



## **Shire of Katanning Local Planning Scheme No. 5 Scheme Amendment No. 1**

**Lot 3 (No. 78) Andover Street, Katanning**

Prepared by Edge Planning & Property for Hugh Sharpe

[www.edgeplanning.com.au](http://www.edgeplanning.com.au)

May 2022

**PLANNING AND DEVELOPMENT ACT 2005  
RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME**

**SHIRE OF KATANNING LOCAL PLANNING SCHEME No. 5**

**AMENDMENT No. 1**

RESOLVED that the local government in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. Including Lot 3 on Diagram 38433 (No. 78) Andover Street, Katanning as Additional Use No. 3 (A3) in Table 5 – Specified Additional Uses for Zoned Land in Scheme Area (clause 3.4) as follows:

<b>NO.</b>	<b>DESCRIPTION</b>	<b>ADDITIONAL USE</b>	<b>CONDITIONS</b>
A3	Lot 3 (No. 78) Andover Street, Katanning	Consulting Rooms	Development standards/requirements shall be determined by the Local Government upon application.

2. Amending the Scheme Map accordingly.

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- A) The amendment is consistent with the Local Planning Strategy.
- B) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment.
- C) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this ..... day of .....20.....

.....  
CHIEF EXECUTIVE OFFICER

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## PROPOSAL TO AMEND A LOCAL PLANNING SCHEME

1. LOCAL GOVERNMENT:	Shire of Katanning
2. DESCRIPTION OF LOCAL PLANING SCHEME:	Local Planning Scheme No. 5
3. TYPE OF SCHEME:	District Scheme
4. SERIAL NUMBER OF AMENDMENT:	1
5. PROPOSAL:	<ol style="list-style-type: none"> <li>Including Lot 3 on Diagram 38433 (No. 78) Andover Street, Katanning within Additional Use No. 3 (A3).</li> <li>Amending the Scheme Map accordingly.</li> </ol>

## REPORT BY THE SHIRE OF KATANNING

### 1. INTRODUCTION

The Shire of Katanning seeks the support of the Western Australian Planning Commission (WAPC) and the approval of the Hon. Minister for Planning to add Lot 3 (No. 78) Andover Street, Katanning (the 'site') within Additional Use No. 3 to facilitate consulting rooms (dental clinic).

The purpose of this report and associated plans are to explain and set out the planning merits of the Amendment. More detailed planning and investigations will occur at the Development Application stage and at the Building Permit stage.

The site is shown in Attachment 1. Based on its location, characteristics and area context, the site is suitable for a dental clinic. Attachment 2 shows that the site is centrally located and has convenient access to the Katanning townsite and the State and regional road network.

### 2. BACKGROUND

#### 2.1 Property Address and Cadastral Details

Cadastral details for the site are summarised below in Table 1:

Lot	Diagram	Volume	Folio	Area	Owner
3 Andover Street, Katanning	38433	1436	665	907m <sup>2</sup>	Hugh Sharpe

#### 2.2 Regional Context

The site is situated in the Shire of Katanning. The Katanning townsite is located 287 kilometres south-east of Perth. Katanning is a sub-regional centre in the Great Southern and provides a range of services and facilities to residents and visitors.

## 2.3 Local Context

The site is located approximately 500 metres south-west from the Katanning town centre (see Attachment 2). Attachment 3 shows the Context Plan which outlines the site's context. The site adjoins and is generally surrounded by residential development (much of it underdeveloped). There is also considerable recreation/public open space nearby along with community uses such as churches.

## 2.4 Physical Characteristics

The site is outlined in Attachment 1 and has the following characteristics and features:

- It is cleared and vacant;
- It has a gentle gradient, having an elevation of approximately 305 metres AHD (Australian Height Datum);
- There are no natural surface water or drainage features; and
- It is not on the Department of Water and Environmental Regulation's Contaminated Site Database.

The site's physical features present no constraints to the Amendment.

## 2.5 Services

The site is provided with standard 'hard' infrastructure including reticulated (scheme) water, reticulated sewerage, power, telecommunications, drainage and a sealed road.

## 2.6 Heritage

There is no registered Aboriginal heritage site on the subject land area as set out on the Department of Planning, Lands and Heritage Affairs heritage inquiry system. While noting this, land developers have an obligation under the *Aboriginal Heritage Act 1972* and *Aboriginal Culture Heritage Act 2021* to protect places and objects in Western Australia that are important to Aboriginal people because of the connections to their culture.

Additionally, the site does not contain any structure or place of non-indigenous heritage significance on the *Shire of Katanning Municipal Inventory* or on the Shire's Heritage List.

# 3. PLANNING FRAMEWORK

## 3.1 Overview

The following section will outline how the proposed Amendment suitably addresses relevant planning policies, strategies, plans and the *Shire of Katanning Local Planning Scheme No. 5*. In summary, the Amendment is consistent with the State, regional and local planning framework.

## 3.2 State Planning Framework

The following strategies and policies are of relevance to the Amendment:

- *State Planning Strategy 2050* - sets a broad strategic plan for Western Australia built on sustained growth and prosperity. The Strategy highlights the importance of job creation and supports developing strong and resilient regions. The Strategy also supports community/health provision and promoting economic development. The

Strategy promotes good urban design, vibrant activity centres and supports zoning sufficient land for commercial development. The Amendment is consistent with the Strategy given it promotes health services, commercial and associated development and is centrally located in an established sub-regional centre.

- *State Planning Policy 1 State Planning Framework Policy* - identifies that the primary aim of planning is to provide for the sustainable use and development of land.
- *State Planning Policy No. 2.9 Water Resources* - development is required to adopt water sensitive urban design principles.
- *State Planning Policy No. 3* - the Policy sets out the principles and considerations which apply for urban growth and settlement in Western Australia. The Policy promotes a sustainable settlement pattern, promoting development on 'brownfield' (previously developed) land, supports building on existing communities and seeks convenient access to employment and services. The Amendment is consistent with SPP 3 given it provides opportunities for employment and business activity.
- *State Planning Policy 3.7 Planning in Bushfire Prone Areas* - the site is partially within a Bushfire Prone Area as shown at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>.
- *State Planning Policy 5.4 Road and Rail Noise* - the site is within the 'trigger' area.
- *State Planning Policy 7.0 Design of Built Environment*.

### 3.3 Regional Planning Framework

#### 3.3.1 Great Southern Regional Planning and Infrastructure Framework

The Framework identifies Katanning as a sub-regional centre and a focus for growth, services and facilities. The Framework supports a diverse economic base, supports commercial development in appropriate locations and supports enhanced health services.

#### 3.3.2 Great Southern Regional Investment Blueprint

The Blueprint establishes priorities for economic development and growth of the Great Southern region and provides an analysis of local, regional, national and global factors influencing the region. A strategic economic growth plan and proposed transformational projects are set out. The Blueprint also supports growing the region's population, promoting development in regional centres and a vibrant economy.

### 3.4 Local Planning Framework

#### 3.4.1 Shire of Katanning Local Planning Strategy

Strategy Plan 2 of the Local Planning Strategy identifies the site as 'Residential'.

The Strategy supports growing and diversifying the economy and encouraging commercial development in appropriate locations.

#### 3.4.2 Shire of Katanning Local Planning Scheme No. 5

The *Shire of Katanning Local Planning Scheme No. 5* (LPS5) was gazetted on 9 February 2018. It is the principal statutory tool for achieving the Shire's aims and objectives, mainly from a land use, development control and infrastructure coordination perspective.

Clause 1.9 Aims of Scheme includes the following aims:

### **Community Growth and Diversity**

Provide opportunities for growth of the Katanning townsite and reinforce its status as a regional centre to accommodate a growing and diverse community with a strong sense of place, heritage and achievement.

### **Economic Growth**

Strengthen and diversify the Shire of Katanning's economic base by providing an overall pattern of land use and development flexibility that supports existing businesses and provides for expansion of the economic base by encouraging new business and industry.

The site is zoned 'Residential'. Table 2 – Zone Objectives outlines that an objective of the Residential zone includes 'to provide for a range of non-residential uses, which are compatible with and complementary to residential development.' The Amendment is consistent with LPS5 objectives of the Scheme.

Clause 6.2 defines consulting rooms as follows:

**'consulting rooms** means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;'

Table 4 – Zoning Table sets out that consulting rooms is an 'X' use (not permitted) in the Residential zone. A scheme amendment is required to enable the consulting rooms (dental clinic) land use on the site which is proposed via adding Additional Use No. 3 (A3).

There are various community and commercial uses that are discretionary uses in the 'Residential' zone. This includes bed and breakfast, child care premises, educational establishment, family day care, industry – cottage, market and place of worship. Many of the discretionary uses have greater impacts compared to consulting rooms.

#### *3.4.3 Local Planning Policies*

The Council has endorsed several Local Planning Policies, however the current adopted policies are not relevant to the Amendment or to the future Development Application.

#### *3.4.4 Shire of Katanning Strategic Community Plan 2017 – 2027*

The Strategic Community Plan sets the community's vision for the future and it is the principal strategic guide for the Council's future planning and activities. The plan supports growth and progress locally and regionally. The Council seeks to promote Katanning as a prosperous community, to support enhanced community services, existing businesses and to attract new businesses.

### **3.5 Planning Framework Implications for the Amendment**

Common themes of the planning framework and their implications for the Amendment include:

- Supporting enhanced community/health services;

- Supporting sustained growth, job creation and economic development including in Katanning which is a designated sub-regional centre; and
- Addressing land use compatibility and amenity.

Based on the above, the requested additional use of consulting rooms is consistent with the planning framework and consistent with the principles of orderly and proper planning.

#### 4. AMENDMENT PROPOSAL

The intent of the Amendment is to add Additional Use No. 3 (A3) to enable consulting rooms (dental clinic) to the existing zoning of 'Residential' for Lot 3 (No. 78) Andover Street. In particular, to add the following to Table 5 of LPS5:

NO.	DESCRIPTION	ADDITIONAL USE	CONDITIONS
A3	Lot 3 (No. 78) Andover Street, Katanning	Consulting Rooms	Development standards/requirements shall be determined by the Local Government upon application.

The proposed additional use will provide a flexible approach to land use planning on the site. By supporting the consulting rooms as an additional use, there will be opportunity for development to be undertaken as either consulting rooms, or residential, or as a mix of both in the coming decades.

Based on the definition of 'consulting room' in LPS5, consulting rooms is a low-key development limited to two health practitioners.

Attachment 5 sets out the development plans which are intended to be progressed following approval of the Amendment. The intent is to develop a small high quality purpose-built building as a dental clinic.

The floor plans show the different rooms while the site plan (in Attachment 5) shows that generous car parking spaces will be provided.

The design of the dental clinic is for a small building of 120m<sup>2</sup> internal floor space, with 40m<sup>2</sup> of decking which will have the following features:

- Attractive appearance which conforms with surrounding residences;
- Specific design features that reduce the risk of exposure of the members of the public from infected aerosols (e.g. SARS-CoV-2 virus and its variants) during the treatment of patients to nil. This is not a feature of almost all existing dental clinics and it is included in the design in response to the risk of transmission of COVID-19 in dental clinics. The specific features in relation to minimisation of cross infection include the employment of sensor switched motorised doors throughout the clinic including at the entrance and along all of the pathways of movement of patients and clinical staff members during the course of the day. The door accessing the clinical treatment rooms opens to the outside of the building, which prevents any spread of infected aerosol to the rest of the building. There will be two high volume exhaust fans in the ceiling of the treatment room;
- A significant reduction in the risk of transmission of COVID-19 viruses and other pathogens from one patient to subsequent patients. This is achieved by a high amount of flushing airflow that can be applied between treatment procedures and high volume evacuation fan to remove aerosol generated during treatment. A high efficiency air purifier, which is used in operating theatres and which removes 99.9% of particles down to the size of the SARS-CoV-2 virus and then decomposes the viral



particles using ultraviolet light will be used in the treatment room. This four-stage HEPA filter is able to effectively filter the air in spaces up to 200m<sup>2</sup> and will filter the air in the treatment room (20m<sup>2</sup>) ten times per hour; and

- Energy efficient design incorporating strategically positioned skylights, extending roofing and wood shutters on the north-facing wall and windows on the south, west and east facing walls to provide natural lighting.

The proposed dental clinic will provide a standard of care that is not currently available in the region regarding the prevention of transmission of airborne infectious bacteria and viruses.

The dental clinic will provide a second dental clinic in the Shire of Katanning which has a population of approximately 10,000.

Future development and uses on the site will be subject to gaining necessary approvals from the Shire including development approval.

## **5. PLANNING CONSIDERATIONS AND PLANNING JUSTIFICATION**

### **5.1 Overview**

This section brings together an assessment of the site's attributes, the site's context and the planning framework in considering key planning matters and justifying the Amendment.

### **5.2 Appropriate Location for Consulting Rooms (Dental Clinic)**

The site is appropriate for consulting rooms (dental clinic) for reasons including:

- It is consistent with the planning framework including the Local Planning Strategy and LPS5;
- It is only 500 metres from the town centre;
- The locality contains a mix of land uses;
- It is close to the business and shopping area of town but in a location which affords an amount of privacy that is appropriate for professional consultations and treatment;
- The surrounding environment is not too busy. This assists to improve the comfort of patients attending for dental treatment;
- Developing a dental clinic will benefit Katanning and the district through having convenient access to health facilities;
- It is an ideal location to establish a business given it is centrally located and is near the State and regional road network;
- The site will be provided with appropriate on-site car parking;
- Traffic impacts will be low and can readily be accommodated on local roads;
- It is appropriately serviced; and
- The site has no environmental assets and future development will not create any adverse environmental impacts.

### **5.3 Compatibility with Adjoining and Nearby Land Uses**

Given the size and nature of the building (see Attachment 5), the dental clinic will be low-key.

The proposed consulting rooms (dental clinic) use will be compatible with adjoining and nearby land uses/development (see Attachments 2 and 3). It is noted that adjoining lots are vacant. The proposal will not create noise impacts and traffic generation will be modest.

The dental clinic will be smaller in size (120m<sup>2</sup>) than the usual size of a house with generous landscaping including two large eucalyptus trees. The size of the building and the proposed native garden will be consistent with the design features of a normal residential house and property.

There will not be a high number of people visiting the dental clinic. There will not be any higher amount of noise or any form of pollution arising from the dental clinic than the amount from a normal residence except for the arrival and departure of approximately ten cars each day.

It is noted that various local planning schemes in Western Australia enable consulting rooms to be a discretionary use in the Residential zone.

Accordingly, the zoning will complement and not conflict with adjoining and nearby land uses. The proposed Additional Use No. 3 (A3) represents a logical and sound planning outcome for the site.

## **5.4 Environmental Impact**

The Amendment will create minimal environmental impacts. For instance, the site has been previously cleared of native vegetation, there will be no noise or light-spill impacts, and the site can be connected to the reticulated sewerage system and to the Shire's stormwater system.

While noting that the site is within the 'trigger' area associated with *State Planning Policy 5.4 Road and Rail Noise*, the proposed consulting rooms are not defined as a noise-sensitive land-use and therefore the provisions of the policy do not apply.

## **5.5 Managing Bushfire Risks**

The site is partly classified as a Bushfire Prone Area as outlined at <https://maps.slip.wa.gov.au/landgate/bushfireprone>.

The *Guidelines for Planning in Bushfire Prone Areas* set out, for lots less than 1,100m<sup>2</sup>, that the planning system can only play a limited role in reducing the bushfire risk. The Guidelines also set out that where lots of less than 1,100m<sup>2</sup> have already been created, the application of the appropriate construction standard at the building permit stage is the instrument used to reduce the residual bushfire risk.

Accordingly, a bushfire attack level assessment has not been prepared to support the Amendment. While noting this, a range of measures will assist to lower bushfire risks including provision of reticulated water, nearby fire hydrants, and multiple access/escape routes. The landowner and proposed operator also proposes to provide a diesel auto-start electric generator which will start when the power supply from the grid is off.

## **5.6 Vehicular Access and Car Parking**

The site adjoins Andover Street. Vehicular access is appropriate and complies with sight distance standards which will facilitate safety for road users.

Traffic impacts from the proposed dental clinic will be modest. The landowner and proposed operator estimates there will be approximately ten cars arriving and departing each day in the foreseeable future. This could increase slightly over time depending on the number of support staff. Accordingly, traffic generation will be similar to a normal residence. Traffic to/from the dental clinic can readily be accommodated on local roads. Additionally, the existing road network and intersections have sufficient capacity to address traffic generation from the dental clinic.

As outlined in Attachment 5, the development concept plan shows 6 carparking bays. Sufficient car parking for patients and staff can be provided on site. The final number of carparking bays and associated design will be determined and set by the Shire through the development approval.

The site is centrally located and is highly accessible. There are accordingly various opportunities to promote walking and cycling to/from the site given its location.

## **5.7 Servicing**

The site is already appropriately serviced. It is not envisaged that upgrading of services is required to facilitate the Amendment.

## **5.8 Supporting the Local Community and Economy**

As previously outlined, the proposed Additional Use No. 3 (A3) is consistent with the planning framework. Approval and implementation of the Amendment will assist to provide enhanced health services to Katanning. Additionally, it will have various economic benefits. This includes supporting local employment, assisting in a more sustainable local economy and adding to Katanning's overall viability, vitality and prosperity as a sub-regional centre.

## **5.9 Planning Justification**

The planning justification for the Amendment is summarised below in Table 2:

**Table 2 – Summarised Planning Justification**

Strategic	Land Use Planning	Environment, Landscape and Heritage	Transport and Servicing	Economic and Community
<p>The Amendment is consistent with the State, regional and local planning framework including that it promotes enhanced health/community services and economic development.</p> <p>Future development will reinforce Katanning as a sub-regional centre.</p>	<p>The site is well located for a dental clinic including it is compatible with adjoining and nearby uses.</p> <p>The site is suitable and capable for a dental clinic.</p> <p>Development will be effectively controlled through LPS5 provisions.</p>	<p>The site contains no environmental assets and will not create adverse environmental impacts.</p> <p>The existing site is less than 1,100m<sup>2</sup>. A range of measures will be adopted to lower residual bushfire risks.</p> <p>There are no landscape impacts and there are opportunities to introduce landscaping to enhance the area's amenity.</p>	<p>Traffic impacts can be readily accommodated on local roads.</p> <p>Car parking will be contained on-site.</p> <p>The site is appropriately serviced.</p>	<p>It will enhance health services.</p> <p>It will promote job creation and assist to diversify and grow the local economy.</p> <p>The proposal will assist to enhance Katanning through adding to its overall viability, vitality and prosperity and adding to the range of services that can be provided.</p>

In view of the above, the Amendment is consistent with the planning framework and the principles of orderly and proper planning.

## 6. CONCLUSION

This report confirms that the Amendment is consistent with the planning framework, it respects the local context and the site is suitable to accommodate Additional Use No. 3 (A3) for consulting rooms (dental clinic).

The support of the WAPC and the Hon. Minister for Planning is requested to approve the Amendment adding the Additional Use No. 3 (A3) of consulting rooms to Lot 3 (No. 78) Andover Street, Katanning.

# 10.1.1

## PLANNING AND DEVELOPMENT ACT 2005

### SHIRE OF KATANNING

#### LOCAL PLANNING SCHEME No. 5

#### AMENDMENT No. 1

The Shire of Katanning under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005* hereby amends the above Local Planning scheme by:

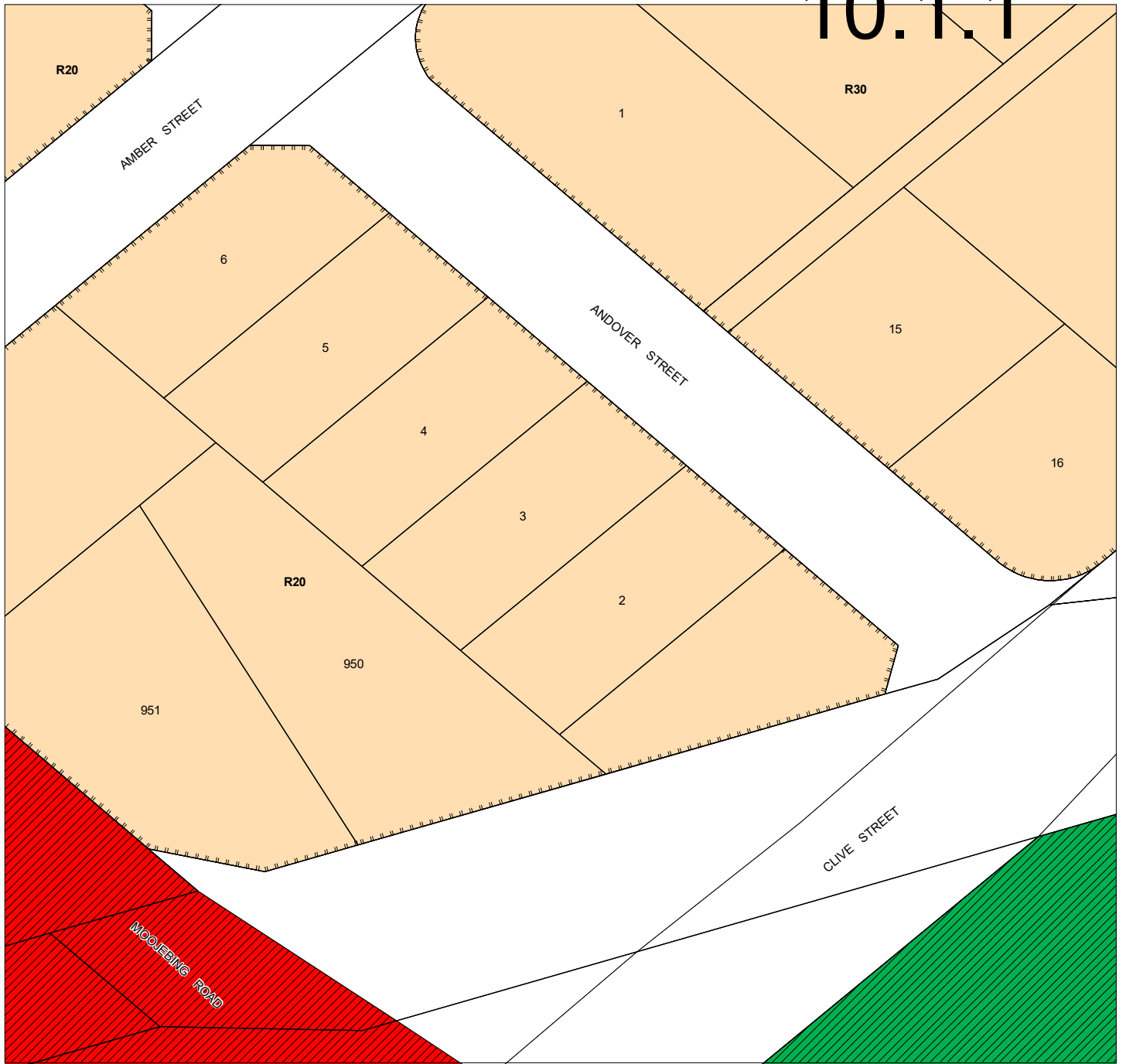
1. Including Lot 3 on Diagram 38433 (No. 78) Andover Street, Katanning as Additional Use No. 3 (A3) in Table 5 – Specified Additional Uses for Zoned Land in Scheme Area (clause 3.4) as follows:

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2. Amending the Scheme Map accordingly.

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- A) The amendment is consistent with the Local Planning Strategy.
- B) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment.
- C) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.



**EXISTING SCHEME MAP**

**Legend**

Cadastre with Lot number

R Codes

**LPS Zones**

Residential

**LPS Reserves**

Local road

Primary distributor road

Public open space



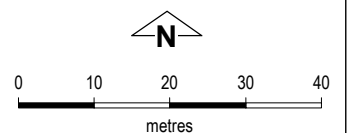
**Department of Planning,  
Lands and Heritage**

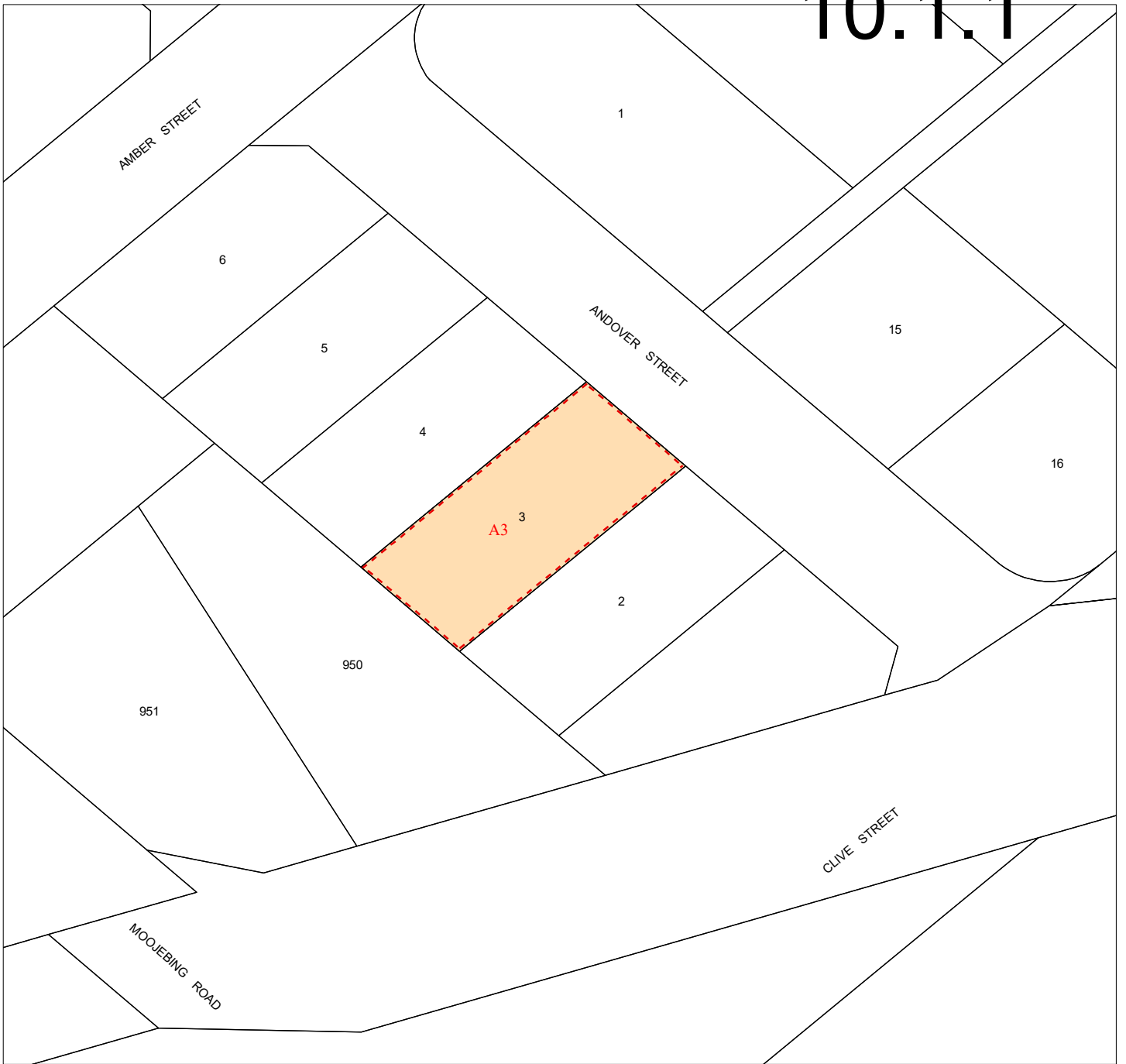
## Shire of Katanning

Local Planning Scheme No. 5

Amendment No. 1

Produced by Data Analytics,  
Department of Planning, Lands and Heritage, Perth WA  
Base Information supplied by Western Australian  
Land Information Authority SLIP 1180-2020-1





**PROPOSED SCHEME AMENDMENT MAP**

**Legend**

Cadastre with Lot number

**LPS Zones and Reserves Amendments**

Residential

A3 Additional use



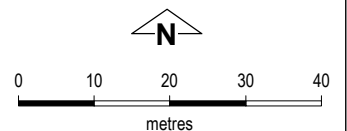
Department of Planning,  
Lands and Heritage

**Shire of Katanning**

Local Planning Scheme No. 5

Amendment No. 1

Produced by Data Analytics,  
Department of Planning, Lands and Heritage, Perth WA  
Base Information supplied by Western Australian  
Land Information Authority SLIP 1180-2020-1



## **COUNCIL ADOPTION FOR ADVERTISING**

Adopted for advertising by resolution of the Council of the Shire of Katanning at the Ordinary Meeting of the Council held on the .....

.....

SHIRE PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

## **COUNCIL RECOMMENDED/SUBMITTED FOR APPROVAL**

This Standard Amendment was supported for submission to the Minister for Planning for approval by resolution of the Shire of Katanning at the Ordinary Meeting of the Council held on the ..... and the Common Seal of the Shire of Katanning was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....

SHIRE PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

## **WAPC RECOMMENDED/SUBMITTED FOR APPROVAL**

.....

DELEGATED UNDER S.16 OF THE  
*PLANNING AND DEVELOPMENT ACT 2005*

DATE.....

## **APPROVAL GRANTED**

.....

MINISTER FOR PLANNING  
*S.87 OF THE PLANNING AND DEVELOPMENT ACT 2005*

DATE.....

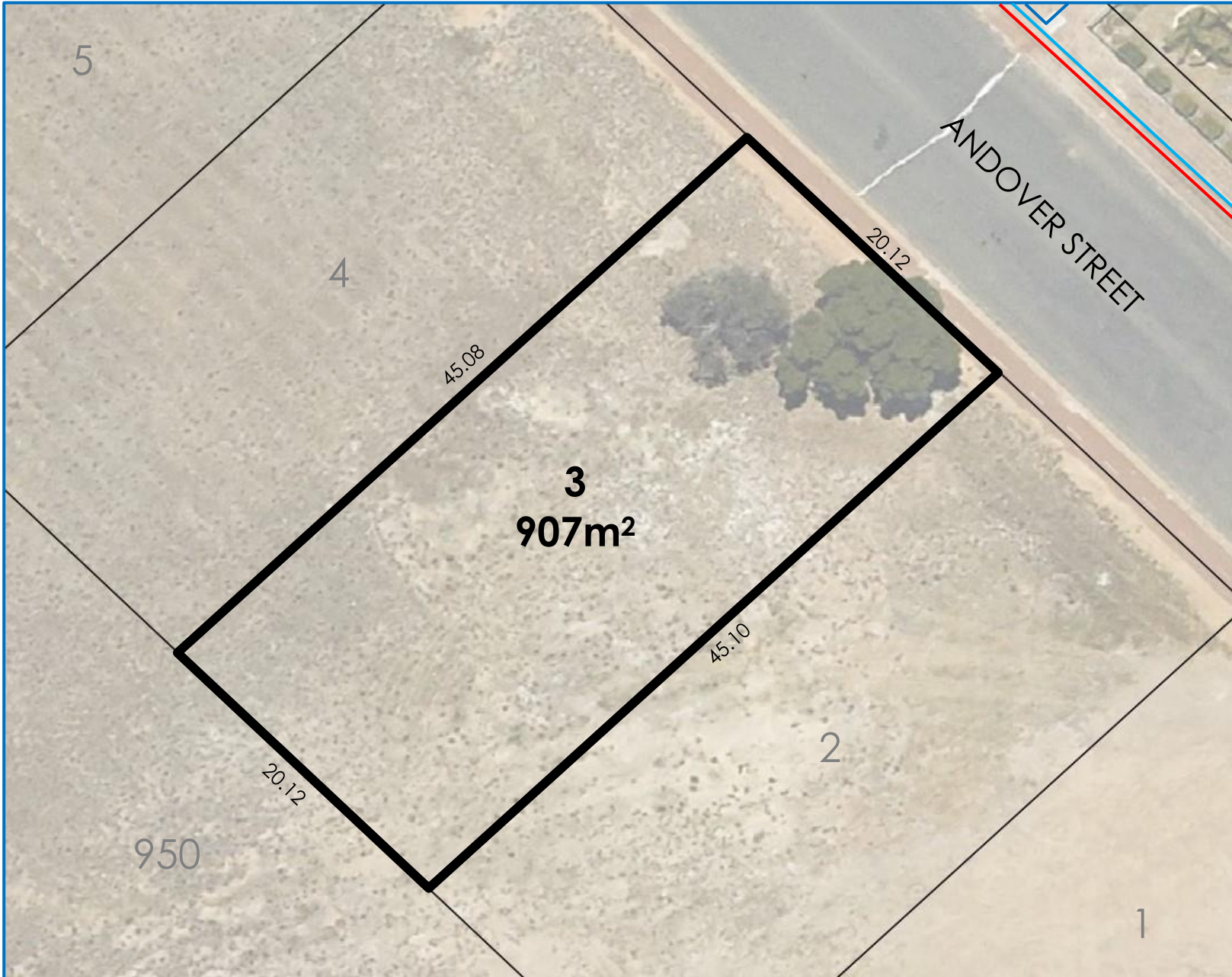


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**ATTACHMENT 1**

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# 10.1.1



## AMENDMENT SITE PLAN





Lot 3 (No. 78)

Andover Street

Katanning

Shire of Katanning

### Legend

-  Amendment Site
-  Western Power Distribution Overhead Powerline <math>< 1\text{kW}</math>
-  Underground Water Pipe
-  Underground Sewer Pipe



REV	DESCRIPTION	DATE	STATUS
A	AMENDMENT SITE PLAN	220502	APPROVED



Edge Planning & Property  
134 Hare Street, Mount Clarence  
ALBANY WA 6330  
W: [www.edgeplanning.com.au](http://www.edgeplanning.com.au)  
E: [steve@edgeplanning.com.au](mailto:steve@edgeplanning.com.au)  
M: 0409 107 336

DRAWING NUMBER  
**EP 220522 01**

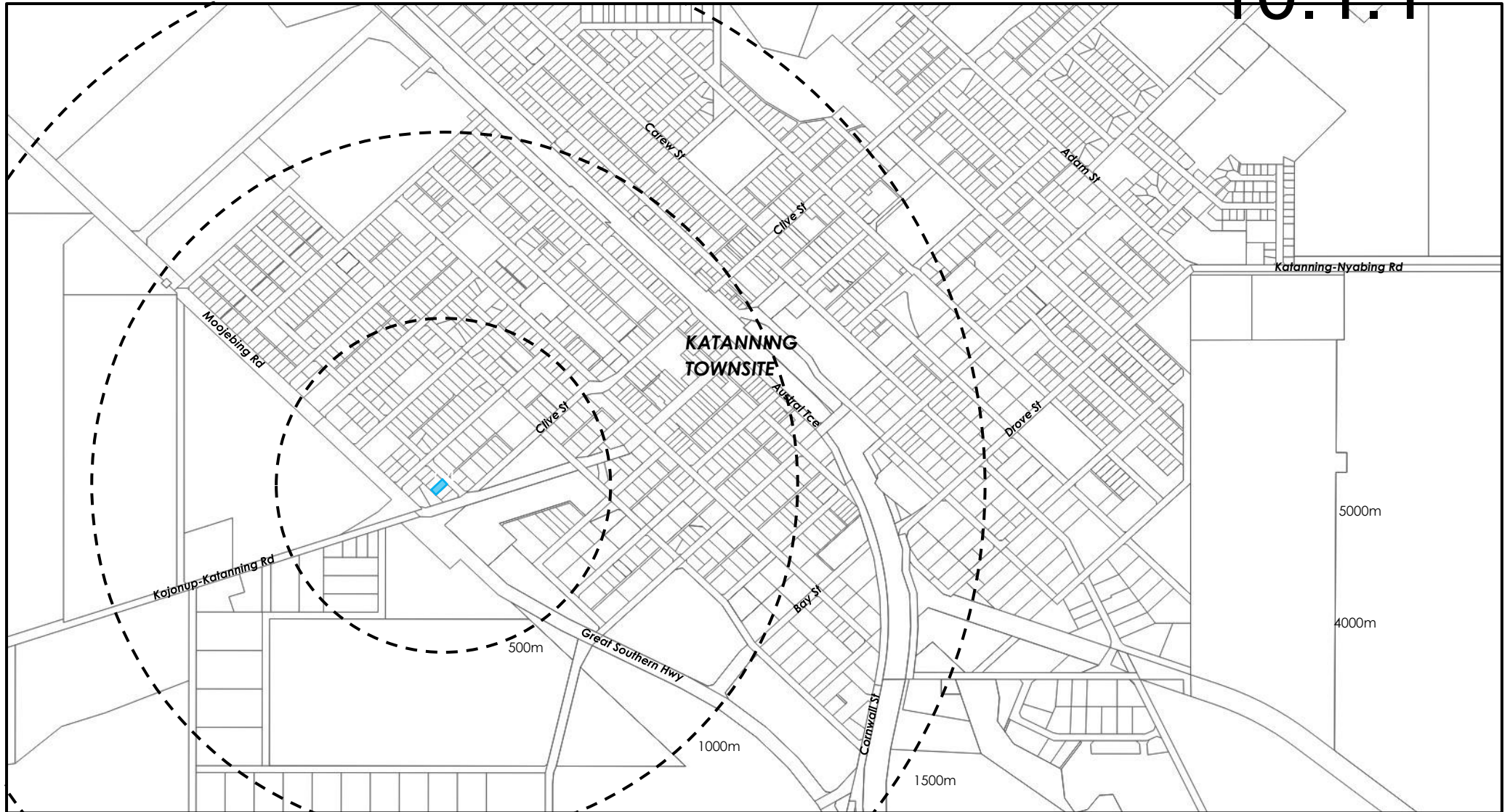
REV  
**A**

Issued for design intent only. All areas and dimensions are subject to detail design & survey.

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**ATTACHMENT 2**

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## LOCATION PLAN

Lot 3 (No.78) Andover Street  
Katanning  
SHIRE OF KATANNING



Edge Planning & Property  
134 Hare Street, Mount Clarence  
ALBANY WA 6330  
W: [www.edgeplanning.com.au](http://www.edgeplanning.com.au)  
E: [steve@edgeplanning.com.au](mailto:steve@edgeplanning.com.au)  
M: 0409 107 336

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**ATTACHMENT 3**

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# 10.1.1



## CONTEXT PLAN

Lot 3 (No. 78)  
Andover Street  
Katanning  
Shire of Katanning

### Legend

 Amendment Site



A	CONTEXT PLAN	220502	
REV	DESCRIPTION	YYMMDD	APPROVED



Edge Planning & Property  
134 Hare Street, Mount Clarence  
ALBANY WA 6330  
W: www.edgeplanning.com.au  
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M: 0809 107 336

DRAWING NUMBER  
EP 220522 02

REV  
A

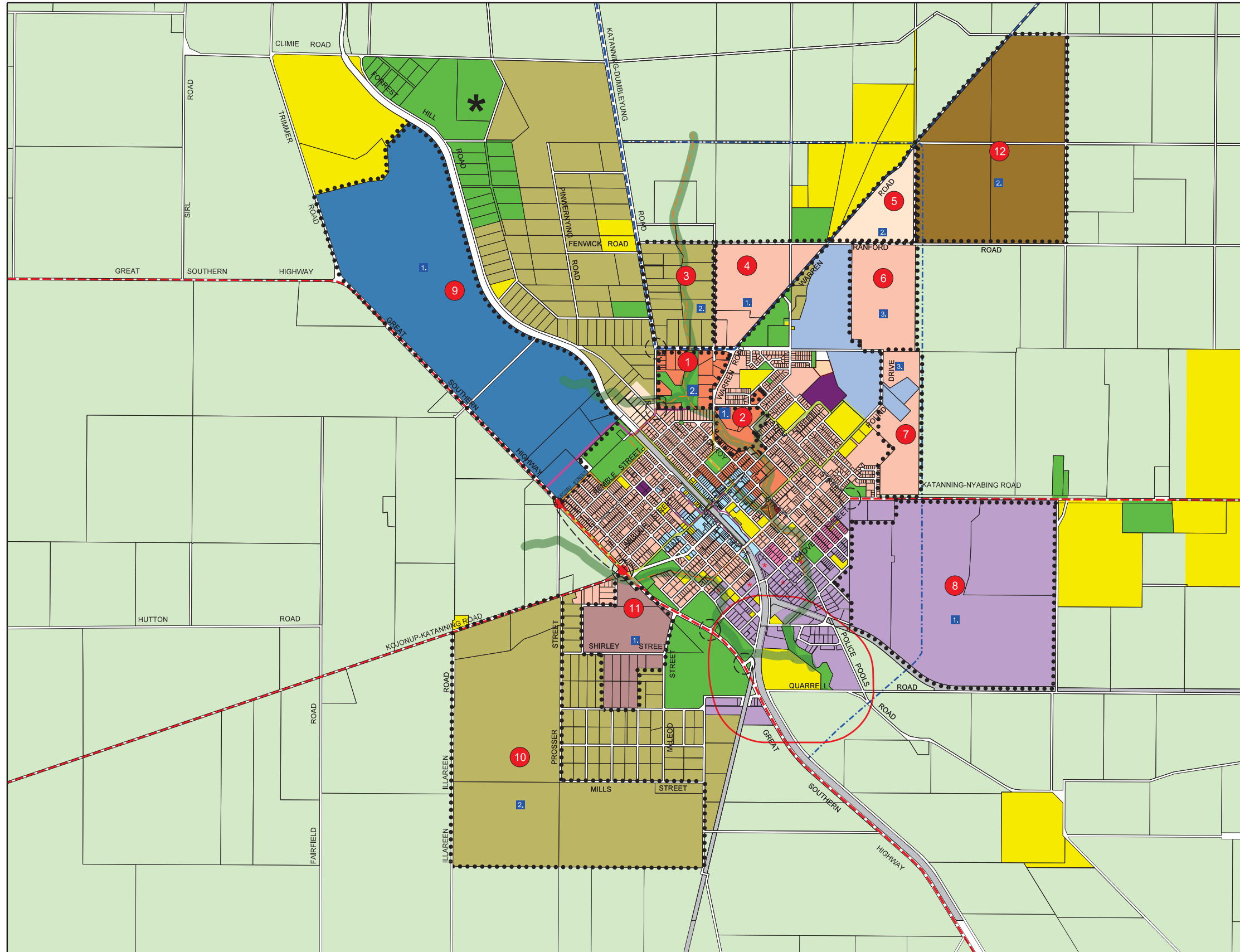
Issued for design intent only. All areas and dimensions are subject to detail design & survey.

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**ATTACHMENT 4**

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### DIA Purpose

- 1 To provide for consolidation of urban land as a transitional link to proposed new northern residential area
- 2 To provide for a mix of residential development including medium density housing and potential aged accommodation around a high amenity lake and parkland revitalisation.
- 3 To consolidate the rural residential entry along Katanning-Dumbleyung Road and provide for re-subdivision of existing lots.
- 4 To provide for primary residential expansion
- 5 To provide for special residential (2,000 to 4,000m<sup>2</sup> lots) to consolidate the eastern margins of the townsite.
- 6 7 To provide for residential areas to consolidate the eastern margins townsite.
- 8 To provide for industrial expansion based around the new sales yards and existing rural service industries.
- 9 To provide limited industrial expansion to facilitate complementary land use to WAMMCO.
- 10 To consolidate and redevelop existing rural residential areas.
- 11 To provide opportunities for a range of uses including (but not limited to) low density residential, low cost temporary workers, migrant, student and separate mine accommodation.
- 12 To provide a new form of rural living in the form of Rural Small Holdings to broaden the range of lifestyle opportunities provided within Katanning and a transitional land use between proposed urban expansion and conventional rural land use.

### Structure Planning

DIA's are to be subject to structure planning prior to subdivision and development unless as provided for by the LPS.

### Adoption

Prepared and adopted pursuant to Regulation 12A (1) of the Town Planning Regulations 1967 by resolution of the local government of the Shire of Katanning at the Meeting of the local government held on the \_\_\_\_ day of \_\_\_\_.

\_\_\_\_\_  
SHIRE PRESIDENT  
\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

Certified by the WAPC on \_\_\_\_/\_\_\_\_/\_\_\_\_ pursuant to Regulation 12B (1) of the Town Planning Regulations 1967.

### Final Approval

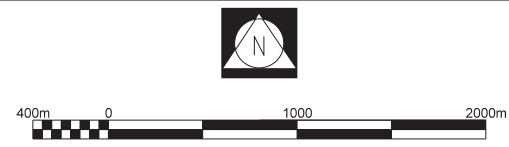
Adopted pursuant to Regulation 12B (3) of the Town Planning Regulations 1967 by resolution of the Shire of Katanning at the Meeting of the local government held on the \_\_\_\_ day of \_\_\_\_.

\_\_\_\_\_  
SHIRE PRESIDENT  
\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

Endorsed by the WAPC on \_\_\_\_/\_\_\_\_/\_\_\_\_ under Regulation 12B (4) of the Town Planning Regulations 1967.

\_\_\_\_\_  
DATE

## SHIRE OF KATANNING LOCAL PLANNING STRATEGY STRATEGY PLAN 2



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THIS DOCUMENT IS AND SHALL REMAIN THE PROPERTY OF  
TME TOWN PLANNING MANAGEMENT ENGINEERING PTY LTD.  
THE DOCUMENT MAY ONLY BE USED FOR THE PURPOSE FOR  
WHICH IT WAS COMMISSIONED AND IN ACCORDANCE WITH  
THE TERMS OF ENGAGEMENT FOR THE COMMISSION.  
UNAUTHORISED USE OF THIS DOCUMENT IN ANY FORM  
WHATSOEVER IS PROHIBITED.

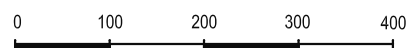
<ul style="list-style-type: none"> <li>--- Local Government Boundary</li> <li>--- Highway and Major Roads</li> <li>--- District Local Roads</li> <li>--- Katanning Dumbleyung Truck Route</li> <li>--- Heritage Trail</li> <li>--- Townsite Boundary</li> <li>--- Activity/Exercise Trail</li> <li>* Speedway</li> </ul>	<ul style="list-style-type: none"> <li>--- Multi Use Corridor</li> <li>--- Green Link Enhancements</li> <li>● Entry Node</li> <li>○ Road / Intersection Upgrades</li> <li>1 Priority for DIA Development (in decreasing order of priority 1 to 3)</li> <li>● DIA areas</li> <li>* Existing Industrial Areas to be reviewed as part of scheme review</li> </ul>	<ul style="list-style-type: none"> <li>--- Long Term Freight Route</li> <li>--- Water Corporation Waste Water Treatment Plant Odour Buffer</li> </ul> <p><b>Land Use Designations</b></p> <ul style="list-style-type: none"> <li>Residential</li> <li>Residential Infill</li> <li>Low Density Residential</li> <li>Rural Residential</li> <li>Rural Small Holding</li> </ul>	<ul style="list-style-type: none"> <li>Abattoir and Rural Industries</li> <li>General Agriculture</li> <li>Industrial</li> <li>Composite Industry</li> <li>Town Centre</li> <li>Civic and Community Uses</li> <li>Parks and Recreation</li> <li>Private Club</li> </ul>	<ul style="list-style-type: none"> <li>Community Centre</li> <li>Conservation, Residential, Short stay and Workers Accommodation</li> <li>Church and Private Education</li> </ul>
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**ATTACHMENT 5**

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Scale 1:250(A4)

Plan: DP58672  
C/T: 2710/742

LOT 3, ANDOVER ST  
KATANNING  
SHIRE OF KATANNING

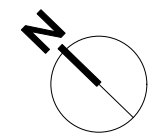
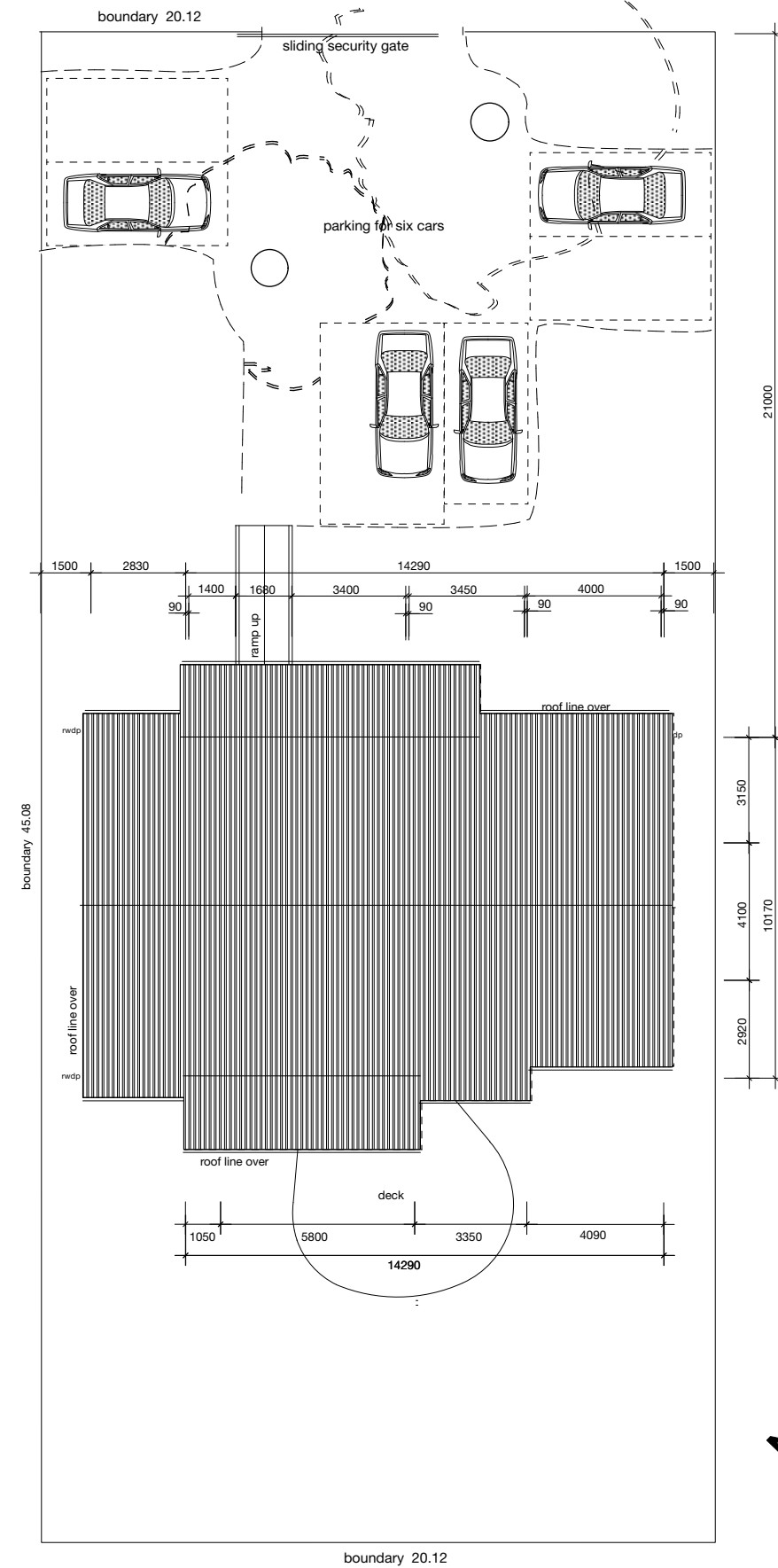
NOTE: DISTANCES & AREAS  
SUBJECT TO SURVEY

Date: Feb 2022

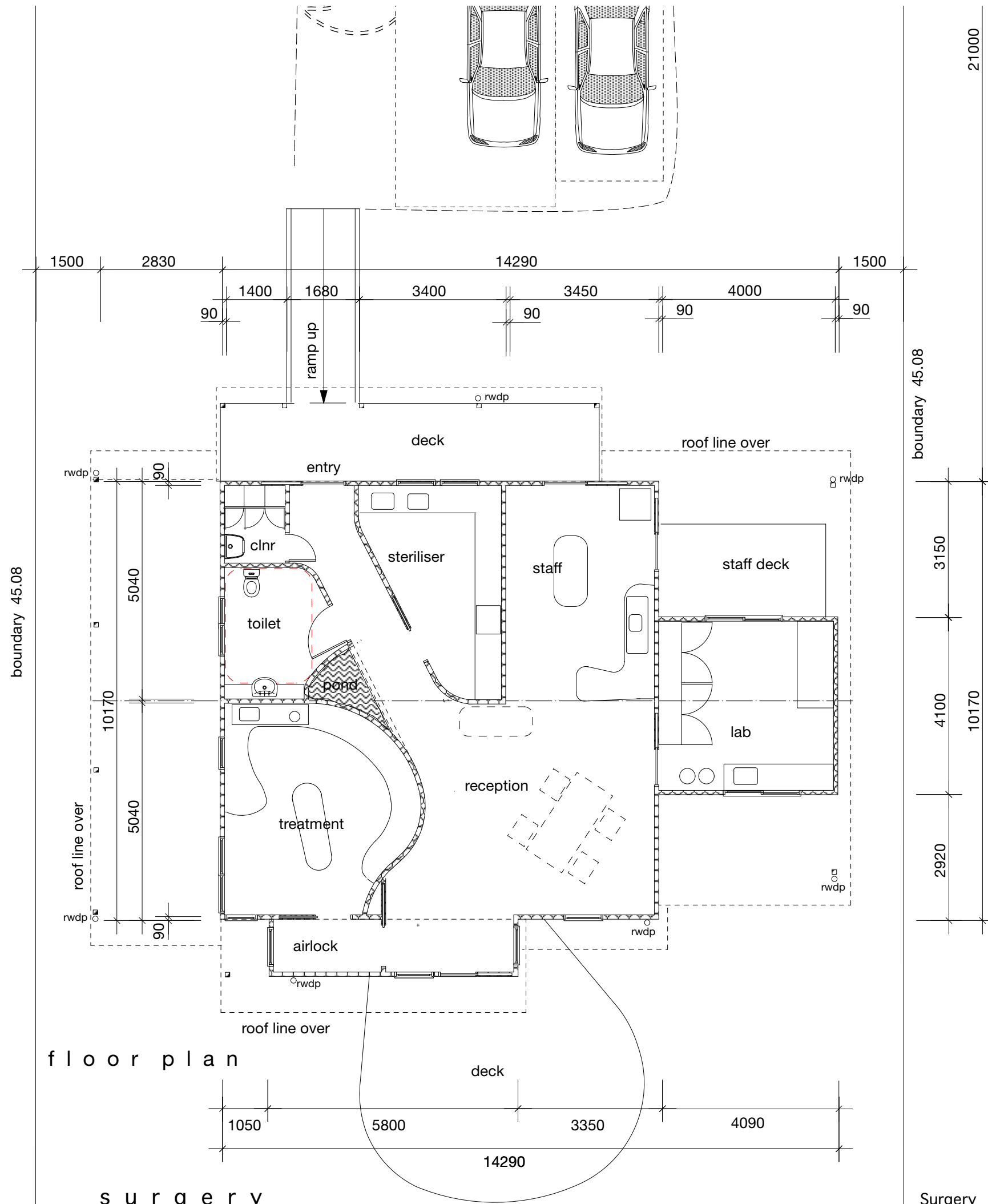
DWG H140

s u r g e r y

Andover Street



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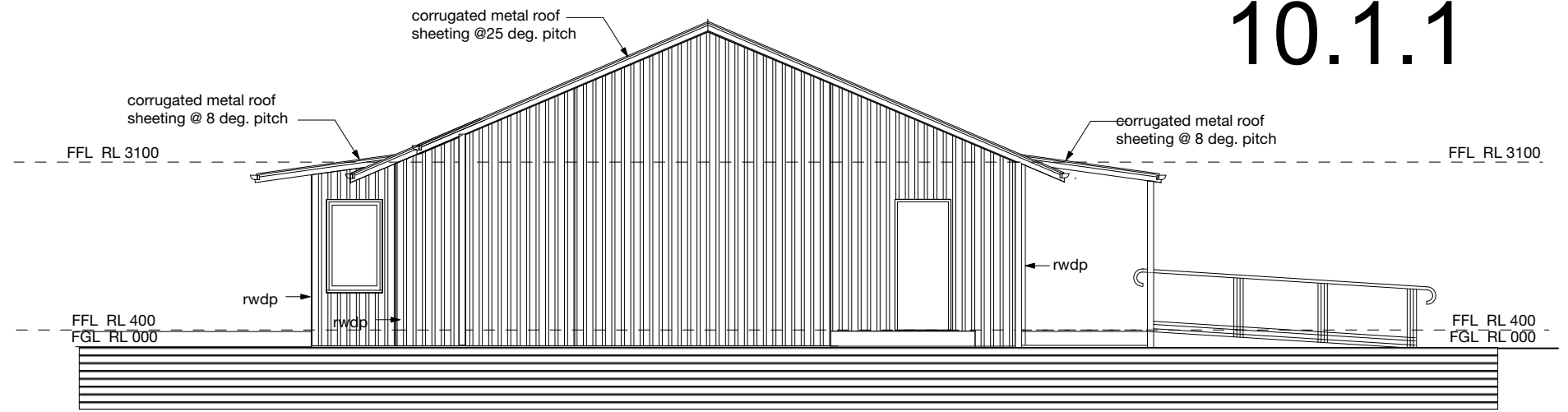


floor plan

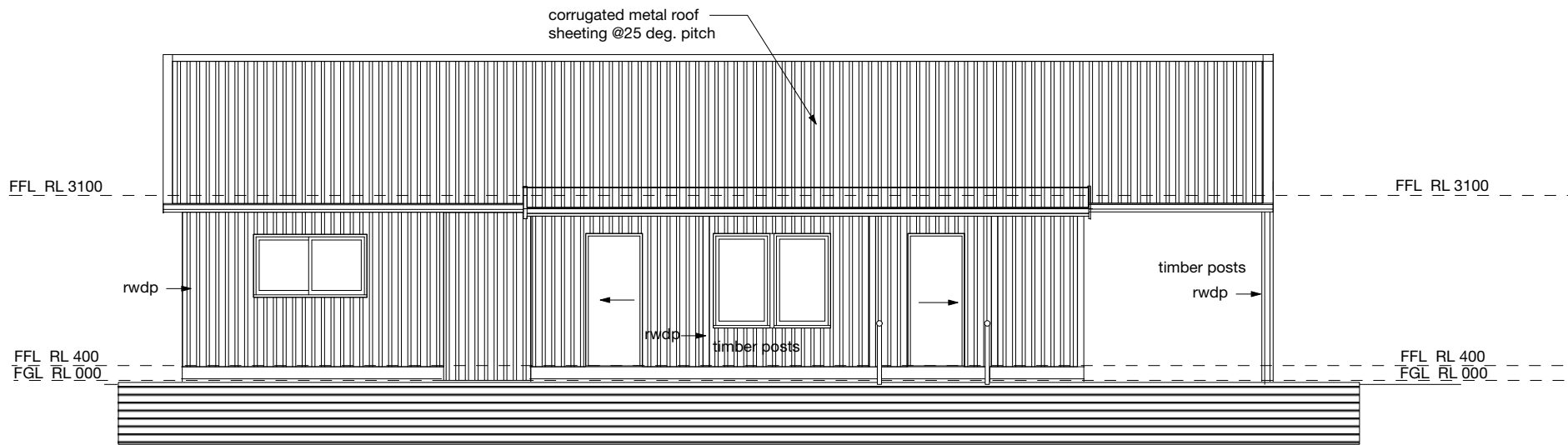
surgery

- NOTES
1. Security : fencing to site with sliding vehicle and pedestrian gates from street.
  2. Carpark : to be crushed limestone set beneath existing trees. Parking for 6 cars including accessibility parking and ramp entry to building.
  3. Construction : essentially timber framed structure lined with corrugated zincalume in keeping with early traditional country buildings.
  4. Air quality : hi quality internal air quality control , as detailed in accompanying submission letter.
  5. Patient and staff comfort facilities to highest standard.
  6. External area of lot to be heavily planted with botanical native plants to create quiet, restful gardens.
  7. Connect all downpipes to soakwells
  8. Energy efficiency to at least min residential requirements.

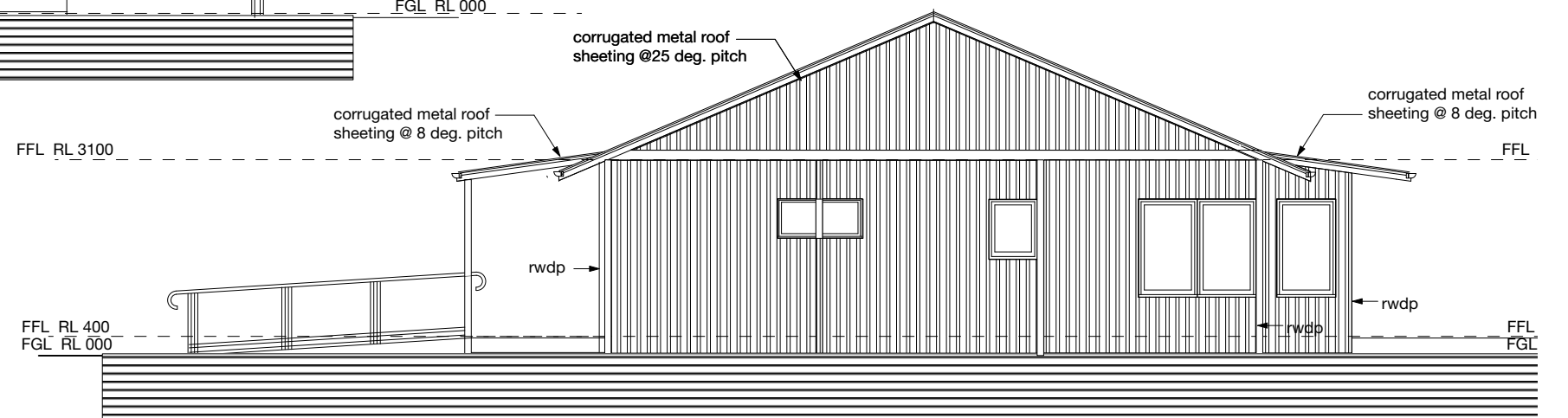
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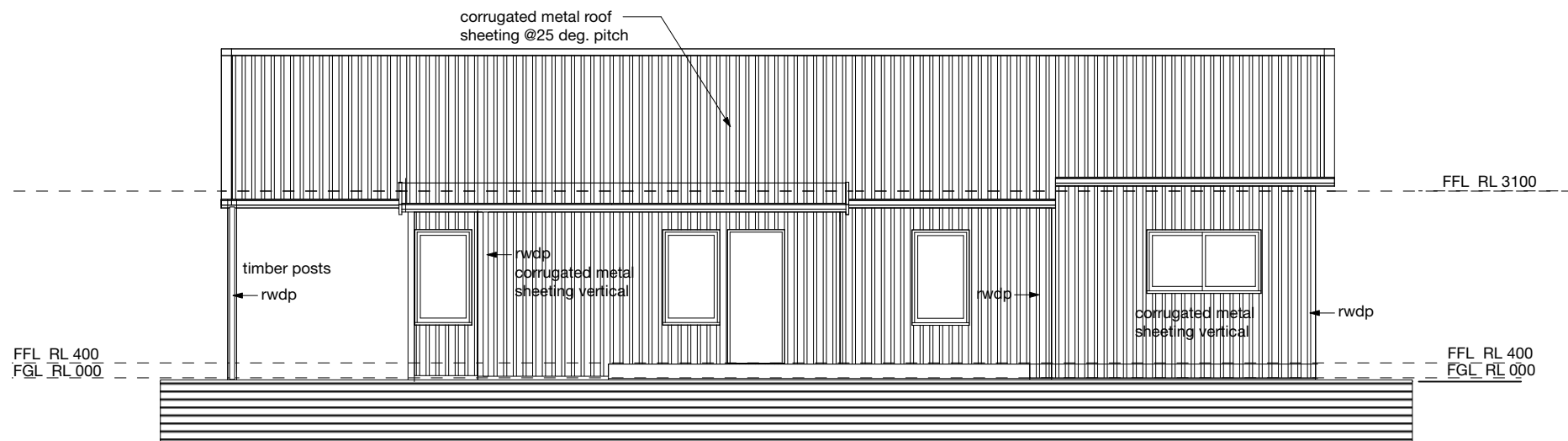
e a s t e l e v a t i o n



n o r t h e l e v a t i o n



w e s t e l e v a t i o n



s o u t h e l e v a t i o n  
s u r g e r y

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Shire of  
**Katanning**  
Heart of the Great Southern

List of Accounts Paid  
June 2022



# Schedule of Accounts Paid - June 2022

# 10.2.1

## Cheque Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
1 42413	02/06/2022	SHIRE OF KATANNING			456.90
INV KLCPTYCSHMAY22	27/05/2022	SHIRE OF KATANNING	KLC Petty Cash May 2022	456.90	
2 42414	09/06/2022	SHIRE OF KATANNING			516.15
INV ADMPTYMAY22	07/06/2022	SHIRE OF KATANNING	ADMIN Petty Cash May 2022	384.15	
INV DEDUCTION	08/06/2022	SHIRE OF KATANNING	Payroll deductions	84.00	
INV DEDUCTION	08/06/2022	SHIRE OF KATANNING	Payroll deductions	48.00	
3 42415	10/06/2022	SHIRE OF KATANNING			927.00
INV INVOICE	31/05/2022	SHIRE OF KATANNING	Payment of Invoice 39213 as Per Council Resolution OC15/17	927.00	
4 42416	28/06/2022	SHIRE OF KATANNING			666.00
INV KLCPTYCSH22	22/06/2022	SHIRE OF KATANNING	KLC Petty Cash June 2022	534.00	
INV DEDUCTION	22/06/2022	SHIRE OF KATANNING	Payroll deductions	84.00	
INV DEDUCTION	22/06/2022	SHIRE OF KATANNING	Payroll deductions	48.00	
<b>Cheque Total</b>				<b>\$ 2,566.05</b>	

## EFT Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
5 EFT34183	02/06/2022	REGIONAL RETAILERS PTY LTD			878.49
INV INV-0139	07/05/2022	REGIONAL RETAILERS PTY LTD	TOURSIM Vibrate Katanning Plants for Planters Down Clive Street	878.49	
6 EFT34184	02/06/2022	GYPSY KITCHEN CO			900.00
INV INV-0029	16/05/2022	GYPSY KITCHEN CO	YOUTH April School Holidays Cupcakes for Decorating	900.00	
7 EFT34185	02/06/2022	Dormakaba Australia Pty Ltd			1,650.00
INV 35WA969133	27/04/2022	Dormakaba Australia Pty Ltd	LIONS PARK Service Automatic Doors	165.00	
INV 35WA969138	27/04/2022	Dormakaba Australia Pty Ltd	ADMIN BUILDING Service Automatic Doors	660.00	
INV 35WA969148	27/04/2022	Dormakaba Australia Pty Ltd	LIBRARY Service Automatic Doors	165.00	
INV 35WA969126	27/04/2022	Dormakaba Australia Pty Ltd	KLC Service Automatic Doors	165.00	
INV 35WA969127	27/04/2022	Dormakaba Australia Pty Ltd	MEDICAL CENTRE Service Automatic Doors	495.00	



Schedule of Accounts Paid - June 2022

# 10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
8	EFT34186	02/06/2022	CANON AUSTRALIA PTY LTD			242.94
	INV 8122127981	17/04/2022	CANON AUSTRALIA PTY LTD	LIBRARY Photocopier Readings 180322 - 170422	132.22	
	INV 8122161463	17/05/2022	CANON AUSTRALIA PTY LTD	LIBRARY Photocopier Readings 180422 - 170522	110.72	
9	EFT34187	02/06/2022	WA Contract Ranger Services P/L			8,859.13
	INV 00003946	09/05/2022	WA Contract Ranger Services P/L	ANIMAL CONTROL Ranger Relief 250422 - 060522	4,371.13	
	INV 00003968	21/05/2022	WA Contract Ranger Services P/L	ANIMAL CONTROL Ranger Relief 090522 - 200522	4,488.00	
10	EFT34188	02/06/2022	Visimax			816.81
	INV INV-0395	26/04/2022	Visimax	ANIMAL CONTROL Stationery Ranger Various Infringement Books	816.81	
11	EFT34189	02/06/2022	Easi			1,262.95
	INV 158861	27/05/2022	Easi	1HIB928 Vehicle Lease Payment 270522	1,262.95	
12	EFT34190	02/06/2022	INTEGRATED ICT			478.56
	INV 22141	17/05/2022	INTEGRATED ICT	ADMIN ICT Hardware Cisco AnyConnect VPN Client One Year Subscription	478.56	
13	EFT34191	02/06/2022	EXURBAN PTY LTD ATF VISTA TRUST TRADING AS EXURBAN RURAL & REGIONAL PLANNING			7,139.97
	INV URP-4173	14/05/2022	EXURBAN PTY LTD ATF VISTA TRUST TRADING AS EXURBAN RURAL & REGIONAL PLANNING	CONSULTANTS General Planning Services April 2022	7,139.97	
14	EFT34192	02/06/2022	Wellsys Home Improvements			10,710.00
	INV 91	18/05/2022	Wellsys Home Improvements	AAPG Supply & Replace Roof on Train Station	10,710.00	
15	EFT34193	02/06/2022	The Beerfarm			667.53
	INV #SO5538	12/05/2022	The Beerfarm	TOURISM Supply Beer Farm Drinks for 'Six Seasons on a Plate' Dinner	667.53	
16	EFT34194	02/06/2022	JAIDA TAYLOR			199.95
	INV REIMBURSEMENT	23/05/2022	JAIDA TAYLOR	REIMBURSEMENT DOT Training Meals 010522 - 060522	199.95	
17	EFT34195	02/06/2022	AUSTRALIAN TAXATION OFFICE			32,027.00
	INV PAYG	26/05/2022	AUSTRALIAN TAXATION OFFICE	PAYG PAY 24	32,027.00	
18	EFT34196	02/06/2022	BCITF			165.04
	INV T92	31/05/2022	BCITF	BCITF FOR MARCH 2022	67.29	
	INV T92	31/05/2022	BCITF	BCITF FOR APRIL 2022 202122038 TREVOR PARSONS 275377	97.75	

Schedule of Accounts Paid - June 2022

10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
19	EFT34197	02/06/2022	BOC GASES AUSTRALIA			100.34
	INV 4031054011	28/04/2022	BOC GASES AUSTRALIA	GAS Bottle Refill April 2022	100.34	
20	EFT34198	02/06/2022	BUILDING SERVICE LEVY			113.75
	INV T93	31/05/2022	BUILDING SERVICE LEVY	BUILDING SERVICES LEVY FOR MARCH 2022	57.10	
	INV T93	31/05/2022	BUILDING SERVICE LEVY	BUILDING SERVICES LEVY FOR APRIL 2022	56.65	
21	EFT34199	02/06/2022	CAMPBELL BECK'S SMART SHOP			164.00
	INV 2307	26/05/2022	CAMPBELL BECK'S SMART SHOP	ADMIN Ink Colour & Black	164.00	
22	EFT34200	02/06/2022	CANNON HYGIENE			977.00
	INV 97373077	16/05/2022	CANNON HYGIENE	SANITARY Unit Collection 300622 - 290922	977.00	
23	EFT34201	02/06/2022	CLEVER PATCH			197.75
	INV 438288	25/03/2022	CLEVER PATCH	YOUTH April School Holidays Steam Project Design Kits	197.75	
24	EFT34202	02/06/2022	CONNECT CALL CENTRE SERVICES			117.98
	INV 00111032	15/05/2022	CONNECT CALL CENTRE SERVICES	ADMIN After Hours Call Service April 2022	117.98	
25	EFT34203	02/06/2022	THE DAILY GRIND CAFE			156.00
	INV 3	10/05/2022	THE DAILY GRIND CAFE	TOURISM Afternoon Tea - Community Planting Day Volunteers	156.00	
26	EFT34204	02/06/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES			21,314.89
	INV 153897	20/05/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL Quarter Four 2021/22	21,314.89	
27	EFT34205	02/06/2022	FERVOR AUSTRALIA PTY LTD			9,900.00
	INV 000301345	18/05/2022	FERVOR AUSTRALIA PTY LTD	TOURISM Four Course Sit Down Degustation Experience	9,900.00	
28	EFT34206	02/06/2022	GRANDE FOOD SERVICE			209.13
	INV 4196642	25/05/2022	GRANDE FOOD SERVICE	KLC Kiosk Refreshments May 2022	209.13	
29	EFT34207	02/06/2022	HAWKER RIDGE WINES			2,250.00
	INV KA001	26/05/2022	HAWKER RIDGE WINES	TOURISM Six Seasons on a Plate Two Servers & Wine	2,250.00	



Schedule of Accounts Paid - June 2022

# 10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
30	EFT34208	02/06/2022	KATANNING BETTA HOME LIVING			208.90
	INV 35810027737	26/05/2022	KATANNING BETTA HOME LIVING	ADMIN ICT Hardware USB A to USB C Cable & Adapter	39.90	
	INV 35810027735	26/05/2022	KATANNING BETTA HOME LIVING	LIBRARY Bissel Powerforce Vacuum Cleaner	169.00	
31	EFT34209	02/06/2022	KATANNING AREA TELEPHONES			318.45
	INV QL0107	12/04/2022	KATANNING AREA TELEPHONES	WORKS Rogers Ave & Coate St Service Locating	318.45	
32	EFT34210	02/06/2022	KATANNING GLAZING & SECURITY			132.00
	INV 18771	19/05/2022	KATANNING GLAZING & SECURITY	ADMIN BUILDING Repair Front Automatic Doors	132.00	
33	EFT34211	02/06/2022	KATANNING WASTE MANAGEMENT			198.00
	INV INV-0800	10/05/2022	KATANNING WASTE MANAGEMENT	MEDICAL CENTRE Two Skip Bin Hire for General Clean Up	198.00	
34	EFT34212	02/06/2022	KEYBROOK HOLDINGS PTY LTD			20,000.00
	INV 00005736	16/05/2022	KEYBROOK HOLDINGS PTY LTD	DEMOLITION Bowling Club Progress Payment	20,000.00	
35	EFT34213	02/06/2022	KOBEELYA CONFERENCE CENTRE			550.00
	INV 4265	18/05/2022	KOBEELYA CONFERENCE CENTRE	TOURISM Six Seasons on a Plate Dinner Accommodation for Ten People	550.00	
36	EFT34214	02/06/2022	KATANNING SENIOR HIGH SCHOOL			300.00
	INV REIMBURSEMENT	25/05/2022	KATANNING SENIOR HIGH SCHOOL	BOOKINGS Town Hall & Key Bond Refund	300.00	
37	EFT34215	02/06/2022	MCLEODS			2,108.21
	INV 123952	28/04/2022	MCLEODS	ADMIN Agreement between Katanning Country Club for Heritage FAA Requirements	2,108.21	
38	EFT34216	02/06/2022	OFFICE WORKS BUSINESS DIRECT			255.93
	INV 600732029	12/05/2022	OFFICE WORKS BUSINESS DIRECT	LIBRARY Stationery Two Chairmats & Two Keyboard Combos	255.93	
39	EFT34217	02/06/2022	ONEMUSIC AUSTRALIA			298.31
	INV 234072	02/04/2022	ONEMUSIC AUSTRALIA	KLC Onemusic Subscription 010422 - 300622	298.31	
40	EFT34218	02/06/2022	PFD FOOD SERVICES			1,004.05
	INV LC666166	25/05/2022	PFD FOOD SERVICES	KLC Kiosk Refreshments May 2022	1,004.05	
41	EFT34219	02/06/2022	FOCHE PLANT HIRE T/A RMF FABRICATION			10,560.00
	INV 10-012426	24/05/2022	FOCHE PLANT HIRE T/A RMF FABRICATION	SALEYARDS General Maintenance Fittings & Clamps for Storm Water Pipes	10,560.00	

Schedule of Accounts Paid - June 2022

# 10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
42	EFT34220	02/06/2022	SHENTON PUMPS			17,600.00
	INV 185903	17/05/2022	SHENTON PUMPS	KAC Pool Cleaner to Be Replaced	17,600.00	
43	EFT34221	02/06/2022	SLAVIN ARCHITECTS PTY LTD			2,970.00
	INV INV-0748	26/05/2022	SLAVIN ARCHITECTS PTY LTD	GOVERNANCE ECH Planning Progress Claim Civil Porter Consulting Engineers	2,970.00	
44	EFT34222	02/06/2022	BURGESS RAWSON (WA) PTY LTD			178.75
	INV 15284	16/05/2022	BURGESS RAWSON (WA) PTY LTD	SALEYARDS Rent for Dore St 010622 - 310822	178.75	
45	EFT34223	02/06/2022	ST LUKE'S FAMILY PRACTICE			132.00
	INV 196999	18/02/2022	ST LUKE'S FAMILY PRACTICE	ADMIN New Employee Medical for MW	132.00	
46	EFT34224	02/06/2022	OCTAVE HOLDINGS PTY LTD			658.31
	INV JC34038249	05/05/2022	OCTAVE HOLDINGS PTY LTD	01KA Toyota Prado 60,000 Service	658.31	
47	EFT34225	02/06/2022	IT VISION AUSTRALIA PTY LTD			2,200.00
	INV 36814	30/04/2022	IT VISION AUSTRALIA PTY LTD	ADMIN Pensioners & Seniors Rates Training 070422 SE	825.00	
	INV 36813	30/04/2022	IT VISION AUSTRALIA PTY LTD	ADMIN Interim Rating 050422 - 060422 SE	1,375.00	
48	EFT34226	02/06/2022	WARREN BLACKWOOD WASTE			4,746.40
	INV 00018052	22/05/2022	WARREN BLACKWOOD WASTE	WASTE Collection Recycling 160522 - 180522	4,746.40	
49	EFT34227	02/06/2022	WATER2WATER PTY LTD			191.70
	INV INV248561	24/05/2022	WATER2WATER PTY LTD	DEPOT Filter Replacement for Water Cooler	191.70	
50	EFT34228	02/06/2022	WATKINS PLUMBING			791.95
	INV 1733	13/05/2022	WATKINS PLUMBING	KLC Repair Leaking Toilets West Wing Male & Female & Change HWS Filter in Kiosk	791.95	
51	EFT34229	02/06/2022	WATER CORPORATION			3,446.51
	INV 9007692098	26/05/2022	WATER CORPORATION	WATER Charges 412 Conroy St 010522 - 300622	90.56	
	INV 9007679424	26/05/2022	WATER CORPORATION	WATER Charges Daping St 010522 - 300622	132.95	
	INV 9007674666	26/05/2022	WATER CORPORATION	WATER Charges Claude St Swimming Pool 290322 - 300622	2,595.33	
	INV 9007673962	26/05/2022	WATER CORPORATION	WATER Charges 728 Cullen St 290322 - 250522	627.67	

Schedule of Accounts Paid - June 2022

# 10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
52	EFT34230	02/06/2022	SYNERGY			1,308.20
	INV 154025290	17/05/2022	SYNERGY	ELECTRICITY Charges Saleyards 190422 - 170522	1,308.20	
53	EFT34231	02/06/2022	THE WORKWEAR GROUP			379.20
	INV 13871650	16/03/2022	THE WORKWEAR GROUP	ADMIN Uniforms NS 2021/22	379.20	
54	EFT34232	09/06/2022	REGIONAL RETAILERS PTY LTD			315.00
	INV INV-0138	17/05/2022	REGIONAL RETAILERS PTY LTD	PLANT Pressure Cleaner for Workshop	315.00	
55	EFT34233	09/06/2022	GYPSY KITCHEN CO			70.00
	INV INV-0031	07/07/2021	GYPSY KITCHEN CO	GOVERNANCE Sweet Box Gift for Senator Susan Lines & Shelley Pain	70.00	
56	EFT34234	09/06/2022	Activate Motivate			1,546.50
	INV 0000037	28/05/2022	Activate Motivate	KLC Group Fitness Instructor Various Classes Term One April 2022	580.00	
	INV 0000039	28/05/2022	Activate Motivate	KLC Group Fitness Contractor Various Classes Term Two May 2022	710.00	
	INV 0000038	28/05/2022	Activate Motivate	KLC Group Fitness Instructor Seniors Gym Term Two May 2022	256.50	
57	EFT34235	09/06/2022	PAULL AND WARNER RESOURCES PTY LTD			275.00
	INV S113871	27/05/2022	PAULL AND WARNER RESOURCES PTY LTD	ADMIN BUILDING Fire Indicator & Front Lobby & Occupant Warning Panel	275.00	
58	EFT34236	09/06/2022	Elross Caravans			19,259.79
	INV 0273.4	01/06/2022	Elross Caravans	TOURISM Driver Reviver Van Invoice Five of Five	19,259.79	
59	EFT34237	09/06/2022	BGL SOLUTIONS			7,601.98
	INV INV-0005206	30/05/2022	BGL SOLUTIONS	AAPG Grounds Maintenance May 2022	7,601.98	
60	EFT34238	09/06/2022	Bio Diverse Solutions Australia Pty Ltd			4,752.00
	INV BDSA-0728	18/05/2022	Bio Diverse Solutions Australia Pty Ltd	WORKS Kupara Park Clearing Permit Approval	4,752.00	
61	EFT34239	09/06/2022	ENVIRONMENTAL HEALTH AUSTRALIA (NEW SOUTH WALES) INCORPORATED			330.00
	INV 4301	30/05/2022	ENVIRONMENTAL HEALTH AUSTRALIA (NEW SOUTH WALES) INCORPORATED	COMMUNITIES Alert on Line Food Training Subscription	330.00	
62	EFT34240	09/06/2022	Katanning Cleaning Pty Ltd			12,002.38
	INV 11	31/05/2022	Katanning Cleaning Pty Ltd	CLEANING Public Amenities May 2022	12,002.38	

Schedule of Accounts Paid - June 2022

10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
63	EFT34241	09/06/2022	VIZONA PTY LTD			46,722.50
	INV INV-0277	02/06/2022	VIZONA PTY LTD	WORKS Installation of Solar Lighting Warren Rd to Hill Way	46,722.50	
64	EFT34242	09/06/2022	EXURBAN PTY LTD ATF VISTA TRUST TRADING AS EXURBAN RURAL & REGIONAL PLANNING			7,149.58
	INV URP-4188	04/06/2022	EXURBAN PTY LTD ATF VISTA TRUST TRADING AS EXURBAN RURAL & REGIONAL PLANNING	CONSULTANTS General Planning Services May 2022	7,149.58	
65	EFT34243	09/06/2022	BUCHER MUNICIPAL			1,009.79
	INV 1032476	09/05/2022	BUCHER MUNICIPAL	KA25293 Isuzu Sweeper Pneumatic Ram & Air Valve	1,009.79	
66	EFT34244	09/06/2022	GRAHAM'S SMALL MOTOR CENTRE			1,389.00
	INV M54	06/05/2022	GRAHAM'S SMALL MOTOR CENTRE	PLANT Resistors for Pressure Cleaners	190.00	
	INV M70	12/05/2022	GRAHAM'S SMALL MOTOR CENTRE	SALEYARDS Victa Mower	1,199.00	
67	EFT34245	09/06/2022	GREAT SOUTHERN FUEL SUPPLIES			7,455.96
	INV 17004725	29/04/2022	GREAT SOUTHERN FUEL SUPPLIES	KA25235 Holden Colorado Engine Oil	180.08	
	INV 17004809	11/05/2022	GREAT SOUTHERN FUEL SUPPLIES	PLANT Grease	605.45	
	INV 17004885	27/05/2022	GREAT SOUTHERN FUEL SUPPLIES	PLANT Engine Oil & Small Plant Oil	291.51	
	INV FCRDMAY22	31/05/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL Cards May 2022	6,378.92	
68	EFT34246	09/06/2022	HYDROJET			710.50
	INV 8518	11/05/2022	HYDROJET	WORKS Graffiti Control Removal Products	710.50	
69	EFT34247	09/06/2022	KATANNING BETTA HOME LIVING			1,554.00
	INV 35810027320	11/05/2022	KATANNING BETTA HOME LIVING	CESM Engel for Vehicle	1,554.00	
70	EFT34248	09/06/2022	KATANNING STOCK & TRADING			315.75
	INV 4/35	05/04/2022	KATANNING STOCK & TRADING	SALEYARDS Light Tubes	6.50	
	INV 4/36	06/04/2022	KATANNING STOCK & TRADING	MAINTENANCE Screws & Jigsaw Blade	74.80	
	INV 4/37	07/04/2022	KATANNING STOCK & TRADING	MAINTENANCE Pine & Screws	41.65	
	INV 4/38	11/04/2022	KATANNING STOCK & TRADING	KA11993 Motorbike Indicator Lights	120.00	
	INV 4/39	13/04/2022	KATANNING STOCK & TRADING	TOURSIM Vibrate Katanning Batten Fix Lighting	72.80	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
71	EFT34249	09/06/2022	Katanning H Hardware			24.99
	INV 102018138	06/04/2022	Katanning H Hardware	MAINTENANCE Quad Driver No.8	24.99	
72	EFT34250	09/06/2022	LANDGATE ADMIN			670.50
	INV 374184	27/04/2022	LANDGATE ADMIN	RATES GRV Schedule G2022/2	301.45	
	INV 374689	20/05/2022	LANDGATE ADMIN	RATES Mining Tenements	369.05	
73	EFT34251	09/06/2022	MARKETFORCE PTY LTD			2,270.31
	INV 43752	25/05/2022	MARKETFORCE PTY LTD	ADMIN Advertisement for Vacant Positions	403.96	
	INV 43749	25/05/2022	MARKETFORCE PTY LTD	ADMIN Advertisement for Various Vacant Positions	425.33	
	INV 43750	25/05/2022	MARKETFORCE PTY LTD	ADMIN Advertisement for Manager Finance Position	455.93	
	INV 43751	25/05/2022	MARKETFORCE PTY LTD	ADMIN Advertisement for Gardener/Mixed Duties Position	455.93	
	INV 43753	25/05/2022	MARKETFORCE PTY LTD	ADMIN Advertisement RFT03-2021 Operation & Management of the KAC - Saturday West 070522	529.16	
74	EFT34252	09/06/2022	RAECO			151.47
	INV 576691	12/05/2022	RAECO	LIBRARY Four Rolls Duraseal Gloss Contact for Books	151.47	
75	EFT34253	09/06/2022	SLAVIN ARCHITECTS PTY LTD			7,375.50
	INV INV-0742	17/05/2022	SLAVIN ARCHITECTS PTY LTD	GOVERNANCE ECH Planning Progress Claim Design Development	7,375.50	
76	EFT34254	09/06/2022	SOUTH REGIONAL TAFE			108.32
	INV I0019270	13/05/2022	SOUTH REGIONAL TAFE	TRAINING First Aid Course PB	54.16	
	INV I0019269	13/05/2022	SOUTH REGIONAL TAFE	TRAINING First Aid Course NS	54.16	
77	EFT34255	09/06/2022	BURGESS RAWSON (WA) PTY LTD			170.87
	INV 15359	30/05/2022	BURGESS RAWSON (WA) PTY LTD	WATER Charges Austral Tce 300322 - 300622	170.87	
78	EFT34256	09/06/2022	TYREPOWER KATANNING			3,228.00
	INV 149936	24/05/2022	TYREPOWER KATANNING	KA277 Isuzu D-Max Replacement Tyres	1,508.00	
	INV 149965	24/05/2022	TYREPOWER KATANNING	PLANT Replacement Tyres & Puncture Repairs	1,720.00	
79	EFT34257	09/06/2022	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ( WALGA )			2,291.67
	INV I3093225	17/05/2022	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ( WALGA )	GOVERNANCE Elected Member ELearning Training May - October 2022	2,291.67	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
80	EFT34258	09/06/2022	WARREN BLACKWOOD WASTE			4,713.84
	INV 00018053	29/05/2022	WARREN BLACKWOOD WASTE	WASTE Collection General 160522 - 270522	4,141.84	
	INV 00018074	01/06/2022	WARREN BLACKWOOD WASTE	SANITATION Collection 040522 - 250522	572.00	
81	EFT34259	09/06/2022	WATER CORPORATION			4,944.52
	INV 9007672871	27/05/2022	WATER CORPORATION	WATER Charges 19 Charles St 300322 - 300622	267.39	
	INV 9015649399	27/05/2022	WATER CORPORATION	WATER Charges 61B Conroy St 300322 - 300622	230.78	
	INV 9015649401	27/05/2022	WATER CORPORATION	WATER Charges 61A Conroy St 300322 - 300622	295.84	
	INV 9015188852	30/05/2022	WATER CORPORATION	WATER Charges 89 Clive St 310322 - 270522	98.24	
	INV 9018411079	01/06/2022	WATER CORPORATION	WATER Charges Unit 1/6 Hill Way 010422 - 300622	289.70	
	INV 9018411087	01/06/2022	WATER CORPORATION	WATER Charges Unit 2/6 Hill Way 010422 - 300622	259.95	
	INV 9017943102	01/06/2022	WATER CORPORATION	WATER Charges 25 Marmion St 310322 - 300622	328.74	
	INV 9007688494	01/06/2022	WATER CORPORATION	WATER Charges 3 Braeside Rd 010422 - 300622	395.76	
	INV 9007680724	01/06/2022	WATER CORPORATION	WATER Charges Pemble St 040422 - 300622	1,875.25	
	INV 9007680716	01/06/2022	WATER CORPORATION	WATER Charges Showgrounds Pemble St 040422 - 300622	782.26	
	INV 9007680708	01/06/2022	WATER CORPORATION	WATER Charges House at Crosby St 040422 - 300622	72.84	
	INV 9007680644	01/06/2022	WATER CORPORATION	WATER Charges Baker St Standpipe 010522 - 300622	47.77	
82	EFT34260	09/06/2022	SYNERGY			14,206.37
	INV 638847540	31/05/2022	SYNERGY	ELECTRICITY Charges Unmetered Powerwatch 020522 - 310522	351.98	
	INV 312951080	01/06/2022	SYNERGY	ELECTRICITY Charges 52 Austral Tce 020522 - 010622	3,179.36	
	INV 338348270	01/06/2022	SYNERGY	ELECTRICITY Charges Streetlights 020522 - 010622	10,590.82	
	INV 383681160	01/06/2022	SYNERGY	ELECTRICITY Charges 19 Kaatanup Loop 310322 - 010622	84.21	
83	EFT34261	09/06/2022	WYWURRY ELECTRICAL			2,073.25
	INV INV5566	06/05/2022	WYWURRY ELECTRICAL	MAINTENANCE Car Charging Point Annual Service & Town Gardens Rotary Park Repair Lights	1,489.50	
	INV INV5572	11/05/2022	WYWURRY ELECTRICAL	ADMIN BUILDING Katanning Hub Exit Light Repairs	106.70	
	INV INV5615	31/05/2022	WYWURRY ELECTRICAL	LAKE EWLYAMARTUP Electrical Repairs to BBQ	477.05	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
84	EFT34262	17/06/2022	REGIONAL RETAILERS PTY LTD			49.69
	INV INV-0124	07/01/2022	REGIONAL RETAILERS PTY LTD	YOUTH January School Holidays Pool Party Sausage Sizzle & Snacks	49.69	
85	EFT34263	17/06/2022	VIETNAMESE CAFE PHO			300.00
	INV 47	01/06/2022	VIETNAMESE CAFE PHO	GALLERY Catering Outback Blues Exhibition	140.00	
	INV 48	13/06/2022	VIETNAMESE CAFE PHO	COMMUNITIES Catering for KNLG & Piesse Park Meeting	160.00	
86	EFT34264	17/06/2022	BGL SOLUTIONS			365.85
	INV INV-0005223	05/06/2022	BGL SOLUTIONS	ADMIN BUILDING Garden Maintenance 050622	365.85	
87	EFT34265	17/06/2022	Liberty Oil Australia Pty Ltd			21,412.62
	INV FI98001469	25/05/2022	Liberty Oil Australia Pty Ltd	BULK Diesel 11,400 Litres	21,412.62	
88	EFT34266	17/06/2022	L.A. Freegard t/as SMS Southern Mulching Services			3,260.00
	INV 00003314	30/05/2022	L.A. Freegard t/as SMS Southern Mulching Services	FIRE PREVENTION Mitigation Works McLeod St / Cornwell St	3,260.00	
89	EFT34267	17/06/2022	WA Contract Ranger Services P/L			4,488.00
	INV 00004001	05/06/2022	WA Contract Ranger Services P/L	ANIMAL CONTROL Ranger Relief 230522 - 030622	4,488.00	
90	EFT34268	17/06/2022	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute			160.50
	INV R47265	09/05/2022	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute	KA09 Isuzu MU-X Check A/C & Oil Consumption	160.50	
91	EFT34269	17/06/2022	Westbooks			189.68
	INV 329013	26/05/2022	Westbooks	LIBRARY Children's Book Week Books	189.68	
92	EFT34270	17/06/2022	Easi			1,262.95
	INV 159673	10/06/2022	Easi	1HIB928 Vehicle Lease Payment 100622	1,262.95	
93	EFT34271	17/06/2022	INTEGRATED ICT			550.00
	INV 22209	31/05/2022	INTEGRATED ICT	ADMIN & KLC Support Server Maintenance May 2022	550.00	
94	EFT34272	17/06/2022	IPEC PTY LTD			178.16
	INV 0558-S408620	22/05/2022	IPEC PTY LTD	FREIGHT Charges May 2022	178.16	
95	EFT34273	17/06/2022	WHEATBELT SERVICES PTY LTD			528.00
	INV 00000307	31/05/2022	WHEATBELT SERVICES PTY LTD	WORKS Various Signs	528.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
96	EFT34274	17/06/2022	STEPHANIE LOUISE GREEN			87.00
	INV REIMBURSEMENT	07/06/2022	STEPHANIE LOUISE GREEN	TRAINING Reimbursement for WWCC SG	87.00	
97	EFT34275	17/06/2022	D & I LAURINO			600.00
	INV REIMBURSEMENT	13/06/2022	D & I LAURINO	KLC Bond Release for Function 030622 Laurino	600.00	
98	EFT34276	17/06/2022	ABC DISTRIBUTORS WA			768.86
	INV 154352	20/05/2022	ABC DISTRIBUTORS WA	KLC Cleaning Materials	249.60	
	INV 154380	25/05/2022	ABC DISTRIBUTORS WA	ADMIN BUILDING Cleaning Products	519.26	
99	EFT34277	17/06/2022	Albany Hydraulic Services Pty Ltd			820.31
	INV 00048462	30/05/2022	Albany Hydraulic Services Pty Ltd	KA1337 Fuso Canter Higher Flow PTO Pump	820.31	
100	EFT34278	17/06/2022	AUSTRALIAN TAXATION OFFICE			28,638.00
	INV PAYG	09/06/2022	AUSTRALIAN TAXATION OFFICE	PAYG PAY 25 260522 - 080622	28,638.00	
101	EFT34279	17/06/2022	AUSTRALIA POST			507.96
	INV RPSFEE-0002190125	28/03/2022	AUSTRALIA POST	ADMIN Daily Postage Reply Paid Fee	117.50	
	INV 0232163	13/04/2022	AUSTRALIA POST	TOURISM Empty Shop Display Memory Cards	35.97	
	INV 1011496236	03/05/2022	AUSTRALIA POST	DAILY Postage Fees April 2022	134.16	
	INV 1011577528	03/06/2022	AUSTRALIA POST	DAILY Postage Fees May 2022	205.01	
	INV 1011577528	03/06/2022	AUSTRALIA POST	ADMIN Daily Postage Late Payment Fee	15.32	
102	EFT34280	17/06/2022	Autosmart WA South West & Great Southern			238.38
	INV 00107068	18/05/2022	Autosmart WA South West & Great Southern	PLANT Landfill Compactor Cleaning Materials	238.38	
103	EFT34281	17/06/2022	BTW RURAL SUPPLIES			4,895.00
	INV 34848	07/05/2022	BTW RURAL SUPPLIES	KLC Dam Expansion Lowara Submersible Pump & Motor Set	4,195.00	
	INV 34889	10/05/2022	BTW RURAL SUPPLIES	WORKS Effluent Maintenance Elbow & Pipe Joiners	430.00	
	INV 35016	18/05/2022	BTW RURAL SUPPLIES	PLANT 20lt Bar & Chain Oil	120.00	
	INV 35106	24/05/2022	BTW RURAL SUPPLIES	PLANT Water Fittings	140.00	
	INV 35186	31/05/2022	BTW RURAL SUPPLIES	WORKS Elbow	10.00	



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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
104	EFT34282	17/06/2022	CLEVER PATCH			277.58
	INV 444355	24/05/2022	CLEVER PATCH	LIBRARY School Holidays, Crafternoons and Storytime Supplies	277.58	
105	EFT34283	17/06/2022	COCA-COLA AMATIL			557.40
	INV 228651081	09/06/2022	COCA-COLA AMATIL	KLC Kiosk Refreshments June 2022	557.40	
106	EFT34284	17/06/2022	THE DAILY GRIND CAFE			75.00
	INV 5	17/03/2022	THE DAILY GRIND CAFE	HARMONY FESTIVAL Friday Night Food Night Breakfast Gift Vouchers for Performers	75.00	
107	EFT34285	17/06/2022	GUISEPPE ILLIANO			250.00
	INV 99	30/05/2022	GUISEPPE ILLIANO	COMMUNITIES National Youth Week Set Up & DJ	250.00	
108	EFT34286	17/06/2022	JEERT MIA ABORIGINAL CORPORATION			485.00
	INV 522	10/06/2022	JEERT MIA ABORIGINAL CORPORATION	COMMUNITIES Catering for Reconciliation Morning Tea 270522	485.00	
109	EFT34287	17/06/2022	KATANNING AGRICULTURAL SOCIETY INC			200.00
	INV 22-001	26/05/2022	KATANNING AGRICULTURAL SOCIETY INC	TOURISM Destination Development Project Gas Bottles & Table Hire	200.00	
110	EFT34288	17/06/2022	KATANNING MENS SHED			2,983.00
	INV 47	28/03/2022	KATANNING MENS SHED	TOURISM Vibrate Katanning Fourteen Columns for Window Displays	1,783.00	
	INV 51	02/05/2022	KATANNING MENS SHED	COMMUNITIES Vibrate Katanning Twelve Pillars for Empty Shop Window Displays	1,200.00	
111	EFT34289	17/06/2022	KOBEELYA CONFERENCE CENTRE			150.00
	INV 4222	17/03/2022	KOBEELYA CONFERENCE CENTRE	HARMONY FESTIVAL Friday Food Night Accommodation 180322	150.00	
112	EFT34290	17/06/2022	KOWALDS NEWS & GLASSHOUSE			1,618.31
	INV I0000024790	21/04/2022	KOWALDS NEWS & GLASSHOUSE	ADMIN 100x A4 White Paper Reams	685.00	
	INV SN00003901052022	01/05/2022	KOWALDS NEWS & GLASSHOUSE	STATIONERY Newspapers 030422 - 010522	114.10	
	INV I0000024924	05/05/2022	KOWALDS NEWS & GLASSHOUSE	ADMIN Stationery Order for April 2022	274.32	
	INV I0000024977	10/05/2022	KOWALDS NEWS & GLASSHOUSE	LIBRARY Four Boxes A4 Paper & Receipt Books	171.80	
	INV I0000025025	16/05/2022	KOWALDS NEWS & GLASSHOUSE	ADMIN Stationery Order May 2022	279.09	
	INV SN00003901062022	01/06/2022	KOWALDS NEWS & GLASSHOUSE	STATIONERY Newspapers 050522 - 290522	94.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
113	EFT34291	17/06/2022	LANDGATE ADMIN			2,405.00
	INV 1190390	01/06/2022	LANDGATE ADMIN	ADMIN Slip Subscription Services - Small	2,405.00	
114	EFT34292	17/06/2022	MCLEODS			481.58
	INV 124676	31/05/2022	MCLEODS	ADMIN Transfer Ownership of 39 Cullen St to Shire of Katanning	481.58	
115	EFT34293	17/06/2022	MADDINGTON CONCRETE PRODUCTS PTY LTD			11,668.80
	INV INV/047373	20/04/2022	MADDINGTON CONCRETE PRODUCTS PTY LTD	WORKS Rogers Ave Liner W/holes for Step Irons & Base W/Weep Hole	8,401.80	
	INV INV/047735	06/05/2022	MADDINGTON CONCRETE PRODUCTS PTY LTD	WORKS Rogers Ave Liner Wholes for Step Irons	3,267.00	
116	EFT34294	17/06/2022	Message Media			146.80
	INV INV02334037	31/05/2022	Message Media	BFB SMS Messages HVMB & TFB 010522 - 310522	146.80	
117	EFT34295	17/06/2022	MODERN TEACHING AIDS			130.55
	INV 44850578	23/05/2022	MODERN TEACHING AIDS	LIBRARY School Holidays, Crafternoons & Storytime Supplies	130.55	
118	EFT34296	17/06/2022	NELSONS DRYCLEANING			115.67
	INV 00010674	31/05/2022	NELSONS DRYCLEANING	GOVERNANCE Dry-Cleaning May 2022	115.67	
119	EFT34297	17/06/2022	OFFICE WORKS BUSINESS DIRECT			363.80
	INV 600992275	27/05/2022	OFFICE WORKS BUSINESS DIRECT	KLC Stationery Order March - May 2022	363.80	
120	EFT34298	17/06/2022	PFD FOOD SERVICES			355.75
	INV LC815980	09/06/2022	PFD FOOD SERVICES	KLC Kiosk Refreshments June 2022	355.75	
121	EFT34299	17/06/2022	REECE PTY LTD			11,461.70
	INV 209852067	13/05/2022	REECE PTY LTD	WORKS Rogers Ave Stormpro Pipe	11,461.70	
122	EFT34300	17/06/2022	FOCHE PLANT HIRE T/A RMF FABRICATION			6,490.00
	INV 10-012428	27/05/2022	FOCHE PLANT HIRE T/A RMF FABRICATION	WORKS Bokarup St Reconstruction of Pedestrian Bridge Scope of Works	6,490.00	
123	EFT34301	17/06/2022	SIGNS PLUS			203.00
	INV 00174885	24/05/2022	SIGNS PLUS	ADMIN Uniforms Name Badges	203.00	
124	EFT34302	17/06/2022	S.K.N CONTRACTING			7,099.12
	INV 349/16491	05/05/2022	S.K.N CONTRACTING	AAPG Supply & Install 78 metres Garrison Fencing	7,099.12	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
125	EFT34303	17/06/2022	SOUTH REGIONAL TAFE			87.80
	INV I0019290	18/05/2022	SOUTH REGIONAL TAFE	KLC First Aid Training for KF	54.16	
	INV I0019349	20/05/2022	SOUTH REGIONAL TAFE	ADMIN First Aid Training for JB	33.64	
126	EFT34304	17/06/2022	BURGESS RAWSON (WA) PTY LTD			1,260.79
	INV 15393	02/06/2022	BURGESS RAWSON (WA) PTY LTD	WATER Charges Saleyards at Dore St 310322 - 300522	24.01	
	INV 15403	08/06/2022	BURGESS RAWSON (WA) PTY LTD	WATER Charges Austral Tce 030222 - 050422	1,137.72	
	INV 15411	09/06/2022	BURGESS RAWSON (WA) PTY LTD	WATER Charges Austral Tce 310322 - 300522	51.03	
	INV 15412	09/06/2022	BURGESS RAWSON (WA) PTY LTD	WATER Charges Austral Tce 310322 - 300522	48.03	
127	EFT34305	17/06/2022	WATER CORPORATION			6,995.28
	INV 9007680994	03/06/2022	WATER CORPORATION	WATER Charges 8 Austral Tce 010522 - 300622	69.36	
	INV 9007681022	03/06/2022	WATER CORPORATION	WATER Charges 14 Austral Tce 040422 - 300622	149.32	
	INV 9007681049	03/06/2022	WATER CORPORATION	WATER Charges Austral Tce 010522 - 300622	175.34	
	INV 9007681057	03/06/2022	WATER CORPORATION	WATER Charges Townhall Austral Tce 040422 - 300622	457.52	
	INV 9007681145	03/06/2022	WATER CORPORATION	WATER Charges 42 Austral Tce 050422 - 300622	77.55	
	INV 9007684864	03/06/2022	WATER CORPORATION	WATER Charges Albion St Park 050422 - 300622	327.53	
	INV 9007684987	03/06/2022	WATER CORPORATION	WATER Charges Albion St 050422 - 300622	227.82	
	INV 9007688427	03/06/2022	WATER CORPORATION	WATER Charges Paddock Kojonup Rd 050422 - 020622	2,704.44	
	INV 9010435295	03/06/2022	WATER CORPORATION	WATER Charges 52 Austral Tce 050422 - 300622	453.88	
	INV 9010523500	03/06/2022	WATER CORPORATION	WATER Charges Aberdeen St 040422 - 020622	27.29	
	INV 9007683714	03/06/2022	WATER CORPORATION	WATER Charges Amherst St 040422 - 300622	2,325.23	
128	EFT34306	23/06/2022	AVANTGARDE TECHNOLOGIES			1,420.10
	INV ES00001729	13/06/2022	AVANTGARDE TECHNOLOGIES	CCTV Maintenance June 2022	1,420.10	
129	EFT34307	23/06/2022	REGIONAL RETAILERS PTY LTD			360.04
	INV INV-0140	20/10/2021	REGIONAL RETAILERS PTY LTD	LIBRARY Staff Refreshments October 2021	48.60	

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
INV INV-0125	05/01/2022	REGIONAL RETAILERS PTY LTD	LIBRARY Staff Refreshments January 2022	44.24	
INV INV-0127	25/01/2022	REGIONAL RETAILERS PTY LTD	KA1337 Fuso Canter Welding Supplies & Bolts for Patching Truck	267.20	
<b>130</b> EFT34308	23/06/2022	Westcoast Profilers			174,900.00
INV 27012	24/05/2022	Westcoast Profilers	WORKS Cullen St & Punchmirup Road Seal	145,200.00	
INV 27013	07/06/2022	Westcoast Profilers	WORKS Punchmirup Road Seal	29,700.00	
<b>131</b> EFT34309	23/06/2022	BGL SOLUTIONS			8,638.30
INV INV-0005235	15/06/2022	BGL SOLUTIONS	PIESSE LAKE Lot 2 Landscaping	8,638.30	
<b>132</b> EFT34310	23/06/2022	Let's Talk Flowers			50.00
INV ADG2921326	15/06/2022	Let's Talk Flowers	GOVERNANCE Sympathy Flowers for JS	50.00	
<b>133</b> EFT34311	23/06/2022	Abase Pty Ltd T/As ABA Security & Electrical			162.00
INV 28610	03/05/2022	Abase Pty Ltd T/As ABA Security & Electrical	LIBRARY Alarm Monitoring 010522 - 310722	162.00	
<b>134</b> EFT34312	23/06/2022	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute			290.55
INV R47313	11/05/2022	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute	KA673 10,000kms Vehicle Service	290.55	
<b>135</b> EFT34313	23/06/2022	Westbooks			427.38
INV 329012	26/05/2022	Westbooks	LIBRARY Mixed Collection of Books	427.38	
<b>136</b> EFT34314	23/06/2022	Kel's Cabling & Antennas			2,800.00
INV ADG2296813	17/06/2022	Kel's Cabling & Antennas	GREAT SOUTHERN AGED ACCOMODATION Supply & Installation of Antennas to Seven Units	2,800.00	
<b>137</b> EFT34315	23/06/2022	IPEC PTY LTD			136.14
INV 0559-S408620	29/05/2022	IPEC PTY LTD	FREIGHT Charges May 2022	136.14	
<b>138</b> EFT34316	23/06/2022	Rentokil Initial Pty Ltd			10,718.40
INV 20277693	24/01/2022	Rentokil Initial Pty Ltd	TOWN HALL & KATANNING HOTEL Pigeon Control	5,359.20	
INV 20278856	01/02/2022	Rentokil Initial Pty Ltd	ADMIN BUILDING Pigeon Control	2,679.60	
INV 20322397	29/04/2022	Rentokil Initial Pty Ltd	SALEYARDS Pigeon Control	2,679.60	
<b>139</b> EFT34317	23/06/2022	VIZONA PTY LTD			6,248.00
INV INV-0276	02/06/2022	VIZONA PTY LTD	WORKS Marmion St Installation of Solar Lighting	6,248.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
140	EFT34318	23/06/2022	PSR KA PTY LTD Premier Smash Repairs			250.00
	INV 17044	08/06/2022	PSR KA PTY LTD Premier Smash Repairs	WORKS Remove Car from 12 Andover St Verge	250.00	
141	EFT34319	23/06/2022	WEST AUSTRALIAN NEWSPAPER - BOND REFUND			150.00
	INV REFUND	15/06/2022	WEST AUSTRALIAN NEWSPAPER - BOND REFUND	REFUND Equipment & Key Bond	150.00	
142	EFT34320	23/06/2022	KELLY ERASMUS			128.90
	INV REIMBURSEMENT	20/06/2022	KELLY ERASMUS	REIMBURSEMENT DOT Training Meals 020522 - 050522	128.90	
143	EFT34321	23/06/2022	AUSTRALIAN LIVESTOCK MARKETS ASSOCIATION			2,697.05
	INV 00000397	30/04/2022	AUSTRALIAN LIVESTOCK MARKETS ASSOCIATION	SALEYARDS Annual ALMA Membership 2022/23	2,697.05	
144	EFT34322	23/06/2022	AMPAC DEBT RECOVERY (WA) PTY LTD			1,690.15
	INV 84586	31/05/2022	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES Debt Recovery May 2022	1,690.15	
145	EFT34323	23/06/2022	AERODROME MANAGEMENT SERVICES PTY LTD			3,093.75
	INV AMSINV-06941	25/05/2022	AERODROME MANAGEMENT SERVICES PTY LTD	AIRPORT Create Aerodrome Manual to Meet Requirements of Part 139 Manual of Standards	3,093.75	
146	EFT34324	23/06/2022	AUSTRALIA DAY COUNCIL OF WESTERN AUSTRALIA			685.00
	INV INV-1170	31/05/2022	AUSTRALIA DAY COUNCIL OF WESTERN AUSTRALIA	GOVERNANCE Australia Day Gold Membership Annual Subscription 2022/23	685.00	
147	EFT34325	23/06/2022	BROOKS HIRE SERVICE PTY LTD			1,457.94
	INV 202397	01/05/2022	BROOKS HIRE SERVICE PTY LTD	WORKS Fairfield Rd Roller Hire	1,457.94	
148	EFT34326	23/06/2022	BLUESTEEL ENTERPRISES PTY LTD			246.03
	INV 74434	30/04/2022	BLUESTEEL ENTERPRISES PTY LTD	BFB Uniforms Fire Boots WK	246.03	
149	EFT34327	23/06/2022	BOC GASES AUSTRALIA			103.70
	INV 4031262944	29/05/2022	BOC GASES AUSTRALIA	GAS Bottle Refill May 2022	103.70	
150	EFT34328	23/06/2022	BTW RURAL SUPPLIES			79.00
	INV 35165	30/05/2022	BTW RURAL SUPPLIES	WORKS Rogers Ave Hand Sprayer	79.00	
151	EFT34329	23/06/2022	BURANDO HILL PROPERTIES PTY LTD			65.67
	INV #KAT23778	02/05/2022	BURANDO HILL PROPERTIES PTY LTD	PLANT Tennant Sweeper Bearings	65.67	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
152	EFT34330	23/06/2022	CLEVER PATCH			373.56
	INV 445338	01/06/2022	CLEVER PATCH	YOUTH July School Holidays Young Star Supplies	373.56	
153	EFT34331	23/06/2022	DELL AUSTRALIA PTY LTD			115.50
	INV 2410932399	25/05/2022	DELL AUSTRALIA PTY LTD	ADMIN Wyse Management Suite Four Licenses	115.50	
154	EFT34332	23/06/2022	ELDERS RURAL SERVICES AUSTRALIA LIMITED			16,099.60
	INV CT74316	18/05/2022	ELDERS RURAL SERVICES AUSTRALIA LIMITED	KLC Quartermaine & Hockey Oval Fertiliser	16,099.60	
155	EFT34333	23/06/2022	SAYARNE PTY LTD ATFT O'SHAUGHNESSY FAMILY TRUST T/AS FLEET FITNESS			943.80
	INV SRF15119	09/06/2022	SAYARNE PTY LTD ATFT O'SHAUGHNESSY FAMILY TRUST T/AS FLEET FITNESS	KLC Six Monthly Service on Gym Equipment	943.80	
156	EFT34334	23/06/2022	L. E. GARSTONE PLUMBING			1,720.00
	INV 000786	08/06/2022	L. E. GARSTONE PLUMBING	KAC Service all Air Buttons on Cisterns to Toilets	1,080.00	
	INV 000785	08/06/2022	L. E. GARSTONE PLUMBING	SALEYARDS Chlorine Check	640.00	
157	EFT34335	23/06/2022	GRAHAM'S SMALL MOTOR CENTRE			1,472.50
	INV M78	18/05/2022	GRAHAM'S SMALL MOTOR CENTRE	KA25138 Case IH Sweeper Chain	230.00	
	INV M86	18/05/2022	GRAHAM'S SMALL MOTOR CENTRE	PLANT Yamaha Grizzly Spark Plugs & Oil	90.00	
	INV N2	24/05/2022	GRAHAM'S SMALL MOTOR CENTRE	KA25498 John Deere Mower H/Duty Blades	630.00	
	INV N3	24/05/2022	GRAHAM'S SMALL MOTOR CENTRE	PLANT Brushcutter for Standpipe Cleanups	522.50	
158	EFT34336	23/06/2022	GRANDE FOOD SERVICE			1,366.87
	INV 4197196	08/06/2022	GRANDE FOOD SERVICE	KLC Kiosk Refreshments June 2022	781.86	
	INV 4197485	15/06/2022	GRANDE FOOD SERVICE	KLC Kiosk Refreshments June 2022	585.01	
159	EFT34337	23/06/2022	DEPARTMENT OF HUMAN SERVICES			66.00
	INV 180134194	10/06/2022	DEPARTMENT OF HUMAN SERVICES	GOVERNANCE Council Services Centerpay 010122 - 310522	66.00	
160	EFT34338	23/06/2022	iiNET LIMITED			79.99
	INV 132428851	16/06/2022	iiNET LIMITED	CEO Internet Expenses 010722 - 010822	79.99	
161	EFT34339	23/06/2022	ILLION TENDERLINK PTY LTD			184.80
	INV AU-490238	31/05/2022	ILLION TENDERLINK PTY LTD	WORKS Piesse Park Road Tender	184.80	



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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
162	EFT34340	23/06/2022	KATANNING WASTE MANAGEMENT			198.00
	INV INV-0832	09/06/2022	KATANNING WASTE MANAGEMENT	KATANNING COMMUNITY CHILDCARE Empty Skip Bin	198.00	
163	EFT34341	23/06/2022	KOBEELYA CONFERENCE CENTRE			100.00
	INV 4247	03/05/2022	KOBEELYA CONFERENCE CENTRE	YOUTH April School Holidays Kitchen Hire	100.00	
164	EFT34342	23/06/2022	Katanning H Hardware			3,718.73
	INV 106000849	03/05/2022	Katanning H Hardware	PLANT Thread Taps Driver Tools & Screws	106.34	
	INV 106000883	04/05/2022	Katanning H Hardware	SIGNS Nuts Bolts & Washers	85.50	
	INV 106000942	05/05/2022	Katanning H Hardware	AAPG Cut Two Keys for Gate at Tank Fence	11.00	
	INV 105001859	12/05/2022	Katanning H Hardware	1TNR027 Loadstar Trailer Plugs	56.85	
	INV 102019254	16/05/2022	Katanning H Hardware	KA11993 Steel & Paint for Lights	60.25	
	INV 105001885	24/05/2022	Katanning H Hardware	WORKS Rogers Ave Fence Droppers for Marking Out	150.95	
	INV 105001891	25/05/2022	Katanning H Hardware	TOURISM Vibrate Katanning 240 25l Native Plant Soil	3,000.00	
	INV 102019426	26/05/2022	Katanning H Hardware	KA11993 Motorbike Battery Leads Electrical Connectors	123.55	
INV 106001913	26/05/2022	Katanning H Hardware	PLANT Pressure Cleaner Fittings	124.29		
165	EFT34343	23/06/2022	LANDGATE ADMIN			6,990.13
	INV 371256-10000954	22/12/2021	LANDGATE ADMIN	RATES GRV Schedule G2021/11 & M2021/23	70.40	
	INV 374184	27/04/2022	LANDGATE ADMIN	RATES GRV Schedule G2022/2	301.45	
	INV 374546	13/05/2022	LANDGATE ADMIN	RATES Rural UV General Revaluation 2021/2022	5,965.05	
	INV 374689	20/05/2022	LANDGATE ADMIN	RATES Mining Tenement Roll	369.05	
	INV 374808	25/05/2022	LANDGATE ADMIN	RATES GRV Schedule G2022/03	70.40	
INV 375427	02/06/2022	LANDGATE ADMIN	RATES Country Urban UV Revaluation 2021/2022	213.78		
166	EFT34344	23/06/2022	DHU SOUTH ELECTRICAL (T/A LEVITZKE HOLDINGS PTY LTD)			605.00
	INV 3621	05/05/2022	DHU SOUTH ELECTRICAL (T/A LEVITZKE HOLDINGS PTY LTD)	ADMIN BUILDING Repairs on Air Conditioner DGW Office	605.00	
167	EFT34345	23/06/2022	KATANNING LIONS CLUB			400.00
	INV 460	02/06/2022	KATANNING LIONS CLUB	HARMONY FESTIVAL Friday Food Night Marshalling	400.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
168	EFT34346	23/06/2022	NATIONAL LIVESTOCK REPORTING SERVICE			990.00
	INV 2400012558	31/05/2022	NATIONAL LIVESTOCK REPORTING SERVICE	SALEYARDS Livestock Reporting May 2022	990.00	
169	EFT34347	23/06/2022	MJB INDUSTRIES			36,298.10
	INV 00009408	02/05/2022	MJB INDUSTRIES	WORKS Rogers Ave Combination Grated Side Entry Cover	29,993.66	
	INV 00009760	08/06/2022	MJB INDUSTRIES	WORKS Rogers Ave Base Cover & Liner	6,304.44	
170	EFT34348	23/06/2022	QFH MULTIPARTS			578.48
	INV 906862066	04/05/2022	QFH MULTIPARTS	ANIMAL CONTROL Pound Dog Biscuits & Wet Food	111.01	
	INV 906954471	19/05/2022	QFH MULTIPARTS	WORKS Uniforms Steelcap Safety Boots PH & MM	379.90	
	INV 906995688	26/05/2022	QFH MULTIPARTS	KA24702 Yanmar Excavator Hydraulic Hose Repair	87.57	
171	EFT34349	23/06/2022	Northstar Asset T/AS Artistralia			27.50
	INV 00011521	08/07/2021	Northstar Asset T/AS Artistralia	YOUTH July School Holiday Express Postage & Handling	27.50	
172	EFT34350	23/06/2022	OFFICE WORKS BUSINESS DIRECT			136.12
	INV 600710731	11/05/2022	OFFICE WORKS BUSINESS DIRECT	LIBRARY Stationery Scotch Tape & Various Materials	124.18	
	INV 600728867	11/05/2022	OFFICE WORKS BUSINESS DIRECT	LIBRARY Stationery Ink Pad	11.94	
173	EFT34351	23/06/2022	RUTH PATTERSON			150.00
	INV 93	14/06/2022	RUTH PATTERSON	TOURISM Destination Development Project 30 Banksia's	150.00	
174	EFT34352	23/06/2022	PFD FOOD SERVICES			556.10
	INV LC868060	15/06/2022	PFD FOOD SERVICES	KLC Cleaning Materials June 2022	556.10	
175	EFT34353	23/06/2022	SLAVIN ARCHITECTS PTY LTD			3,850.00
	INV INV-0753	02/06/2022	SLAVIN ARCHITECTS PTY LTD	GOVERNANCE ECH Planning Landscape Consultant	3,850.00	
176	EFT34354	23/06/2022	FUTURE TECH BUSINESS SYSTEMS PTY LTD T/AS SOS OFFICE EQUIPMENT			962.50
	INV 590141	25/05/2022	FUTURE TECH BUSINESS SYSTEMS PTY LTD T/AS SOS OFFICE EQUIPMENT	ADMIN Stationery Toner & Waste Bottle	962.50	
177	EFT34355	23/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE			49,905.90
	INV 318	07/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	WORKS Clive Street Footpath Preliminaries & Demolition of Footpath Trees & Kerbs	49,905.90	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
178	EFT34356	23/06/2022	WARREN BLACKWOOD WASTE			8,888.24
	INV 00018076	07/06/2022	WARREN BLACKWOOD WASTE	WASTE Collection Recycling 300522 - 010622	4,746.40	
	INV 00018096	12/06/2022	WARREN BLACKWOOD WASTE	WASTE Collection General 300522 - 100622	4,141.84	
179	EFT34357	23/06/2022	WATER CORPORATION			579.93
	INV 9007809508	16/06/2022	WATER CORPORATION	WATER Charges Standpipe at Langaweira 140422 - 300622	574.47	
	INV 9007809065	16/06/2022	WATER CORPORATION	WATER Charges Cemetery Fenwick Rd 140422 - 150622	5.46	
180	EFT34358	23/06/2022	NUTRIEN AG SOLUTIONS			184.14
	INV 906843692	02/05/2022	NUTRIEN AG SOLUTIONS	PLANT Gas Bottle for Forklift	122.76	
	INV 906951142	19/05/2022	NUTRIEN AG SOLUTIONS	PLANT Gas Bottle for Forklift	61.38	
181	EFT34359	23/06/2022	WEST AUSTRALIAN NEWSPAPERS LTD			600.00
	INV 1007010420220531	31/05/2022	WEST AUSTRALIAN NEWSPAPERS LTD	GOVERNANCE Shire Matters May 2022	600.00	
182	EFT34360	23/06/2022	THE WORKWEAR GROUP			833.72
	INV 13988911	03/05/2022	THE WORKWEAR GROUP	ADMIN Uniform Order KP 2021/22	372.60	
	INV 13997854	05/05/2022	THE WORKWEAR GROUP	ADMIN Uniform Order KE 2021/22	203.27	
	INV 14011685	17/05/2022	THE WORKWEAR GROUP	LIBRARY Uniforms KT 2021/22	257.85	
183	EFT34361	23/06/2022	WURTH AUSTRALIA PTY LTD			934.92
	INV 4320039098	19/04/2022	WURTH AUSTRALIA PTY LTD	PLANT Volvo Excavator Coolant	233.64	
	INV 4320044682	22/04/2022	WURTH AUSTRALIA PTY LTD	KA11363 Tip Truck Soft Hammer & Abrasive Kit	701.28	
184	EFT34362	23/06/2022	WYWURRY ELECTRICAL			9,308.70
	INV INV5527	01/04/2022	WYWURRY ELECTRICAL	KAC Replace Fuse on Chlorinator	108.70	
	INV INV5623	08/06/2022	WYWURRY ELECTRICAL	KLC Carpark Lighting Removal & Refit	9,200.00	
185	EFT34363	28/06/2022	AVANTGARDE TECHNOLOGIES			5,203.00
	INV ES00001733	17/06/2022	AVANTGARDE TECHNOLOGIES	CCTV Upgrades Replace Vandal Domes Town Square & Switch in Jewellers	5,203.00	
186	EFT34364	28/06/2022	REGIONAL RETAILERS PTY LTD			1,887.75
	INV INV-0137	03/05/2022	REGIONAL RETAILERS PTY LTD	PLANT Tool Box Levers & Large Spanner	1,887.75	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
187	EFT34365	28/06/2022	Westcoast Profilers			88,912.07
	INV 26583	06/03/2022	Westcoast Profilers	PIESSE LAKE Roadworks & Water Reticulation	50,269.30	
	INV 27014	08/06/2022	Westcoast Profilers	WORKS Coate St Sealing	38,642.77	
188	EFT34366	28/06/2022	McIntosh & Son Perth Branch			101,640.00
	INV 309051	21/06/2022	McIntosh & Son Perth Branch	KA24719 Compact Track Loader & Attachments	101,640.00	
189	EFT34367	28/06/2022	CANON AUSTRALIA PTY LTD			352.53
	INV 8122179939	04/06/2022	CANON AUSTRALIA PTY LTD	ADMIN Photocopier Reading 050522 - 040622	352.53	
190	EFT34368	28/06/2022	MICHELLE SALTER			3,678.00
	INV APR-JNE22	21/06/2022	MICHELLE SALTER	COUNCILLOR Remuneration Allowance April - June 2022	3,678.00	
191	EFT34369	28/06/2022	Flaver Weddings and Events			1,808.00
	INV 494	09/06/2022	Flaver Weddings and Events	TOURISM Six Seasons on a Plate Materials & Equipment	1,808.00	
192	EFT34370	28/06/2022	INTEGRATED ICT			2,293.89
	INV 22468	31/05/2022	INTEGRATED ICT	ADMIN Trend Micro Security & Antivirus Subscription	246.40	
	INV 22380	31/05/2022	INTEGRATED ICT	ADMIN Microsoft Office 365 May 2022	2,047.49	
193	EFT34371	28/06/2022	IPEC PTY LTD			50.96
	INV 0557-5408620	08/05/2022	IPEC PTY LTD	FREIGHT Charges Street Signs May 2022	50.96	
194	EFT34372	28/06/2022	ADRIAN EARL EDWARDS			3,678.00
	INV APR-JNE22	21/06/2022	ADRIAN EARL EDWARDS	COUNCILLOR Remuneration Allowance April - June 2022	3,678.00	
195	EFT34373	28/06/2022	MARKET CREATIONS AGENCY			561.00
	INV IS83-1	10/06/2022	MARKET CREATIONS AGENCY	ADMIN Councillor & Staff Business Cards	561.00	
196	EFT34374	28/06/2022	Great Southern Development Commission			50.00
	INV REIMBURSEMENT	22/06/2022	Great Southern Development Commission	REIMBURSEMENT Community Room Commercial/ Government Hire Bond	50.00	
197	EFT34375	28/06/2022	AUSTRALIAN TAXATION OFFICE			27,595.00
	INV PAYG	23/06/2022	AUSTRALIAN TAXATION OFFICE	PAYG PAY 26	27,595.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
198	EFT34376	28/06/2022	COCA-COLA AMATIL			1,018.16
	INV 228762845	23/06/2022	COCA-COLA AMATIL	KLC Kiosk Refreshments June 2022	1,018.16	
199	EFT34377	28/06/2022	CONNECT CALL CENTRE SERVICES			92.95
	INV 00111416	15/06/2022	CONNECT CALL CENTRE SERVICES	ADMIN After Hours Call Service May 2022	92.95	
200	EFT34378	28/06/2022	GRANDE FOOD SERVICE			707.50
	INV 4197782	22/06/2022	GRANDE FOOD SERVICE	KLC Kiosk Refreshments June 2022	707.50	
201	EFT34379	28/06/2022	LIZ GUIDERA			10,831.00
	INV APR-JNE22	21/06/2022	LIZ GUIDERA	COUNCILLOR President Remuneration April - June 2022	10,831.00	
202	EFT34380	28/06/2022	JOHN GOODHEART			5,206.00
	INV APR-JNE22	21/06/2022	JOHN GOODHEART	COUNCILLOR Remuneration Deputy President April - June 2022	5,206.00	
203	EFT34381	28/06/2022	KATANNING BETTA HOME LIVING			1,589.95
	INV 35810028083	09/06/2022	KATANNING BETTA HOME LIVING	KLC Smart Tv & Swivel Wall Bracket	894.95	
	INV 35810028284	17/06/2022	KATANNING BETTA HOME LIVING	ADMIN TV Unit for Unit Hotel Meeting Room	695.00	
204	EFT34382	28/06/2022	KRISTY D'APRILE			3,331.00
	INV APR-JNE22	21/06/2022	KRISTY D'APRILE	COUNCILLOR Remuneration Allowance April - June 2022	3,331.00	
205	EFT34383	28/06/2022	KATANNING STOCK & TRADING			706.25
	INV 4/40	04/05/2022	KATANNING STOCK & TRADING	WORKS Hex Head Bolts	14.00	
	INV 4/41	05/05/2022	KATANNING STOCK & TRADING	AIRPORT Grounds Maintenance Pliers & Roll Tie Wire	50.25	
	INV 4/43	12/05/2022	KATANNING STOCK & TRADING	WORKS Effluent Maintenance PVC Telescopic Coupling & Reducer	188.00	
	INV 4/44	16/05/2022	KATANNING STOCK & TRADING	KA24702 Yanmar Excavator Paint Masking & Tape	150.70	
	INV 4/45	18/05/2022	KATANNING STOCK & TRADING	PIESSE LAKE Cut Keys Tags & Rat Bait	133.30	
	INV 4/46	24/05/2022	KATANNING STOCK & TRADING	PLANT Filters & Hose	170.00	
206	EFT34384	28/06/2022	MATT COLLIS			3,678.00
	INV APR-JNE22	21/06/2022	MATT COLLIS	COUNCILLOR Remuneration Allowance April - June 2022	3,678.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
207	EFT34385	28/06/2022	OFFICE WORKS BUSINESS DIRECT			826.79
	INV 600855066	18/05/2022	OFFICE WORKS BUSINESS DIRECT	LIBRARY Various Program Supplies	107.89	
	INV 600859594	19/05/2022	OFFICE WORKS BUSINESS DIRECT	LIBRARY Various Program Supplies	6.48	
	INV 600892593	21/05/2022	OFFICE WORKS BUSINESS DIRECT	LIBRARY Various Programs Supplies	41.47	
	INV 601363854	22/06/2022	OFFICE WORKS BUSINESS DIRECT	LIBRARY Various Furniture	670.95	
208	EFT34386	28/06/2022	SERENA SANDWELL			3,331.00
	INV APR-JNE22	21/06/2022	SERENA SANDWELL	COUNCILLOR Remuneration Allowance April - June 2022	3,331.00	
209	EFT34387	28/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE			111,817.30
	INV 320	19/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	WORKS Synott Ave Footpath Preliminaries & Commencement of Earthworks	21,055.86	
	INV 321	21/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	GREAT SOUTHERN AGED ACCOMMODATION Paving Increase to Unit 3/5 Kaatanup	2,122.70	
	INV 321	21/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	GREAT SOUTHERN AGED ACCOMMODATION Paving Increase to Unit 4/5 Kaatanup	2,465.08	
	INV 321	21/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	GREAT SOUTHERN AGED ACCOMMODATION Supply & Installation of Pavestone & Edge Restraints	10,549.00	
	INV 321	21/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	GREAT SOUTHERN AGED ACCOMMODATION Paving Increase to Unit 1/5 Kaatanup	2,465.06	
	INV 321	21/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	GREAT SOUTHERN AGED ACCOMMODATION Paving Increase to Unit 2/5 Kaatanup	2,122.70	
	INV 322	25/06/2022	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	WORKS Clive Street Footpath Completion Draw Conroy to Piesse St	71,036.90	
210	EFT34388	28/06/2022	ST LUKE'S FAMILY PRACTICE			157.80
	INV 185512	11/11/2020	ST LUKE'S FAMILY PRACTICE	WORKS Medical Consultation JC	78.90	
	INV 186241	11/12/2020	ST LUKE'S FAMILY PRACTICE	WORKS Medical Consultation JC	78.90	
211	EFT34389	28/06/2022	WAGIN TRUCK CENTRE			118.75
	INV K1857	16/02/2022	WAGIN TRUCK CENTRE	BFB Remove Light from Service Code	118.75	
212	EFT34390	28/06/2022	P.I.C. ENTERPRISES PTY LTD T/AS WA LIBRARY SUPPLIES			859.00
	INV 00128212	03/06/2022	P.I.C. ENTERPRISES PTY LTD T/AS WA LIBRARY SUPPLIES	LIBRARY Two Corded Scanner	859.00	

Schedule of Accounts Paid - June 2022

# 10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
213	EFT34391	28/06/2022	WARREN BLACKWOOD WASTE			4,746.40
	INV 00018097	19/06/2022	WARREN BLACKWOOD WASTE	WASTE Collection Recycling 130622 - 150622	4,746.40	
214	EFT34392	28/06/2022	WATER CORPORATION			2,265.26
	INV 9007809305	17/06/2022	WATER CORPORATION	WATER Charges Standpipe Katanning - Nyabing Rd 140422 - 300622	263.36	
	INV 9007810138	20/06/2022	WATER CORPORATION	WATER Charges Standpipe Trimmer Rd 190422 - 300622	1,376.79	
	INV 9007810322	20/06/2022	WATER CORPORATION	WATER Charges Hall Katanning - Kojonup Rd 190422 - 300622	2.73	
	INV 9007810672	22/06/2022	WATER CORPORATION	WATER Charges Standpipe Great Southern Highway 200422 - 300622	622.38	
215	EFT34393	28/06/2022	SYNERGY			11,888.37
	INV 977854430	15/06/2022	SYNERGY	GROUPED Electricity Charges June 2022	8,428.11	
	INV 154025290	21/06/2022	SYNERGY	ELECTRICITY Charges Saleyards 170522 - 210622	1,742.75	
	INV 303663850	22/06/2022	SYNERGY	ELECTRICITY Charges Katanning Hotel 210422 - 220622	910.09	
	INV 251079810	23/06/2022	SYNERGY	ELECTRICITY Charges Tower Kierle St 220422 - 230622	167.90	
	INV 328938170	23/06/2022	SYNERGY	ELECTRICITY Charges Railway Station 260422 - 230622	257.74	
	INV 148310600	24/06/2022	SYNERGY	ELECTRICITY Charges 22 Austral Tce 200422 - 210622	242.50	
	INV 299567230	24/06/2022	SYNERGY	ELECTRICITY Charges 8 Austral Tce 200422 - 210622	139.28	
216	EFT34394	28/06/2022	WINC AUSTRALIA PTY LTD			355.17
	INV 9039218796	12/05/2022	WINC AUSTRALIA PTY LTD	ADMIN Stationery Order May 2022	355.17	
217	EFT34395	30/06/2022	Westcoast Profilers			22,653.64
	INV 27015	08/06/2022	Westcoast Profilers	WORKS Piesse Park Toilet Carpark Seal	22,653.64	
218	EFT34396	30/06/2022	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute			36,010.00
	INV T-6189	15/06/2022	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute	KA00 Isuzu Dmax Space Cab 2022 Model with Ranger Tray	36,010.00	



Schedule of Accounts Paid - June 2022

10.2.1

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
219 EFT34397	30/06/2022	A LAURINO & CO			135,155.16
INV INV-2295	18/05/2022	A LAURINO & CO	COUNTRY CLUB Progress Claim Eight Construction of Tennis Clubrooms	69,077.18	
INV INV-2296	18/05/2022	A LAURINO & CO	COUNTRY CLUB Variation to Claim Eight Bar & Coffee Nook	66,077.98	
				<b>EFT Total \$</b>	<b>1,412,960.89</b>

Trust Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
220 DD31307.1	29/06/2022	SHIRE OF KATANNING			8,167.50
INV TRANSFER	29/06/2022	SHIRE OF KATANNING	TRANSFER Carpark Contribution Liability Trust to Municipal	8,167.50	
				<b>Trust Total \$</b>	<b>8,167.50</b>

Payroll Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
221 PAY	8/06/2022	PAYROLL			108,791.64
PAY	8/06/2022	PAYROLL	Payroll PAY 25	108,791.64	
222 PAY	26/06/2022	PAYROLL			108,054.17
PAY	26/06/2022	PAYROLL	Payroll PAY 26	108,054.17	
				<b>Pay Total \$</b>	<b>216,845.81</b>

Direct Debit Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
223 DD31157.1	01/06/2022	WEST AUSTRALIAN TREASURY CORPORATION			89,794.22
INV 158	02/05/2022	WEST AUSTRALIAN TREASURY CORPORATION	Loan No. 158 Principal & Interest Payment	89,794.22	
224 DD31178.1	02/06/2022	TELSTRA			3,215.93
INV 3376774455	25/05/2022	TELSTRA	MOBILE Charges May 2022	860.57	
INV K500748190-2	21/05/2022	TELSTRA	LANDLINE Charges May 2022	2,355.36	

Schedule of Accounts Paid - June 2022

10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
225	DD31158.1	05/06/2022	WEST AUSTRALIAN TREASURY CORPORATION			35,039.90
	INV 159	06/05/2022	WEST AUSTRALIAN TREASURY CORPORATION	CAPITAL Repayments Loan No 159	26,146.37	
	INV 160	06/05/2022	WEST AUSTRALIAN TREASURY CORPORATION	CAPITAL Repayments Loan No 160	8,893.53	
226	SUPER	8/06/2022	Superchoice			15,431.27
	SUPER	8/06/2022	Superchoice	Superannuation Payments June 2022	15,431.27	
227	DD31199.1	09/06/2022	WIDE SPAN SHEDS			22,980.00
	INV AWSI220076-1	02/06/2022	WIDE SPAN SHEDS	REFUSE SITE Deposit on Steel	22,980.00	
228	DD31262.1	15/06/2022	SG FLEET AUSTRALIA PTY LTD			1,054.37
	INV AUSG00355349	31/05/2022	SG FLEET AUSTRALIA PTY LTD	CESM Vehicle Lease Repayment 070622 - 060722	1,054.37	
229	SUPER	26/06/2022	Superchoice			15,394.91
	SUPER	26/06/2022	Superchoice	Superannuation Payments June 2022	15,394.91	
230	DD31311.1	29/06/2022	WEST AUSTRALIAN TREASURY CORPORATION			31,178.30
	INV 156	29/06/2022	WEST AUSTRALIAN TREASURY CORPORATION	Capital Repayments Loan 156	31,178.30	
231	DD31312.1	29/06/2022	WEST AUSTRALIAN TREASURY CORPORATION			20,336.24
	INV 157	30/06/2022	WEST AUSTRALIAN TREASURY CORPORATION	Loan No. 157 Interest payment	20,336.24	
232	DD31313.1	29/06/2022	WIDE SPAN SHEDS			21,830.00
	INV AWSI220076-2	02/08/2022	WIDE SPAN SHEDS	REFUSE SITE Final Payment on Steel	21,830.00	
233	DD31315.1	29/06/2022	TELSTRA			3,213.93
	INV K625879990-1	21/06/2022	TELSTRA	LANDLINE Charges June 2022	2,354.17	
	INV 3376774455	25/06/2022	TELSTRA	MOBILE Charges June 2022	859.76	

**Direct Debit Total \$ 259,469.07**

**General Credit Card Purchases**

	Direct Debit Number	Date	GENERAL Credit Card Purchases		
234	DD31314.1	27/06/2022	COMMONWEALTH BANK		6,657.54
	INV EMCCJNE22	30/05/2022	COMMONWEALTH BANK	KA472 Toyota RAV4 Puncture Repair & Fit Tyre	60.00
	INV EMIAJNE22	23/06/2022	COMMONWEALTH BANK	KA00 Isuzu D-Max New Vehicle Licence	147.40

# Schedule of Accounts Paid - June 2022

# 10.2.1

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
INV CEOJNE22	07/06/2022	COMMONWEALTH BANK	TRAINING WA State Conference 2022 MA 100622	400.00	
INV CEOJNE22	08/06/2022	COMMONWEALTH BANK	ADMIN Subscription to InDesign Annual Software Fee 2022/23	343.07	
INV CEOJNE22	08/06/2022	COMMONWEALTH BANK	TRAINING Accommodation for AHRI National Conference MA	456.29	
INV CEOJNE22	17/06/2022	COMMONWEALTH BANK	GOVERNANCE Refreshments for Council OCM	20.00	
INV CEOJNE22	20/06/2022	COMMONWEALTH BANK	ADMIN Plant Pots for Office	126.22	
INV CEOJNE22	21/06/2022	COMMONWEALTH BANK	ADMIN Potting Mix for Office Plants	27.90	
INV CEOJNE22	23/06/2022	COMMONWEALTH BANK	GOVERNANCE Catering for Budget Workshop 280622	229.00	
INV EMCCJNE22	30/05/2022	COMMONWEALTH BANK	ADMIN Parking for Training	25.31	
INV CEOJNE22	26/05/2022	COMMONWEALTH BANK	GOVERNANCE iPhone 13 Pro Max MA	1,849.00	
INV CEOJNE22	12/06/2022	COMMONWEALTH BANK	TRAINING Accommodation for MA Transaction Fee	11.41	
INV EMCCJNE22	21/06/2022	COMMONWEALTH BANK	COMMUNITIES January School Holidays Pool Party Sausage Sizzle	59.70	
INV EMCCJNE22	24/06/2022	COMMONWEALTH BANK	KA189 Case Skid Steer New Vehicle Licence	100.55	
INV HRJNE22	27/05/2022	COMMONWEALTH BANK	TRAINING Saleyards Expo 2022 Attendance for RB	739.59	
INV HRJNE22	10/06/2022	COMMONWEALTH BANK	TRAINING Accommodation to Attend AHRI Conference 100622	493.41	
INV HRJNE22	18/06/2022	COMMONWEALTH BANK	KLC Roband Eight Litre Double Fryer	1,452.95	
INV HRJNE22	23/06/2022	COMMONWEALTH BANK	GOVERNANCE Citizenship Ceremony Gifts	46.08	
INV EMIAJNE22	19/06/2022	COMMONWEALTH BANK	PIESSE LAKE Letter Box Numbers	69.66	

**Credit Card Totals \$6,657.54**

<b>Cheque Total</b>	\$2,566.05	0.13%
<b>EFT Total</b>	\$1,412,960.89	74.11%
<b>Payroll Total</b>	\$216,845.81	11.37%
<b>Direct Debit Total</b>	\$259,469.07	13.61%
<b>Credit Card Total</b>	\$6,657.54	0.35%
<b>Trust Total</b>	\$8,167.50	0.43%
	<b>\$1,906,666.86</b>	<b>100.00%</b>



Shire of  
**Katanning**  
Heart of the Great Southern

Monthly Statement of Financial Activity  
For the period ended  
30 June 2022





**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 June 2022**

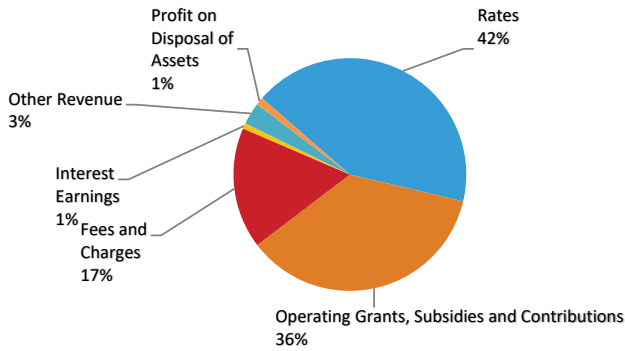
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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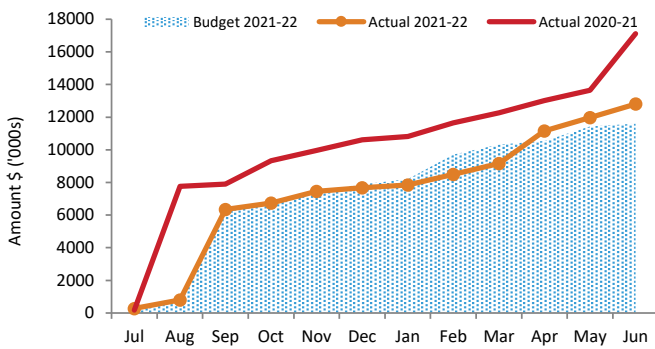
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## OPERATING ACTIVITIES

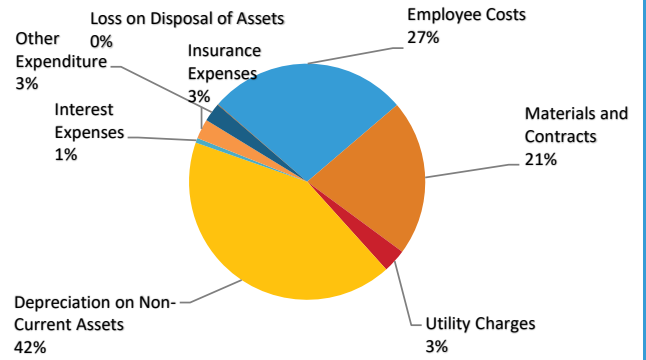
### OPERATING REVENUE



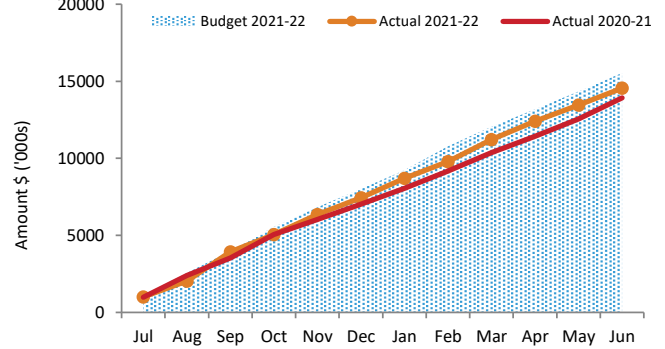
### Budget Operating Revenues -v- Actual



### OPERATING EXPENSES



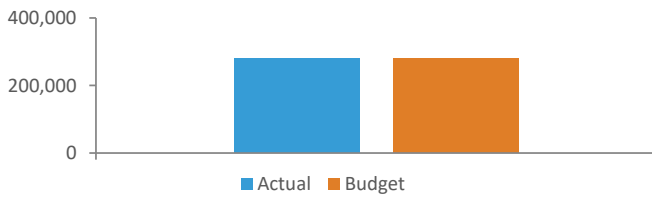
### Budget Operating Expenses -v- YTD Actual



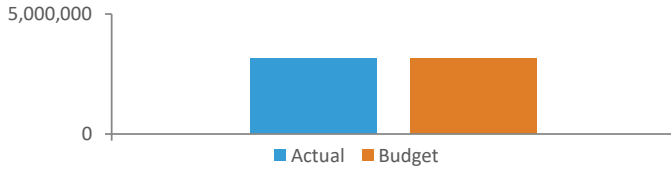
## FINANCING ACTIVITIES

### BORROWINGS

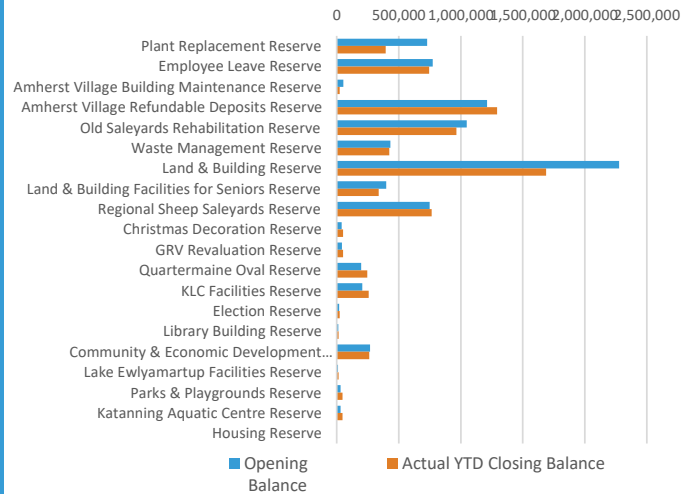
#### Principal Repayments



#### Principal Outstanding



### RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

## Funding surplus / (deficit) Components

### Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.33 M	\$2.33 M	\$2.33 M	\$0.00 M
Closing	\$0.03 M	(\$0.13 M)	\$3.16 M	\$3.29 M

Refer to Statement of Financial Activity

### Cash and cash equivalents

	\$14.03 M	% of total
Unrestricted Cash	\$2.07 M	14.8%
Restricted Cash	\$11.95 M	85.2%

Refer to Note 2 - Cash and Financial Assets

### Payables

	\$5.86 M	% Outstanding
Trade Payables	\$0.23 M	
Over 30 Days		2.3%
Over 90 Days		0%

Refer to Note 5 - Payables

### Receivables

	\$0.54 M	% Collected
Rates Receivable	\$0.93 M	79%
Trade Receivable	\$0.54 M	
Over 30 Days		85.2%
Over 90 Days		84.6%

Refer to Note 3 - Receivables

## Key Operating Activities

### Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.08 M)	(\$0.57 M)	\$1.91 M	\$2.48 M

Refer to Statement of Financial Activity

### Rates Revenue

	YTD Actual	\$4.41 M	% Variance
YTD Budget	\$4.40 M		0.1%

Refer to Note 6 - Rate Revenue

### Operating Grants and Contributions

	YTD Actual	\$3.74 M	% Variance
YTD Budget	\$2.56 M		46.4%

Refer to Note 13 - Operating Grants and Contributions

### Fees and Charges

	YTD Actual	\$1.75 M	% Variance
YTD Budget	\$1.92 M		(8.9%)

Refer to Statement of Financial Activity

## Key Investing Activities

### Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.04 M)	(\$3.70 M)	(\$1.68 M)	\$2.03 M

Refer to Statement of Financial Activity

### Proceeds on sale

	YTD Actual	\$0.20 M	%
Amended Budget	\$0.25 M		(20.5%)

Refer to Note 7 - Disposal of Assets

### Asset Acquisition

	YTD Actual	\$4.27 M	% Spent
Amended Budget	\$6.07 M		(29.6%)

Refer to Note 8 - Capital Acquisition

### Capital Grants

	YTD Actual	\$2.39 M	% Received
Amended Budget	\$2.15 M		11.0%

Refer to Note 8 - Capital Acquisition

## Key Financing Activities

### Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.82 M	\$1.81 M	\$0.59 M	(\$1.22 M)

Refer to Statement of Financial Activity

### Borrowings

Principal repayments	\$0.28 M
Interest expense	\$0.09 M
Principal due	\$3.14 M

Refer to Note 9 - Borrowings

### Reserves

Reserves balance	\$7.65 M
Interest earned	\$0.01 M

Refer to Note 11 - Cash Reserves

### Lease Liability

Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.04 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.



**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 JUNE 2022**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and Environmental Health administration.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Year round care, housing for the aged and educational services.

**HOUSING**

To provide and maintain staff and elderly residents housing.

Provision and maintenance of staff and elderly residents housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish and recycling collection services, operation of rubbish disposal site, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of town hall, public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, art gallery and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, bridges, footpaths, depot, airport and traffic control. Cleaning of streets and maintenance of street trees and street lighting. Purchase and disposal of Council's Road Plant.

**ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

Tourism and area promotion. Maintenance and operation of the Saleyards. Building Control. Provision of rural services including weed control, vermin control and standpipes.

**OTHER PROPERTY AND SERVICES**

To monitor and control Council's overheads operating accounts.

Private works operation, plant repair and operational costs and engineering operation costs.

# 10.2.2

## STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2022

## STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,333,382	2,333,382	<b>2,333,382</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		61,540	65,947	<b>95,743</b>	29,796	45.18%	▲
General purpose funding - general rates	6	4,401,800	4,401,801	<b>4,405,051</b>	3,250	0.07%	
General purpose funding - other		1,267,840	1,281,410	<b>3,027,889</b>	1,746,479	136.29%	▲
Law, order and public safety		217,966	204,061	<b>191,248</b>	(12,813)	(6.28%)	
Health		2,550	2,550	<b>10,404</b>	7,854	308.00%	
Education and welfare		414,250	334,250	<b>215,050</b>	(119,200)	(35.66%)	▼
Housing		101,940	111,922	<b>113,539</b>	1,617	1.44%	
Community amenities		883,543	883,543	<b>879,633</b>	(3,910)	(0.44%)	
Recreation and culture		618,931	438,359	<b>329,752</b>	(108,607)	(24.78%)	▼
Transport		364,306	364,306	<b>330,321</b>	(33,985)	(9.33%)	
Economic services		1,415,754	1,215,754	<b>647,867</b>	(567,887)	(46.71%)	▼
Other property and services		139,096	139,096	<b>165,802</b>	26,706	19.20%	▲
		<b>9,889,516</b>	<b>9,442,999</b>	<b>10,412,299</b>	969,300		
<b>Expenditure from operating activities</b>							
Governance		(1,147,910)	(1,156,588)	<b>(1,129,422)</b>	(27,166)	(2.35%)	
General purpose funding		(299,138)	(299,138)	<b>(262,693)</b>	(36,445)	(12.18%)	▼
Law, order and public safety		(774,340)	(624,340)	<b>(529,636)</b>	(94,704)	(15.17%)	▼
Health		(234,909)	(234,909)	<b>(165,778)</b>	(69,131)	(29.43%)	▼
Education and welfare		(544,865)	(724,865)	<b>(399,082)</b>	(325,783)	(44.94%)	▼
Housing		(271,847)	(271,847)	<b>(242,385)</b>	(29,462)	(10.84%)	▼
Community amenities		(1,393,123)	(1,393,123)	<b>(1,364,110)</b>	(29,013)	(2.08%)	
Recreation and culture		(4,565,208)	(4,565,208)	<b>(4,605,070)</b>	39,862	0.87%	
Transport		(4,543,979)	(4,543,979)	<b>(4,301,404)</b>	(242,575)	(5.34%)	
Economic services		(1,626,261)	(1,626,261)	<b>(1,530,858)</b>	(95,403)	(5.87%)	
Other property and services		(96,627)	(96,627)	<b>(10,532)</b>	(86,095)	(89.10%)	▼
		<b>(15,498,207)</b>	<b>(15,536,885)</b>	<b>(14,540,970)</b>	995,915		
Non-cash amounts excluded from operating activities	1(a)	5,524,902	5,524,902	<b>6,040,599</b>	515,697	9.33%	
<b>Amount attributable to operating activities</b>		<b>(83,789)</b>	<b>(568,984)</b>	<b>1,911,928</b>	2,480,912		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	1,772,552	2,153,124	<b>2,390,053</b>	236,929	11.00%	▲
Proceeds from disposal of assets	7	253,647	208,465	<b>201,527</b>	(6,938)	(3.33%)	
Payments for property, plant and equipment and infrastructure	8	(6,065,290)	(6,065,290)	<b>(4,268,535)</b>	(1,796,755)	(29.62%)	▼
<b>Amount attributable to investing activities</b>		<b>(4,039,091)</b>	<b>(3,703,701)</b>	<b>(1,676,955)</b>	2,026,746		
<b>Financing Activities</b>							
Transfer from reserves	11	2,815,143	2,815,143	<b>1,433,289</b>	(1,381,854)	(49.09%)	▼
Payments for principal portion of lease liabilities	10	0	(11,478)	<b>(11,478)</b>	0	0.00%	
Repayment of debentures	9	(280,755)	(280,755)	<b>(280,755)</b>	0	0.00%	
Transfer to reserves	11	(714,890)	(714,890)	<b>(548,757)</b>	(166,133)	(23.24%)	▼
<b>Amount attributable to financing activities</b>		<b>1,819,498</b>	<b>1,808,020</b>	<b>592,299</b>	(1,215,721)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>30,000</b>	<b>(131,283)</b>	<b>3,160,654</b>			

### KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 17 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 30 JUNE 2022****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

# 10.2.2

## STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2022

### BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,333,382	2,333,382	<b>2,333,382</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	4,401,801	4,401,801	<b>4,405,051</b>	3,250	0.07%	
Operating grants, subsidies and contributions	13	2,928,083	2,556,189	<b>3,742,472</b>	1,186,283	46.41%	▲
Fees and charges		1,884,691	1,924,427	<b>1,752,357</b>	(172,070)	(8.94%)	
Interest earnings		99,830	99,830	<b>82,692</b>	(17,138)	(17.17%)	▼
Other revenue		432,510	318,151	<b>318,851</b>	700	0.22%	
Profit on disposal of assets	7	142,601	142,601	<b>110,877</b>	(31,724)	(22.25%)	▼
		<b>9,889,516</b>	<b>9,442,999</b>	<b>10,412,300</b>	969,301		
<b>Expenditure from operating activities</b>							
Employee costs		(4,320,191)	(4,320,191)	<b>(3,978,989)</b>	341,202	7.90%	
Materials and contracts		(4,167,216)	(4,144,216)	<b>(3,105,372)</b>	1,038,844	25.07%	▲
Utility charges		(505,617)	(505,617)	<b>(467,782)</b>	37,835	7.48%	
Depreciation on non-current assets		(5,657,103)	(5,657,103)	<b>(6,114,975)</b>	(457,872)	(8.09%)	
Interest expenses		(121,376)	(121,376)	<b>(94,324)</b>	27,052	22.29%	▲
Insurance expenses		(375,761)	(384,439)	<b>(394,137)</b>	(9,698)	(2.52%)	
Other expenditure		(340,543)	(393,543)	<b>(373,490)</b>	20,053	5.10%	
Loss on disposal of assets	7	(10,400)	(10,400)	<b>(11,904)</b>	(1,504)	(14.46%)	
		<b>(15,498,207)</b>	<b>(15,536,885)</b>	<b>(14,540,973)</b>	995,912		
Non-cash amounts excluded from operating activities	1(a)	5,524,902	5,524,902	<b>6,040,599</b>	515,697	9.33%	
<b>Amount attributable to operating activities</b>		<b>(83,789)</b>	<b>(568,984)</b>	<b>1,911,926</b>	2,480,910		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	1,772,552	2,153,124	<b>2,390,053</b>	236,929	11.00%	▲
Proceeds from disposal of assets	7	253,647	208,465	<b>201,527</b>	(6,938)	(3.33%)	
Payments for property, plant and equipment and infrastructure	8	(6,065,290)	(6,065,290)	<b>(4,268,535)</b>	1,796,755	29.62%	▲
<b>Amount attributable to investing activities</b>		<b>(4,039,091)</b>	<b>(3,703,701)</b>	<b>(1,676,955)</b>	2,026,746		
<b>Financing Activities</b>							
Transfer from reserves	11	2,815,143	2,815,143	<b>1,433,289</b>	(1,381,854)	(49.09%)	▼
Payments for principal portion of lease liabilities	10	0	(11,478)	<b>(11,478)</b>	0	0.00%	
Repayment of debentures	9	(280,755)	(280,755)	<b>(280,755)</b>	0	0.00%	
Transfer to reserves	11	(714,890)	(714,890)	<b>(548,757)</b>	166,133	23.24%	▲
<b>Amount attributable to financing activities</b>		<b>1,819,498</b>	<b>1,808,020</b>	<b>592,299</b>	(1,215,721)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>30,000</b>	<b>(131,283)</b>	<b>3,160,652</b>	3,291,935		

#### KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

### BASIS OF PREPARATION

#### REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 July 2022

### SIGNIFICANT ACCOUNTING POLICIES

#### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

#### GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(142,601)	(142,601)	(110,877)
Less: Amherst Reducing Equity		0	0	34,597
Add: Loss on asset disposals	7	10,400	10,400	11,904
Add: Depreciation on assets		5,657,103	5,657,103	6,114,975
<b>Total non-cash items excluded from operating activities</b>		<b>5,524,902</b>	<b>5,524,902</b>	<b>6,040,599</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 30 June 2021	Year to Date 30 June 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(8,535,951)	(8,535,950)	(7,651,419)
Add: Borrowings	9	280,755	280,755	0
Add: Provisions - employee	12	671,397	671,397	671,397
Add: Lease liabilities	10	18,557	18,557	7,079
Add: Amherst Deposits		1,182,156	1,182,156	1,216,753
Add: Local Government House Trust		124,637	124,637	124,637
<b>Total adjustments to net current assets</b>		<b>(6,258,449)</b>	<b>(6,258,448)</b>	<b>(5,631,553)</b>

**(c) Net current assets used in the Statement of Financial Activity****Current assets**

Cash and cash equivalents	2	14,031,684	14,031,684	14,016,875
Rates receivables	3	801,819	801,819	931,619
Receivables	3	1,879,382	1,879,382	537,318
Other current assets	4	12,805	12,805	18,147
<b>Less: Current liabilities</b>				
Payables	5	(6,973,151)	(6,973,151)	(5,859,975)
Borrowings	9	(280,755)	(280,755)	0
Contract liabilities	12	(189,999)	(189,999)	(173,299)
Lease liabilities	10	(18,557)	(18,557)	(7,079)
Provisions	12	(671,397)	(671,397)	(671,397)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(6,258,449)</b>	<b>(6,258,448)</b>	<b>(5,631,553)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,333,382</b>	<b>2,333,383</b>	<b>3,160,656</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
Petty cash and floats	Cash and cash equivalents	2,200	0	2,200			Nil	On hand
Municipal Bank Account	Cash and cash equivalents	2,071,667	0	2,071,667		CBA	Nil	
OCDF - Main ECH	Cash and cash equivalents	0	4,211,469	4,211,469		CBA	0.80%	
OCDF - Heritage Centre	Cash and cash equivalents	0	92,109	92,109		CBA	0.80%	
Reserves At-call Account	Cash and cash equivalents	0	642,145	642,145		CBA	0.20%	
Reserves At-call - Fixed Term	Cash and cash equivalents	0	1,000,789	1,000,789		CBA	1.60%	23/08/2022
Reserves At-call - Fixed Term	Cash and cash equivalents	0	6,008,482	6,008,482		CBA	2.42%	22/09/2022
<b>Total</b>		<b>2,073,867</b>	<b>11,954,994</b>	<b>14,028,861</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		2,073,867	11,954,994	14,028,861	0			
		<b>2,073,867</b>	<b>11,954,994</b>	<b>14,028,861</b>	<b>0</b>			

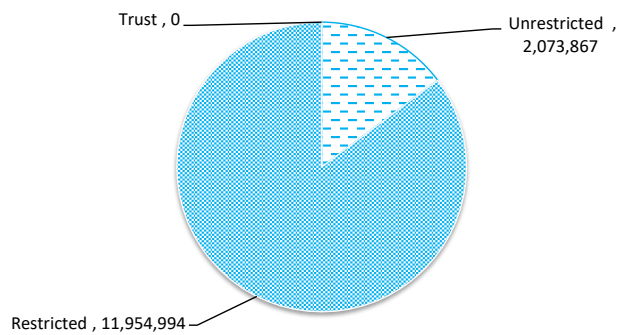
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

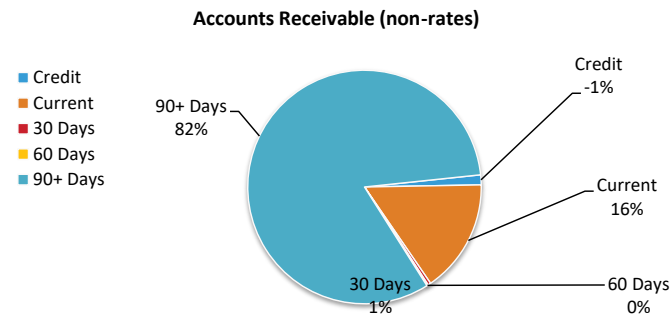
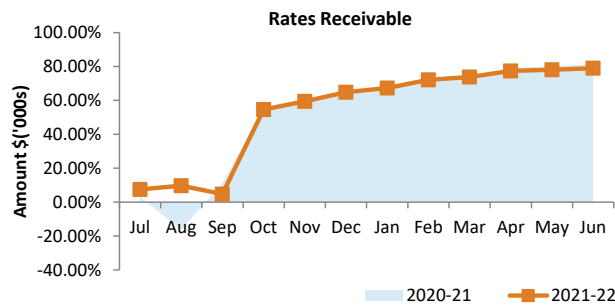
Rates receivable	30 June 2021	30 Jun 2022
	\$	\$
Opening arrears previous years	652,094	801,820
Opening pensioner deferred rates	231,016	227,141
Rates levied this year	4,183,681	4,405,052
Penalty charges levied this year	98,911	80,991
Less - collections to date	(4,136,742)	(4,356,244)
Equals current outstanding	<b>1,028,960</b>	<b>1,158,759</b>
Less Pensioner deferred rates	(227,141)	(227,141)
<b>Net rates collectable</b>	<b>801,820</b>	<b>931,619</b>
% Collected	80.1%	79%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(10,293)	117,276	3,035	1,500	614,401	725,918
Percentage	(1.4%)	16.2%	0.4%	0.2%	84.6%	
<b>Balance per trial balance</b>						
Sundry receivable						725,918
GST receivable						129,867
Allowance for impairment of receivables						(318,467)
Accrued Income						0
<b>Total receivables general outstanding</b>						<b>537,318</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**Significant Rates Debtors Outstanding Exceeding \$10,000:**

Assessment #	Rates Outstanding	% of Outstanding Rates Total	Comments
A37	\$ 12,341	1.06%	Legal Action
A86	\$ 27,234	2.35%	Legal Action
A108	\$ 15,731	1.36%	Legal Action
A183	\$ 43,211	3.73%	Legal Action
A184	\$ 135,865	11.73%	Legal Action
A267	\$ 17,351	1.50%	Pensioner
A425	\$ 10,058	0.87%	
A569	\$ 29,119	2.51%	Issuing PSSO
A682	\$ 12,090	1.04%	Pensioner/DD
A831	\$ 15,521	1.34%	Pensioner
A897	\$ 22,159	1.91%	Legal Action
A1048	\$ 19,225	1.66%	Legal Action
A1061	\$ 11,051	0.95%	Legal Action
A1095	\$ 14,650	1.26%	Pensioner
A1165	\$ 14,940	1.29%	Legal Action
A1192	\$ 14,827	1.28%	Pensioner
A1232	\$ 17,076	1.47%	Pensioner
A1238	\$ 10,503	0.91%	Pensioner
A1260	\$ 18,880	1.63%	Pensioner
A1310	\$ 13,120	1.13%	Deceased Estate
A1347	\$ 26,500	2.29%	Legal Action
A1458	\$ 18,269	1.58%	Pensioner
A1617	\$ 16,959	1.46%	Deceased Estate
A1722	\$ 11,430	0.99%	Final Notice Sent
A2264	\$ 25,458	2.20%	Legal Action
A3222	\$ 44,394	3.83%	Deceased Est.
A3652	\$ 16,582	1.43%	Final Notice Sent
<b>\$</b>	<b>634,543</b>	<b>54.76%</b>	

**Significant Receivables - General Outstanding Exceeding \$10,000:**

Debtor #	Debtor Outstanding	% of Outstanding Receivables - General Total	Age	Comments
Bride	\$ 250,906	34.56%	90+ Days	Ongoing
DFES	\$ 29,320	4.04%	Current	
Katanning Country Club	\$ 66,002	9.09%	90+ Days	Balance of lost funds
Shire of Broomehill-Tambellup	\$ 10,594	1.46%	Current	
Tricoast Holding P/L	\$ 15,654	2.16%	90+ Days	In liquidation
Water Corporation	\$ 31,475	4.34%	Current	
<b>\$</b>	<b>153,045</b>	<b>21.08%</b>		

Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 30 June 2022
	\$	\$	\$	\$
<b>Inventory</b>				
Fuel and materials	11,442	6,705	0	18,147
<b>Prepayments</b>				
Prepayments	1,363	0	(1,363)	0
<b>Total other current assets</b>	<b>12,805</b>	<b>6,705</b>	<b>(1,363)</b>	<b>18,147</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

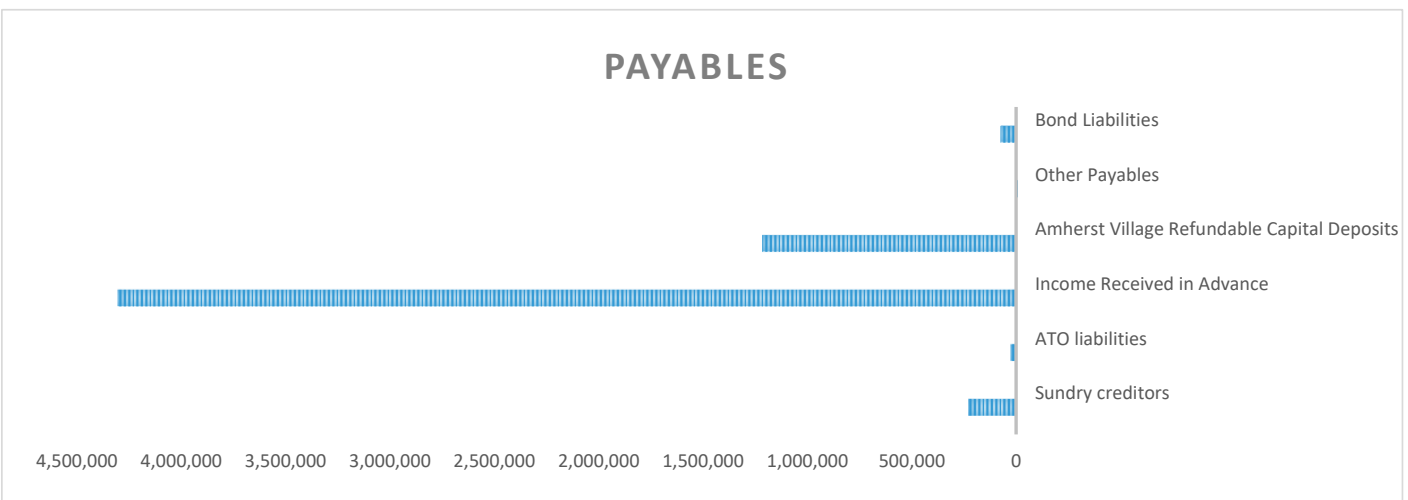
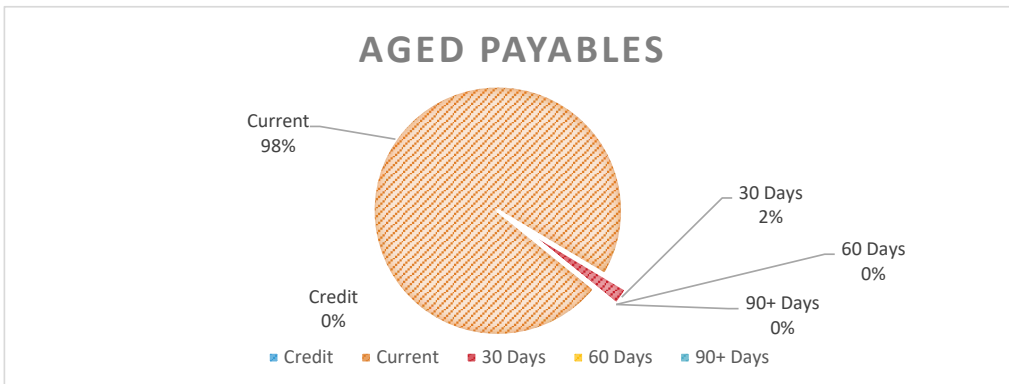
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	55,265	1,272	4	0	56,541
Percentage	0%	97.7%	2.3%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						230,135
ATO liabilities						26,446
Income Received in Advance						4,303,578
Amherst Village Refundable Capital Deposits						1,216,753
Other Payables						(20,178)
Bond Liabilities						74,692
<b>Total payables general outstanding</b>						<b>5,859,975</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



# 10.2.2

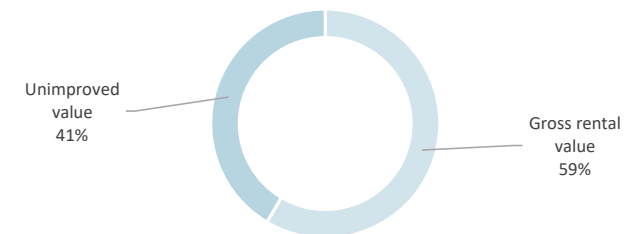
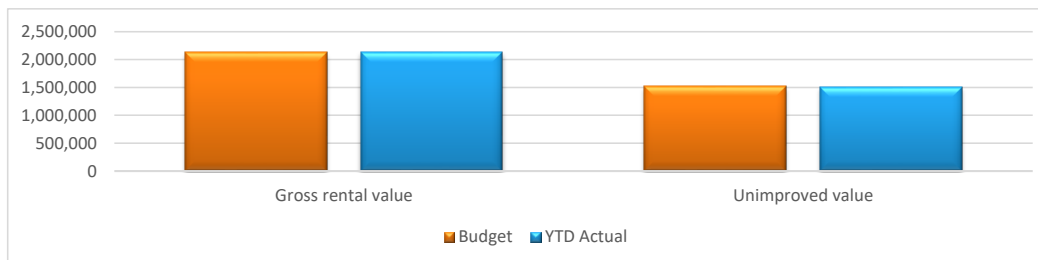
OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

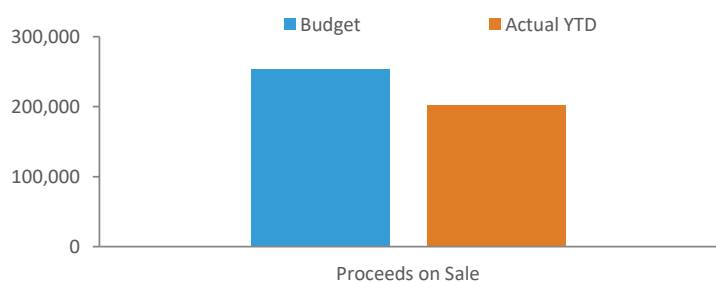
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Gross rental value	10.5350	1,506	20,210,525	2,129,178	0	1,000	2,130,178	2,130,877	5,505	419	2,136,801
<b>Unimproved value</b>											
Unimproved value	0.9420	199	160,918,000	1,515,848	2,000	0	1,517,848	1,515,848	(875)	(17)	1,514,956
<b>Sub-Total</b>		<b>1,705</b>	<b>181,128,525</b>	<b>3,645,026</b>	<b>2,000</b>	<b>1,000</b>	<b>3,648,026</b>	<b>3,646,725</b>	<b>4,630</b>	<b>402</b>	<b>3,651,757</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Gross rental value	1,018	610	3,920,852	620,980	0	0	620,980	620,980	0	0	620,980
<b>Unimproved value</b>											
Unimproved value	1,018	135	7,309,530	137,430	0	0	137,430	137,430	0	0	137,430
<b>Sub-total</b>		<b>745</b>	<b>11,230,382</b>	<b>758,410</b>	<b>0</b>	<b>0</b>	<b>758,410</b>	<b>758,410</b>	<b>0</b>	<b>0</b>	<b>758,410</b>
Discounts & Write-offs							(8,686)				(7,197)
Concessions							(500)				(1,909)
Rates Adjustment							0				(541)
<b>Amount from general rates</b>							<b>4,397,250</b>				<b>4,400,520</b>
Ex-gratia rates							4,550				4,532
<b>Total general rates</b>							<b>4,401,800</b>				<b>4,405,052</b>

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



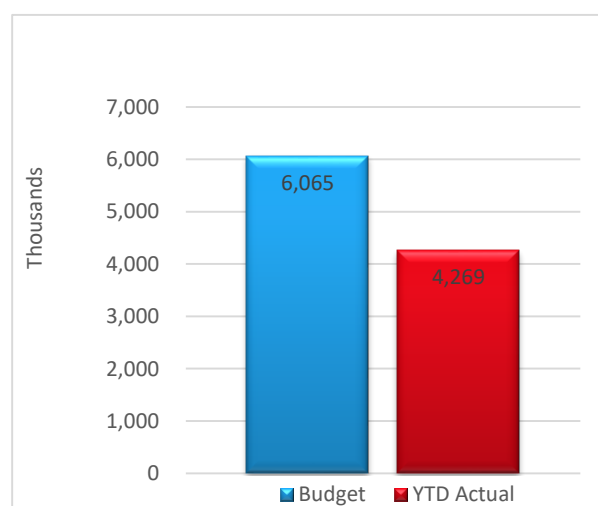
Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land</b>								
	<b>Economic services</b>								
L27	77 Piesse Street	0	8,182	0	0	16,000	9,091	0	(6,909)
	<b>Buildings</b>								
	<b>Community amenities</b>								
B2140	Refuse Site - Demountable	0	1,800	0	0	1,636	1,800	164	0
	<b>Plant and equipment</b>								
	<b>Governance</b>								
	Colorado Trailblazer KA472	15,974	30,909	14,935	0	15,199	30,909	15,710	0
	<b>Transport</b>								
	Toyota Hilux KA673	7,090	20,000	12,910	0	3,520	24,545	21,025	0
	Dynapac Roller KA10732	40,000	30,000	0	(10,000)	33,995	29,000	0	(4,995)
	Yale Forklift KA25073	0	6,000	6,000	0	0	0	0	0
	Dynapac Roller KA10732	27,500	80,000	52,500	0	22,452	70,000	47,548	0
	Toro Mower	6,250	25,000	18,750	0	0	0	0	0
	Fuso Canter KA1337	11,250	16,756	5,506	0	9,752	13,273	3,521	0
	Vibrating Hand Roller KA8838	3,400	3,000	0	(400)	0	0	0	0
	Towable Cement Mixer KA13545	0	500	500	0	0	0	0	0
	Colorado 4x4 Ranger KA25235	0	19,000	19,000	0	0	18,364	18,364	0
	Hyundai iLoad KA457	0	10,000	10,000	0	0	4,545	4,545	0
	Mazda Utility - KA357	0	2,500	2,500	0	0	0	0	0
		<b>111,464</b>	<b>253,647</b>	<b>142,601</b>	<b>(10,400)</b>	<b>102,554</b>	<b>201,527</b>	<b>110,877</b>	<b>(11,904)</b>



Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	349,186	349,186	130,486	(218,700)
Buildings - specialised	1,490,832	1,490,832	334,440	(1,156,392)
Plant	540,256	540,256	370,756	(169,500)
Equipment	348,166	348,166	209,520	(138,646)
Motor Vehicles	194,200	194,200	167,816	(26,384)
Infrastructure - Roads	1,482,190	1,482,190	1,493,850	11,660
Infrastructure - Footpaths	513,790	513,790	315,613	(198,177)
Infrastructure - Other	1,146,670	1,146,670	1,206,954	60,284
<b>Total Capital Acquisitions</b>	<b>6,065,290</b>	<b>6,065,290</b>	<b>4,268,535</b>	<b>(1,796,755)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	2,153,124	2,153,124	2,390,053	236,929
Other (disposals & C/Fwd)	253,647	208,465	201,527	(6,938)
Cash backed reserves				
Plant Replacement Reserve	336,591	336,591	336,591	0
Employee Leave Reserve	30,475	30,475	30,475	0
Amherst Village Building Maintenance Reserve	30,000	30,000	30,000	0
Old Saleyards Rehabilitation Reserve	155,034	155,034	86,166	(68,868)
Waste Management Reserve	44,000	44,000	10,000	(34,000)
Land & Building Reserve	1,875,000	1,875,000	780,528	(1,094,472)
Land & Building Facilities for Seniors Reserve	60,000	110,000	59,935	(50,065)
Regional Sheep Saleyards Reserve	209,985	209,985	85,537	(124,448)
Election Reserve	0	6,558	6,557	(1)
Community & Economic Development Projects Reserve	0	7,500	7,500	0
Contribution - operations	917,434	898,558	243,666	(654,892)
<b>Capital funding total</b>	<b>6,065,290</b>	<b>6,065,290</b>	<b>4,268,535</b>	<b>(1,796,755)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.















# 10.2.2

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.


	Account Description	Program	Key Information Note	Amended		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
<b>Buildings - non specialised</b>							
0% 	Supertowns - Heritage Precinct - Welcome Precinct	Governance	4	0	0	1,808	1,808
37% 	Aged & Key Worker Accommodation Project	Housing	2	349,186	349,186	128,678	(220,508)
	<b>Buildings - non specialised Total</b>			<b>349,186</b>	<b>349,186</b>	<b>130,486</b>	<b>(218,700)</b>
<b>Buildings - specialised</b>							
11% 	Early Childhood Hub	Governance	5	1,200,000	1,200,000	135,438	(1,064,562)
63% 	Katanning Community Medical Centre	Health	2	60,000	60,000	37,666	(22,334)
130% 	Amherst - 3 x Bathroom Renovations	Housing		30,000	30,000	39,101	9,101
130% 	8 Austral Terrace - Kitchen Upgrade	Housing	2	25,000	25,000	32,483	7,483
34% 	Refuse Site Shed	Community amenities	1	120,000	120,000	40,736	(79,264)
49% 	KAC - Pool Plant Room Window Replacement	Recreation and Culture		16,632	16,632	8,224	(8,408)
121% 	KAC - Pool Dome Shade Shelter Renewal	Recreation and Culture		13,500	13,500	16,349	2,849
95% 	Katanning Gallery - Art Storage - Airconditioning and door	Recreation and culture		25,700	25,700	24,443	(1,257)
	<b>Buildings - specialised Total</b>			<b>1,490,832</b>	<b>1,490,832</b>	<b>334,440</b>	<b>(1,156,392)</b>



















# 10.2.2

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.


			Amended		YTD Actual	Variance (Under)/Over
Account Description	Program	Key Information Note	Budget	YTD Budget		
<b>Plant</b>						
98% 	Road Roller KA10732	Transport	150,000	150,000	146,600	(3,400)
0% 	Forklift KA25073	Transport	35,000	35,000	0	(35,000)
81% 	Skid Steer Loader KA24719	Transport	200,000	200,000	162,400	(37,600)
0% 	Toro Mower Replacement	Transport	60,000	60,000	0	(60,000)
0% 	Towable Cement Mixer KA13545	Transport	5,700	5,700	0	(5,700)
100% 	Fuso Canter - Parks & Gardens KA1337	Transport	61,756	61,756	61,756	0
0% 	Utility KA24568	Transport	27,800	27,800	0	(27,800)
<b>Plant Total</b>			<b>540,256</b>	<b>540,256</b>	<b>370,756</b>	<b>(169,500)</b>
<b>Equipment</b>						
92% 	Purchase of Replacement Photocopier	Governance	9,000	9,000	8,325	(675)
77% 	Purchase of Equipment	Law, order, public safety	25,000	25,000	19,355	(5,645)
100% 	Installation of strategic CCTV camera's in Piesse Park and other public areas	Law, order, public safety	96,120	96,120	95,656	(464)
0% 	CCTV - Town Upgrades	Law, order, public safety	150,000	150,000	0	(150,000)
103% 	Driver Reviver Trailer	Law, order, public safety	68,046	68,046	70,036	1,990
0% 	Pool Cleaner	Recreation and culture	0	0	16,149	16,149
<b>Equipment Total</b>			<b>348,166</b>	<b>348,166</b>	<b>209,520</b>	<b>(138,646)</b>
<b>Motor Vehicles</b>						
99% 	Trailblazer KA472	Governance	40,000	40,000	39,726	(274)
100% 	Purchase of Utility KA673	Transport	37,000	37,000	36,990	(10)
132% 	Purchase of Utility KA25235	Transport	38,600	38,600	51,100	12,500
100% 	Purchase of Utility KA457	Transport	40,000	40,000	40,000	0
0% 	Purchase of Utility KA357	Transport	38,600	38,600	0	(38,600)
<b>Motor Vehicles Total</b>			<b>194,200</b>	<b>194,200</b>	<b>167,816</b>	<b>(26,384)</b>





















# 10.2.2

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.


	Account Description	Program	Key Information Note	Amended		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
<b>Infrastructure - Roads</b>							
100%	 Synott Avenue SLK 0.00-0.43 (RRG)	Transport		45,000	45,000	45,000	0
168%	 Fairfield Road SLK 6.91-9.11 (RRG)	Transport		174,653	174,653	292,901	118,248
113%	 Warren Road SLK 10.0-12.1 (RRG)	Transport		220,442	220,442	249,955	29,513
107%	 Bibiking Road SLK 0.00-4.80 (R2R)	Transport		125,888	125,888	135,241	9,353
121%	 South Murracoonda Road SLK 0.00-5.67 (R2R)	Transport		132,485	132,485	159,920	27,435
100%	 Punchimirrup Road SLK 0.00-4.41 (R2R)	Transport	2	90,000	90,000	90,000	0
76%	 Cullen Street SLK 0.00-0.70 (R2R)	Transport	2	120,000	120,000	91,291	(28,709)
33%	 Curlew Street SLK 0.00-1.36 Gravel Resheet	Transport		96,561	96,561	32,199	(64,362)
62%	 Mills Street SLK 0.00-1.37 Gravel Resheet	Transport		96,057	96,057	59,113	(36,944)
	 Wanke Street SLK 0.00-1.37 Gravel Resheet	Transport		0	0	0	0
20%	 Tree Street SLK 0.00-0.35 Gravel Resheet	Transport		49,885	49,885	9,814	(40,071)
101%	 Warren Road SLK 0.97-4.8 (RRG) (C/F)	Transport	4	5,225	5,225	5,255	30
73%	 Clive Street SLK 1.05-1.93 (RRG) (C/F)	Transport	4	30,511	30,511	22,140	(8,371)
116%	 Fairfield Road SLK 4.7-6.91 (RRG) (C/F)	Transport	4	29,154	29,154	33,858	4,704
0%	 Wolyaming Road SLK 4.548-11.048 (R2R)	Transport	4	0	0	1,112	1,112
0%	 Langaweira Road (R2R)	Transport	4	0	0	491	491
0%	 Onslow Road SLK 0-1.4 (R2R)	Transport	4	0	0	6,162	6,162
138%	 Council Roads - Rogers Avenue (Park St to Harris St) (C/F)	Transport	2	89,946	89,946	123,717	33,771
70%	 Council Roads - Coate Street (Carew St to Conroy St) (C/F)	Transport	2	78,783	78,783	54,865	(23,918)
83%	 Emu Lane Resurfacing (C/F)	Transport		97,600	97,600	80,815	(16,785)
	<b>Infrastructure - Roads Total</b>			<b>1,482,190</b>	<b>1,482,190</b>	<b>1,493,850</b>	11,660




















# 10.2.2

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022


Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.

			Amended			
Account Description	Program	Key Information Note	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Infrastructure - Footpaths</b>						
45% 	Cornwall Street Footpath	Transport	190,533	190,533	85,859	(104,674)
99% 	Clive Street West Footpath	Transport	59,075	59,075	58,232	(844)
120% 	Austral Terrace - Footpath Upgrade Works	Transport	11,454	11,454	13,792	2,338
108% 	Bokarup Street - Upgrade of footpath	Transport	20,793	20,793	22,399	1,606
90% 	Clive Street - Concrete Footpath Upgrade Works	Transport	6,935	6,935	6,243	(693)
100% 	Clive Street - Footpath (Conroy to Piesse Southern Side)	Transport	110,000	110,000	109,948	(52)
17% 	Synott Avenue Footpath (Warren to Braeside)	Transport	115,000	115,000	19,142	(95,858)
<b>Infrastructure - Footpaths Total</b>			<b>513,790</b>	<b>513,790</b>	<b>315,613</b>	<b>(198,177)</b>
<b>Infrastructure - Other</b>						
161% 	Supertowns - Heritage Precinct - Piesse Park	Governance	433,477	433,477	699,554	266,077
100% 	Kupara Park	Recreation and culture	75,460	75,460	75,646	186
99% 	AAPG - Fence around Tanks	Recreation and culture	13,000	13,000	12,908	(93)
98% 	KLC - Installation of energy efficient lighting	Recreation and culture	53,294	53,294	52,322	(972)
0% 	CCTV cameras and storage server at Saleyards	Economic services	88,200	88,200	0	(88,200)
70% 	Saleyard Sustainable Energy Improvements	Economic services	121,785	121,785	85,537	(36,248)
72% 	KLC Dam Expansion	Economic services	223,454	223,454	160,909	(62,545)
10% 	Wayfinding Signage	Economic services	20,000	20,000	1,968	(18,032)
96% 	Marmion Street – Installation of solar lighting from intersection of Warren Road to Hill Way	Transport	70,000	70,000	67,220	(2,780)
137% 	Airport - Concrete pad and shade shelter for fire operations	Transport	18,000	18,000	24,622	6,622
91% 	Airport - Boundary Fencing	Transport	24,000	24,000	21,779	(2,221)
75% 	Airport - New windsock lighting	Transport	6,000	6,000	4,490	(1,510)
<b>Infrastructure - Other Total</b>			<b>1,146,670</b>	<b>1,146,670</b>	<b>1,206,954</b>	<b>60,284</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

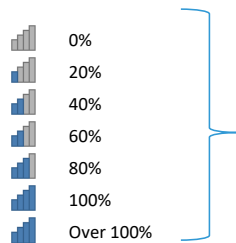
Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Program	Key Information Note	Amended			Variance (Under)/Over
				Budget	YTD Budget	YTD Actual	
	<b>Infrastructure - Bridges</b>						
0%	Bokarup Street Footbridge	Transport	2	0	0	39,100	39,100
	<b>Infrastructure - Bridges Total</b>			<b>0</b>	<b>0</b>	<b>39,100</b>	39,100
				<b>6,065,290</b>	<b>6,065,290</b>	<b>4,268,535</b>	<b>(1,796,755)</b>

**KEY INFORMATION**

- 1 Project has not yet commenced.
- 2 Purchase Order Raised
- 3 Under \$5,000 Capitalisation Threshold transferred to operating Expenditure
- 4 Project Carried forward 20/21
- 5 Project in Planning Stage
- 6 Unbudgetted Replacement Equipment



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Governance</b>										
New Admin Building	158	2,233,871	0	0	95,601	95,601	2,138,270	2,138,270	77,976	99,351
Aged & Key Worker Accommodation	159	688,506	0	0	43,411	43,411	645,095	645,095	9,916	13,580
<b>Other property and services</b>										
Road Sweeper	156	61,243	0	0	61,243	61,243	0	0	1,320	1,434
Tipping Truck	157	39,946	0	0	39,946	39,946	-0	0	861	935
WaterCart	160	161,846	0	0	16,415	16,415	145,431	145,431	1,721	2,459
CAT Grader (1DPP247)	161	238,009	0	0	24,139	24,139	213,870	213,870	2,530	3,617
<b>Total</b>		<b>3,423,421</b>	<b>0</b>	<b>0</b>	<b>280,755</b>	<b>280,755</b>	<b>3,142,666</b>	<b>3,142,666</b>	<b>94,324</b>	<b>121,376</b>
Current borrowings		280,755					0			
Non-current borrowings		<u>3,142,666</u>					<u>3,142,666</u>			
		3,423,421					3,142,666			

All debenture repayments were financed by general purpose revenue.

New borrowings 2021-22

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2021.

Unspent borrowings

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Law, order, public safety</b>										
CESM Vehicle - Isuzu D-Max Ute	522401/003	43,303	0	0	7,115	11,502	36,188	31,801	1,635	2,643
<b>Community amenities</b>										
LCDC Vehicle - Holden Colorado	1706081/1	310	0	0	4,052	310	-3,742	0	0	0
<b>Recreation and culture</b>										
Matrix Spin Bicycles (x11)	41	5,570	0	0	311	5,570	5,259	0	0	0
<b>Total</b>		49,183	0	0	11,478	17,382	37,705	31,801	1,635	2,643
Current lease liabilities		18,557					7,079			
Non-current lease liabilities		30,626					30,626			
		49,183					37,705			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**Cash backed reserve**

Reserve name	Opening	Budget Interest	Actual Interest	Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers	Budget Closing	Actual YTD
	Balance	Earned	Earned	In (+)	In (+)	Out (-)	Out (-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Replacement Reserve	729,639	580	739	0	0	(336,591)	(336,591)	393,628	393,787
Employee Leave Reserve	775,181	620	1,064	0	0	(30,475)	(30,475)	745,326	745,770
Amherst Village Building Maintenance Reser	53,310	45	38	0	0	(30,000)	(30,000)	23,355	23,348
Amherst Village Refundable Deposits Reser	1,211,049	970	1,756	80,000	80,000	0	0	1,292,019	1,292,805
Old Saleyards Rehabilitation Reserve	1,049,033	835	1,410	0	0	(155,034)	(86,166)	894,834	964,277
Waste Management Reserve	433,677	345	583	0	0	(54,000)	(10,000)	380,022	424,260
Land & Building Reserve	2,276,547	1,815	2,342	190,460	190,460	(1,875,000)	(780,528)	593,822	1,688,821
Land & Building Facilities for Seniors Reser	398,768	320	476	0	0	(110,000)	(59,935)	289,088	339,309
Regional Sheep Saleyards Reserve	750,533	600	930	270,000	100,000	(209,985)	(85,537)	811,148	765,926
Christmas Decoration Reserve	40,922	35	68	10,000	10,000	0	0	50,957	50,990
GRV Revaluation Reserve	41,462	35	69	10,000	10,000	0	0	51,497	51,531
Quartermaine Oval Reserve	196,861	160	329	50,000	50,000	0	0	247,021	247,190
KLC Facilities Reserve	206,554	165	343	50,000	50,000	0	0	256,719	256,897
Election Reserve	19,880	20	31	10,000	10,000	(6,558)	(6,557)	23,342	23,354
Library Building Reserve	12,340	10	20	2,500	2,500	0	0	14,850	14,860
Community & Economic Development Proj	269,027	215	359	0	0	(7,500)	(7,500)	261,742	261,886
Lake Ewlyamartup Facilities Reserve	10,000	10	20	5,000	5,000	0	0	15,010	15,020
Parks & Playgrounds Reserve	30,584	25	60	15,000	15,000	0	0	45,609	45,644
Katanning Aquatic Centre Reserve	30,584	25	60	15,000	15,000	0	0	45,609	45,644
Housing Reserve	0	0	0	100	100	0	0	100	100
	<b>8,535,951</b>	<b>6,830</b>	<b>10,697</b>	<b>708,060</b>	<b>538,060</b>	<b>(2,815,143)</b>	<b>(1,433,289)</b>	<b>6,435,698</b>	<b>7,651,419</b>



<b>Other current liabilities</b>	<b>Note</b>	<b>Opening Balance 1 July 2021</b>	<b>Liability Increase</b>	<b>Liability Reduction</b>	<b>Closing Balance 30 June 2022</b>
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	<b>13</b>	189,999	9,000	(25,700)	173,299
- non-operating	<b>14</b>	0	0	0	0
<b>Total unspent grants, contributions and reimbursements</b>		<b>189,999</b>	<b>9,000</b>	<b>(25,700)</b>	<b>173,299</b>
Other Contract liabilities [describe]		0			0
Other Contract liabilities [describe]		0			0
Other Contract liabilities [describe]		0			0
<b>Provisions</b>					
Annual leave		326,551			326,551
Long service leave		344,846			344,846
<b>Total Provisions</b>		<b>671,397</b>	<b>0</b>	<b>0</b>	<b>671,397</b>
<b>Total other current assets</b>		<b>861,396</b>	<b>9,000</b>	<b>(25,700)</b>	<b>844,696</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

# 10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Amended Budget	YTD	YTD Revenue
	1 July 2021	in Liability	Reduction (As revenue)	30 Jun 2022	Liability 30 Jun 2022	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
General Purpose Grant (GPF)	0	0	0	0	0	841,282	841,282	2,146,728
Untied Road Grant (GPF)	0	0	0	0	0	267,976	267,976	746,151
Special Bridge Grant (FAGS)	35,545	0	0	35,545	35,545	0	0	0
<b>Law, order, public safety</b>								
BFB LGGS Income	0	0	0	0	0	27,801	27,801	35,068
<b>Education and welfare</b>								
National Youth Week Grant Income (CDOW)	0	0	0	0	0	1,000	1,000	0
Thank-A-Volunteer Day Grant Income	0	0	0	0	0	1,500	1,500	1,000
Piaf Grant Income	1,000	0	0	1,000	1,000	1,000	1,000	0
Youth Engagement Grant Income	0	0	0	0	0	10,000	10,000	0
Cultural Awareness	0	0	0	0	0	37,000	37,000	0
Grant Income Indigenous Governance	3,500	0	0	3,500	3,500	3,500	3,500	0
Harmony Festival Grant Income (CDOW)	0	0	0	0	0	0	0	12,000
Lotterywest Community Capacity Building (CDOW)				0	0	180,000	180,000	160,000
<b>Recreation and culture</b>								
Regional Venues Improvement Fund Grant	25,770	0	(25,700)	70	70	75,700	75,700	25,700
RETB Exhibition Reimbursements	0	0	0	0	0	4,000	4,000	0
RETB Exhibition Reimbursements	0	0	0	0	0	0	0	20,000
Sport Australia Grant - KCC				0	0	0	0	3,800
KLC Grant				0	0	71,224	71,224	5,000
<b>Transport</b>								
Direct Road Grant (MRBD)	0	0	0	0	0	131,070	131,070	131,070
Street Light Subsidy (MRBD)	0	0	0	0	0	2,367	2,367	2,318
<b>Economic services</b>								
Tourism Attraction And Development Grant	0	0	0	0	0	52,000	52,000	30,336
Auspicing - Hidden Treasures (TOU)	3,965	0	0	3,965	3,965	66,000	66,000	46,000
Drought Affected Communities Grant				0	0	300,000	300,000	0
Local Roads & Community Infrastructure Grant				0	0	78,143	78,143	0
Revitalise and Activate Clive Street Grant				0	0	0	0	56,000
	<b>69,780</b>	<b>0</b>	<b>(25,700)</b>	<b>44,080</b>	<b>44,080</b>	<b>2,151,563</b>	<b>2,151,563</b>	<b>3,421,171</b>

# 10.2.2

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 13**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2022	Current Liability 30 Jun 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating contributions</b>								
<b>Governance</b>								
Insurance Scheme Surplus (ADM)	0	0	0	0	0	19,611	19,611	19,611
<b>General purpose funding</b>								
ESL Commission (GPF)	0	0	0	0	0	4,000	4,000	4,000
Rates Legal Fees Reimbursement (GPI)	0	0	0	0	0	30,000	30,000	24,262
<b>Law, order, public safety</b>								
CESM Contributions & Reimbursements	0	0	0	0	0	119,460	119,460	102,061
<b>Education and welfare</b>								
Youth Activities Grant Income (CDOW)	0	0	0	0	0	33,000	33,000	33,647
Seniors Week Grant Income (CDOW)	0	0	0	0	0	1,000	1,000	0
Harmony Festival Contributions (CDOW)	0	9,000	0	9,000	9,000	62,000	62,000	6,818
<b>Community amenities</b>								
LCDC Vehicle Lease Reimbursement (POE)	0	0	0	0	0	3,555	3,555	3,840
<b>Recreation and culture</b>								
Public Open Space Contribution	0	0	0	0	0	38,000	38,000	38,000
<b>Transport</b>								
Commissions & Contributions (TPL)	0	0	0	0	0	90,000	90,000	88,001
<b>Economic services</b>								
Contributions to Grant Projects	0	0	0	0	0	4,000	4,000	1,060
	<b>0</b>	<b>9,000</b>	<b>0</b>	<b>9,000</b>	<b>9,000</b>	<b>404,626</b>	<b>404,626</b>	<b>321,301</b>
<b>TOTALS</b>	<b>69,780</b>	<b>9,000</b>	<b>(25,700)</b>	<b>53,080</b>	<b>53,080</b>	<b>2,556,189</b>	<b>2,556,189</b>	<b>3,742,472</b>

# 10.2.2

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 14

### NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2022	Current Liability 30 Jun 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Governance</b>								
Heritage Centre Project DPIRD Grant Funds (ST)	0	0	0	0	0	180,572	180,572	180,572
Great Southern Aged Accommodation Project Re	0	0	0	0	0	190,460	190,460	194,217
<b>Community amenities</b>								
CLGF Regional re Regional Waste Initiative Incon	0	0	0	0	0	76,000	76,000	0
<b>Transport</b>								
Regional Road Group Funding (CRBD)	0	0	0	0	0	365,660	365,660	286,860
Roads to Recovery Funding (CRBD)	0	0	0	0	0	314,995	314,995	440,368
Grant Income (AERO)	0	0	0	0	0	43,500	43,500	43,500
<b>Economic services</b>								
Local Roads & Community Infrastructure Grant	0	0	0	0	0	200,000	200,000	140,725
Phase 3 Local Roads & Community Infrastructure Grant					0	375,000	375,000	527,718
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,746,187</b>	<b>1,746,187</b>	<b>1,813,960</b>
<b>Non-operating contributions</b>								
<b>Recreation and culture</b>								
Contribution towards KCC Clubhouse (ORS)	0	0	0	0	0	406,937	406,937	576,093
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>406,937</b>	<b>406,937</b>	<b>576,093</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,153,124</b>	<b>2,153,124</b>	<b>2,390,053</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2021	Received	Paid	30 Jun 2022
	\$	\$	\$	\$
Carpark Contribution Liability	8,168	0	(8,168)	0
Public Open Space Contribution Liability A/c	38,000	0	(38,000)	0
	<b>46,168</b>	<b>0</b>	<b>(46,168)</b>	<b>0</b>

**KEY INFORMATION**

Accounts deemed to not be Trust through the final audit process are now held as municipal funds:  
Ag Society Contributions, Katanning Cinema Project Contributions, Local Fire Brigade Funds.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Opening Surplus(Deficit)			(120,219)	(120,219)
1101	Write off Rates	21/12/2021	Operating Revenue			(6,786)	(127,005)
4264	Driver Reviver Trailer		Capital Expenses			(68,046)	(195,051)
222	Election Expenses		Operating Expenses		13,442		(181,609)
0343	Paid Parental Leave		Operating Expenses			(13,905)	(195,514)
1315	Paid Parental Leave		Operating Revenue		13,905		(181,609)
4703	Ranger Relief		Operating Expenses			(85,532)	(267,141)
6831	Pool Chemicals		Operating Expenses			(10,000)	(277,141)
6722	Pool Utilities		Operating Expenses			(10,000)	(287,141)
8605	Overpayments - Refunds		Operating Expenses			(53,000)	(340,141)
8705	Overpayments - Refunds		Operating Revenue		53,000		(287,141)
ED23	Local Roads & Infrastructure Fund Phase 3	OC160/21	Capital Revenue		375,000		87,859
C688	Clive Street Footpath	OC160/21	Capital Expenses			(110,000)	(22,141)
C689	Synnot Avenue Footpath	OC160/21	Capital Expenses			(115,000)	(137,141)
CC07	CCTV Town Upgrade	OC160/21	Operating Expenses			(150,000)	(287,141)
1113	ATO Refund on FBT		Operating Revenue		16,737		(270,404)
2224	Shared EHO Reimbursements		Operating Revenue			(39,736)	(310,140)
4333	Lotterywest Community Capacity Building Grant		Operating Revenue		180,000		(130,140)
GG12	Community Capacity Building Project		Capital Expenses			(180,000)	(310,140)
8383	Fuel Tax Reimbursements		Operating Revenue		8,596		(301,544)
0235	Disposal of 77 Piesse St & Refuse Site Demountable		Operating Revenue		9,982		(291,562)
1132	Administration - LSL Previous Employees		Operating Expenses			(5,368)	(296,930)
1211	Insurance Scheme		Operating Expenses		8,678		(288,252)
2669	Great Southern Aged Accommodation		Capital Revenue		190,460		(97,792)
2660	Heritage Centre Funds		Operating Revenue		180,572		82,780
4192	Art Project - Noongar Story		Operating Expenses			(180,572)	(97,792)
327	Employee Super (FPV)		Operating Expenses		3,360		(94,432)
1622	Salay Costs (FPV)		Operating Expenses		26,102		(68,330)
3370	Employee Super (ANI)		Operating Expenses		7,840		(60,490)
1732	Salary Costs (ANI)		Operating Expenses		45,550		(14,940)
6182	Uniforms		Operating Expenses		700		(14,240)
6202	Training		Operating Expenses		1,980		(12,260)
2082	Salary Costs (HAI)		Operating Expenses		21,000		8,740
2563	Amherst Deposit		Operating Revenue		80,000		88,740

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**10.2.2** NOTE 16  
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
ED18	Drought Funds		Capital Revenue			(200,000)	(111,260)
ED10	Tourism Grant		Operating Revenue		30,000		(81,260)
2703	Grant Income KLC		Operating Revenue		71,224		(10,036)
ED10	Vibrant Katanning		Operating Revenue		22,000		11,964
6691	Transfer from Election Reserve		Reserve Transfers			(13,442)	(1,478)
2497	Transfer from Leave Reserve		Reserve Transfers		30,475		28,997
6377	Transfer to Land & Building Reserve		Reserve Transfers			(190,460)	(161,463)
6981	Transfer to Amherst Deposits Reserve		Reserve Transfers			(80,000)	(241,463)
8002	Salaries - PWO		Operating Expenses		41,463		(200,000)
ED19	Local Roads & Infrastructure Fund Phase 1		Capital Revenue		200,000		0
8410	Gross Salaries		Operating Expenses		113,115		113,115
8500	LESS Gross Salaries Allocated		Operating Expenses			(113,115)	0
OI116	Emergency Welfare Centre Generator	OC45/22	Capital Expenses			(152,000)	(152,000)
2013	Grant Income (OLO)	OC45/22	Capital Revenue		96,000		(56,000)
5815	Transfer from KLC Facilities Reserve	OC45/22	Capital Revenue		56,000		0
				<b>0</b>	<b>1,897,181</b>	<b>(1,897,181)</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Governance	29,796	45.18%	▲ Permanent	LSL Reimbursement - \$14,178 (Shire of Collie - L French). Misc income Overpayment \$7,130, ATO Refund \$16,737
General purpose funding - other	1,746,479	136.29%	▼ Permanent	Early Advance of 22.23 FAGS \$1,783,621. Rates Penalty Interest \$20,201, Rate Legal Fees \$5,738 lower than expected.
Law, order and public safety	(12,813)	(6.28%)	Permanent	Broadcasting Site Fees \$6,373, CESM Contributions \$17,399 lower than expected. BFB LGGs funding \$7,267 higher than anticipated - additional funding for Insurance.
Education and welfare	(119,200)	(35.66%)	▼ Permanent	Harmony Festival funding \$43,182 and Other Operating Grant income \$72,000 lower than expected.
Recreation and culture	(108,607)	(24.78%)	▼ Permanent	KCC funding \$169,156 higher than anticipated, due to project overspend. KLC Revenue \$11,253 lower than anticipated. Contract Liability SE&IP funding of \$66,224 to be transferred. Other Culture Grant Funding \$34,000 yet to be received.
Transport	(33,985)	(9.33%)	Permanent	Timing of Asset Disposals - Profit on Sale \$32,664 lower than anticipated.
Economic services	(567,887)	(46.71%)	▼ Permanent	Standpipe Income \$12,313, Property Lease fees \$11,082, Auspicing Hidden Treasures \$20,000, Building Fees \$8,674, Saleyards revenue \$174,734, Drought affected communities \$300,000, LRCIP Phase 1 \$137,418, Tourism Attraction \$10,694 lower than anticipated. revitalise & Activate Clive St \$56,000, LRCIP Phase 3 \$152,718 higher than anticipated.
Other property and services	26,706	19.20%	▲ Permanent	Private Works - Water Corporation invoiced in advance
<b>Expenditure from operating activities</b>				
Governance	(27,166)	(2.35%)	▼ Permanent	Administration allocation \$236,269, Staff Housing Allocation \$23,847, Training & Development \$13,050, IT Support \$10,960, Photocopying Expenses \$14,700, Finge Benefits Tax \$33,640 lower than expected. Admin Building program \$23,305, Audit Fees \$11,530, Higher than anticipated. Bank Fees \$11,219 - Allocation issue.
General purpose funding	(36,445)	(12.18%)	▼ Permanent	Administration allocation \$25,517 lower than expected.
Law, order and public safety	(94,704)	(15.17%)	▼ Permanent	Administration allocation, Works Program expenses \$27,506, Depreciation Plant \$13,575, Other Unclaimable expenses \$16,806 lower than expected, Relief Ranger \$7,837 higher than anticipated.
Health	(69,131)	(29.43%)	▼ Permanent	Building Program \$5,339 more than expected. Health Consultant & Salary expenses \$41,446, Works Program Medical Centre \$11,980 lower than expected.
Education and welfare	(325,783)	(44.94%)	▼ Permanent	Administration allocation \$10,184, Salaries \$15,878, Grant Expenditure \$190,113, Special projects \$50,197, Harmony Festival expenses \$28,761 lower than expected.
Housing	(29,462)	(10.84%)	▼ Permanent	Staff Housing allocations \$23,847, Building Program Staff Housing \$11,121 lower than anticipated. Amherst Building Program \$32,352, Amherst Utilities \$8,501 higher than anticipated.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Community amenities	(29,013)	(2.08%)	▼ Permanent	Administration allocation and Depreciation lower than expected. Works Program Refuse Site & Green Waste \$138,206 higher than anticipated. Building Program (OCA) \$31,016, Consultants (TOW) \$23,619 lower than expected
Recreation and culture	39,862	0.87%	▼ Permanent	Administration allocation and Depreciation lower than expected. KAC Utilities \$8,347, Relocation of KCC \$169,841, Demolition Bowling Club \$7,385, Utilities (ORS) \$8,865 higher than anticipated. Building Program KLC \$22,812, Sports Engagement expenses \$33,364, Works program (KLC) \$29,367, Utilities (KLC) \$30,584, Prosser Park Equipment \$25,690, Works Program (ORS) \$67,282, Building Program (LIB) \$17,873, Town Hall events \$15,108, Works Program Events \$33,529, Grant Expenses (OCU) \$49,100 lower than expected. Depreciation Parks (ORS) \$490,399 incorrect budget allowed.
Transport	(242,575)	(5.34%)	Permanent	Works Program Rd Mtc \$160,939, Rd Mtc Rural Roads \$28125, Footpath Mtc \$26,966, Drainage Mtc \$22,715, Street Lighting \$14,013 lower than expected. DoT Bank Fees \$12,982 less - Allocation adjustment
Economic services	(95,403)	(5.87%)	Permanent	Administration allocation lower than expected. Old Sale Yard Demolition \$70,826, Economic Development Services \$30,000, Building Program \$10,850, Standpipe water \$14,840 lower than expected. Building Salaries \$15,611, Works Program - Saleyards \$9,139, Saleyards General Mtc \$16,091 higher than anticipated.
Other property and services	(86,095)	(89.10%)	▼ Permanent	Administration allocations, Salaries (PWO) \$26,426, Training & Development \$19,465, Plant Repairs \$16,077 lower than expected. Annual & Sick Leave Outside Staff \$67,258, POC Insurance \$12,135, Fuels & Oils \$20,291 higher than expected. Private Works \$7,193 higher than expected due to an incorrect allocation.
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	236,929	11.00%	▲ Permanent	Grants to be received - Regional Waste - \$76,000, RRG - \$78,800, LRCI Phase 1 \$137,418. Additional Grant received \$169,156 (Katanning Country Club - to be reallocated to Operating Contribution), LRCI Phase 3 \$152,718.
Payments for property, plant and equipment and infrastructure	(1,796,755)	(29.62%)	▼ Permanent	Projects under spent to date - Early Childhood Hub \$1,064,562. GS Aged Accommodation \$2220,508, Footpaths \$198,177, Refuse Site Shed \$79,264, Plant \$169,500, Vehicles \$26,384, CCTV \$150,000, Driver Reviver Van \$15,519, CCTV Saleyards \$88,200, Sustainable Energy Saleyards \$36,248, KLC Dam Expansion \$62,545, Wayfinding Signage \$18,032. Heritage Precinct - Piesse Park \$266,077 over budget.
<b>Financing activities</b>				
Transfer from reserves	(1,381,854)	(49.09%)	▼ Permanent	Land & Building Reserve transfers lower than expected, due to reduced ECH expenditure.
Transfer to reserves	(166,133)	(23.24%)	▼ Permanent	Regional Sheep Saleyards Reserve \$170,000 less than anticipated due to reduced revenue.

**Denise Gobbart**

---

**From:** [REDACTED]  
**Sent:** Monday, 30 May 2022 12:54 PM  
**To:** Katanning Admin  
**Subject:** RC/22/463 - CU.PU.4 - Katanning Clay Target Club - Rates

C.E.O. Julian Murphy and Council.  
Shire of Katanning.

The Katanning Clay Target Club wishes to apply for a suspension of the Shire rates for this year and a concession in future years as we are a sporting club.

This is due to an agreement with neighbouring DPIRD terminating the land swap agreement. The swap had previously allowed us to shoot over their property, as the required fallout/safety zone.

While we have been trying to negotiate a new agreement, we have had to cancel programmed events. This has impacted our financial position.

There has been dialogue with DPIRD, in which they indicate a new agreement might be possible.

Until we can resolve the situation, we will be taking our programmed events to neighbouring Clay Target clubs. This will allow us to continue to operate.

We look forward to a favourable consideration by Council.

Greg Doak  
President  
Katanning Clay Target Club Inc.

**Denise Gobbart**

---

**From:** [REDACTED]  
**Sent:** Thursday, 30 June 2022 6:04 PM  
**To:** Katanning Admin  
**Subject:** C/22/2019 - A2823 - Support for PROPOSAL TO BORROW

To whom it may concern

As per the public notice on the Shire of Katanning website I would like to show my support for the KCC the proposal. KCC has become a major part of my life since moving to the area 7 years ago. Both my husband and I are keen tennis players and are involved in the tennis committee. I have also recently started playing squash.

We have both made many friends over the years through playing sport at KCC and we look forward to being able to enjoy the development once it has been finished.

Completing the redevelopment as soon as possible will mean that we can get back to using the club for what it's for: a great setting to bring people together through sport and socially.

Having a facility like KCC in Katanning and the sporting opportunities it offers is having an impact on our decision as to whether or not we send our children to Kojonup or Katanning when they start school in the next couple of years.

Thank you for your continued support of the KCC.

kind regards

Katrina Kowald

# 10.3.2



Shire of  
**Katanning**

DELEGATIONS REGISTER

July 2022



Heart of the Great Southern

# 10.3.2

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## A BACKGROUND TO DELEGATIONS AND AUTHORISATIONS

Delegations and authorisations are the means by which decision making bodies can administer power to undertake certain statutory functions.

A delegation is the conferral of the ability to exercise a power/duty to a person/body from another that is vested with the responsibility to exercise that statutory function.

An authorisation is the designation of an officer or a body as an entity that is capable of exercising a specific statutory power.

When one exercises delegated authority they do so “on behalf” of the delegator, and in doing so, the person or body exercising delegated authority forms the relevant state of mind to make the decision “on behalf” of the delegator. An authorised person or body exercises a statutory function in their own right.

The Western Australian local government statutory regime also provides for the Council and CEO to “act through” other officers, agents and bodies to achieve statutory functions. “Acting through” is not the exercise of delegated authority, or an authorised power, and must be handled differently.

The Department of Local Government and Communities provides a guideline on delegation to local governments in Western Australia. ([Local Government Guideline No. 17 – Delegations](#)).

### The Governance Structure

The Western Australian local government governance regime provides that the Council appoints a CEO and the CEO appoints employees. All local government employees are responsible to the CEO, who, in turn, is responsible to the Council.

Wherever possible, the Shire will endeavour to ensure authorisations and delegations conform to this governance structure. Delegations will be established from the Council to the CEO; the CEO can then delegate power to officers or authorise officers as the CEO sees fit.

Delegations and authorisations from the Council directly to officers, other than the CEO, will be avoided unless legislation specifically provides that this is the only manner in which the power can be provided.

#### **Delegations**

This section provides guidance on the statutory framework for delegated authority. It addresses the two statutory requirements for delegated authority – the power to delegate and the power being delegated. This section also addresses some common conditions on delegation that apply in the local government setting.

# 10.3.2

## The Power to Delegate

The ability to delegate a statutory function, power or duty must be described in a piece of legislation, and is known as the power of delegation. The ability to delegate powers is the first statutory requirement for an effective delegation. The following powers of delegation are contained in legislation relevant to this register.

Legislation		Delegation From	Delegation To	Function	Restrictions
<b>Local Government Act 1995</b>	s5.16	Council	Committees	Powers and duties of Council under the <i>Local Government Act 1995</i>	s5.17
<b>Local Government Act 1995</b>	s5.42	Council	CEO	Powers and duties of the Council under the <i>Local Government Act 1995</i>	s5.43
<b>Local Government Act 1995</b>	s5.44	CEO	Any employee of the local government	Powers and duties of the CEO under the <i>Local Government Act 1995</i>	s5.44
<b>Bush Fires Act 1954</b>	s48	Council	CEO	Powers and duties of the Council under the <i>Bush Fires Act 1954</i>	s48
<b>Cat Act 2011</b>	s.44	CEO	Any employee of the local government	Powers and duties of the Council under the <i>Cat Act 2011</i>	s.45(6)
<b>Local Planning Scheme No. 5</b>	cl.82	Council	CEO	Powers under the Local Planning Scheme	s9.10

# 10.3.2

Legislation		Delegation From	Delegation To	Function	Restrictions
<b><i>Planning and Development Act 2005</i></b>	s16(3)	Commission	A local government, a committee established under the <i>Local Government Act 1995</i> or an employee of a local government	Functions of the Commission under the <i>Planning and Development Act 2005</i>	
<b><i>Strata Titles Act 1985</i></b>	s25 s27	Commission	A local government, a committee established under the <i>Local Government Act 1995</i> or an employee of a local government	Functions of the Commission under the <i>Planning and Development Act 2005</i>	
<b><i>Dog Act 1976</i></b>	s26	CEO	Any employee of the local government	The authority to determine applications on the keeping of three dogs under the <i>Dog Act 1976</i>	
<b><i>Main Roads Act 1930</i></b>	s33C	Council	CEO	All powers, duties and functions of local government under the <i>Main Roads Act 1930</i>	
<b><i>Food Act 2008</i></b>		Council	CEO	The authority to serve a prohibition order, register a food business and initiate proceedings under the <i>Food Act 2008</i> .	



# 10.3.2

Legislation		Delegation From	Delegation To	Function	Restrictions
<b><i>Building Act 2011</i></b>	s127	Council	CEO	The authority to approve or refuse to grant permits and issue building orders	
<b><i>Liquor Control Act 1988</i></b>	s39 s40	Council	CEO	The authority to approve or refuse to grant section 39 and section 40 certificates	

## The Power Being Delegated

The second statutory requirement for an effective delegation is the existence of a power to be delegated. The power must be able to be exercised by the person or body wanting to delegate that power and it must be contained in legislation that has an associated power of delegation.

A range of different powers can be delegated. An important aspect of any delegation of power is certainty as to the power being delegated. The person or body delegating authority should clearly specify in the instrument of delegation the statutory power or duty being delegated. This will ensure that the person exercising delegated authority can be certain of the extent of authority conferred by the delegation. The statutory reference to the power being delegated should be included in the instrument of delegation.

Reviewing the above list, it is clear that there is a limited range of legislation under which powers can be delegated. There is no express provision for a local government to delegate its functions under any other legislation. However, this does not prohibit the local government from “acting through” its officers for the purpose of legislation and the manner in which this can be achieved is detailed below.

## Standard Conditions of Delegation

Each power of delegation may be subject to its own conditions and these are noted in the above list. However, there are some broad conditions of delegation that are detailed as follows:

## **The Interpretation Act 1984**

Sections 58 and 59 of the *Interpretation Act 1984* place restrictions upon the exercise of the power of delegation and effects of delegation; these sections apply to all delegations under written laws however they may be varied by the statute which provides the power of delegation.

### **58. Delegates, performance of functions by**

*Where under a written law the performance of a function by a person is dependent upon the opinion, belief, or state of mind of that person in relation to a matter and that function may be performed by the delegate upon the opinion, belief, or state of mind of the delegate in relation to that matter.*

### **59. Power to delegate, construction of**

- (1) *Where a written law confers power upon a person to delegate the exercise of any power or the performance of any duty conferred or imposed upon him under a written law –*
  - (a) *such a delegation shall not preclude a person so delegating from exercising or performing at any time a power or duty so delegated;*
  - (b) *such a delegation may be made subject to such conditions, qualifications, limitations or exceptions as the person so delegating may specify;*
  - (c) *if the delegation may be made only with the approval of some person, such delegation, and any amendment of the delegation, may be made subject to such conditions, qualifications, limitations or exceptions as the person whose approval is required may specify;*
  - (d) *such a delegation may be made to a specified person or to persons of a specified class, or may be made to the holder or holders for the time being of a specified officer or class of office;*
  - (e) *such a delegation may be amended or revoked by instrument in writing signed by the person so delegating;*
  - (f) *in the case of a power conferred upon a person by reference to the term designating an office, such a delegation shall not cease to have effect by reason only of a change in the person lawfully acting in or performing the functions of that office.*
- (2) *The delegation of a power shall be deemed to include the delegation of any duty incidental thereto or connected therewith and the delegation of a duty shall be deemed to include the delegation of any power incidental thereto or connected therewith.*
- (3) *Where under a written law an act or thing may or is required to be done to, by reference to or in relation to, a person and that person has under a written law delegated a relevant function conferred or imposed on him with respect to or in consequence of the doing of that act or thing, the act or thing shall be regarded as effectually done if done to, by reference to or in relation to the person to whom the function has been delegated.*

## The Concept of 'Acting Through'

[Extracted from [DLGC Guideline No. 17 – Delegations](#)]

In addition to covering delegations, the *Local Government Act 1995* introduces the concept of “acting through.” In relation to delegations, section 5.45 of the Act states that nothing prevents a “local government from performing any of its functions by acting through a person other than the CEO” or “a CEO from performing any of his or her functions by acting through another person.”

While the Act does not specifically define the meaning of the term “acting through, it cites a key difference between a delegation and “acting through” in that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

For administrative purposes, a person may sign a letter in his or her own name on behalf of the CEO while, with delegated powers, the person would sign a letter in his or her own name, in accordance with the delegated authority.

An appropriate method for a council of a local government to make a decision which will be implemented by its officers, is for it to make a policy about particular functions that it performs. In that case there is no need for a delegation as it will be the role of the organisation to implement those policy decisions.

## Register of Delegations

The *Local Government Act 1995* requires the Shire to maintain a register of the exercise of delegations. The register must include prescribed information detailing how delegated authority has been exercised in a range of circumstances. The requirement to record the prescribed information applies only to delegations made using the power of delegation under part of the *Local Government Act 1995* and does not extend to other legislation.

# 10.3.2

## STANDARD CONDITIONS

Any person proposing to exercise a power under delegated authority shall comply with the following standard conditions of delegation:

1. Actual decisions relating to the matter delegated shall be made by the person nominated in the delegation. However it is understood that other staff may carry out administrative and technical work relating to those decisions.
2. Compliance with all relevant legislative requirements, Local Laws, Council Policies, resolutions of Council and the Business Management System Procedures.
3. Delegated authority cannot be exercised where a Financial Interest or an Interest Affecting Impartiality is evident.
4. It is a statutory requirement to maintain a record of each decision made under delegated authority. Documents relating to delegated authority decisions shall, as a minimum, record:
  - a. Date the decision was exercised;
  - b. Name of the Officer/Committee exercising the decision;
  - c. Description of how the person exercised the power or discharged the duty, including where appropriate, any directions to staff to carry out work associated with the decision unless those directions are included in Policies, Management Procedures or the Delegation Register;
  - d. Notation of the people or class of people directly affected by the decision (other than Council or Committee members or employees of the Shire).
5. Wherever possible the requirements of point 4 above shall be incorporated into administrative documents such as memos, file notes, cheque vouchers, etc.
6. Instruction is provided for each delegation on record keeping requirements.

## LOCAL GOVERNMENT ACT 1995 DELEGATIONS TO CEO

### DA01 – APPOINTMENT OF AUTHORISED OFFICERS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> Part 3, Division 3, Subdivision 2 s3.24 – Certain provisions about land s9.10 Appointment of authorised officers  <i>Cat Act 2011</i> s44 Delegation by local government  <i>Dog Act 1976</i> s10AA Delegation of local government powers and duties  <i>Food Act 2008</i> s122 Appointment of authorised officers  <i>Building Act 2011</i> s96(3) Authorised persons  Litter Act 1979 s26 Authorised officers, appointment and jurisdiction of etc.  Planning and Development Act 2005 s228 Giving infringement notice  Control of Vehicles (Off-Road Areas) Act 1976 s5 Local government’s functions  Health Act (Miscellaneous Provisions) 2011 s26 Powers of local government (subject to s28 Appointments to be approved)  Bushfires Act 1954 s38 Local government may appoint bush fire control officer General Local Law 1997

# 10.3.2

Cemetery Local Law 1997

Dogs Local Law 1997

Extractive Industries Local Law 1997

Katanning Airport Local Law 1997

Removal of Refuse, Rubbish & Disused Materials Local Law 1998

Health Local Law 1998

Public Health Act 2016 S.24(3) Power to designate Persons as Authorised Officers.

**FUNCTION:**

Appoint authorised officers in writing and issue certificates of authorisation to allow for the enforcement of the above Acts, associated Regulations and Local Laws.

**CONDITIONS:**

Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".

Authorised Officers for the *Food Act 2008* must hold office as an environmental health officer under the *Health Act 1911*.

A power or duty under section 63, 64 or 65 of the *Cat Act 2011* cannot be delegated to an authorised person. The Shire is required, under s9.10(2) of the *Local Government Act 1995*, to issue each person so authorised a certificate and/or letter of authorisation. Authorised persons may be required to produce letter/certificate when exercising authorised functions.

**RECORD KEEPING:**

Record details of authorisations issued.

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

**REFERENCES:**

Shire of Katanning Council Policy 3.5 – Statutory Appointments

**COUNCIL AUTHORISATIONS:**

Chief Executive Officer  
Executive Manager Infrastructure & Assets  
Environmental Health Officer  
Shire Ranger

**SUPPLEMENTARY CONDITON:**

Above stated conditions apply.

# 10.3.2

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**POWER TO SUBDELEGATE:**

*Local Government Act 1995:*

s5.44 CEO may delegate powers and duties to other employees.

**CEO DELEGATION TO:**

Authorised Officers

# 10.3.2

## DA02 – POWERS OF ENTRY

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> Part 3, Division 3, Subdivision 3 – Powers of entry
<b>FUNCTION:</b>	To give effect to powers of entry as required in performing the functions of the <i>Local Government Act 1995</i> .
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Record decisions to enter property.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<b>REFERENCES:</b>	Shire of Katanning Council Policy 3.5 – Statutory Appointments
<b>COUNCIL AUTHORISATIONS:</b>	Chief Executive Officer Executive Manager Infrastructure & Assets Environmental Health Officer Shire Ranger
<hr/>	
<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	Authorised Officers



# 10.3.2

## DA03 – ROAD CLOSURES – Temporary

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s3.50 Closing certain thoroughfares to vehicles s3.50 A Partial closure of thoroughfares for repairs or maintenance s3.51 Affected owners to be notified of certain proposals s3.52 Public access to be maintained and plans kept
<b>FUNCTION:</b>	All duties and functions described in the delegated sections of the <i>Local Government Act 1995</i> .
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Record decision to undertake a closure. Record advice to owners/occupiers. Record agreements for maintenance of private structures in public thoroughfares /places.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<hr/>	
<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	Executive Manager Infrastructure & Assets Works Supervisor
<b>SUPPLEMENTARY CONDITIONS:</b>	Above stated conditions apply.

# 10.3.2

## DA04 – TENDERS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s3.57 Tenders for providing goods or services  <i>Local Government (Functions and General) Regulations 1996</i> Part 4 – regs. 11 to 24
<b>FUNCTION:</b>	To call tenders and set weighted criteria as outlined in the relevant legislation and this delegation.  To authorise purchases and accept tenders in accordance with the conditions of this delegation.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Authorise purchases that are exempt from tendering regulations as outlined in regulation 11.2, excluding 2(d), of the <i>Local Government (Functions and General) Regulations 1996</i> , where the purchase value is no more than \$250,000 per annum.  Accept tenders where there is a Council budget provision approved for the following: <ul style="list-style-type: none"><li>▪ Annual supplies of a routine operational nature within budget amount and where the tender is for no greater than 5-years and no more than \$250,000 per annum;</li><li>▪ Replacement plant, equipment, furniture and maintenance within a net (changeover) cost of less than \$250,000;</li><li>▪ New plant, equipment, furniture and construction where the tender is for less than an amount of \$250,000 and within budget amount.</li><li>▪ Goods or Services where a budget provision exists and the purchase value is under \$250,000.</li></ul> The Chief Executive Officer may reject tenders of any amount. Accept tenders relating to the disposal of impounded perishable and non-perishable goods in accordance with Section 3.47 of the <i>Local Government Act 1995</i>

# 10.3.2

Approve minor variations to the scope of work specified in a tender (up to a maximum of 10% of the total contract value) following the receipt of submissions but prior to entering into a contract

Where a tender is accepted with an option to extend the contract beyond the initial period, the Chief Executive Officer may exercise or decline that option.

To call, accept the short listing and if required reject all Expression of Interests.

## **RECORD KEEPING:**

Maintain Tender Register, recording details of decisions under this delegation and insert links to relevant evidentiary documents.

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

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## **POWER TO SUBDELEGATE:**

*Local Government Act 1995*  
s5.44 CEO may delegate powers and duties to other employees.

## **CEO DELEGATION TO:**

Executive Manager Corporate & Community  
Executive Manager Infrastructure & Assets

## **SUPPLEMENTARY CONDITONS:**

Can **ONLY** call Tenders or Expressions of Interest and set weighted criteria where there is a Council budget provision approved and the product or service being sought is not considered to be extraordinary.

Can **ONLY** approve minor variations to the scope of work specified in a tender (up to a maximum of 10% of the total contract value) following the receipt of submissions but prior to entering into a contract

Can **ONLY** call Tenders or Expression of Interests relevant to the activities of the respective Executive Manager's division.

# 10.3.2

## DA05 – ACQUISITION AND DISPOSAL OF LAND

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some Powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s3.58 (2) (3) Disposing of property
<b>FUNCTION:</b>	Undertake the function of acquiring and disposal of land, including lease and purchase.
<b>CONDITIONS:</b>	<p>Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.</p> <p>Acquire and dispose of ‘real property’, which is specifically identified within the Budget with a value of up to \$1,000,000.</p> <p>Acquire and dispose of a leasehold interest in property for a cumulative cost over the life of the lease of up to \$1,000,000.</p> <p>Manage lease / licence clauses, including but not limited to terminations, renewal options, assignments, subletting, and the establishment of special conditions or variations to payment schedules.</p> <p>Assignment of leases and licences is subject to appropriate Police Clearances and Credit Checks (where unsatisfactory refer to Council).</p>
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<hr/>	
<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	CEO has exercised the right not to sub-delegate this delegation.

# 10.3.2

## DA06 – DISPOSAL OF ASSETS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s3.58 Disposing of property  <i>Local Government (Functions and General) Regulations 1996 – reg.30(3)</i> Dispositions of property excluded from Act s3.58
<b>FUNCTION:</b>	Dispose of assets surplus to the Shire’s operational needs.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Authorise the disposal of minor plant and assets with a depreciated value of not more than \$25,000 without the requirement for Council approval.  Authorise the disposal of a plant item or asset with a depreciated value of no more than \$90,000 in accordance with the requirements of s3.58.
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
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<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	Executive Manager Corporate & Community
<b>SUPPLEMENTARY CONDITIONS:</b>	May dispose of surplus computer and related hardware with a depreciated value of up to \$5,000, in accordance with procedures to be developed and approved by the CEO.

# 10.3.2

## DA07 – MUNICIPAL FUND/PROCEDURES AND PAYMENTS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s6.7 Municipal fund  <i>Local Government (Financial Management) Regulations 1996</i> reg.11 Payments, procedures for making etc. reg.12 Payments from municipal fund or trust fund, restrictions on making
<b>FUNCTION:</b>	Make payments from the Municipal Fund in accordance with procedures.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Retain Cheque Vouchers, including electronic transfer records as evidence of decisions to make payments.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<hr/>	
<b>CEO DELEGATION TO:</b>	Executive Manager Corporate & Community Financial Accountant Executive Manager Infrastructure & Assets
<b>SUPPLEMENTARY CONDITONS:</b>	Authorise payments from the Municipal Fund (i.e. sign cheques, initiate and authorise electronic payments)

# 10.3.2

## DA08 – TRUST FUND / PROCEDURES AND PAYMENTS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s6.9(3) Trust fund  <i>Local Government (Financial Management) Regulations 1996</i> reg.12 Payments from municipal or trust fund, restrictions on making
<b>FUNCTION:</b>	Make payments from the Trust Fund in accordance with procedures.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Minute details of Council’s resolution to receive the Authorised Cheque Listing and retain Cheque Vouchers as evidence of decisions to make payments.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<hr/>	
<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
<b>CEO DELEGATION TO:</b>	Executive Manager Corporate & Community Financial Accountant Executive Manager Infrastructure & Assets
<b>SUPPLEMENTARY CONDITIONS:</b>	Above stated conditions apply.

# 10.3.2

## DA09 – WAIVER OR CONCESSIONS - Granting

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s6.12(1)(b)(c) and (3) Power to defer, grant discounts, waive or write off debts
<b>FUNCTION:</b>	Waive or grant concessions in relation to money owed to the Shire.  Write off money owed to the Shire.  Determine the conditions to be applied to waive, grant a concession or write off money owed to the Shire.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Authorise a waiver, grant a concession or write off an amount of money owed to the Shire to a maximum value of \$500 GST exclusive.  Write offs to be reported to Council on a monthly basis with the Sundry Debtors Listing.  Write offs exclude instances where a debtor has been incorrectly charged.
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<hr/>	
<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	CEO has exercised the right not to sub-delegate this delegation.



# 10.3.2

## DA10 – INVESTMENTS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s6.14 Power to invest  <i>Local Government (Financial Management) Regulations 1996</i> reg.19 Investments, control procedures for
<b>FUNCTION:</b>	<p>Money held in the municipal fund or the trust fund that is not, for the time being, required by the local government for any other purpose may be invested in accordance with Part III of the <i>Trustees Act 1962</i>.</p> <p>Establish and document internal control procedures to ensure control over investments that enable the identification of the nature and location of all investments and the transactions related to each investment.</p>
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations” and in accordance with Council’s Policy 3.4 Investment of Surplus Funds
<b>RECORD KEEPING:</b>	<p>Record details of documented procedures; the subsequent amendment of procedures and ECM-links to relevant evidentiary documents.</p> <p>Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i>, are retained in the Shire’s record keeping systems.</p>
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<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	Executive Manager Corporate & Community Financial Accountant
<b>SUPPLEMENTARY CONDITONS:</b>	Establish and maintain procedures

# 10.3.2

## DA11 – RECOVERY OF UNPAID RATES

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s6.56(1) Rates or service charges recoverable in court s6.60 Local government may require lessee to pay rent s6.64 Actions to be taken s6.69(2)(3) Right to pay rates, service charges and costs, and stay proceedings s6.74(1) Power to have land re-vested in the Crown if rates in arrears 3 years Schedule 6.2(1)[1] Provisions relating to lease of land where rates or service charges unpaid [Section 6.65] Schedule 6.3(1)[4] and (4)[1] Provisions relating to sale or transfer of land where rates or service charges unpaid [Section 6.68(3)]
<b>FUNCTION:</b>	Undertake recovery of overdue unpaid rates, as well as the costs of proceedings, if any, for that recovery, incurred in a court of competent jurisdiction.  As part of the legal recovery of rates and charges in court, documents such as summonses and warrants are required to be duly authorised.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Legal representation is limited by the <i>Magistrates Court (Civil Proceedings) Act 2004</i> .
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<b>REFERENCES:</b>	<i>Magistrates Court (Civil Proceedings) Act 2004 – Part 4</i>

**POWER TO SUBDELEGATE:**

*Local Government Act 1995*

s5.44 CEO may delegate powers and duties to other employees.

**CEO DELEGATION TO:**

Executive Manager Corporate & Community  
Financial Accountant

**SUPPLEMENTARY CONDITIONS:**

Above stated conditions apply.

# 10.3.2

## DA12 – BANK ACCOUNTS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s6.6 Funds to be established  <i>Local Government (Financial Management) Regulations 1996</i> reg.8 Separate bank etc. accounts required for some monies.
<b>FUNCTION:</b>	Maintain separate accounts with a bank or other financial institution for money required to be held in: <ul style="list-style-type: none"><li>▪ the municipal fund;</li><li>▪ the trust fund; and</li><li>▪ reserve accounts.</li></ul>
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Record details of accounts opened and maintained.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<hr/>	
<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	Executive Manager Corporate & Community Financial Accountant
<b>SUPPLEMENTARY CONDITIONS:</b>	Above stated conditions apply

# 10.3.2

## DA13 – EXTENSION FOR RATE EXEMPTION APPLICATION

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government Act 1995</i> s6.76 Grounds of Objections
<b>FUNCTION:</b>	Determine an application to extend the time for lodging an objection to the rate record where an objection is to be made relating to a rates exemption in accordance with <i>s6.26 Rateable Land</i> beyond 42 days from the date of service of the rate notice.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Applications for an extension are to be made in writing.  A recommendation on a rates exemption is to be referred to Council.
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
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<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	Executive Manager Corporate & Community Financial Accountant
<b>SUPPLEMENTARY CONDITIONS:</b>	Above stated conditions apply

# 10.3.2

## DA14 – AUTHORISED OFFICERS – Variation of Meeting Date – Annual Electors Meeting

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	Local Government Act 1995 S5.27 Electors’ general meetings
<b>FUNCTION:</b>	Change the Annual Electors Meeting date should the need arise.
<b>CONDITONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Record details of authorisations issued.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems
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<b>POWER TO SUBDELEGATE:</b>	Local Government Act 1995 S5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	CEO has exercised the right not to sub-delegate the Delegation.

# 10.3.2

## DA27 – BEHAVIOUR COMPLAINTS OFFICER

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government (Model Code of Conduct) Regulations 2021</i> <i>Schedule 1 Model code of conduct Division 3 Behaviour cl. 11</i>
<b>FUNCTION:</b>	Authority to appoint 1 or more persons to receive complaints and withdrawals of complaints.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Appointment to the role of Behaviour Complaints Officer must be made in writing to the nominee for a defined period.  The Chief Executive Officer is to consider the skills, knowledge and training required for the role when making an appointment.
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems

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**POWER TO SUBDELEGATE:** Nil

# 10.3.2

## BUILDING ACT 2011

### DA15 – BUILDING ACT 2011

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Building Act 2011</i> s127 Delegation: special permit authorities and local governments
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Building Act 2011</i> The following Permit Authority functions as required by the <i>Building Act 2011</i> and subsidiary Regulations s20 Grant of building permit s21 Grant of demolition permit s22 Further grounds for not granting an application s27 Conditions imposed by permit authority s58 Grant of occupancy permit s62 Conditions imposed by permit authority s65 Extension of period of duration s110 Building orders s111 Notice of proposed building order other than building order (emergency) s117 Revocation of building order
<b>FUNCTION:</b>	The Authority to approve or refuse to grant permits and issue Building Orders:
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Notify Council of all refusals to grant Permits and Building Orders issued.



# 10.3.2

**RECORD KEEPING:** Any Permit granted or Building Order duly completed is sufficient record for the purposes of this Delegation.

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

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**POWER TO SUBDELEGATE:** *Building Act 2011*  
s127 (6A) The CEO of a local government may delegate to any other local government employee.

**CEO DELEGATION TO:** Director Infrastructure & Development

**SUPPLEMENTARY CONDITIONS:** Above stated conditions apply with regards to:

- s110 Building orders
- s111 Notice of proposed building order other than building order (emergency)
- s117 Revocation of building order

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**CEO DELEGATION TO:** Building Surveyor

**SUPPLEMENTARY CONDITONS:** Above stated conditions apply with regards to:

- s20 Grant of building permit (Certified)
- s20 Grant of building permit (Uncertified; within level of Building Surveying Practitioner Registration)
- s21 Grant of demolition permit
- s22 Further grounds for not granting an application
- s27 Conditions imposed by permit authority
- s58 Grant of occupancy permit
- s62 Conditions imposed by permit authority
- s65 Extension of period of duration
- s110 Building orders
- s111 Notice of proposed building order other than building order (emergency)
- s117 Revocation of building order

# 10.3.2

## DA16 – VERGE PERMITS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> reg.6 Obstruction of public thoroughfare by things placed and left
<b>FUNCTION:</b>	Consider and issue Verge Permits, with or without conditions in accordance with the requirements of reg.6.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  In issuing permits, licences and approvals ensure the Code of Conduct requirements for ‘Quasi Judicial Role’ are applied.
<b>RECORD KEEPING:</b>	As per Building / Demolition Permits, a Verge Permit duly completed is sufficient record for the purposes of this Delegation.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
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<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	Executive Manager Infrastructure & Assets Building Surveyor
<b>SUPPLEMENTARY CONDITONS:</b>	Above stated conditions apply.

## LOCAL PLANNING SCHEME No 5

### DA17 – DEVELOPMENT APPLICATIONS

<b>POWER / DUTY ASSIGNED TO:</b>	The Council
<b>POWER TO DELEGATE:</b>	<i>Local Planning Scheme No. 5</i> cl.82 Delegation of Functions
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Planning Scheme No. 5</i> , as amended:- Part 3 Zones and the Use of Land Part 4 General Development Requirements Part 5 – Special Control Areas  <i>Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2</i> Part 7 Requirement for development approval Part 8 Applications for Development Approval Part 9 Procedure for dealing with applications for development approval Part 10 Enforcement and Administration
<b>FUNCTION:</b>	<p>All powers of the Council contained in the sections and parts of Local Planning Scheme No. 5, as amended and delegated above.</p> <p>To determine applications for development under the Shire of Katanning’s Local Planning Scheme No. 5.</p> <p>To provide advice and recommend conditions relevant to applications for the amalgamation of lots and all forms of subdivision and survey strata referred to the Council by the Western Australian Planning Commission.</p> <p>To endorse deposited plans after the conditions of subdivision/amalgamation approval for which the Council is responsible have been fulfilled.</p>

# 10.3.2

To determine applications for development requiring retrospective Planning Approval

To determine applications involving minor variations to an adopted Local Planning Policy.

To determine applications involving minor variations to setback and Table 8 requirements of the Shire of Katanning Local Planning Scheme No. 5

## **CONDITIONS:**

Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".

This delegation must not be exercised by the delegated officer:

- Where project costs for new a development application exceeds \$5 million.
- Where development is proposed on reserved land, owned or within the care and control of the Council.
- Where the development and/or subdivision proposals have a strategic impact and as a result involve issues in which Council has a direct interest.
- Where significant variations to the Scheme are evident.
- Where the decision requires the exercise of any of the powers of the Council under Local Planning Scheme No. 5 clauses:
  - 18 Interpretation of the Zoning Table, sub-clause (4) (Uses Not Listed)
  - Clause 74, Part 9 of the Deemed provisions of P&D Regulations (2015) Approval Subject to Later Approval of Details

# 10.3.2

**RECORD KEEPING:** Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

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**POWER TO SUBDELEGATE:** *Local Government Act 1995*  
s5.44 CEO may delegate powers and duties to other employees.

**CEO DELEGATION TO:** Executive Manager Infrastructure & Assets

**SUPPLEMENTARY CONDITONS:** Above stated conditions apply.

# 10.3.2

## DA18 – DEVELOPMENT APPLICATIONS / MINOR VARIATIONS

<b>POWER / DUTY ASSIGNED TO:</b>	The Council.
<b>POWER TO DELEGATE:</b>	<i>Local Planning Scheme No.5</i> cl. 82 Delegations
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Planning Scheme No. 5, as amended:-</i> Part 3 Zones and the Use of Land Part 4 General Development Requirements  <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Part 7 Requirement for development approval Part 8 Applications for Development Approval Part 9 Procedure for dealing with applications for development approval Part 10 Enforcement and Administration
<b>FUNCTION:</b>	To determine applications for development approval which involve minor variations to the “deemed to comply” provisions by using the performance criteria of the Residential Design Codes that require approval under Local Planning Scheme No.5
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  This delegation must not be exercised by the delegated officer: <ul style="list-style-type: none"><li>▪ Where the development entails a variation to the Residential Design Codes that is considered by the Delegate to be significant;</li><li>▪ Where the development entails a variation to the Residential Design Codes that is considered by the Delegate to have the potential to negatively impact on the amenity of the locality;</li><li>▪ Where a formal objection has been lodged against the variation;</li></ul>

# 10.3.2

- Where the height of the development exceeds two storeys;
- Where development is proposed on reserved land within the care and control of the Council;
- Where development proposals are considered by the Delegate to have a strategic impact and as a result involve issues in which Council has a direct interest.

Where the decision requires the exercise of any of the powers of the Council under clause 18 Interpretation of the Zoning Table (Uses Not Listed)

**RECORD KEEPING:**

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

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**POWER TO SUBDELEGATE:**

*Local Planning Scheme No. 5* Clause 82 Planning Regs

**CEO DELEGATION TO:**

Executive Manager Corporate & Community  
Executive Manager Infrastructure & Assets  
Contract Planner

**SUPPLEMENTARY CONDITIONS:**

Above stated conditions apply.

# 10.3.2

## DA19 – DEVELOPMENT APPLICATIONS - SHIRE DEVELOPMENTS ON RESERVED LAND

<b>POWER / DUTY ASSIGNED TO:</b>	The Council
<b>POWER TO DELEGATE:</b>	<i>Local Planning Scheme No.5</i> , as amended cl. 11.3 Delegation of Functions
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Local Planning Scheme No.5</i> , as amended Part 2 Reserves Part 3 Zones and the Use of Land Part 4 General Development Requirements  <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Part 7 Requirement for development approval Part 8 Applications for Development Approval Part 9 Procedure for dealing with applications for development approval Part 10 Enforcement and Administration
<b>FUNCTION:</b>	Streamline the processing of development application proposals for developments to be undertaken by the Shire.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  The delegation must not be exercised by the delegated officer <u>unless</u> : <ul style="list-style-type: none"><li>▪ The Shire is listed as an applicant;</li><li>▪ The development is on land owned or under the care and control of the Shire of Katanning;</li><li>▪ The works have been approved on the current annual budget;</li><li>▪ The value of the development is less than \$1,500,000.</li><li>▪ The development does not involve significant variations to the Scheme; and,</li></ul>



# 10.3.2

- The decision does not require the exercise of any of the powers of the Council under Local Planning Scheme No. 5 clause
  - 18 Interpretation of the Zoning Table (Uses Not Listed)

**RECORD KEEPING:**

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

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**POWER TO SUBDELEGATE:**

*Local Planning Scheme No. 5*  
Clause 11.3.2

**CEO DELEGATION TO:**

Executive Manager Corporate & Community  
Executive Manager Infrastructure & Assets  
Contract Planner

**SUPPLEMENTARY CONDITONS:**

Above stated conditions apply.

## BUSH FIRES ACT 1954

### DA20 – BUSH FIRES ACT – Powers and Functions

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Bush Fires Act 1954</i> s48 Delegation by local governments
<b>DELEGATION TO:</b>	Chief Executive Officer.
<b>POWER / DUTY DELEGATED:</b>	<i>Bush Fires Act 1954</i>
<b>FUNCTION:</b>	All powers, duties and functions of the local government under the <i>Bush Fires Act 1954</i> .
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Maintain records of activities and decisions made under this delegation.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems

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<b>POWER TO SUBDELEGATE:</b>	CEO has exercised the right not to sub-delegate this delegation.
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## MAIN ROADS ACT 1930

### DA21 – MAIN ROADS – Control of Advertisements

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Main Roads Act 1930</i> s33C Commissioner may delegate powers etc. under regulations to local government
<b>DELEGATION TO:</b>	Chief Executive Officer.
<b>POWER / DUTY DELEGATED:</b>	<b><i>Main Roads Act 1930</i></b>
<b>FUNCTION:</b>	All powers, duties and functions of the local government under the <i>Main Roads Act 1930</i> .
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Maintain records of activities and decisions made under this delegation.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems

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<b>POWER TO SUBDELEGATE:</b>	CEO has exercised the right not to sub-delegate this delegation.
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# 10.3.2

## FOOD ACT 2008

### DA22 – PROHIBITION ORDERS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation s119 Conditions on performance of functions by enforcement agencies s120 Performance of functions by enforcement agencies and authorised officers
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Food Act 2008</i> s65 Prohibition order s66 Certificate of clearance to be given in certain circumstances s67 Request for re-inspection
<b>FUNCTION:</b>	This delegation provides authority to:- <ol style="list-style-type: none"><li>1. Serve a prohibition order on the proprietor of a food business in accordance with s65 of the <i>Food Act 2008</i>;</li><li>2. Give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any improvement notices;</li><li>3. Give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection.</li></ol>
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.

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<b>POWER TO SUBDELEGATE:</b>	CEO has exercised the right not to sub-delegate this delegation.
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# 10.3.2

## DA23 – REGISTRATION OF FOOD BUSINESS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation s119 Conditions on performance of functions by enforcement agencies s120 Performance of functions by enforcement agencies and authorised officers
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Food Act 2008</i> s110 Registration of food business s112 Variation of conditions or cancellation of registration of food businesses.
<b>FUNCTION:</b>	The delegation provides the authority to:-  <ol style="list-style-type: none"><li>1. Register a food business in respect of any premises for the purposes of Part 9 of the <i>Food Act 2008</i> and issue a certificate of registration;</li><li>2. After considering an application, determine to grant (with or without conditions) or refuse the application;</li><li>3. Vary the conditions or cancel the registration of a food business in respect of any premises under Part 9 of the <i>Food Act 2008</i>.</li></ol>
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.

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<b>POWER TO SUBDELEGATE:</b>	CEO has exercised the right not to sub-delegate this delegation.
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# 10.3.2

## DA24 – FOOD ACT 2008 - PROSECUTIONS

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation s119 Conditions on performance of functions by enforcement agencies s120 Performance of functions by enforcement agencies and authorised officers
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Food Act 2008</i> s125 Institution of proceedings
<b>FUNCTION:</b>	The authority to institute proceedings for an offence under the <i>Food Act 2008</i> .
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
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<b>POWER TO SUBDELEGATE:</b>	CEO has exercised the right not to sub-delegate this delegation.

## LIQUOR CONTROL ACT 1988

### DA25 – LIQUOR LICENSING – SECTION 39 CERTIFICATES

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Liquor Control Act 1988</i> s39 Certificate of local government as to whether premises comply with laws
<b>FUNCTION:</b>	The authority to approve or refuse to grant section 39 Liquor Licensing Certificates.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Delegation provides authority to confirm premises comply with the requirements of the: <i>Health Act 1911, Food Act 2008</i> and any written law applying to the sewerage or drainage of those premises.
<b>RECORD KEEPING:</b>	Record details of certificates issued.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
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<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
<b>CEO DELEGATION TO:</b>	CEO has exercised the right not to sub-delegate this delegation.

# 10.3.2

## DA26 – LIQUOR LICENSING – SECTION 40 CERTIFICATES

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some Powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<i>Liquor Control Act 1988</i> s40 Certificate of planning authority as to whether use of premises complies with planning laws
<b>FUNCTION:</b>	The authority to approve or refuse to grant section 40 Liquor Licensing Certificates.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Delegation provides authority to confirm premises comply with the requirements of the <i>Planning and Development Act 2005</i> and Local Planning Scheme No. 5.
<b>RECORD KEEPING:</b>	Record details of certificates issued.  Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<hr/>	
<b>POWER TO SUBDELEGATE:</b>	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
<b>CEO DELEGATION TO:</b>	CEO has exercised the right not to sub-delegate this delegation.



# 10.3.2

## LOCAL GOVERNMENT ACT 1995 DELEGATIONS TO COMMITTEES

### DA50 – BEHAVIOUR COMPLAINTS COMMITTEE

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s.5.16 Delegation of some powers and duties to certain committees
<b>DELEGATION TO:</b>	Behaviour Complaints Committee
<b>POWER / DUTY DELEGATED:</b>	<i>Local Government (Model Code of Conduct) Regulations 2021:</i> <i>Clause 12 Dealing with a complaint</i> <i>Clause 13 Dismissal of complaint</i>
<b>FUNCTION:</b>	<ol style="list-style-type: none"><li>1. Authority to make a finding as to whether an alleged breach the subject of a complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur [<i>MCC.cl.12(1) and (3)</i>].  In making any finding the Committee must also determine reasons for the finding [<i>MCC.cl.12(7)</i>].</li><li>2. Where a finding is made that a breach has occurred, authority to:<ol style="list-style-type: none"><li>a. take no further action [<i>MCC.cl.12(4(a))</i>]; or</li><li>b. prepare and implement a plan to address the behaviour of the person to whom the complaint relates [<i>MCC.cl.12(4)(b), (5) and (6)</i>].</li></ol></li><li>3. Authority to dismiss a complaint and if dismissed, the Committee must also determine reasons for the dismissal [<i>MCC.cl.13(1) and (2)</i>].</li></ol>
<b>CONDITIONS:</b>	<ol style="list-style-type: none"><li>a. The Committee will make decisions in accordance with the principles and specified requirements established in Council Policy Code of Conduct Behaviour Complaints Management.</li><li>b. That part of a Committee meeting which deals with a Complaint will be held behind closed doors in accordance with s.5.23(2)(b) of the Act.</li><li>c. The Committee is prohibited from exercising this Delegation where a Committee Member in attendance at a Committee meeting is either the Complainant or Respondent to the Complaint subject of a Committee agenda item.</li></ol>

# 10.3.2

d. In the event of (c) above, the Committee may resolve to defer consideration to a future meeting at which the conflicted Committee Member is absent and a Deputy Committee Member is in attendance.

NOTE TO CONDITIONS (C) AND (D): The purpose of this Condition is to require that a Committee Member who is identified as either the Complainant or Respondent is required to recuse Executive Manager Property and Assets themselves by notifying the Presiding Member of their intention to be an apology for the meeting at which the Complaint is an agenda item.

**RECORD KEEPING:**

Committee Minutes shall record the details of each decision made under this delegation in accordance with the requirements of Administration Regulation 19.

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**POWER TO SUBDELEGATE:**

Nil

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Shire of  
**Katanning**  
Heart of the Great Southern

## COUNCIL POLICY

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### Freeman of the Shire of Katanning

**Policy Number:** 4.10

**Policy Subject:** Nomination and award of honorary 'Freeman of the Shire of Katanning'

**Objectives:** To enable Council to honour exceptional individuals who have served the community in an outstanding and meritorious manner, that stands above the service and contribution of most other persons in the provision of benefits to the community and advancing the interests of the Shire of Katanning.

**Policy Statement:**

Award Criteria

A person may be nominated for the honorary award 'Freeman of the Shire of Katanning' under the following circumstances:

- They will have identifiable and long standing connections with the community in the Shire of Katanning and will have made an outstanding, significant and meritorious contribution to the Shire and community across a range of endeavours.
- Their exceptional service is a matter of public record.
- Their endeavours will have benefited the community of the Shire of Katanning, Australia and humanity.

Process of Nomination

- Nominations will be considered infrequently or as the need is identified by Council.
- A nomination may be submitted by any person at any time, provided that nomination is in writing and addresses the criteria for the award.
- A nomination must be sponsored by an elected member and supported in writing by at least 2 other elected members.
- A nominee must not be made aware of their nomination.
- Any nominations received will be validated and the findings presented at a meeting of Council behind closed doors, with recommendations to approve/not approve a nominee for the award. The decision will be based on a simple majority vote.
- Acceptance of the award must be determined prior to being conferred.

Entitlements

- Any person who has the honour of Freeman bestowed may refer to themselves as Freeman of the Shire of Katanning.
- The Freeman will be presented with a special name badge and framed certificate at a function to be hosted by Council to acknowledge their Freemanship.

# 10.3.3

- The Freeman shall be invited to formal civic events and functions held by Council.
- The name of the Freeman and date of award is to be displayed on the Shire honour board.

## Limitations

- In recognition of the significance and standing of Freeman a maximum of three (3) living persons shall hold title of Freeman of the Shire of Katanning at any time.
- Bestowing of the title Freeman of the Shire of Katanning carries with it no legal rights or privileges.

**Resolution No:**

**Resolution Date:**

**Amended:**

**Source:** Council and Elected Members

**Date of review:**

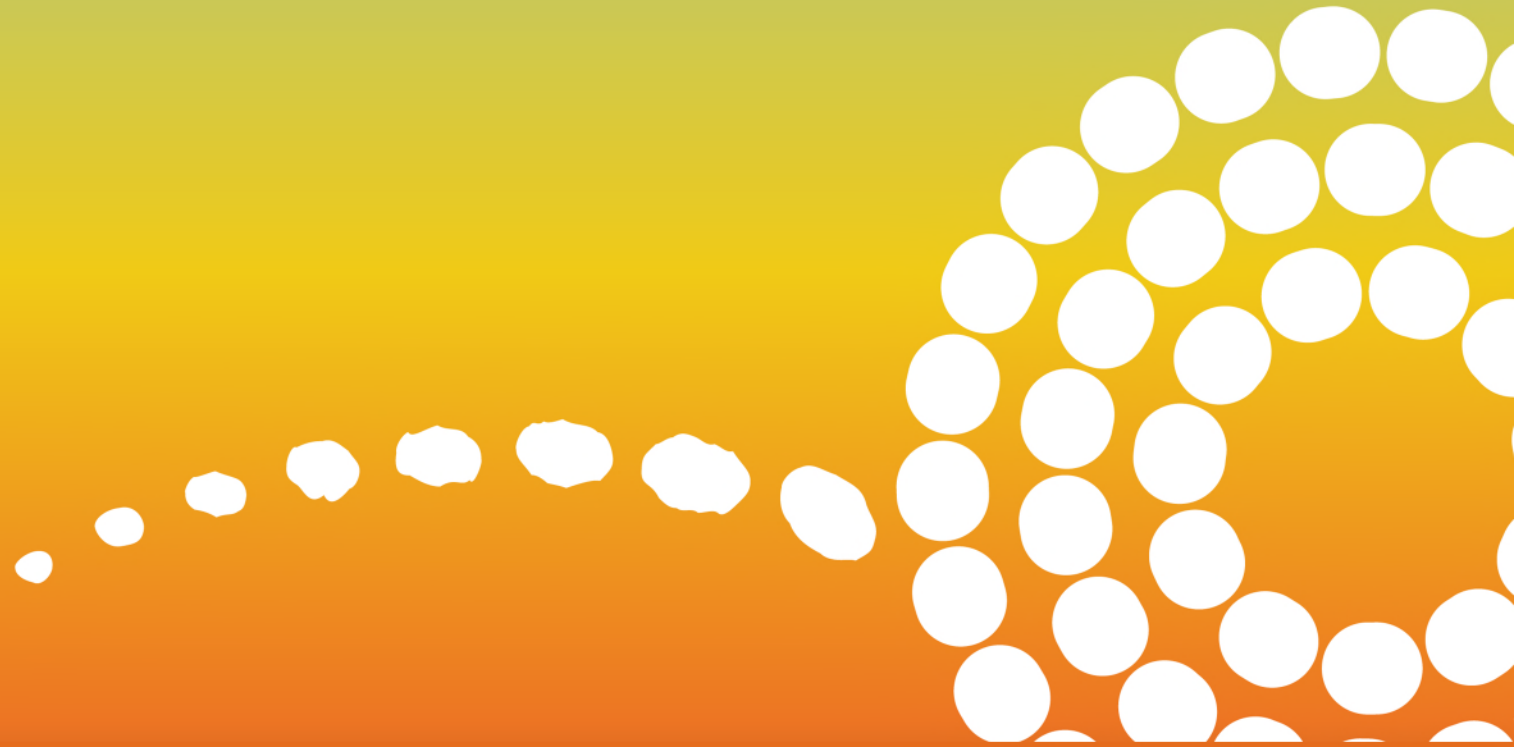
**Review**

**Responsibility:** Human Resources

# GS WALGA ZONE

# DAMA Presentation

2022



# What is a Designated Area Migration Agreement (DAMA)?



- Designated Area Migration Agreements are a formal arrangement between the Commonwealth of Australia and a Designated Area Representative (DAR).
- A DAR may be a state / territory government or regional body such as RDA, GSDC or local government.

## A DAMA is a two-tier framework:

- The **first tier** consists of an overarching five-year deed of agreement between the Commonwealth and the DAR;
- The **second tier** comprises of individual labour agreements with employers using the terms and conditions of the overarching agreement.
- Under the terms of a DAMA, the designated area may be able to access a broader range of overseas workers that is not available through the standard skilled visa programs by allowing variation to standard occupations and skills lists and /or negotiable concessions to visa requirements.
- DAMA labour agreements are between the Australian Government and endorsed employers operating within the relevant region. They are generally in effect for five years and use the Temporary Skills Shortage and Employer Nominated Scheme visa programs.

## **Designated Area Representative (DAR)**

- Engagement and consultation with the Department of Home Affairs, employers and stakeholders as required
- Create and submit a business case to request a DAMA for their region
- Assessing and endorsing employers who want to sponsor overseas workers under the established DAMA
- Monitor activity and report on issues to the Department of Home Affairs
- Manage ongoing governance of DAMA including variations, reports and evaluations

## **Department of Home Affairs**

- Works with the DAR to assess their business case and negotiate a DAMA for the region
- Works with endorsed employers to establish the individual DAMA Labour Agreements
- Process nominations and visa applications made under the DAMA Labour Agreements
- Work with DAR to evaluate and review the DAMA annually
- Process Deeds of Variation and annual ceiling requests for both the DAMA and DAMA labour agreements

## **Employers (or appointed migration agent)**

- Seek endorsement from the DAR to sponsor overseas workers under the DAMA
- Enter into individual DAMA labour agreements with the Department of Home Affairs
- Lodge nominations to fill vacancies
- Pay all applicable fees and levies upfront at time of nomination
- Lodge annual request for subsequent ceiling approvals under the DAMA Labour Agreement

**Note:** Employer Sponsors are subject to temporary residence sponsorship obligations and a sanctions framework under existing Migration law

<b>Regionally specific occupations</b>	<ul style="list-style-type: none"><li>• Tailored to your region</li><li>• A flexible, tailored response to a designated region's local unique economic and labour market needs and conditions</li></ul>
<b>More occupations</b>	<ul style="list-style-type: none"><li>• solutions for Australian business where there are skills gaps and shortages that can't be met by the Australian market;</li><li>• Across the range of ANZSCO skill levels, including semi-skilled occupations</li><li>• Greater choice of occupations than the standard skilled migration programs</li></ul>
<b>Visa Duration</b>	<ul style="list-style-type: none"><li>• Access to a broader range of overseas workers than available through the standard skilled visa programs;</li><li>• Temporary (TSS) visa up to 4 years for all occupations, or</li><li>• Provisional (494) visa for 5 years for all occupations</li></ul>
<b>Concessions to standard visa requirements</b>	<ul style="list-style-type: none"><li>• Recognise regional diversity</li><li>• Greater flexibility to attract a broader range of applicants</li><li>• various negotiable concessions to the standard skilled visa requirements; and</li><li>• pathways to permanent residence as a major incentive to attract and retain overseas workers.</li></ul>
<b>Pathway to permanent residency</b>	<ul style="list-style-type: none"><li>• Available for more occupations</li><li>• Enable regions to attract and retain workers</li><li>• Less staff turnover for regional employers</li></ul>



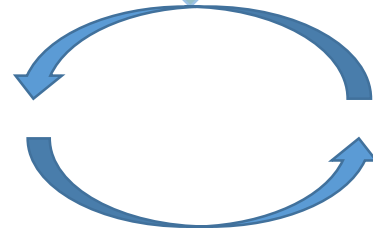
# How is a DAMA established?

10.3.5

Region submits a business case for a DAMA

Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs agreed to enter into negotiation with the DAR for a DAMA

Terms and concessions negotiated by DAR and the Minister's delegate (Department of Home Affairs)



DAMA signed by both parties and is executed


DAMA Labour Agreement Template is created

TIER 1

TIER 2

# Pathway to Regional DAMA

10.3.5

- Organisations to support a Great Southern DAMA.
  - Identify which organisations want to be involved?
  - Agree on funding model.
  - Agree on which organisation (DAR) is going to host the DAMA.
  - Agree the MOU/Service Level Agreement with the DAR.
  - DAR to facilitate the Business Case and apply for and negotiate a DAMA with the Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs (Department of Home Affairs).
  - DAR to implement the DAMA Application Process for Employers and host the resources.
- 

# Pathway to DAMA – Business Case

10.3.5

A Business Case is required and must include:

- Support letters from:
  - All the involved Organisations
  - Any regional organisations such Chambers of Commerce, Businesses (if possible) Different Business Bodies (if possible)
  - The Regional Development Authority
  - Local Federal and State Members of Parliament
- Overview of the region's economy and labour issues - can be demonstrated by:
  - Compelling operational needs
  - Economic recovery (Covid-19 economic recovery)
  - Contractual obligations for employers to meet projects, bringing food to the market etc.,
  - Competing for skilled labour
  - Many more
- Survey Results –
  - How many businesses participated in the workforce survey?
  - What are the commentaries on labour issues?
  - What type of occupations are in critical shortage in the region?
  - What type of migration concessions businesses would like to have? E.g.; lift age for PR pathway from 45 to 50 years old, English concession for most occupations, etc.



## PROJECT ESTIMATIONS

Project Name:	DAMA Application & Process
Project Owner:	TBD
Project Manager:	TBD
Expected Project Start Date:	1 May 2022
Expected Project End Date:	1 May 2023
Project Estimations Plan Status:	Preliminary

High Level Description of Works - Enter Below		Altus Doc Link
1	Consultant engaged to manage external stakeholder requirements and application process	
2	0.5 FTE Admin Role allocated - Utilise current Shire resources to support the DAMA application	
3	Administration On Costs associated with admin support role	
4	Provide DAMA services to regions as per the outlined Agenda item	
5	One stakeholder becomes the DAR	
6	Costs shared between Shire Organisations	
7	Cost recovery on applications	

### Budget Breakdown

	Item	Quantity	Unit	Rate	Total Price	Summary Cost
<b>Internal Resources</b>						
<b>LABOUR</b>						
1	Project Sponsor	200	Hours	50.00	\$10,000	\$60,500
2	Project Owner	500	Hours	35.00	\$17,500	
3	Team Member Admin Resource	1000	Hours	33.00	\$33,000	
<b>EQUIPMENT</b>						
4	Administration On Costs	1	-	10,000.00	\$10,000	\$10,000
<b>Internal Resources Total</b>						<b>\$70,500</b>
<b>External Resources</b>						
<b>LABOUR</b>						
5	Consultant	700	Hours	100.00	\$70,000	\$70,000
<b>External Resources Total</b>						<b>\$70,000</b>
<b>Sub-total</b>						<b>\$140,500</b>
	Direct Costs (Expensed)					\$70,000
	In Kind (Current Resource Allocation)					\$70,500
	Project Owners Contingency		10.0%			\$14,050
<b>Expected Overall Cost of Project</b>						<b>\$154,550</b>

Special Notes / Exclusions	
a.	
b.	

# 10.3.5

# Basic requirement for Employer DAR application



- The business is actively operating for at least 12 months and Financially viable.
- The business is located with the approved regions under the DAMA agreement
- The occupation to be filled should be listed on the negotiated approved DAMA occupation list.
- The business can pass the Labour Market Testing requirements, including providing evidence that it cannot attract an Australian citizen or resident to fill the position.

# DAMA Application Process for Employers

10.3.5

Process flow and participants

