
- Officers then reported the transaction as fraudulent through Commbiz and after a 2 week period, officers were advised that the amount was unrecoverable.
- Officers have since changed the procedure to include contacting the supplier on the number stored in synergy to confirm that banking details have been changed. The creditor must also provide a bank statement or deposit slip that confirms the company/trading name and the BSB and Account details that they have provided. Officers also undertake a BSB lookup and ABN lookup whenever any new creditor forms are received and when we are updating creditor details to verify that those details (even if they have not changed) are still valid.

Whilst changing the procedure will help minimise the risk of this situation reoccurring, the risk is not eliminated. With scammers increasing use of technology including AI and considering a \$15m Capital program and \$18m operating budget for 24/25 for the Shire of Katanning, the risk of fraud remains significant for the Council.

The Council does insure against commercial crime and cyber liability as follows;

Limit of \$1,000,000 coverage for commercial crime in any one period Excess of \$1,000

Covers

- Internal crime,
- External crime
- A theft
- Physical loss or damage
- Contractual penalties (\$500,000)
- Interest (\$500,000)
- Public relations expense (\$100,000)
- Outsourcing, extortion, erroneous funds transfer covered

Limit of \$2,000,00 aggregate coverage for cyber liability in any one period Excess of \$15,00

Covers

- Incident repose
- Business interruption
- Data and system recovery
- Cyber extortion

#### Officer's Comment:

Unfortunately, the risk of fraud is growing exponentially and many Councils in WA are already using similar software as a measure to minimise the risk of fraud.

Given the risk, it is recommended that officers undertake further due diligence to understand all alternative products available, if any exist with the support of the audit committee and Council.

Officers have not had the opportunity to undertake due diligence and explore alternative products in the market at time of writing.

#### **Statutory Environment:**

N/A

#### **Policy Implications:**

N/A

#### **Financial Implications:**

The original proposal from Eftsure (29 April 2024) included a setup fee of \$2500 and an annual fee of \$7620, however a end of financial year special is currently offered which includes setup fee \$1250 and an annual fee of \$6,348 if Council signs up prior to 30 June 2024.

This would be sourced from the Councils software subscription budget which has an allocation of \$110,000. The contract is offered on an initial 12-month basis.

#### **Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The level of risk is considered Low and can be managed by routine procedures and with current resources.

#### **Strategic Implications:**

Focus Area Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that

represents the best interest of the whole community.

Voting Requirement: Simple Majority

#### Officer's Recommendation/Council Motion:

#### ARC/24 That Council

- 1. receive the report on the growing threat of fraud; and
- 2. support officers investigating the potential purchase of software alternatives to minimise the future risk of fraudulent transactions.

CARRIED: FOR: AGAINST:

#### 6. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at pm.





# **AUDIT STRATEGY MEMORANDUM**

# **Shire of Katanning**

Audit for the year ending 30 June 2024



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## **Executive Summary**

Moore Australia has been engaged by the Office of Auditor General (OAG) Western Australia to perform an audit of the Shire of Katanning (the Shire)'s annual financial report for the year ending 30 June 2024.

The key purposes of this memorandum are to:

- set out the audit scope and approach in summary;
- communicate the key audit risk areas which we expect to be the focus of the audit procedures;
   and
- promote effective communication between the auditor and those charged with governance.

The contents of this document should not be disclosed to third parties without our prior written consent.

#### **Audit Scope**

The primary scope and objective are to express an opinion as to whether the Shire's general purpose financial report as a whole is free from material misstatements (whether due to fraud or error) and is prepared (in all material respects) in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

#### Additional Scope/Work

Should additional matters or issues arise requiring additional audit work we will discuss these with the OAG Director. The OAG Director will advise the Shire of any additional fees associated with this work.

#### Summary of Audit Methodology

The audit will be conducted using our National methodology and audit automation system (CaseWare) which are underpinned by policies, procedures and templates to ensure the appropriate level of consistency and quality is achieved.

#### Methodology



#### Step

Update our understanding of each entity's operations.

#### Step 2

Obtain comfort over controls for each of the operating cycles.

Determine to what extent it is effective and efficient for us to rely on management's controls.

Completion of controls testing including:

- What are key risks for our audit?
- How are risks controls / managed?
- Evaluate effectiveness of identified controls.
- Test and validate whether the control have been operating effectively during the year.

#### Step 3

Assess level of reliance on controls and complete specific procedures necessary to address audit risks.

Residual substantive procedures are tailored and consist of analytical procedures and / or tests of detail.

#### Step 4

Complete procedures in relation to financial statements as well as other audit completion and reporting procedures, including in respect to the form and content of the opinion.

#### **Approach**

Our audit process generally contains three phases being planning, fieldwork and completion.

The planning phase is critical to the audit process as this is where we assess the audit risk. Our methodology focuses on the Shire's underlying business risks, recognising that audit risk is affected by the business risks of the Shire, as well as by how well Management and Council address those risks.

The most critical aspect of our planning is the assessment of risk and consideration of where material misstatements could occur.

Our audit approach focuses on areas that represent higher risk to the Shire. Our methodology uses a risk based approach to evaluate and, when appropriate, to test the effectiveness of internal controls with the expectation that reliance can be placed on the operating controls. We will make a combined assessment of inherent and control risk for significant accounts and the related financial report assertions. We will then establish a portfolio of audit procedures that are customised based on the Shire's significant accounts, critical areas, disclosures and classes of transactions, as well as our assessment of risk, including the risk of fraud.

Our procedures include both substantive tests of details and tests of controls for significant account balances, transactions and disclosures.

## **Materiality and Sampling**

#### **Materiality**

Materiality is set at the planning stage to ensure that an appropriate level of audit work is conducted. It is also set at the reporting stage in order to assess the impact of an item on the financial report.

Materiality depends on the size of the item or error judged in the particular circumstances of its omission or misstatement. Thus, materiality provides a threshold or cut off point rather than being a primary qualitative characteristic which information must have if it is to be useful. An item would be considered material to the financial report if, through its omission or non-disclosure, the financial report would no longer show a true and fair view.

This does not mean that transactions of an amount under the materiality level will not be tested, rather the setting of a planning materiality is used as a basis for determining sampling levels and analysing results in order to assist in the completion of an efficient and effective audit.

We will report uncorrected misstatements aggregated during our audit, and determined by management to be immaterial, both individually and in aggregate to the annual financial report. We will seek written explanation from management, explaining the reasons for not adjusting the misstatements.

#### Sampling

In line with the requirements of Australian Auditing Standards, a key element of our audit approach is the sampling of transactions for testing across all key control aspects and material account balances.

Our assessment of risk and determination of materiality are key inputs in determining the nature and level of the sample size of transactions to be tested within any particular area of our audit.

While this is always a key area of audit judgement, we confirm that our determination of samples selected for testing is supported by Moore Australia's audit methodology and procedure manual as well as our audit automation software, CaseWare. Thus, we confirm our approach to sampling is designed so as to provide a sufficient level of confidence in considering our audit conclusions arrived at from our testing.

## **Key Risks and Focus Areas**

As part of our risk assessment, we identified key risks based on our extensive knowledge of the industry and experience. This risk assessment process is designed to ensure that we focused our audit work on the areas of highest risk. Our assessment and responses will be updated throughout the engagement to ensure that all areas of material risk are addressed.

Set out below is an overview of what we have identified as the key risks and focus areas for the audit of the financial report for the year ending 30 June 2024:

- Revenue recognition
- Completeness of liabilities and expenses
- Valuation of Property, Plant & Equipment and Infrastructure
- Accounting for employee related provisions
- Accounting for rehabilitation costs
- Disclosures in the financial report
- Fraud risk and management override of controls
- Adequacy of the design and implementation of internal controls

Detailed below are the audit procedures that will be performed to address these risks.

#### **Judgmental Matters and Estimations**

The preparation of the financial report requires the use of management judgments and accounting estimates or assumptions, which affect the reported amounts of assets, liabilities, income and expenses, and disclosure of contingent assets and contingent liabilities. Certain estimates can be particularly sensitive because of their significance to the financial report and the possibility that actual future events affecting them may differ significantly from management's current assumptions and expectations.

In relation to the Shire, our assessment is that no account balance (other than as noted below) is critically affected by management judgments or accounting estimates. Given the nature of the Shire's revenue, expenses, assets and liabilities - accounting for them is not overly complex nor affected by contentious accounting practices.

Major accounts affected by management judgments or accounting estimates are:

- Accounting for employee related provisions
- Accounting for rehabilitation costs
- Depreciation of non-current assets
- Fair valuation of land and buildings and infrastructure

Where necessary we will challenge the judgments of management based on our examination of evidential matter relating to those estimates.

#### **Key Audit Risks and Focus Areas**

#### Revenue recognition

Different revenue streams are required to be recognised at either a point in time or over time depending on the nature of the transactions and their performance obligations. Revenue is to be recognised in accordance with AASB 15 *Revenue from Contracts with Customers* and AASB 1058 *Income of Not-for-Profit Entities*. The Shire's main sources of revenue are government grants, rates, and other fee for service revenue streams. Given the different revenue streams, there is a risk that revenue may not be recognised as required.

Key audit procedures to address the risk:

- Review and test the application of the Shire's revenue recognition policies for application under AASB 15 and 1058;
- Review the design and implementation of internal controls by documenting and performing walkthroughs of the revenue cycles;
- Given the nature of government grants, agree funding to third party documentation including funding agreements & invoices, and vouch receipt of funds in accordance with our established sampling methodology. We will also test the recognition of contract liabilities to ensure proper accounting in accordance with AASB 15 and 1058;

- For other revenue streams, sample test to supporting tax invoices and bank statement receipts;
- Conduct year end analytical review procedures for all revenue streams.

In the process of identifying the risk of fraud in revenue, we will consider the following factors:

- Nature of the revenue transactions.
- The complexity of the transactions.
- Materiality of the transactions.

Having regard to the above factors, we will conclude as to whether the presumption of fraud risk related to revenue recognition is applicable.

#### **Completeness of Liabilities and Expenses**

There is an inherent risk that expenditure, and corresponding liabilities are not brought to account in the correct accounting year. Most of the Shire's expenses relate to employee costs, materials and contracts and depreciation. To address the risk of underreporting we will:

- Obtain post year end bank statements up until the time of our audit testing and agree a sample
  of bank payments to supporting documentation (e.g., tax invoices, payroll reports);
- Supporting documentation will be traced to posted expenditure accounting transactions to check
  if transactions were recorded in the correct accounting year;
- Review the fixed asset register for capital transactions that were operational in nature that should have been expensed as repairs and maintenance rather than capitalised; and
- Review the design and implementation of internal controls by documenting and performing walkthroughs of the expenditure cycles.

#### **Property, Plant & Equipment and Infrastructure**

These are the biggest classes of non-financial assets reported in the Shire's statement of financial position where there is a mix of cost (plant and equipment) and fair value (land, buildings and infrastructure) accounting involved.

There is a significant inherent risk given the nature of assets held and judgement applied in determining fair values as well as depreciation expense.

For the year ended 30 June 2023, the Shire reported Property, Plant & Equipment and Infrastructure balances of \$58.9mil and \$159.2mil respectively. For 30 June 2023 the Shire recognised a depreciation expense of \$5.3mil.

To address the risks involved we will:

- Document and test key financial controls around property, plant & equipment and infrastructure balances;
- Assess accounting policies associated with fair value assessments and ensure they are in accordance with accounting standards;
- Conduct sample substantive testing of asset additions and disposals;
- Review management's impairment assessment against the Shire's circumstances;
- Also review fair value disclosures to ensure they are in accordance with AASB 13 requirements;
- Assess what action, the Shire has undertaken in respect of the audit qualification in the prior year and determine whether a qualification is necessary in respect of the year ending 30 June 2024. Review revaluations of infrastructure assets performed during the year, including valuation techniques and assumptions applied. This will include an assessment of the valuer's qualifications and expertise;

- Finally with respect to depreciation, the following procedures will be performed:
  - Review the Shire's depreciation policy for the various asset classes and assess the reasonableness of rates used;
  - Document and test key financial controls around the calculation of depreciation; and
  - Perform recalculations based on our sampling approach.

#### Accounting for employee related provisions

A major part of the Shire's liabilities pertains to employee-related annual leave and long service leave provisions. As at 30 June 2023 the annual leave and long service leave provision value is \$298k and \$434k respectively. Provisions involve a degree of management estimation and uncertainty in their calculation in respect of present value inputs (inflation rates and discount factors), timing and probabilities of settlement.

Key audit procedures to be performed:

- Agree underlying information to staff employment contracts and approved leave applications;
- Review present value calculations in accordance with AASB 119, including inflation, discount and probability factors; and
- Review the disclosure of the provisions to ensure they are consistent with AASB 119.

#### **Accounting for Rehabilitation Costs**

The Shire operates the Katanning Landfill Site. There is a present obligation to rehabilitate/make good at the end of the asset's useful life.

Accounting for rehabilitation costs involves a degree of management estimation and uncertainty in their calculation in respect of inflation rate, discount factor and work costs. There is a risk that the asset and the related liability may not be recognised in accordance with AASB 116 *Property, Plant, and Equipment* and AASB 137 *Provisions, Contingent Liabilities and Contingent Assets*.

To address this risk we will:

- Enquire of management if there is a change in circumstances regarding the Shire's present obligation to make good the landfill site and verify the representation to relevant agreements;
- Enquire about investigation progress made on the sites noted and if available review the Shire's
  rehabilitation costs worksheet to ensure cost estimates relating to the asset and liability are
  calculated using a reasonable approach in accordance with AASB 116 and AASB 137; and
- Assess the adequacy of the required disclosures in the financial report.

#### **Disclosures in the Financial Report**

The Shire, as a class 3 local government, is required to disclose material information in relation to:

- Auditor remuneration;
- Contingent assets and liabilities;
- Post balance date events;
- Related party transactions (including key management personnel);
- Capital commitments; and
- Information required by legislation.

We will review the processes completed by the Shire to assess whether they are robust and this disclosure requirements are addressed adequately. These procedures will include a review of the system and the records used by the Shire to ensure material disclosures are prepared based on proper records and accounts.

#### Fraud Risk and Management Override of Controls

Management is involved in day-to-day operations and monitoring of the Shire, which gives them the ability to manipulate accounting records and prepare fraudulent financial reports by overriding controls in place. Due to the unpredictable way in which such an override could occur, this leads to potential fraud risk and is always assessed as a significant risk.

To address the risk of management override, the following procedures will be performed:

- Review of journal entries and other adjustments for evidence of possible material misstatements due to fraud;
- Understanding delegated authorities and their impact on management override controls;
- Evidence of appropriate segregation of duties;
- Review of accounting estimates and application of accounting policies for evidence of bias or aggressive accounting practices; and
- For significant or unusual transactions, we will evaluate the business rationale (or the lack thereof) for evidence of fraudulent financial reporting or misappropriation of assets.

# Adequacy of the design and implementation of Internal Controls (including IT General Controls)

The integrity of financial information relies on the security, integrity and reliability of the Shire's information technology general controls (ITGC) environment. As part of our planned audit approach, we will evaluate the Shire's system of internal controls primarily to enable us to determine the appropriate nature and extent of our procedures.

We will review the design (efficiency) and implementation (operating effectiveness) of the key financial controls by documenting our understanding of the systems, performing tests of controls, and conducting walkthroughs. As part of this, we will follow up on previous year management letter findings.

We will also conduct a high-level ITGC review of key controls relating to:

- System Security
- Technology Framework
- Service Management, Operations and Change Control
- Security Governance and Reporting
- Security training

Once completed, we will evaluate the results of the high-level ITGC review to determine whether additional testing or identification of additional controls is required to enable us to rely upon the financial management information generated by the system.

We will follow up on these matters during the current year audit. The following matters were noted during the previous audit.

Findings		Rating		
		Significant	Moderate	Minor
1.	Depreciation on buildings not calculated properly	✓		
2.	Fair Value of infrastructure assets	✓		
3.	Fuel inventory reconciliation not performed		✓	

Our review does not constitute a comprehensive review. Accordingly, the Audit Committee may wish to discuss with management any matters they may have raised with respect to particular systems, which may necessitate a more comprehensive review.

It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial report and therefore may not bring to light all weaknesses in systems and procedures which may exist. However, we aim to use our knowledge of the Shire gained during our work to make comments and suggestions which, we hope, will be useful to you.

#### **Adoption of changes to The Act and Accounting Standards**

We will consider changes that have occurred in AIFRS, the Act and other relevant parts of the regulatory framework as part of our audit. There are no significant changes, that we are aware of at the timing of writing, that will impact on the accounting results and disclosure requirements for the year ending 30 June 2024.

#### Change in Regulations for 2023-24

An update on recent changes to the Local Government Act and Regulations, as part of the Local Government Reform, is available on the DLGSCI website (<u>Local government reform | DLGSC</u>). One of the changes that impact the 2023-24 financial reporting included changes to the *Local Government (Financial Management) Regulations 1996*, where Regulation 17A has been amended to require local governments to revalue their land, buildings and infrastructure assets every 5 years from the asset's last valuation date. Local governments may revalue these assets earlier if they choose to do so.

# AASB 2021-2 Amendments to Australian Accounting Standards – Disclosure of Accounting Policies and Definition of Accounting Estimates

The Standard amends:

- AASB 7 Financial Instruments: Disclosures, to clarify that information about measurement bases for financial instruments is expected to be material to an entity's financial statements;
- AASB 101 *Presentation of Financial Statements*: to require entities to disclose their material accounting policy information rather than their significant accounting policies;
- AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors: to clarify how
  entities should distinguish changes in accounting policies and changes in accounting estimates;
  and
- AASB Practice Statement 2 *Making Materiality Judgements*: to provide guidance on how to apply the concept of materiality to accounting policy disclosures.

### **Key Deliverables and Timetable**

The following timetable is a broad outline of the key deliverables and timing aspects of the audit:

ENGAGEMENT ACTIVITY	INDICATIVE TIMING
Audit planning	17 May 2024
Entrance meeting	20 June 2024
Interim audit visit	25 – 27 June 2024
OAG interim review of audit file	23 July 2024
Interim management report (if any matters to be reported)	6 August 2024
Receipt of complete, balanced and certified draft financial report	30 September 2024
Final audit visit	21 – 25 October 2024
OAG final review of audit file	19 November 2024
Issuance of audit concluding memorandum	3 December 2024
Concluding (exit) meeting	10 December 2024
Date CEO sign off on financial report	10 December 2024
Final sign-off of auditor's report & management report	17 December 2024

To help deliver audit opinion on time as agreed by the Shire in the proposed audit schedule above, please follow the requirements and timelines for provision of information to the audit team as listed below:

 provide certified financial statements by latest 30 September 2024; submit the audit file/folder that supports the financial statements in three working days from the receival of the certified financial statements, unless another date is agreed by your engagement leader; and

 submit audit information in three working days from the date of request, unless another date is agreed by your engagement leader.

Please provide the information in a timely manner in order to avoid delays in the agreed reporting timeline and potential impact on the auditor's report.

#### The Audit Team and Independence

#### **Audit Team**

The Audit Team assigned to this engagement is set out below:

NAME	ROLE	CONTACT DETAILS
Aram Madnack	OAG Director	aram.madnack@audit.wa.gov.au Phone no: 6557 7674
Wen-Shien Chai	Engagement Partner	wen-shien.chai@moore-australia.com.au Phone no: 9224 0172
Gilles Chan	Engagement Senior Manager	gilles.chan@moore-australia.com.au Phone no: 9224 0179
Oscar Smith	Engagement Senior	oscar.smith@moore-australia.com.au Phone no: 9224 0190
Derrick Phuah	Engagement Intermediate	derrick.phuah@moore-australia.com.au
Sheila Ndilowe	Engagement Intermediate	sheila.ndilowe@moore-australia.com.au

The primary objective will always be to balance our experience and knowledge of the Shire with appropriate independence and objectivity of thinking. The development of our people will always be a key objective. Our assurance team will be supported by our specialist technical, taxation and support teams.

#### Independence

We have established policies and procedures designed to ensure our independence, including policies on holding financial interests in the Shire and other related parties, business relationships, employment relationships, and the provision of non-audit services.

We have assessed our audit independence at the planning stage and to the best of our knowledge and belief, we are of the opinion that each engagement team member and partners of all Moore network firms in Australia are not in contravention of the auditor independence and ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (including Independence Standards) that are relevant to our audit of the financial report in Australia.

We have also fulfilled our other ethical responsibilities with the Code. We have further considered the safeguards the Moore Australia network has in place, and we are not aware of any services being provided that would compromise our independence as external auditor.

# **Other Key Matters**

#### **Environmental, Social and Governance**

Entities should refrain from disclosing ESG matters or climate-related risks in financial statements (and where applicable, KPIs) as there is currently no established reporting and auditing frameworks for state or local government entities. These frameworks are still in the development phase.

#### **Auditor's Responsibility to Consider Fraud**

As auditors, we obtain reasonable assurance that the financial report (taken as a whole) is free from material misstatements due to fraud or error.

Accordingly, certain procedures will be performed as part of our audit by way of enquiry, evaluation and review as required by the Australian Auditing Standards on fraud, ASA 240.

#### Responsibilities of Management and the Council

Management is responsible for the preparation of the Shire's Annual Financial Report that gives a true and fair view in accordance with Australian Accounting Standards, the *Local Government Act 1995 (as amended)* and the *Local Government (Financial Management) Regulations 1996 (as amended)* and for such internal controls management determines are necessary to enable the preparation of the Annual Financial Report that is free from material misstatement, whether due to fraud or error.

The primary responsibility for the prevention, deterrence and detection of fraud remains with the Council.

In preparing the Annual Financial Report, management is also responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

The Council is responsible for overseeing the Shire's financial reporting process.

Under "Clarity" Australian Auditing Standards, as a precondition of accepting the engagement we are required to determine whether the financial reporting framework to be applied in the preparation of the Shire's Annual Financial Report is acceptable. Given that the Shire's Annual Financial Report continues to be prepared as a general-purpose financial report in line with previous years and with no changes in terms of regulations or other issues that might impact the requirements of the report, as at the date of issuing this report we continue to consider this framework acceptable.

As part of the audit requirements, Management is to provide the auditor a written representation that:

- they have fulfilled their responsibility for the preparation of the financial report in accordance
  with the applicable and other statutory reporting requirements, including where relevant their
  fair presentation, as set out in the terms of the audit engagement;
- they have provided the auditor with all relevant information and access as agreed in the terms
  of the audit engagement;
- all transactions have been recorded and are reflected in the financial report; and
- (if any) significant representations made by management for which the auditor is relying on in forming the audit opinion.

Template letters will be provided towards the finalisation of the audit for this matter.

#### Confidentiality

This document is strictly confidential and although it has been made available to management and those charged with governance to facilitate discussions, it may not be taken as altering our responsibilities to the Shire arising under our audit contract with the OAG.

The information contained in this document is confidential and cannot be conveyed to any party other than the party to which it is directed.

#### **Conflicts of Interest**

The firm is not aware of any existing or potential relationship, transaction or holding that would compromise its objectivity in the conduct of the services provided. Should the possibility of a perceived or actual conflict arise the matter would be raised with the Shire immediately and activities suspended until the issue was resolved to your satisfaction.

Wen-Shien Chai Partner

Moore Australia Audit (WA)

Date: 12 June 2024

# **CONTACT US**

Level 15, 2 The Esplanade,

Perth WA 6000

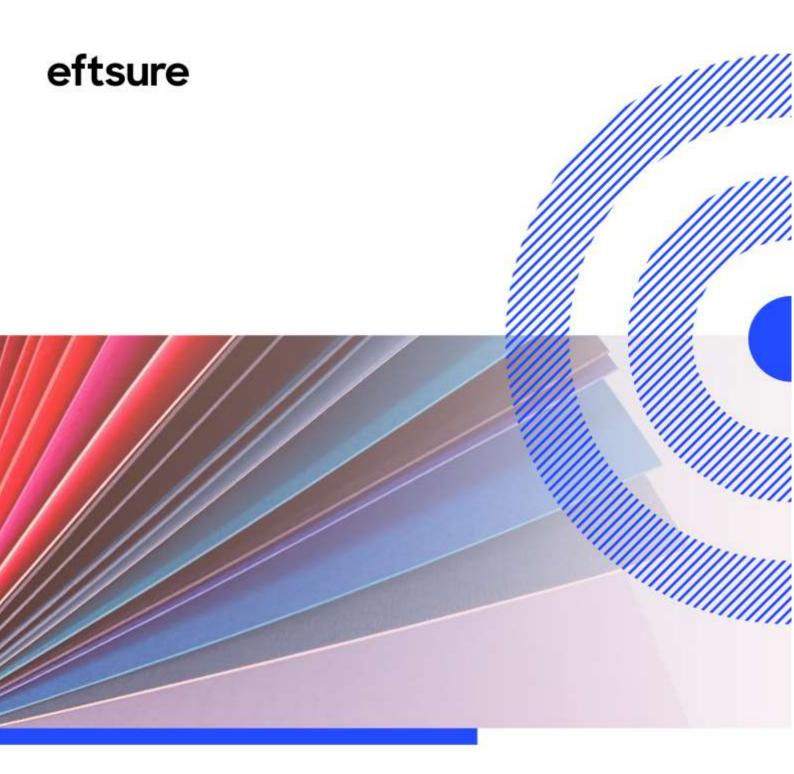
T +61 8 9225 5355

F +61 8 9225 6181

E perth@moore-australia.com.au

www.moore-australia.com.au





# **Shire of Katanning Council**

Proposal 29 April 2024

#### Copyright and Confidentiality

This proposal is the copyright of eftsure Pty Limited (ABN 21 168 403 736). No part of this proposal may be copied, reproduced or communicated to the public or any party external to your Company Group by any process, electronic or otherwise without the express written permission of eftsure Pty Limited.

Level 6, 122 Walker St, North Sydney 2060 1300 985 976 eftsure.com.au

David Blurton
Executive Manager Corporate Services – Shire of Katanning
52 Austral Terrace,
Katanning WA 6317

Dear David.

#### eftsure Proposal

Thank you for the opportunity to submit this proposal for eftsure's solution for EFT payment protection, vendor management and continuous compliance controls.

Eftsure's unique cloud-based solution helps reduce payment fraud and errors by ensuring that electronic funds transfers go to the right payees. Our extensive, crowd-sourced supplier database provides real-time matching of payee names to bank account numbers at the point of payment. Additional compliance checks for ABN, GST status and numerous other alerts provide a unique 'Know Your Payee' solution for businesses of all sizes.

Eftsure's mission is to provide our customers with rich data, continuous monitoring and alerts for best practice Corporate Governance and internal control for today's digital world.

Our independent, cost-effective third-party service delivers innovative risk assurance for our customers.

Thank you for your consideration of this proposal,



#### Sophia Bull

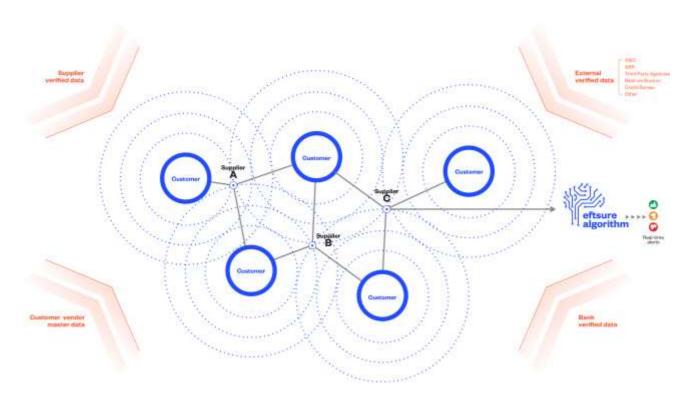
Business Development Manager Email: sophiab@eftsure.com.au

Phone: 0478 557 915

#### **EFTSURE "KNOW YOUR PAYEE" SOLUTION OVERVIEW**

The eftsure™ "Know Your Payee" service uses a unique, patent-pending, crowd-sourced database for cross-verifying essential data elements relating to the Australian supplier community. This information is derived from various sources, including

- Public registries, such as the Australian Business Register (ABR)
- Customers' Vendor Master Files, which are the source for deriving supplier payments
- Supplier-verified data through secure email mechanisms, secure portal entry and telephone-based confirmations
- Third-Party resources such as credit bureaus.
- Real-time online banking validation from suppliers' bank account access.



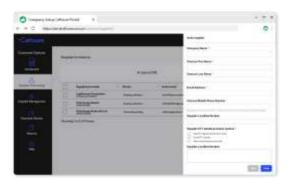
Using this unique cross-verified and correlated data repository of the Australian supplier community, eftsure provides mechanisms for helping to ensure the continuous integrity of:

 Our customers' Vendor Master Files: This is achieved through an initial health check, followed by verified vendor change management through the eftsure Supplier Onboarding Portal or regular follow-up health checks for new and changed vendors. Importantly, data in the Vendor Master File is automatically kept updated through the eftsure real-time checks at the point of paying each supplier.

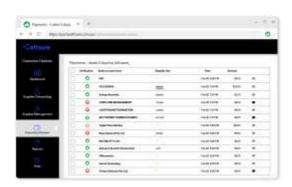
- Our customers' EFT Payment Process: Automated checks are performed and alerts are generated at the point of payment approval in online banking (see sample screen with eftsure alerts below), via a check on the ABA payments file generated by your ERP or accounting system, or, if required, in customized checks on system-generated reports.
- Aspects of your compliance and audit regime: eftsure's automated supplier management and EFT payment verification assists in maintaining accurate and up-to-date supplier ABN and GST registration awareness and, optionally, supplier creditworthiness status. Eftsure can also assist in automating the collection, validation and expiry notification of supplier certifications, such as certificates of currency.



VMF Health Check and vendor status dashboard in portal



Vendor Management (onboarding and changing) functionality in portal



Automated payment checks in our portal prior to online banking



Automated, real time payment checks in the online banking payments screen

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#### EFTSURE DATA PROTECTION AND PRIVACY

The core supplier-related data that eftsure collects is considered to be in the public domain:

- Registered business names and trading names: These names are held by ASIC in the Australian Business Register (ABR) and are available to the public.
- Australian Business Number (ABN): ABNs are also stored in the ABR and publicly accessible.
- Bank Account Number (BSB and Account Number): These details are typically found on tax invoices, cheques and company web sites and are readily provided by suppliers for their customers to make payments to them. Unlike credit card numbers, these account numbers cannot be directly charged to. Eftsure does not collect suppliers' credit card numbers.

Eftsure protects this supplier-related data in the following ways:

- Data is stored in Australian data centres operated by Amazon Web Services (AWS).
- Data is encrypted at rest.
- Only eftsure staff with a well-defined need are able to access the data.
- Two-factor authentication is used by eftsure staff to maintain this data.
- eftsure staff undergo police checks upon hire.

Importantly, eftsure uses the supplier-related data that we collect from our customers "for the purpose for which it was provided"; namely, to accurately make EFT payments to the correct payee and to help prevent errors and fraud.

We are able to provide more detailed technical information about our data protection and privacy measures at your request.

#### **EFTSURE SOFTWARE AS A SERVICE - IMPLEMENTATION**

# **Set Up Process**

eftsure™ will perform a comprehensive health check on the integrity of your Vendor Master File (VMF) – the source file where your suppliers' details are recorded and consequent electronic payments derived.

Eftsure will cross reference your supplier details to the eftsure supplier database. For those suppliers that are not currently in our database, we will contact them on your behalf to independently verify their account details through eftsure's verification process. This involves eftsure sending out approved explanatory emails to suppliers, followed by verification requests and follow-up as required. Eftsure will field supplier questions, responses and support queries to minimise impact on your staff. You may also 'self-certify' a subset of supplier records that you are confident are correct to reduce the impact on your supplier community.

Eftsure will provide a Comprehensive Vendor Report, similar to the attachment "Sample Comprehensive Audit Report", highlighting any anomalies in your existing supplier list. This report is used for your data cleansing, as required, to bring your Vendor Master File to a healthy state. Once

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data cleansing is complete, eftsure assists in the download of a web browser extension for accessing the eftsure portal and online banking alerting functions. Training is conducted for the appropriate staff.

## **Eftsure™ Continuous Controls Monitoring Service**

After setup, eftsure's *PAYsure*, *VENDORsure* and *COMPLIsure* modules help maintain the integrity of your Vendor Master File; assist the on-boarding of new suppliers; and report on payee bank account number mismatches, out-of-range payments, duplicate payments, invalid ABN numbers, GST registration status and further reporting. These checks can be made at various points in the payment process: in online banking prior to release; review of the ABA payment file prior to uploading to online banking; or by customized checks against accounting system reports (ie Scheduled Payments or Aged Debtors), if required.

Further reporting is provided via the eftsure portal, which is accessed via your browser.

## **Eftsure™ Supplier Onboarding Portal (***VENDORsure***)**

eftsure provides a portal whereby you may invite new suppliers to register their company with relevant details and documentation that you specify. Eftsure will auto-populate and pre-validate supplier details against the eftsure database and other validation sources, such as the Australian Business Register and their online banking provider. Upon completion, this information is forwarded to you as a digitally signed PDF or CSV file for entry/import into your ERP/Payables/supplier records.

Should you not wish to use eftsure's Supplier Portal, new and changed suppliers can be re-synced with eftsure's crowd-sourced database via periodic refreshes as per the Setup process above.

#### **EFTSURE'S VALUE PROPOSITION**

# "Best Practice" Controls for the Digital Age

eftsure's three core components – Supplier Onboarding and Management, EFT Payment Protection and Continuous Compliance – offer the following unique benefits:

- Supplier Onboarding and Management:
  - Well-defined process for managing supplier onboarding, from invitation to verification.
  - Supplier Self-Servicing of core business data
  - Out-sourced data verification by eftsure: Crowd-sourced database match; real-time bank account access checks; phone call to independently-sourced Accounts Receivable contact; ABN alignment and validity against the Australian Business Register (ABR) – saves time and avoids errors for your Procurement/Accounts team.
  - Two-factor authentication to counter fraud attempts such as Business Email Compromise

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#### • EFT Payment Protection:

- Real-time, automated batch payment checks helps to prevent fraud and errors at various processing points: ABA payment file review; ERP/Payables system report extract; or in online banking. Allows your staff to focus on critical checks rather than tedious spot checks.
- Automated checks currently available include:
  - Payee Name matches pre-validated Payee Bank Account Number
  - ABN validity active ABN; ABN assigned to Payee
  - GST Registration Status
  - Duplicate Payments
  - Payment Thresholds

#### Compliance Controls:

- ABN Validity: eftsure provides automated checks at every point of payment to help ensure the ongoing integrity of active supplier ABNs, which is essential to mitigate risk in supplier management. Maintaining and reporting payments against accurate supplier ABNs is becoming increasingly crucial for compliance to the ever-expanding ATO Taxable Payments Reporting System (TPRS) and to the Commonwealth's major new initiatives to combat the "Black Economy."
- GST Registration: Automated checking of GST registration status on every payment.
- Supplier Credit Check (optional): eftsure can provide automated supplier credit checks.

#### CONCLUSION

We hope that our proposal meets with your approval and we welcome the opportunity of forming a long-term relationship with you as a valued client. Please contact us if you have any questions regarding this proposal or require any further information.

eftsure Pty Ltd

Level 6, 122 Walker St,

eftsure.com.au

ABN 21168 403 736 North Sydney 2060 ACN 168 403 736 1300 985 976

	Eftsure Commercial Terms						
You	agreement is with:						
$\boxtimes$	Eftsure Pty Limited (A	Eftsure Pty Limited (ABN 21 168 403 736) (Eftsure AU)					
	Eftsure USA, Inc. (EIN	99-0939957) (Eftsure US	<b>S</b> )				
	pt where explicitly stated oth icable.	erwise, references herein to	Efts	sure will refer to either Eftsure AU or Eftsure US, as			
You	agreement consists of:						
(a)	these Commercial Terr	ns;					
(b)	the Eftsure Terms of Se	ervice; and					
(c)	any applicable Service	Addendum as set out in the	ese C	ommercial Terms.			
cont				at: (i) eftsure.com/en-au/terms-of-service/ if You are You are contracting with Eftsure US; or (iii) as			
		Entity Name: Shire of K	Catan	ning Council ("You")			
		ABN/ACN/EIN: 37 965 647 680					
1.	Your details	Contact Name: David Blurton					
		Contact Email: david.b	ontact Email: david.blurton@katanning.wa.gov.au				
		Commencement Date: The date that these Commercial Terms are executed					
2.	Term	Initial Period: Initial Period is 12 months commencing on the Commencem Date Renewal Period: 12 months					
3.	Eftsure Services	Eftsure "Know Your Payee" Service	$\boxtimes$	<b>Limitations:</b> Maximum number of supplier onboardings: 20 per month			
		Note: If checked, the Eftsure "Know Your Payee" Service Addendum applies to this Agreement.		Customer Tier: Tier 1 Customer			
		EftsureID Service					
		Note: If checked, the EftsureID Service Addendum applies to this Agreement.					
4.	Fees	Setup Service Fees		AUD \$1,250. (excluding taxes) if You execute these Commercial Terms by 28 June 2024. Otherwise, AUD \$2,500. (excluding taxes).			
		Eftsure Service Fees		AUD \$529, per month. (excluding taxes) if You execute these Commercial Terms by 28 June 2024 Otherwise, AUD. \$742 per month excluding taxes			
		Review Date		(billed annually in advance) First day of each Renewal Period.			
		110 TO		-			

Level 6, 122 Walker St, North Sydney 2060 1300 985 976

eftsure.com.au

		SIGNED by YOU by its authorised signatory who represents that they are duly authorised to enter into this agreement with Eftsure on behalf of YOU  Signature of Authorised Signatory			
5•	Execution	Print Full Name			
		Date			

# eftsure + Katanning Heart of the Great Southern

# **Leaders in Fraud Tech**

YEARS

10

since inception

\$200
payments
protected in 2023

**MILLION** 

verified vendor records in the database

2,000 customers/members





# Some of our WA Council Customers:



SHIRE OF PEPPERMINT GROVE

# Cybercrime and payment fraud is exploding

Global Cost of Cybercrime

McAfee Hidden Cost of Cybercrime 2020

**\$242**M

Lost to Payment Redirection scams in 2022

Australian Comp & Consumer Commission

853

Data breach notifications received by OAIC under Australia's mandatory schem

Office of the Australian Information Commissioner, Annual Report 22

Stimated Annual Cost to Australia IN 2021

Australian Cyber Security Centre

**77**%

Increase in value of losses YoY to 2021

Australian Comp & Consumer Commission

TOP3

Australia is the third most targeted nation alongside US and UK.

Trend Micro

300 K
Incidents in Australia
Annually

Nigel Phair AFF

\$64K
Average loss to BEC

Australian Cyber Security Centre

attack in 2022

13% Of soams and frauds are

Of scams and frauds are reported

Australian Comp & Consumer Commission, 'Targeting Scams Report' 2022 **SEC**Frequency of Attack

Nigel Phair AFF

Increase in Avg loss to BEC attack from 2021-2022.

Australian Cyber Security Centre

Of AP Managers had reported the job had become more stressful

Eftsure Survey, April 2020

THE THEFT IS NOT THE PARTY.

Risks of Fraud from every direction... **Executive fraud** Supplier e-mail compromise Artificial intelligence Business e-mail compromise lefarious employee

HHHH

# **Bensons Property Group**

## **Business Email Compromise**

- Bensons was due to pay \$917k to Marcus Group (MG) for project work.
- Bensons receive an email from a legitimate MG email address, informing of change in bank details.
- Bensons responded by sending their vendor change form and asking for supporting documents.
- The fraudster, who had infiltrated the MG email account, completes the form with doctored documents including changing the phone number and fraudulent bank details.
- Bensons call the number, not realising they are speaking to a fraudster, verify the details over the phone and enter them into the finance system.
- Bensons transferred \$917,000 to the fraudster's account and suffered a loss.

The Sydney Morning Herald

#### Bensons sues banks over \$1m email fraud





A flamboyant property developer whose company was defrauded of nearly \$1 million in a sophisticated email scam is suing the Commonwealth Bank and ANZ to recover the money.

Bensons Property Group, owned by wealthy self-made property developer Elias Jreissati, has issued a writ against both banks in the Supreme Court in an attempt to claw back \$917,900 it says was stolen from it by unknown people.



amazon.com.a

### The Sydney Morning Herald

### Hemmes' construction boss accused of fleecing \$230,000 from Merivale









TODAY'S TOP STORIES

ASSANGE SAGA Assange to face revived rape investigation in Sweden

It took John Howard just one minute to deliver the campaign's most potent attack on Bill

BROADCAST RIGHTS Foxtel signals price hike, cuts to non marquee sports after

Barefoot 'Lord' has \$75m claim over Bondi ponzi scheme



Cronulla man Joel Cheeseman, 30, is due to face the Downing Centre Local Court at the end of the month over allegations he authorised false invoices to be paid by Merivale into his bank account

The construction project manager for Sydney bar tsar Justin Hemmes' hospitality empire is accused by police of falsely billing the company almost \$230,000.



# **Merivale**

# **Nefarious Insider Scam**

- Joel Cheeseman: Head of Construction Projects at Merivale
- Employed since 2015, initially as facilities manager but then promoted
- 2017-18: creates supplier invoices with his bank account on it
- Authorized five invoices totaling \$229,811 to be paid into his bank account
- Discovered after an investigation by Sydney City Area Police Command
- Eventually prosecuted in Dec 2019

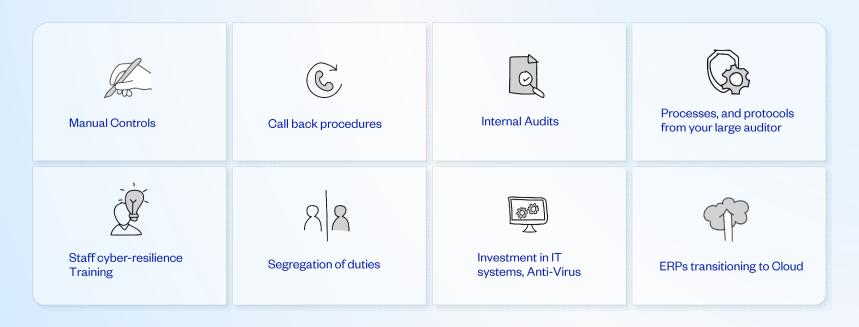
# ABA files are easily editable:

```
File Edit Format View Help
                  01WBC
                              EFTSURE
                                                        301500ABA Test
                                                                          121017
1082-916537672
                  500000000001GIB
                                                              ABA Test CR
                                                                                062-004 10386969eftsure PTY LTD 00000000
1014-002774554025 500000002001Fuji five
                                                              ABA Test CR
                                                                                062-004 10386969eftsure PTY LTD 00000000
1083-001532562886 500000000001Energy Corp
                                                              ABA Test CR
                                                                                062-004 10386969eftsure PTY LTD 00000000
1083-155402586032 500000000201COYN FUND MANAGEMENT
                                                              ABA Test CR
                                                                                062-004 10386969eftsure PTY LTD 00000000
1013-006775555347 500000000001QUEENSLAND STATIONERY
                                                              ABA Test CR
                                                                                062-004 10386969eftsure PTY LTD 00000000
1082-916931869367 500000000001BEST PRINT STAMPS
                                                              ABA Test CR
                                                                                 062-004 10386969eftsure PTY LTD 00000000
                                                              ABA Test CR
                                                                                 062-004 10386969Mr John Smith 00000000
1062-004 10386969 130000002206EFTSure
7999-999
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```

On top of all those changes, 2024...

# "Al is shifting the paradigm"

# What you are doing now



None of those are designed to mitigate against Al...





Impersonating your colleagues and suppliers

# Finance worker pays out \$25 million after video call with deepfake 'chief financial officer'







"The people in the video conference looked the real colleagues"

Baron Chan - Hong Kong Police Force, Cybersecurity division

# **Multinational Company**

# Deepfake Video Scam

- •Finance worker at multinational firm tricked into paying \$25 million to fraudsters via deepfake posing as CFO in a video call.
- •Scam involved duping the worker into a video call with deepfake recreations of supposed staff members.
- •Worker, thinking the call was real, transferred \$25.6 million across 15 transactions to five bank accounts.
- •Part of a series of incidents where deepfake technology is used to manipulate video and cheat individuals out of money.

THIRITIAN TO SEE THE SECOND SE

Is this really Tom Cruise?



# Why is payment fraud growing?



### **ID Theft is easy**

Social media, lack of privacy, deep fake tech all make it easy to impersonate a person or a business



### ERP is isolated

ERP and Accounting Systems cannot protect against external threats or malicious employees



### E-mail is vulnerable

90% of Cybercrimes Start with e-mail. And those systems are particularly vulnerable



### Hybrid workplace

Weakens IT and financial control environments



### Banks don't match

Banks do not match payee names to BSB or account numbers



### Controls are manual

Processes and controls in financial departments remain manual.

# Front of mind for Executives

# The Sydney Morning Herald

# Cyberthreats top CEO list of concerns for 2024

Colin Kruger January 3 2024 – 2:44pm

Corporate bosses have nominated cybersecurity as the biggest worry keeping them awake at night as hackers continue to ramp up activity, with recent attacks on St Vincent's Health and Victoria's court system.

A report from KPMG, Keeping us up at night, which surveyed more than 300 Australian CEOs in October last year, nominated dealing with cyber risks as the top priority for 2024 and the next three to five years.



# eftsure

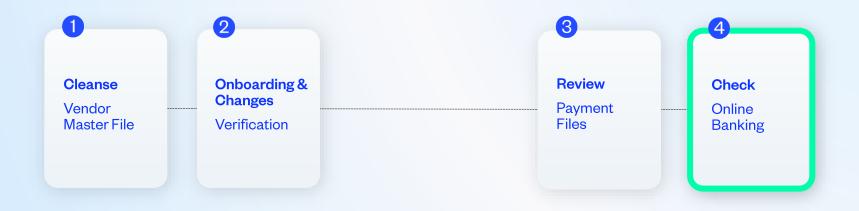
# **Bringing Financial Controls into the digital age**

Using real-time alerts throughout the payment lifecycle, powered by a massive proprietary, verified vendor database, our breakthrough fraud-tech platform mitigates the risk of fraud and error putting you in control, creating certainty and ensuring you never pay the wrong people.



┌ ASIC Supplier verified data ABR **External** Third Party Agencies verified data Bank verification Credit Bureau - Other BLUESCOPE STEEL Griffith UNIVERSITY **FREDON** INGHAM'S VICTORIA State Government Mortgage Choice MERITON Suttons Ports North Monash Health pwc MEDHEALTH Bank Customer vendor master data verified data

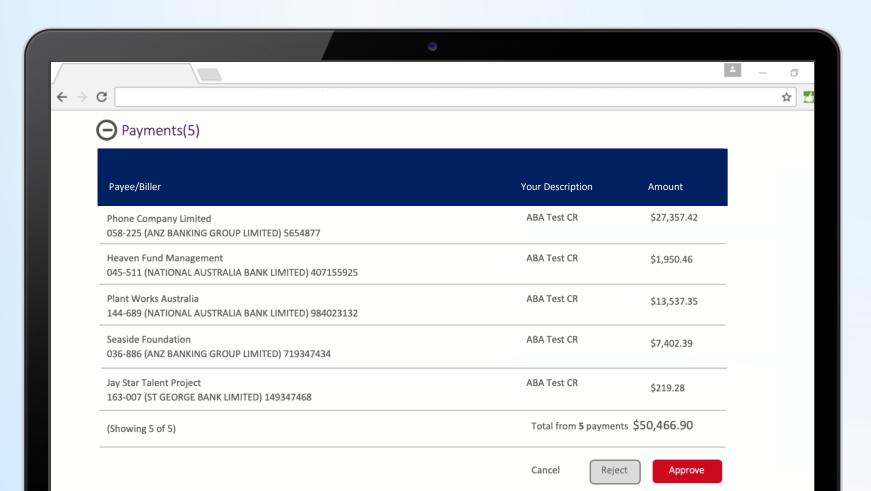
# Enhanced control throughout the payment lifecycle

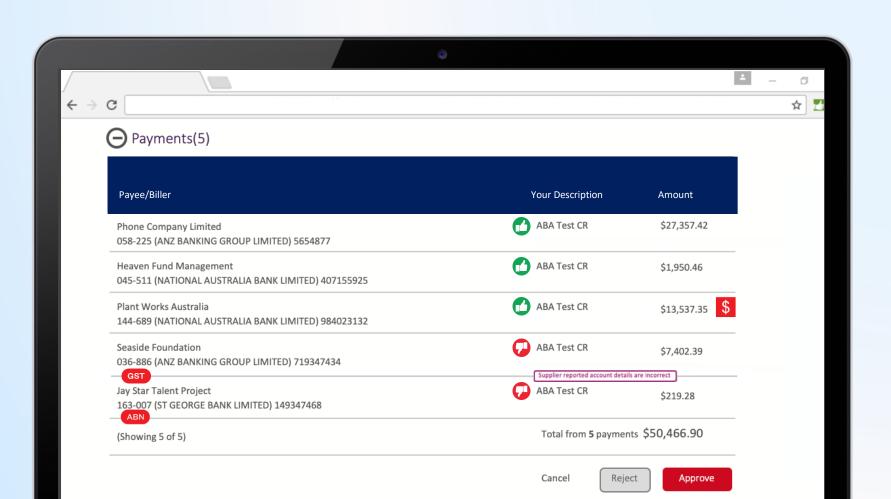


Vendor Management

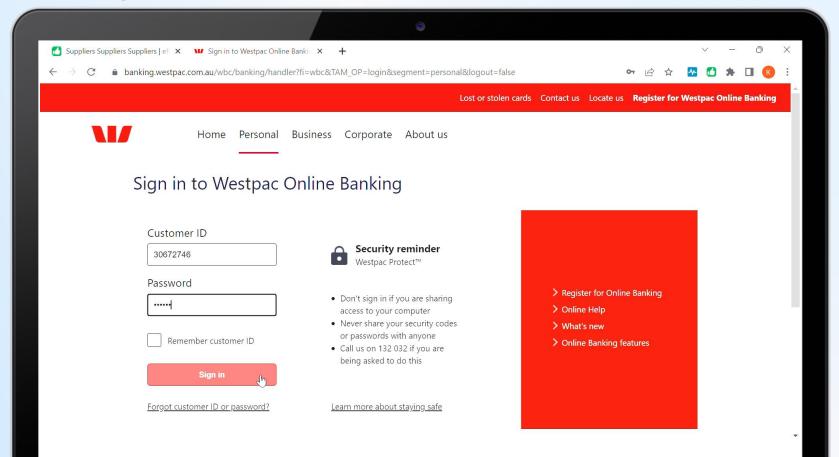
Payment Protection

THURHHIII.

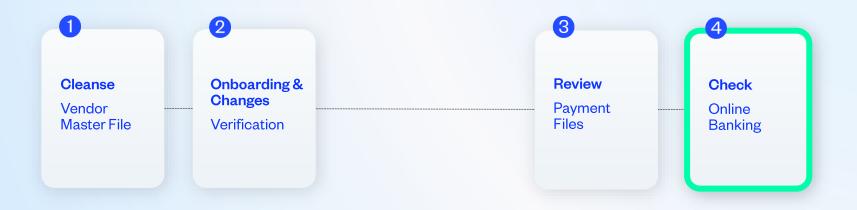




### **Online Banking Alerts**



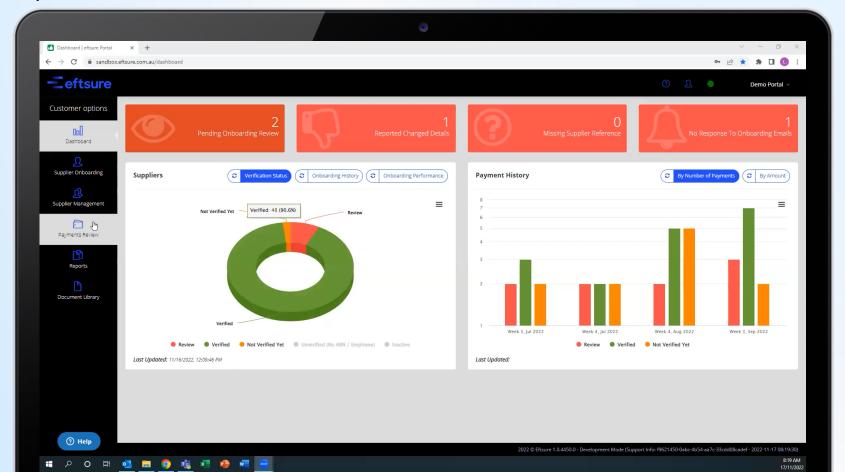
# Enhanced control throughout the payment lifecycle



Vendor Management

Payment Protection

### Payment File Review



# Enhanced control throughout the payment lifecycle

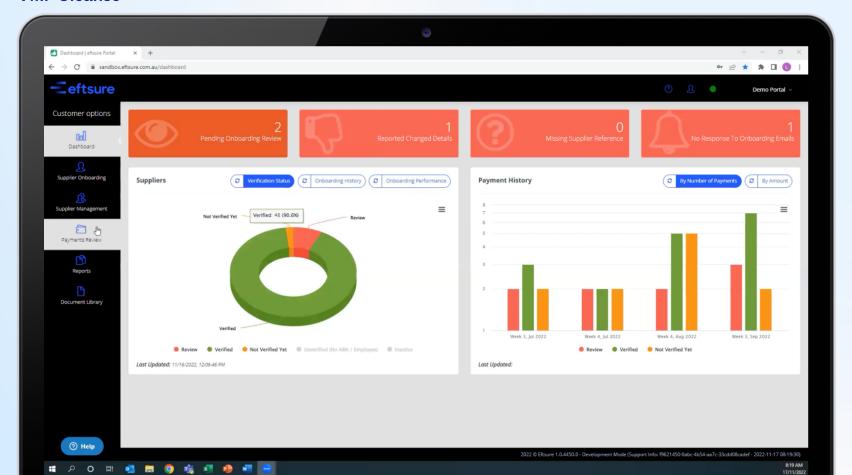


Vendor Management

Payment Protection

THURHIHIT.

### **VMF Cleanse**



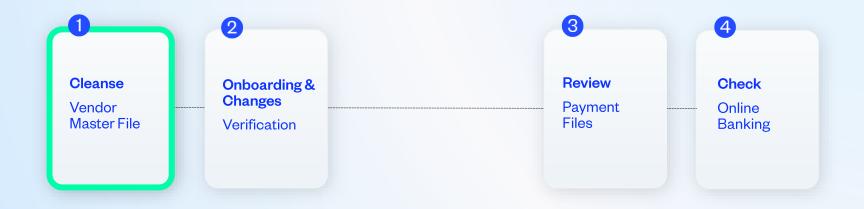
# Comprehensive Audit Report on your VMF

	Risk	Report Section	Item	Average %
•	CRITICAL	1	Incorrect bank account number	1%
	HIGH	2	Similar bank account name but different account number	3%
•	CAUTION	3	Duplicate supplier records	9%
•	CAUTION	4	Mismatch with supplier's official bank account name	3%
•	CAUTION	5	Mismatch with supplier's bank account name in other customers' VMFs	1%
•	CAUTION	6	Invalid ABN	6%
•	CAUTION	7	ABN mismatch with ASIC registered Company Name	1%
•	HIGH	8	Incorrect GST Status	1%

Total

25%

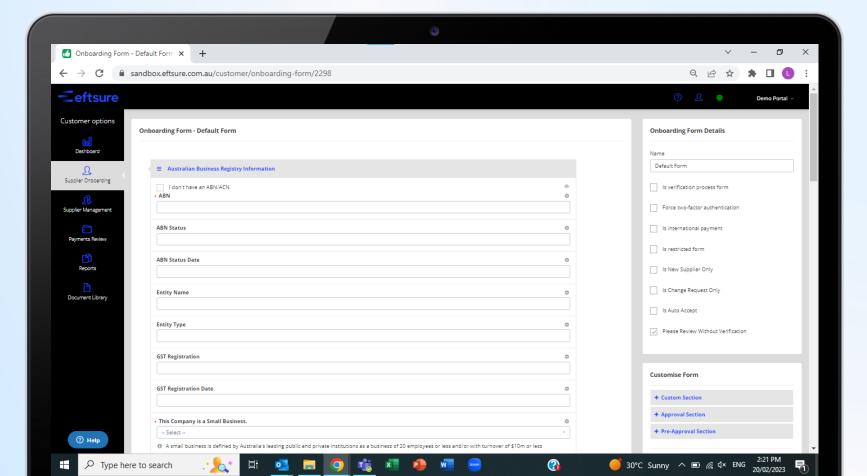
# Enhanced control throughout the payment lifecycle



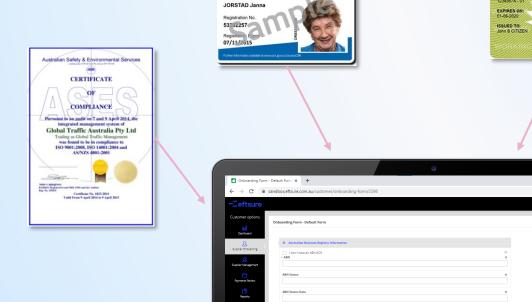
Vendor Management

Payment Protection

# Customise your vendor onboarding form(s)



### Add Certificates of Currency to onboarding



**GST Registration Date** 

WORKING WITH VULNERABLE PEOPLE CONDITIONAL REGISTRATION AUSTRALIAN CAPITAL TERRITORY



WORKING WITH CHILDREN CHECK

Q & \* 🕽 🛘 🕒

Onboarding Form Details

☐ Is verification process form
☐ Force two-factor authentication

Us international payment

If restricted form

Is New Supplier Only

Is Change Request Only

Is Auto Accept

Please Review Without Verification

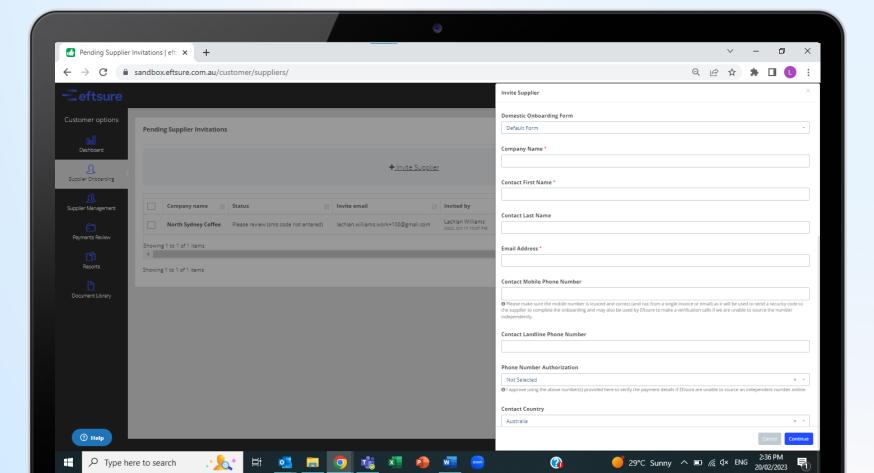
Customities Form

+ Custom Section
+ Approval Section

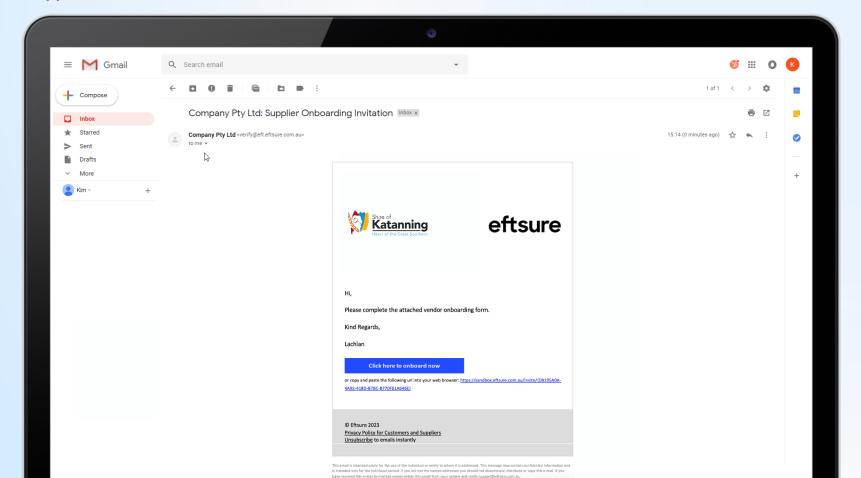
● 30°C Sunny ヘ 🗈 🚜 4× ENG 20/02/2023

CARD NO. 1234567A - 01

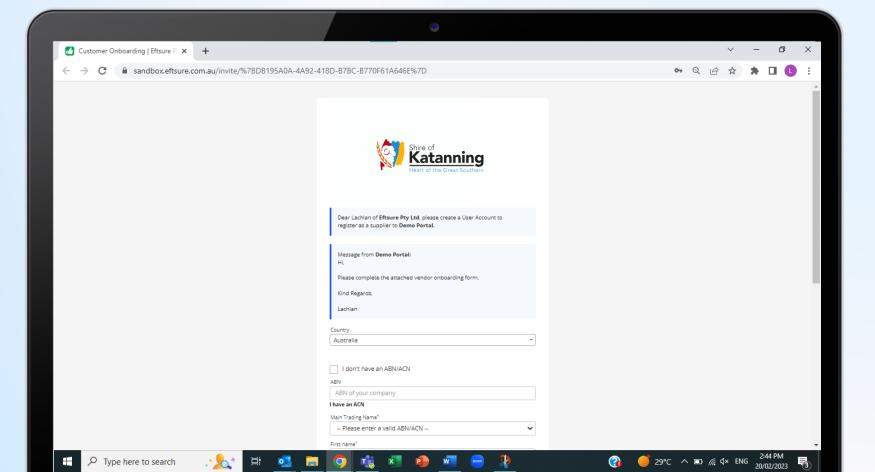
### Issue email invitations secured with 2FA



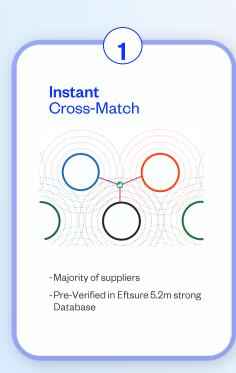
# Supplier receives it in their inbox

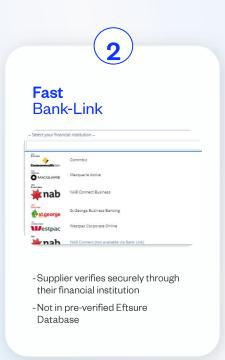


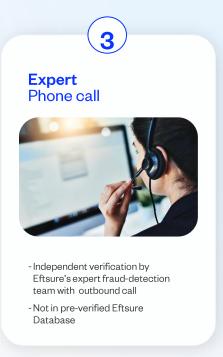
# Clicking sends supplier into Eftsure secure portal for completion



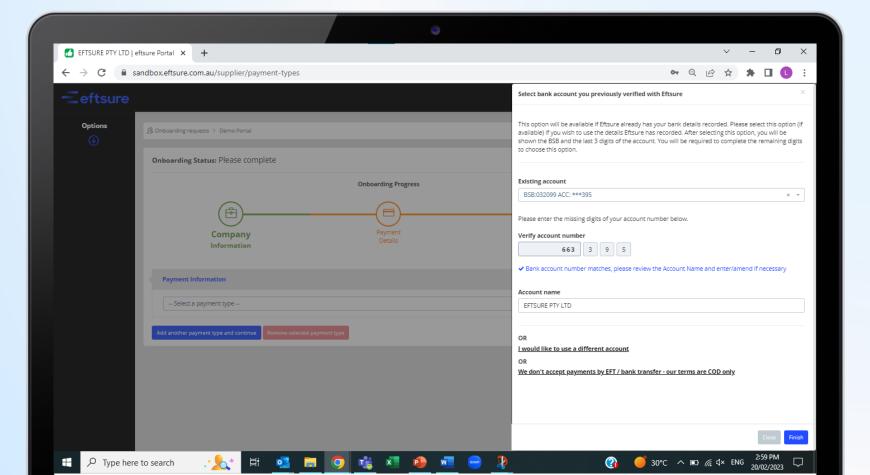
# Three verification tracks:







### 1. Instant Verification < Cross-Matching



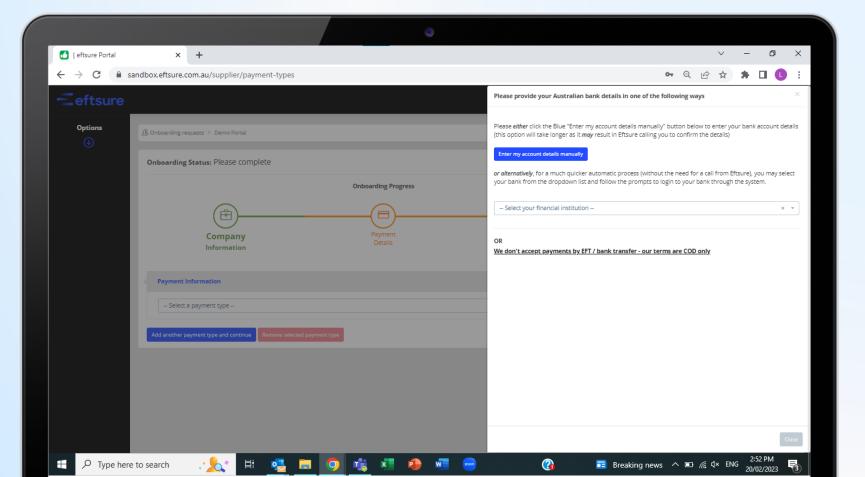
# Three verification tracks:



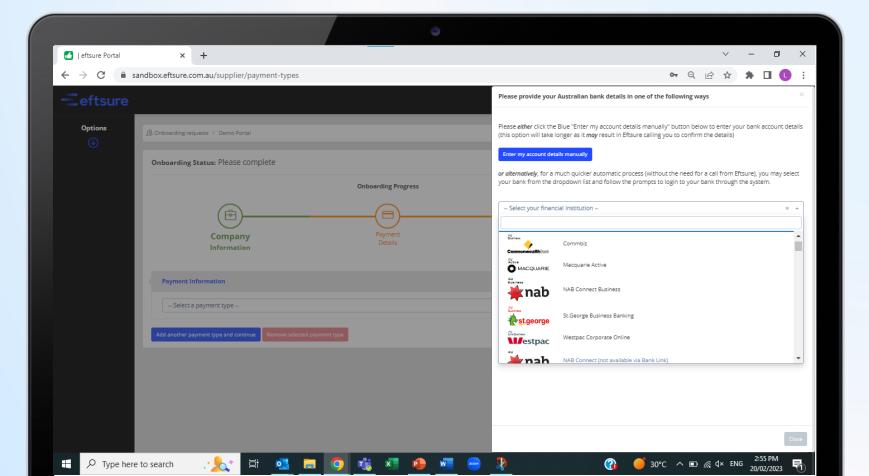




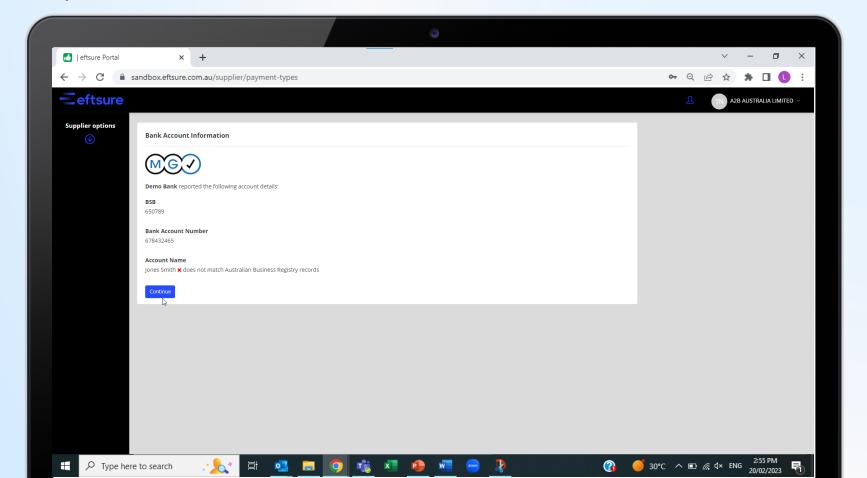
### Supplier enters bank account information



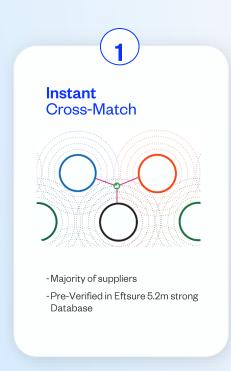
### 2. Express Verification < BankLink (1/2)

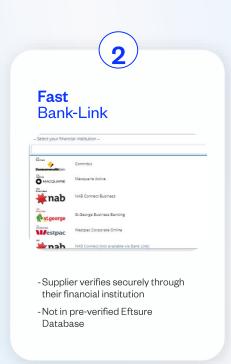


# 2. Express Verification < BankLink (2/2)



# Three verification tracks:







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# **Expert Call-back and Fraud Screening:**

1. Expertise and Experience Team are continuously trained on the latest scams and

frauds.

2. Independently Source White pages/Yellow Pages, Legitimate Website that

belongs to the Supplier or 5 Web Pages on Google with the

same number.

3. Always Outbound, no voicemail No incoming information is used, ever. Outbound

Voicemails are never left and inbounds never

responded to

4. Country Check via IP Address IP Quality Score collects data by checking IP Address of

the Computer where onboarding was accessed from as well as country. If the onboarding has been accessed from

an international domain.

5. Website Registration The Website's (DNS) registration date is checked and

flagged if it is less than one year old.

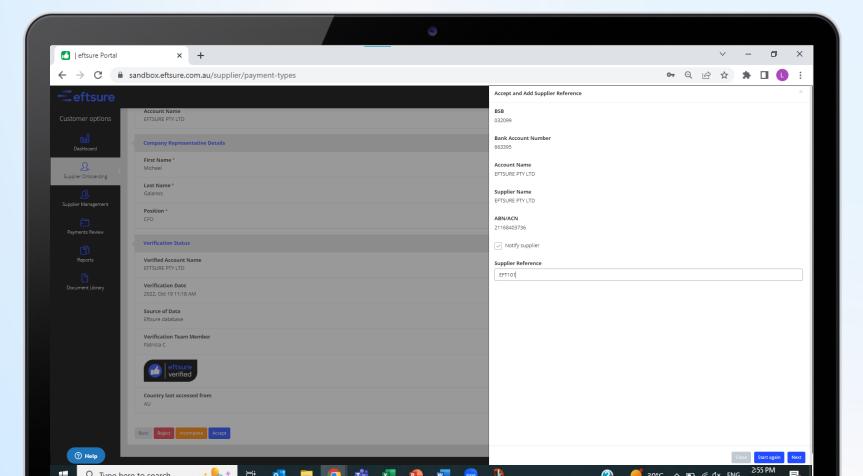
6. VPN Check If a supplier is using a VPN, its favored to ask the

supplier on the time of call if they used a VPN in the

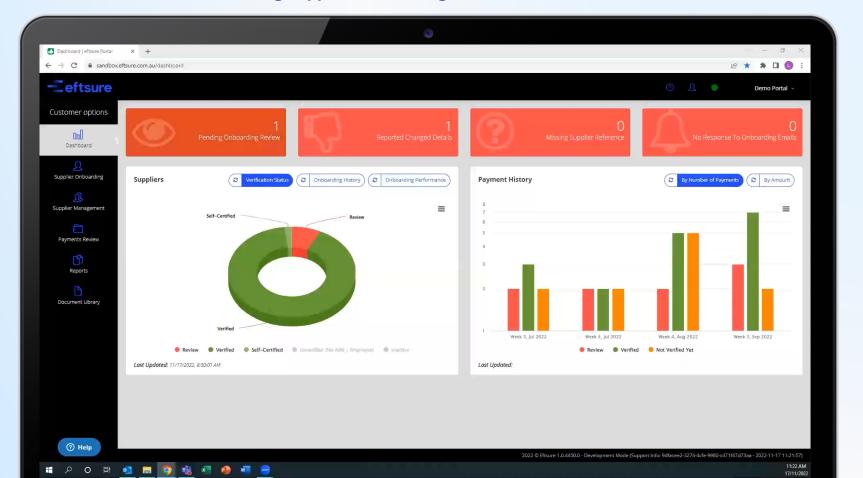
time of completing the onboarding.



# **Customer Acceptance after verification**



# Manual Verification (without using Supplier Onboarding Form)



## Enhanced control throughout the payment lifecycle



Vendor Management

Payment Protection



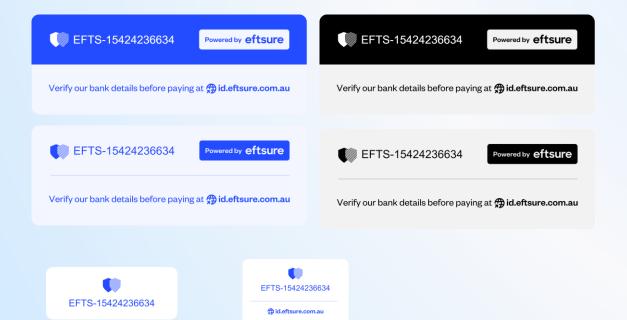


#### **EftsureID**

Protect your accounts receivable.

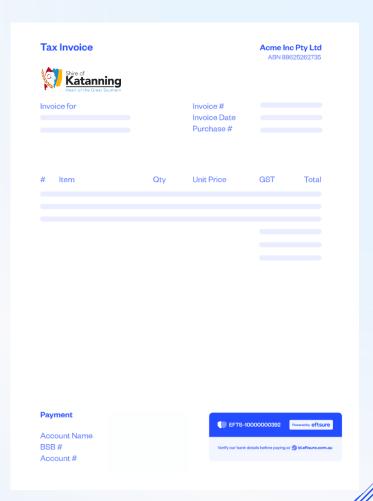
A service to help protect the inflow of funds

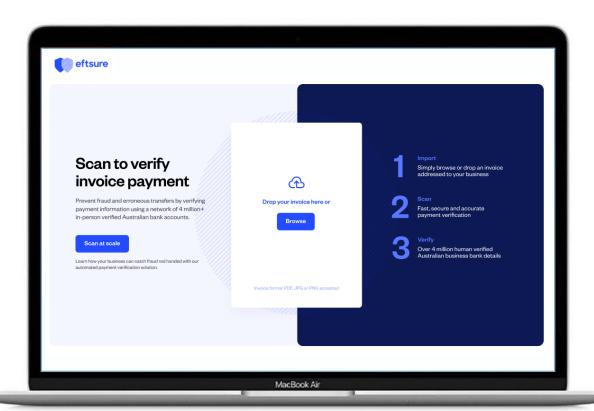
# Customise and add the badge to your invoice template

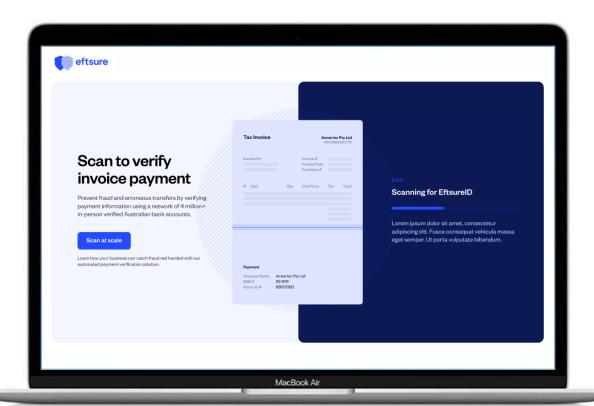


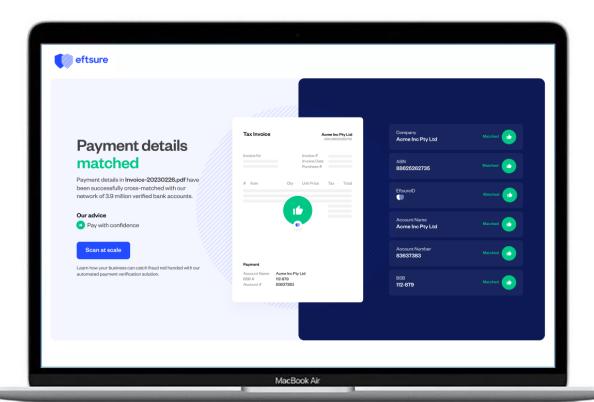


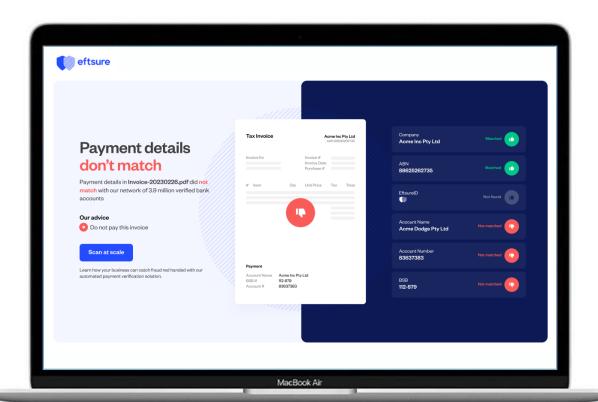
The badge gives
your customers
a way to validate
this invoice is
yours











## Stopping frauds, saving our customers significant loss:



13/09/202

## Leading Food and Dairy business avoids \$200k fraud

By enhancing the vendor management controls at a leading Australian food and dairy business, we ensure...



23/02/2022

#### Dorado Property Strengthens Payments Security

Dorado Property turns to Eftsure to strengthen payments security, help embrace AP automation &...



13/09/2021

### Saving a leading engineering firm over \$1m

How a large construction and engineering firm used eftsure's solution to prevent a payment of over \$1m to ...

THIRITINE.

## **Driving Efficiency:**



## No More ABN Lookups

Automatic matching Of payee bank account information to ABN



#### No More lineby-line payment file checks

Instant real-time bank account detail verification across payment files of any size



#### Save you 28min for every supplier addition or change

Automated and secure vendor changes using forms customized to your needs



## Save you 1 hour for every 60 payment lines

Instant real-time bank account detail verification across payment files of any size

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#### "Eftsure is saving us 1.5 FTEs"

- Jim Snelgrove, Payment & Account Services Manager, Georgiou Construction



""In my manager role alone, the timesaving of utilising Eftsure to automate bank detail verifications and approvals is minimum <u>5 hours per week</u>. Extraordinary!""

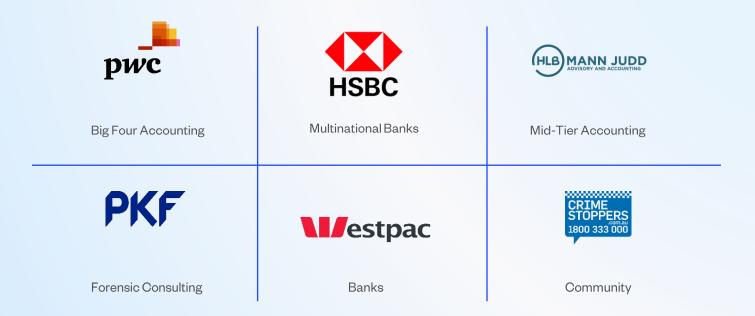
- Lucy Baer, Group Financial Accountant, Manildra Group



- Jacob Attwood, Group Financial Controller, AFL



## Collaborations and partners:



## Seriously secure, powerfully private:



ISO Certified



Security Due Diligence



Full Code and Policy Review



Architecture and Security Review



All data stored in Australia

TLS 1.3 | 256-bit

Data Encrypted in transit & at rest

## Eftsure is easy:

- Portal Access: immediate
- Bank extension download: 5min
- VMF Health Check: 48 hours
- Staff Training: 2 hours



"Comparing with the other systems we have implemented. Eftsure is definitely one of the easy ones."

- Joyce Li, Finance Manager, University of Wollongong



"It's having tools like Eftsure that help prevent cybercrime."

- Robert Thorpe, Managing Director F&O, Allegro Funds



"It's the peace of mind when you're using Eftsure."

- Cameron McKinley, Finance Manager, Cricket Victoria



"Eftsure for an Entity like Mineral Resources Limited is a lifesaver."

- Tony Morganti, Financial Controller, Mineral Resources

## **Commercials:**

- Software-as-a-Service Subscription
- One time setup fee
- Flat monthly fee no hidden / add on costs
- Access to the entire solution
- 12-month agreement
- Unlimited user accounts

## **Thank You**

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