



Shire of
Katanning
Heart of the Great Southern

‘A prosperous, vibrant and diverse community working together.’

**MINUTES OF
ORDINARY COUNCIL MEETING**

Dear Council Member

Minutes of the Ordinary Council Meeting of the Shire of Katanning held on
Thursday 23 February 2023 in the Shire of Katanning Council Chambers,
52 Austral Terrace, Katanning.

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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PLEASE NOTE:

Council Meetings are recorded for accuracy of minute taking.

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6:00pm.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr John Goodheart – Deputy President
Cr Kristy D’Aprile
Cr Matt Collis
Cr Michelle Salter
Cr Serena Sandwell

Council Officers: Julian Murphy, Chief Executive Officer
Sam Bryce, Executive Manager Infrastructure & Assets

Gallery:

Media:

Apologies: Denise Gobbart, Executive Manager Corporate & Community

Leave of Absence:

3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS

10.3.2 Cr Kristy D'Aprile Disclosure of Interest Affecting Impartiality

6. PUBLIC QUESTION/STATEMENT TIME

Nil.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 **Ordinary Council Meeting – Thursday 22 December 2022**
(SEE ATTACHED MINUTES)

Voting Requirement: Simple Majority

MOVED: CR MATT COLLIS

SECONDED: CR SERENA SANDWELL

OC04/23 That the minutes of the Ordinary Council Meeting held on Thursday 22 December 2022 confirmed as a true record of proceedings.

CARRIED: 6/0

9.2 **Special Council Meeting – Thursday 9 February 2023**
(SEE ATTACHED MINUTES)

Voting Requirement: Simple Majority

MOVED: CR MICHELLE SALTER

SECONDED: CR SERENA SANDWELL

OC05/23 That the minutes of the Special Council Meeting held on Thursday 9 February 2023 confirmed as a true record of proceedings.

CARRIED: 6/0

10. REPORTS OF COMMITTEES AND OFFICERS

Nil.

10.1 EXECUTIVE MANAGER INFRASTRUCTURE AND ASSETS

Nil.

10.2 EXECUTIVE MANAGER CORPORATE AND COMMUNITY

10.2.1 Schedule of Accounts – December 2022 (ATTACHMENT)

File Ref: FM.FI.4
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Date Report Prepared: 13 February 2023
Disclosure of Interest: No Interest to disclose.

Issue:

To receive the Schedule of Accounts Paid for the period ending 31 December 2022.

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2022/23	EFT Payments 2022/23	Direct Debits 202/23	Credit Card 2022/23	Payroll 2022/23	Total Payments 2022/23
July	672.95	584,524.53	34,881.30	4,016.22	228,797.92	852,892.92
August	1,174.70	743,845.96	56,000.45	5,124.34	339,745.15	1,145,890.60
September	17,440.10	1,061,609.49	38,513.01	2,459.81	232,125.09	1,352,147.5
October	6,213.62	751,661.97	45,865.71	5,536.97	249,516.66	1,058,794.93
November	968.05	778,760.58	179,123.02	4,909.60	247,168.14	1,210,929.39
December	351.70	676,406.69	45,967.35	6,539.17	236,562.38	965,827.29
January						
February						
March						
April						
May						
June						
Total	26,821.12	4,596,809.22	400,350.84	28,586.11	1,533,915.30	6,586,482.63

Officer's Comment:

The schedule of accounts for the month of December 2022 are attached.

The Finance Forum held on 08 February 2023 gave attending Councillors an opportunity to ask questions regarding the presented accounts paid.

Statutory Environment:

Local Government Act 1995.

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with s6.8 (1) (a) of the Local Government Act 1995.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area Leadership

Aspiration Katanning is an inclusive and respectful community.

Objective To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

Voting Requirement: Simple Majority.

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR MICHELLE SALTER

OC06/23 That Council endorses the Schedule of Accounts as presented, being cheques 42432 - 42433 totalling \$351.70, EFT payments 35160 – 35328 totalling \$676,406.69, payroll payments totalling \$236,562.38, direct payments totalling \$45,967.35 and credit card payments totalling \$6,539.17 authorised and paid in December 2022.

CARRIED: 6/0

10.2.2 **Monthly Financial Report – December 2022**
(ATTACHMENT)

File Ref: FM.FI.4
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Report Prepared: 13 February 2023
Disclosure of Interest: No Interest to disclose.

Body/Background:

This item presents the Monthly Financial Report, which contains the 'Statement of Financial Activity' for the period ending 31 December 2022.

Section 6.4 of the Local Government Act 1995 requires a local government to prepare financial reports.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the form and content of the financial reports, which have been prepared and are presented to Council.

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% with a minimum value of \$10,000. Material variances between budgeted and actual expenditure are reported at Note 17 of the Monthly Financial Report.

Officer's Comment:

A variance report is included with the monthly financial statement's attachment.

The budget was adopted 25 August 2022 and this report reflects the adopted budget. It is noted that monthly depreciation is not run until after the prior year audit has been signed off.

The Finance Forum held on 8 February 2023 gave attending Councillors an opportunity to ask questions regarding the presented financial statements.

Statutory Environment:

Local Government Act 1995

Section 6.4 Financial Report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996.

Regulation 34 Financial activity statement required each month (Act s.6.4)

Policy Implications:

The Shire has several financial management policies. The finances have been managed in accordance with these policies.

Financial Implications:

There are no financial implications for this report.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area Leadership

Aspiration Katanning is an inclusive and respectful community.

Objective To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

Voting Requirement: Simple Majority.

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR SERENA SANDWELL

OC07/23 That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receive the Monthly Statement of Financial Activity for the period ending 31 December 2022, as presented.

CARRIED: 6/0

10.2.3 Schedule of Accounts – January 2023 (ATTACHMENT)

File Ref: FM.FI.4
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Date Report Prepared: 13 February 2023
Disclosure of Interest: No Interest to disclose.

Issue:

To receive the Schedule of Accounts Paid for the period ending 31 January 2023.

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2022/23	EFT Payments 2022/23	Direct Debits 202/23	Credit Card 2022/23	Payroll 2022/23	Total Payments 2022/23
July	672.95	584,524.53	34,881.30	4,016.22	228,797.92	852,892.92
August	1,174.70	743,845.96	56,000.45	5,124.34	339,745.15	1,145,890.60
September	17,440.10	1,061,609.49	38,513.01	2,459.81	232,125.09	1,352,147.5
October	6,213.62	751,661.97	45,865.71	5,536.97	249,516.66	1,058,794.93
November	968.05	778,760.58	179,123.02	4,909.60	247,168.14	1,210,929.39
December	351.70	676,406.69	45,967.35	6,539.17	236,562.38	965,827.29
January	0.00	407,127.61	38,462.18	2,185.38	263,270.01	711,045.18
February						
March						
April						
May						
June						
Total	26,821.12	5,003,936.83	438,813.02	30,771.49	1,797,185.35	7,297,527.81

Officer's Comment:

The schedule of accounts for the month of January 2023 are attached.

The Finance Forum held on 08 February 2023 gave attending Councillors an opportunity to ask questions regarding the presented accounts paid.

Statutory Environment:

Local Government Act 1995.

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with s6.8 (1) (a) of the Local Government Act 1995.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area Leadership

Aspiration Katanning is an inclusive and respectful community.

Objective To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

Voting Requirement: Simple Majority.

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR MATT COLLIS

OC08/23 That Council endorses the Schedule of Accounts as presented, being EFT payments 35329 – 35448 totalling \$407,127.61, payroll payments totalling \$263,270.01, direct payments totalling \$38,462.18 and credit card payments totalling \$2,185.38 authorised and paid in January 2023.

CARRIED: 6/0

10.2.4 **Monthly Financial Report – January 2023**
(ATTACHMENT)

File Ref: FM.FI.4
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Report Prepared: 13 February 2023
Disclosure of Interest: No Interest to disclose.

Body/Background:

This item presents the Monthly Financial Report, which contains the 'Statement of Financial Activity' for the period ending 31 January 2023.

Section 6.4 of the Local Government Act 1995 requires a local government to prepare financial reports.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the form and content of the financial reports, which have been prepared and are presented to Council.

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% with a minimum value of \$10,000. Material variances between budgeted and actual expenditure are reported at Note 17 of the Monthly Financial Report.

Officer's Comment:

A variance report is included with the monthly financial statement's attachment.

The budget was adopted 25 August 2022 and this report reflects the adopted budget. It is noted that monthly depreciation is not run until after the prior year audit has been signed off.

The Finance Forum held on 8 February 2023 gave attending Councillors an opportunity to ask questions regarding the presented financial statements.

Statutory Environment:

Local Government Act 1995

Section 6.4 Financial Report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996.

Regulation 34 Financial activity statement required each month (Act s.6.4)

Policy Implications:

The Shire has several financial management policies. The finances have been managed in accordance with these policies.

Financial Implications:

There are no financial implications for this report.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area Leadership

Aspiration Katanning is an inclusive and respectful community.

Objective To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

Voting Requirement: Simple Majority.

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR MICHELLE SALTER

OC09/23 That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receive the Monthly Statement of Financial Activity for the period ending 31 January 2023, as presented.

CARRIED: 6/0

10.2.5 Reconciliation Action Plan – Endorsement (ATTACHMENT)

File Ref: CS.PL.1
Reporting Officer: Denise Gallanagh-Wood, Manager Community Development
Date Report Prepared: 12 February 2023
Disclosure of Interest: No Interest to disclose.

Issue:

To consider the Shire of Katanning’s, Reflect Reconciliation Action Plan (January 2023 – January 2024).

Body/Background:

The Shire of Katanning Team in partnership with, Katanning Noongar Leadership Group, Katanning Noongar community and Reconciliation Australia have drafted the Shire of Katanning’s Reflect Reconciliation Action Plan (RAP).

The RAP is a strategic document that supports the organisation’s strategic community and business plan. It includes practical actions that will drive the organisation’s contribution to reconciliation both internally and in the communities in which it operates.

There are four RAP types (Reflect, Innovate, Stretch, Elevate) which set out the minimum elements required to build strong relationships, respect and opportunities within the organisation and community. The Shire of Katanning’s first RAP is a REFLECT RAP.

Reflect – Scoping Reconciliation

The Reflect RAP clearly sets out the steps we should take to prepare our organisation for reconciliation initiatives in successive RAPs. Committing to a Reflect RAP allows the Shire of Katanning to spend time developing and strengthening relationships with Aboriginal and Torres Strait Islander stakeholders, deciding on the vision for reconciliation and exploring our sphere of influence, before committing to specific actions or initiatives. This process will help to produce future RAPs that are meaningful, mutually beneficial and sustainable.

Officer’s Comment:

It is recommended that the Council adopt the Shire of Katanning’s, Reflect Reconciliation Action Plan (March 2023 – March 2024).

Statutory Environment:

There are no statutory implications for this report.

Policy Implications:

There are no policy implications for this report.

Financial Implications:

A total of \$10,000 to be considered for budget 23 – 24 for the following actions:

Reconciliation Week Activities	\$3,000
NAIDOC Week Activities	\$2,000
Development of Shire of Katanning Innovate RAP	\$5,000

Risk Implications:

There are no risk implications for this report.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area Culture

Aspiration Katanning is a place for everyone from all walks of life. We will acknowledge, celebrate and respect cultures of our diverse community.

Objective To acknowledge and respect the past, present and future Aboriginal and Torres Strait Islander Community.

Focus Area Leadership

Aspiration Katanning is an inclusive and respectful community. We will support and advocate for our community to make Katanning a prosperous, safe and welcoming community.

Objective To ensure Aboriginal inclusion is more intentional at the Shire of Katanning.

Voting Requirement: Absolute Majority

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR MATT COLLIS

OC10/23

That Council:

- 1. Adopts the Shire of Katanning, Reflect Reconciliation Plan January 2023 – January 2024 as attached.**
- 2. Considers including the project in the 2023/2024 budget to the value of \$10,000.**

CARRIED BY AN ABSOLUTE MAJORITY: 6/0

Cr Kristy D'Aprile spoke for the motion.

Cr John Goodheart spoke for the motion.

10.2.6 Conduct of 2023 Local Government Election
(ATTACHMENT) – WAEC LG Ordinary Election 2023

File Ref: GV.EL.5
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Date Report Prepared: 13 February 2023
Disclosure of Interest: No Interest to disclose.

Issue:

For Council to consider the appointment of the Western Australian Electoral Commission (WAEC) to conduct the 2023 Local Government Election by postal vote.

Body/Background:

The Shire of Katanning has appointed the WAEC to conduct postal elections since 2007.

Voter participation is, on average, 50.57% (based on past 5 elections).

Year	Participation %
2019	46.10
2017	51.82
2015	57.52
2013	50.87
2011	46.56
Average	50.57

Given in the 2021 Ordinary Election all candidates were elected unopposed, there was no voter participation, as reflected in the table above.

The Shire has received correspondence from the WAEC that includes an estimated cost to conduct a postal ballot for the 2023 ordinary election to be held 21 October 2023.

The estimated cost is based on the following assumptions:

- 2,650 Electors
- Response rate of approximately 50%
- 3 Vacancies
- Count to be conducted at the offices of the Shire of Katanning
- Appointment of a local Returning Officer
- Regular Australia Post delivery service to apply for the lodgement of the election packages.

Any non-statutory advertising undertaken by the Shire and the cost of staff on Polling day will be additional to the estimate provided.

The WAEC note the increase in costs from the 2021 Ordinary election costs. The increases arise from inflation affecting salaries, printing and packaging costs as well as the increase in postage announced by Australia Post.

Officer's Comment:

The Shire of Katanning statistics over the past 5 elections show an average participation rate of 50.57%. According to the WA Electoral Commissions report on the 2021 Local Government

elections, average participation for local government elections across Western Australia was increased from 29.1% in 2019 to 30.2% in 2021. Eleven local governments had an increase in participation rate of more than 5% and six local governments participation rate decreased by more than 5% in 2021 compared to 2019.

While voting in Local Government elections is not compulsory, postal elections are generally considered more convenient for many electors and typically result in a higher rate of voter participation than in person ballots.

For postal elections, all eligible electors will receive a postal voting package around three weeks prior to polling day. The package will include a list of candidates, ballot papers, instructions on how to vote and a declaration.

Other advantages to appointing the Western Australian Electoral Commission include that it is seen as being completely independent from Council and therefore the integrity of the process is free from any perception of local influence and that the impost to staff time is limited to just on election day at the polling place.

Section 4.20(4) of the Act requires that Council must have the Electoral Commissioners written agreement to conduct the election prior to the vote by Council being taken. The letter attached to this item is the relevant document that contains the Electoral Commissioners agreement.

Statutory Environment:

Local Government Act 1995

4.20 CEO to be returning officer unless other arrangements made

- (1) Subject to this section the CEO is the returning officer of a local government for each election.
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —
 - (a) an election; or
 - (b) all elections held while the appointment of the person subsists.

** Absolute majority required.*
- (3) An appointment under subsection (2) —
 - (a) is to specify the term of the person's appointment; and
 - (b) has no effect if it is made after the 80th day before an election day.
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

** Absolute majority required.*
- (5) A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.
- (6) A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.

4.61 Choice of methods of conducting election

- (1) The election can be conducted as a —

- postal election** which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or
- voting in person election** which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.
- (2) The local government may decide* to conduct the election as a postal election.
*** Absolute majority required.**
 - (3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.
 - (4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.
 - (5) A decision made under subsection (2) on or before the 80th day before election day cannot be rescinded after that 80th day.
 - (6) For the purposes of this Act, the poll for an election is to be regarded as having been held on election day even though the election is conducted as a postal election.
 - (7) Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.

Policy Implications:

There are no policy implications for this report.

Financial Implications:

The cost of appointing WAEC to conduct the 2023 Local Government Election is estimated to cost \$26,000 including GST and will be included in the 2023/2024 Budget.

An additional amount of \$575 will be incurred if Council opts for the Australia Post Priority Service for lodgement of the election packages.

Additional costs include non-statutory advertising (eg. Great Southern Herald) and staff time on Polling Day are estimated at \$1,500.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area Leadership

Aspiration Katanning is an inclusive and respectful community.

Objective To facilitate diversity and representation within the decision-making process.

Voting Requirement: Absolute Majority

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR JOHN GOODHEART

OC11/23

That Council:

- 1. Declares, in accordance with Section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may be required;**
- 2. Decides, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.**

CARRIED BY AN ABSOLUTE MAJOIRTY: 6/0

Cr Kristy D'Aprile spoke for the motion.

Cr John Goodheart spoke for the motion.

10.3 CHIEF EXECUTIVE OFFICER'S REPORTS

10.3.1 Katanning Art Trail Strategy (ATTACHMENT)

File Ref: ED.PL.1
Reporting Officers: Julian Murphy, Chief Executive Officer
Date Report Prepared: 14 February 2023
Disclosure of Interest: No interest to disclose.

Issue:

To consider the endorsement of the 2022 *Kaat-nyiny: Katanning Public Arts Trail Strategy*.

Body/Background:

The Katanning Housing and Tourism Development Master Plan was developed in 2017 to guide the Katanning Supertown Heritage Precinct Project. This transformational project resulted in the development and upgrade of a number of significant assets in Katanning including the All Ages Playground and Welcome Precinct, Streetscapes and gardens, Piesse Park and wetlands and the development of a 30 lot residential subdivision.

The Shire of Katanning is seeking to build on the Master Plan with the addition of a Public Arts Trail strategy which will compliment the Master Plan and completed works. The Shire seeks to create linkages between the Welcome Precinct, Town Centre and Piesse Park Precinct and identify opportunities for creative works in the built environment and landscape.

The strategy focuses on the townsite of Katanning and considers the existing environment including:

- Existing public art works and creative industries
- Public Silo Arts Trail and murals in Katanning
- Noongar culture
- Migrant history and multicultural diversity
- Katanning's agricultural history and European settlement
- Opportunities for healing
- Great Southern Arts, Culture & Heritage Strategy
- Katanning Destination Brand Story
- Economic development opportunities through art and creative industries

In May 2022, Damien Pericles of Realm Studios (who was involved in the development of the original town Master Plan) was engaged to develop the Art Trail Strategy for Katanning. The Strategy was developed in consultation with key stakeholders from the Katanning Community including Council, Staff, Noongar elders and arts groups.

The (attached) 2022 *Kaat-nyiny: Katanning Public Arts Trail Strategy* outlines the following purpose & aims:

This strategy is to be used to guide Public Art investment over the next 5-10 years. It will be central in seeking funding and investment to deliver the strategy. Its primary audience are those responsible for planning and delivery of the strategy, including the Shire and consultants charged with delivery of art works as well as the artist or artist teams themselves.

NB: KAAT-NYINY is a local Noongar word meaning the head sits here. It comes from the Dreamtime story of Mulka, a giant man whose body parts are embedded in country throughout the Great Southern Region.

The following eight project priorities have been identified for development with the first two priorities substantially funded from the Katanning Heritage Precinct Project funds:

1. Kaarl Yarning Place - Katanning Aboriginal Centre
2. Noongar Artwork & Installation Place at Kaatanup Springs (Piesse Park Dam)
3. A Celebration of Family
4. Noongar Welcome at Katanning Entry Roundabout
5. Katanning Urban Nooks (Mechanics Institute Building)
6. Noongar Stories at Twonkwillingup (Police Pools)
7. Sculpture Garden
8. Carrolup Gallery

Officer's Comment:

The Katanning Art Trail Strategy provides a guide for the development of art in public places within the Katanning townsite and surrounding areas. It builds on the work already undertaken by Council and the Community in enhancing the public realm both through art and landscape development projects.

The focus on the telling of Katanning stories is important for recognizing Katanning's origins and history and building cultural connectedness and understanding through public art projects.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Financial Implications:

Priorities for funding projects contained within the strategy are to be considered by Council and will be determined by the ability of Council to attract external funding as well as contribute own source funds to projects. The following projects are substantially funded from interest from the Katanning Heritage Precinct Project:

1. Kaarl Yarning Place - Katanning Aboriginal Centre \$92,000
2. Noongar Artwork & Installation Place at Kaatanup Springs (Piesse Park Dam) \$180,000

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "High" risk and requires the allocation of additional own source funding to address any further payments for the project.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2022 – 2032

Focus Area Cultural

Aspiration Katanning is a place for everyone from all walks of life.

Objective To support the community to have safe spaces to share, connect and celebrate culture.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR JOHN GOODHEART

OC12/23 That Council endorses the 2022 *Kaat-nyiny: Katanning Public Arts Trail Strategy* as presented.

CARRIED: 6/0

Cr Kristy D'Aprile spoke for the motion.

Cr Kirsty D'Aprile disclosure an interest affecting impartiality as she is the President of Katanning Regional Business Association.

10.3.2 **Retail Trading Hours Extension – Public Holidays**
(ATTACHMENT)

File Ref: ED.PG.1
Reporting Officers: Julian Murphy, Chief Executive Officer
Date Report Prepared: 14 February 2023
Disclosure of Interest: No interest to disclose.

Issue:

To consider extending retail trading hours for public holidays in the Shire of Katanning.

Body/Background:

Retail trading hours in Katanning for general retail shops are regulated by the *Retail Trading Hours Act 1987*. The Shire of Katanning has permanently extended retail trading on Sundays 10am to 5pm. Trading on public holidays is not permitted unless an application to vary retail trading hours on public holidays is submitted to the Department of Mines, Industry Regulation and Safety – Consumer Protection Division (Consumer Protection).

Council has also extended hours for the Christmas/New Year public holidays since the introduction of extended trading hours.

The Woolworths Group has written to Council seeking further extensions to the retail trading hours for the following public holidays in 2023:

- Monday 9 April 2023 (10.00am - 5.00pm)
- Monday 5 June 2023 (10.00am - 5.00pm)
- Monday 25 September 2023 (10.00am - 5.00pm)

Council also has the option of seeking a permanent extension to retail trading hours to include all public holidays. This would involve a consultation period and an application to Consumer Protection to have the extended trading hours become permanent for Katanning. A draft copy of the proposal is attached.

The following extended trading hours may be considered on a permanent basis:

Trading from 10.00am to 5.00pm and on public holidays other than on Christmas Day and Good Friday, which are closed days and trading on ANZAC Day from 12.00noon to 5.00pm.

Officer's Comment:

Local traders have the right to exercise individual discretion whether to open or not during the proposed trading extension.

It is recommended that Council seek an extension to Retail Trading Hours in the Shire of Katanning for the 2023 public holidays listed in the table above and advertises the proposal to permanently extend trading on public holidays except Christmas Day and Good Friday.

Statutory Environment:

Retail Trading Hours Act 1987

12. Trading hours for some general retail shops

- (1) Subject to this Act and any order made under section 12E(1) that affects the trading hours of the general retail shop, a general retail shop that is not in the metropolitan area shall be closed —
 - (a) on Monday, Tuesday, Wednesday and Friday in each week until 8 a.m. and from and after 6 p.m.; and
 - (b) on Thursday in each week, until 8 a.m. and from and after 9 p.m.; and
 - (c) on Saturday in each week, until 8 a.m. and from and after 5 p.m.; and
 - (d) on Sunday in each week; and
 - (e) on each public holiday and public half-holiday.

The Shire of Katanning has permanently extended retail trading on Sundays 10am to 5pm.

Policy Implications:

Nil

Financial Implications:

Cost of advertising retail trading hours extension proposal estimated at approximately \$400.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "High" risk and requires the allocation of additional own source funding to address any further payments for the project.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2022 – 2032

Focus Area Economic

Aspiration Katanning is an economic hub of the Great Southern region, offering a range of employment and business opportunities.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR MICHELLE SALTER

SECONDED: CR SERENA SANDWELL

OC13/23 **That Council:**

1. **Makes an application to the Department of Mines, Industry Regulation and Safety – Consumer Protection Division (Consumer Protection) seeking an extension to Retail Trading Hours in the Shire of Katanning for the following dates:**

Date	Hours
Monday, 10 April 2023	10am-5pm
Monday, 5 June 2023	10am-5pm
Monday, 25 September 2023	10am-5pm

2. **Notes, that should approval be granted, that Local traders have the right to exercise individual discretion whether to open or not during the proposed trading extension; and**
3. **Undertakes community consultation to ascertain views in the community on permanent trading on public holidays (other than on Christmas Day and Good Friday) between 10.00am and 5.00pm and ANZAC Day from 12.00noon to 5.00pm in the Shire of Katanning.**

CARRIED: 6/0

Cr John Goodheart spoke for the motion.

Cr Kristy D'Aprile spoke for the motion.

11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

13. CONFIDENTIAL ITEMS

Nil.

14. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 6:15pm.