



Shire of
Katanning
Heart of the Great Southern

‘A prosperous, vibrant and diverse community working together.’

**MINUTES OF THE
SPECIAL COUNCIL MEETING**

Dear Council Member

Minutes of the Special Council Meeting of the Shire of Katanning held on
Friday 14 July 2023 in the Shire of Katanning Council Chambers,
52 Austral Terrace, Katanning.

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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1. DECLARATION OF OPENING/ ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member declared the meeting open at 4:45pm.

Acknowledgement of Country

The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land, and pay our respects to Elders past and present.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr John Goodheart – Deputy President
Cr Kristy D'Aprile
Cr Serena Sandwell
Cr Matt Collis
Cr Michelle Salter

Council Officers: Julian Murphy, Chief Executive Officer

Gallery: Nil.

Media: Nil.

Apologies: Nil.

Leave of Absence: Nil.

3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. DISCLOSURE OF FINANCIAL / IMPARTIALITY INTEREST

Nil.

6. PUBLIC QUESTION / STATEMENT TIME

Nil.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.

9. CONFIDENTIAL ITEM**PROCEDURAL MOTION****MOVED: CR JOHN GOODHEART****SECONDED: CR SERENA SANDWELL**

OC90/23 That Council closes the meeting to the public to consider the following items relating to:

- **Approval of CEO Position Description and Selection Criteria**
- **Appointment of an Acting CEO**
- **Consideration of Tender 03/2023 Sale of Residential Land Piesse Park**

CARRIED: 6/0**9.1 Approval of CEO Position Description and Selection Criteria**

File Ref: PE.RE.5

Reporting Officer: Julian Murphy, Chief Executive Officer

Date Report Prepared: 12 July 2023

Disclosure of Interest: Interest affecting impartiality – the reporting officer is the current CEO.

Reason For Confidentiality

The Chief Executive Officer's Report is confidential because it deals with:

- 5.23(2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR JOHN GOODHEART**SECONDED: CR MICHELL SALTER**

OC91/23 That Council suspends standing orders.

CARRIED: 6/0**PROCEDURAL MOTION:**

Voting Requirement: Simple Majority

MOVED: CR KRISTY D'APRILE**SECONDED: CR JOHN GOODHEART**

OC92/23 That Council resumes standing orders.

CARRIED: 6/0

Voting Requirement: Absolute Majority

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR MATT COLLIS

OC93/23 That Council approves the job description form for the position of Chief Executive Officer (as presented) which sets out:

- the duties and responsibilities of the position; and
- the selection criteria for the position.

CARRIED: 6/0

9.2 Appointment of Acting Chief Executive Officer

File Ref: PE.RE.5
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 12 July 2023
Disclosure of Interest: Interest affecting impartiality – the reporting officer is the current CEO.

Reason For Confidentiality

The Chief Executive Officer's Report is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting an employee of Council. The Chief Executive Officer's Report has been provided to Council under separate cover.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR JOHN GOODHEART

SECONDED: CR MICHELLE SALTER

OC94/23 That Council in accordance with the *Appointment of an Acting Chief Executive Officer Policy*:

- 1. Appoints Mr Allan (Dale) Putland to the position of Acting Chief Executive Officer for the period commencing on 28 August 2023 until the commencement of the permanent Chief Executive Officer;**
- 2. Determines that Mr Putland is suitably qualified for the position; and**
- 3. Approves the proposed salary and conditions of employment for the Acting Chief Executive Officer.**

CARRIED: 6/0

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR JOHN GOODHEART

OC97/23 That Council:

1. **Accepts the tender from McIntosh Holdings Pty Ltd for the following lots at the Piesse Lake Residential Subdivision:**

Tenderer	Lot Address	Size m²	Price Offered inc GST
McIntosh Holdings Pty Ltd	1/21 Kaatanup Lp	287	\$20,090
	2/21 Kaatanup Lp	324	\$22,680
	3/21 Kaatanup Lp	324	\$22,680
	4/21 Kaatanup Lp	287	\$20,090

2. **Authorises the President and Chief Executive Officer to affix the common seal to documents to facilitate the sale and transfer of land.**

CARRIED: 6/0

Cr Kristy D'Aprile spoke for the motion.

PROCEDURAL MOTION

MOVED: CR SERENA SANDWELL

SECONDED: CR JOHN GOODHEART

Voting Requirement: Simple Majority

OC98/23 That Council reopens the meeting to the public.

CARRIED: 6/0

10. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 5:01 pm.