



Shire of
Katanning
Heart of the Great Southern

‘A prosperous, vibrant and diverse community working together.’

**MINUTES OF
ORDINARY COUNCIL MEETING**

Dear Council Member

Minutes of the Ordinary Council Meeting of the Shire of Katanning held on
Tuesday 26 October 2021 in the Shire of Katanning Council Chambers,
52 Austral Terrace.

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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PLEASE NOTE:

Council Meetings are recorded for accuracy of minute taking.

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 7:00pm.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr John Goodheart – Deputy President
Cr Serena Sandwell
Cr Kristy D’Aprile
Cr Matt Collis
Cr Michelle Salter
Cr Adrian Edwards

Council Officers: Julian Murphy, Chief Executive Officer
Denise Gobbart, Executive Manager Corporate & Community
Sam Bryce, Executive Manager Infrastructure & Assets
Taryn Human, Executive Governance Officer

Gallery: Pat Kennedy
Emily Kennedy
Jennifer Goodheart
Kieran Power
Janet Power
Pastor Doug Simcock

Media:

Apologies:

Leave of Absence:

3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**President Liz Guidera made the following statement:**

Tonight, we welcome new Councillors Matt Collis, Michelle Salter and Adrian Edwards and welcome back Kristy D'Aprile, they obviously came to the special meeting for the swearing in ceremony but this is their first official full council meeting.

Along with councillor Goodheart, Sandwell and myself we will be working hard for the good of our community. Gains happen overtime and certainly in the last period we have seen enormous positive changes in Katanning - we see and hear that our community and visitors are proud of Katanning and acknowledge how vibrant the place is - that doesn't just happen, you need drivers - that's us, along with Julian and the rest of the staff. Together with our community in-putting to the new Strategic Plan I'm excited to be part of the next phase which will no doubt include some consolidation, along with new ideas to improve the lives of the people who choose to live or visit our community.

I really want to acknowledge the work behind the Katanning Show. The 130th Katanning Agricultural Society Show was held on Saturday and was again a huge success - absolutely perfect weather.

I would like to thank all the people who contributed - at the top of the list are Jill Kowald and Rosalie Baxter from the Ag Society who lead with force and commitment to the enormous task that is organising our show on behalf of our community - they have hundreds of helpers, and I make special mention of the Shire staff and we extend thanks to everyone for their contribution large or small.

Then there are the community groups and businesses large and small who set up stalls and displays or provide services, then the participants - kids and families young and old who may enter a competition or come along for the day - people from near and far.

That's what makes an amazing Agricultural Show - all those parts coming together on a beautiful October day in Katanning. Thankyou one and all, it is essential we acknowledge those volunteers that make our community a wonderful place to live.

4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS

Nil.

6. PUBLIC QUESTION/STATEMENT TIME

Nil.

7. APPLICATIONS FOR LEAVE OF ABSENCE**7.1 Application for Leave of Absence Cr Serena Sandwell**

MOVED: CR JOHN GOODHEART

SECONDED: CR KRISTY D'APRILE

OC131/21 That Council grants Cr Sandwell leave of absence for the November Ordinary Council Meeting.

Voting Requirement: Simple Majority

CARRIED 7/0

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

Pastor Doug Simcock made a presentation regarding a proposal to establish a Shrine of the Virgin Mary in Katanning.

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The following Motions 9.1 to 9.2 were carried en-bloc.

9.1 Ordinary Council Meeting – Thursday 23 September 2021
(SEE ATTACHED MINUTES)

Voting Requirement: Simple Majority

MOVED: CR KRISTY D'APRILE

SECONDED: CR JOHN GOODHEART

OC132/21 That the minutes of the Ordinary Council Meeting held on Thursday 23 September 2021 confirmed as a true record of proceedings.

CARRIED: 7/0

9.2 Special Council Meeting – Tuesday 19 October 2021
(SEE ATTACHED MINUTES)

Voting Requirement: Simple Majority

MOVED: CR KRISTY D'APRILE

SECONDED: CR JOHN GOODHEART

OC133/21 That the minutes of the Special Council Meeting held on Tuesday 19 October 2021 confirmed as a true record of proceedings.

CARRIED: 7/0

10. REPORTS OF COMMITTEES AND OFFICERS

Nil.

10.1 EXECUTIVE MANAGER INFRASTRUCTURE AND ASSETS

DRAFT

10.2 EXECUTIVE MANAGER CORPORATE AND COMMUNITY

10.2.1 Schedule of Accounts (ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Shenae Watts, Creditor Officer
Report Prepared: 04 October 2021
Disclosure of Interest:

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2021/22	EFT Payments 2021/22	Direct Debits 2021/22	Credit Card 2021/22	Payroll 2021/22	Trust 2021/22	Total Payments 2021/22
July	559.90	1,239,701.92	39,737.04	5,458.49	234,583.47	0.00	1,520,040.82
August	2,173	648,801.21	34,876.21	4,237	240,430.70	0.00	930,518.12
September	17,051.30	1,267,827.19	56,741.47	4,564.28	351,445.88	0.00	1,697,630.12
October							
November							
December							
January							
February							
March							
April							
May							
June							
Total	19,784.20	3,156,330.32	131,354.72	14,259.77	826,460.05	0.00	4,148,189.06

Officer's Comment:

The schedule of accounts for the month of September 2021 are attached.

The Finance Forum held on 12 October 2021 gave attending Councillors an opportunity to ask questions regarding the presented accounts paid.

Statutory Environment:

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Policy Implications:

There are no policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with s6.8 (1) (a) of the Local Government Act 1995.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR JOHN GOODHEART

SECONDED: CR KRISTY D'APRILE

OC134/21 That Council endorses the Schedule of Accounts as presented, being cheques 42387-42389 totalling \$17,051.30, EFT payments 32703-32870 totalling \$1,267,827.19, payroll payments totalling \$351,445.88, direct payments totalling \$56,741.47 and credit card payments totalling \$4,564.28 authorised and paid in September 2021.

CARRIED: 7/0

10.2.2 Monthly Financial Report **(ATTACHMENTS)**

File Ref: FM.FI.4
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Report Prepared: 14 October 2021

Body/Background:

This item presents the Monthly Financial Report, which contains the 'Statement of Financial Activity' for the period ending 30 September 2021.

Section 6.4 of the Local Government Act 1995 requires a local government to prepare financial reports.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the form and content of the financial reports, which have been prepared and are presented to Council.

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% with a minimum value of \$10,000. Material variances between budgeted and actual expenditure are reported at Note 17 of the Monthly Financial Report.

Officer's Comment:

A variance report is included with the monthly financial statement's attachment.

The budget was adopted 31 August 2021 and this report reflects the adopted budget. It is noted that monthly depreciation is not run until after the prior year audit has been signed off.

The Finance Forum held on 14 October 2021 gave attending Councillors an opportunity to ask questions regarding the presented financial statements.

Statutory Environment:

Local Government Act 1995

Section 6.4 Financial Report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996.

Regulation 34 Financial activity statement required each month (Act s.6.4)

Policy Implications:

The Shire has several financial management policies. The finances have been managed in accordance with these policies.

Financial Implications:

There are no financial implications for this report.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Voting Requirement: Simple Majority.**Officer's Recommendation/Council Motion:****MOVED: CR KRISTY D'APRILE****SECONDED: CR JOHN GOODHEART**

OC135/21 **That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receive the Monthly Statement of Financial Activity for the period ending 30 September 2021, as presented.**

CARRIED: 7/0

10.2.3 Prior Year Adjustment – Lawn Bowls Relocation

File Ref: FM.AU.2
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Date Report Prepared: 19 October 2021

Issue:

For Council to endorse the removal of Asset I25 Lawn Bowls Relocation from the Asset Register and associated prior year adjustments.

Body/Background:

It has been identified that the expenditure for the relocation of the Lawn Bowls Facilities to the Katanning Country Club has been capitalised and an asset created in the Asset Register.

In the Business Case (2014-15) '*Katanning Supertown Heritage Centre Project: Welcome Precinct & the Piesse Lake Development*' it was noted that funding from Royalties for Regions would contribute towards the relocation of the Katanning Bowling Club to the Katanning Country Club, facilitating progressive residential land consolidation in preparation for Residential Development – Stage 2.

The Business Case identified that the Katanning Country Club is located at lot 2 Round Drive and the Country Club has a freehold title and manages the facilities.

The Shire of Katanning partnered with the Katanning Country Club to facilitate the project management of the lawn bowls relocation to the County Club site.

Officer's Comment:

It is evident that Officers preparing the financials did not consider that the lawn bowls relocation expenses were being placed on freehold land under the care and management of the Katanning Country Club, therefore is not an asset of the shire.

Funds allocated to Asset I25 are as follows:

Year	Amount
2017.18	\$3,700.00
2018.19	\$226,167.23
2019.20	\$592,977.50
	<u>\$822,844.73</u>

It is recommended to Council that Asset I25 be removed from the Asset Register and the associated prior year adjustments be endorsed.

Statutory Environment:

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications:**Policy 1.4 Asset Management**

“Asset” means a physical item that is owned or controlled by the Shire of Katanning and provides or contributes to the provision of service to the community (in this context excluding financial, intellectual, and non-tangible assets).

Financial Implications:

A prior year adjustment of \$822,844.73 is required to remove Asset I25 Lawn Bowls Relocation from the Balance Sheet to an Operating Expense. This asset has not been depreciated as it is still marked as work in progress.

Risk Implications:

This item has been evaluated against the Shire of Katanning’s Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit.
OBJECTIVE	L1.1	Operate with high ethical and professional standards, being open, transparent and responsive to the community and other stakeholders

Voting Requirement: Simple Majority

Officer’s Recommendation/Council Motion:

MOVED: CR JOHN GOODHEART

SECONDED: CR SERENA SANDWELL

OC136/21 That Council, endorses the removal of Asset I25 Lawn Bowls Relocation valued at \$822,844.73 from the Asset Register and associated prior year adjustments.

CARRIED: 7/0

Cr John Goodheart spoke for the motion.

Cr Kristy D’Aprile spoke for the motion.

10.2.4 Katanning Art Prize Mural Project

File Ref: ED.PL.1
Reporting Officer: Denise Gallanagh-Wood, Manager Community Development
Date Report Prepared: 20 October 2021

Issue:

For Council to select one of the artists from the five (5) submissions received to complete the mural.

Body/Background:

Council has allocated \$20,000 funding from the Drought Communities Programme for the Katanning Art Prize Project.

The project comprises the painting of a large-scale mural on the Style & Leaf building on Clive Street Katanning. The proposed site is positioned prominently at the entrance to the Central Business District (CBD) and will add significantly to the existing murals which have become a tourist attraction, providing an art trail for visitors. Favoured features of Katanning's murals is localised subject matter, colour and professional execution.

The Katanning Art Prize project involved a competitive process with submissions invited from five (5) artists. Andrew Frazer has been engaged to source the artists, manage the submission process and the mural works on behalf of the Council. The artist chosen will be commissioned to complete the mural.

Five (5) submissions were received and provided for council consideration at the Forum held 12 October 2021. Submitting artist were Lori Pensini, Andrew Frazer, Brendan Lewis, Joanna Brown and Steve Cross.

The mural is due to be completed by end of December 2021.

Officer's Comment:

The officer's recommendation is the submission 'Regeneration' by Lori Pensini. This submission is bright and colourful and features local threatened species. The piece would add a bright and welcoming feature at the entrance to town and at the same time raise awareness of the importance of regeneration for our threatened local species. The artist was born in Narrogin and has spent her life farming.

Statutory Environment:

Local Government Act 1995

Policy Implications:

There are no policy implications for this report.

Financial Implications:

A total of \$20,000 is budgeted for the Katanning Art Prize GL GG11

The cost breakdown is as follows:

Management of project	\$3,000
Concept Submission fees	\$2,000
Materials	\$1,500
Signage & Site Safety	\$500
Equipment	\$2,000
Artist fee including costs	<u>\$11,000</u>
	<u>\$20,000</u>

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	ECONOMIC	
ASPIRATION	E1	Local business and industry is resilient, growing.
OBJECTIVE	E1.3	Contribute to the vibrancy and success of the Central Business District
ASPIRATION	E2	A great place to live and visit
OBJECTIVE	E2.1	Strengthen the local tourism sector
PRIORITY	SOCIAL	
ASPIRATION	S1	A capable, vibrant, healthy & connected community
OBJECTIVE	S1.3	Ensure access to art, culture and learning opportunities

Voting Requirement: Simple Majority

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR KRISTY D'APRILE

SECONDED: CR ADRIAN EDWARDS

OC137/21 That Council suspends standing orders.

CARRIED 7/0

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR SERENA SANDWELL

SECONDED: CR JOHN GOODHEART

OC138/21 That Council resumes standing orders.

CARRIED 7/0

Officer's Recommendation:

That Council award the Art Prize to artist Lori Pensini, for the submission titled 'Regeneration'.

Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR MATT COLLIS

OC139/21 That the matter be adjourned.

CARRIED: 7/0

DRAFT

10.3 CHIEF EXECUTIVE OFFICER'S REPORTS

10.3.1 Christmas/New Year Opening Hours

File Ref: GV.CM.1
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 21 October 2021

Issue:

To consider the closure of Council facilities over the Christmas/New Year period.

Body/Background:

In previous years Council has approved the variation of the Shire's normal operating hours during the Christmas/New Year period to close from lunchtime on the last business day before Christmas until the morning of the first business day following New Year's Day. The following public holidays fall during this period:

Christmas Day holiday	Monday	27 December 2021
Boxing Day holiday	Tuesday	28 December 2021
New Year's Day	Monday	3 January 2022

Officer's Comment:

It is recommended that the closure period for the coming Christmas/New Year period should be from 12 noon on Friday 24 December 2021 until Monday 3 January 2022.

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Dec 2021					24	25	26
	27	28	29	30	31	1	2
Jan 2022	3						

A small number of Works Crew and other staff will be on-call throughout the closure. Most staff will be required to take some form of accrued leave during the closure.

Statutory Environment:

Local Government Act 1995

Policy Implications:

There are no policy implications for this report.

Financial Implications:

Staff (except for skeleton or called out support) will be accessing approved leave types during the closure. There will be minor reductions in overheads due to offices not being open.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" and can be managed by routine procedures within current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Voting Requirement: Simple Majority**Officer's Recommendation/Council Motion:****MOVED: CR KRISTY D'APRILE****SECONDED: CR JOHN GOODHEART****OC140/21****That Council:**

- 1. Authorises a variation to normal opening hours during the 2021/22 Christmas/New Year period as follows:**
 - **Friday 24 December 2021 – close at 12 noon**
 - **Wednesday 29 December 2021 – closed**
 - **Thursday 30 December 2021 – closed**
 - **Friday 31 December 2021 – closed**
- 2. Advertises the modified opening hours in the lead up to the Christmas closure.**

CARRIED: 7/0

Cr Kristy D'Aprile spoke for the motion.

10.3.2 Christmas/New Year Retail Trading Extension

File Ref: ED.PG.1
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 20 October 2021

Issue:

To consider extended trading hours for the 2021-2022 Christmas/New Year period.

Body/Background:

The Department of Mines, Industry Regulation and Safety – Consumer Protection Division (Consumer Protection) has written to the Shire seeking submissions for extended retail trading hours over the 2021-2022 Christmas/New Year period.

The following table shows the extended hours for the Perth Metropolitan Area:

Metropolitan Perth Christmas Retail Trading Hours (Extended hours in bold)

Friday, December 24	7am-9pm
Saturday, December 25	CLOSED (Christmas Day)
Sunday, December 26	8am-6pm (Boxing Day)
Monday, December 27	8am-6pm (Christmas Day public holiday)
Tuesday, December 28	8am-6pm (Boxing Day public holiday)
Wednesday, December 29	8am-9pm (Normal trading)
Thursday, December 30	8am-9pm (Normal trading)
Friday, December 31	8am-9pm (Normal trading)
Saturday, January 1 2022	8am-6pm (New Year's Day)
Sunday, January 2	11am-5pm (Normal trading)
Monday, January 3	8am-6pm (New Year's Day public holiday)
Wednesday, January 26 2022	8am-6pm (Australia Day public holiday)

The CEO has consulted with Woolworths Katanning who have requested extended hours equivalent to the Perth Metropolitan area. Woolworths have concerns about the loss of trading days over the Christmas/New Year period which cause issues with pack down and set up along with date code and spoilage issues.

The Katanning Regional Business Association has indicated that they support extended trading hours for Monday 27 December and Tuesday 28 December 2021.

The following tables outlines extended hours for Katanning if similar hours to the Perth Metropolitan area were applied:

Proposed Katanning Christmas Retail Trading Hours (Extended hours in bold)

Saturday, December 25	CLOSED (Christmas Day)
Sunday, December 26	8am-6pm (Boxing Day)
Monday, December 27	8am-6pm (Christmas Day public holiday)
Tuesday, December 28	8am-6pm (Boxing Day public holiday)
Wednesday, December 29	8am-6pm (Normal trading)
Thursday, December 30	8am-9pm (Normal trading)
Friday, December 31	8am-6pm (Normal trading)
Saturday, January 1 2022	8am-6pm (New Year's Day)
Sunday, January 2	10am-5pm (Normal trading)
Monday, January 3	8am-6pm (New Year's Day public holiday)
Wednesday, January 26 2022	8am-6pm (Australia Day public holiday)

Officer's Comment:

Local traders have the right to exercise individual discretion whether to open or not during the proposed trading extension.

It is recommended that Council seek an extension to Retail Trading Hours in the Shire of Katanning for the 2021-2022 Christmas New Year period in accordance with the table above.

Statutory Environment:

Retail Trading Hours Act 1987

12. Trading hours for some general retail shops

- (1) Subject to this Act and any order made under section 12E(1) that affects the trading hours of the general retail shop, a general retail shop that is not in the metropolitan area shall be closed —
 - (a) on Monday, Tuesday, Wednesday and Friday in each week until 8 a.m. and from and after 6 p.m.; and
 - (b) on Thursday in each week, until 8 a.m. and from and after 9 p.m.; and
 - (c) on Saturday in each week, until 8 a.m. and from and after 5 p.m.; and
 - (d) on Sunday in each week; and
 - (e) on each public holiday and public half-holiday.

The Shire of Katanning has permanently extended retail trading on Sundays 10am to 5pm.

Policy Implications:

There are no policy implications for this report.

Financial Implications:

There are no financial implications for this report.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY		LEADERSHIP
ASPIRATION	L1	An inclusive community recognized as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance
PRIORITY		ECONOMIC
ASPIRATION	E1	Local business and industry is resilient, growing
OBJECTIVE	E1.3	Contribute to the vibrancy and success of the CBD

Voting Requirement: Simple Majority**Officer's Recommendation/Council Motion:****MOVED: CR KRISTY D'APRILE****SECONDED: CR JOHN GOODHEART****OC141/21****That Council:**

- Makes an application to the Department of Mines, Industry Regulation and Safety – Consumer Protection Division (Consumer Protection) seeking an extension to Retail Trading Hours in the Shire of Katanning for the 2021-2022 Christmas/New Year period in accordance with the following table:**

Saturday, December 25	CLOSED (Christmas Day)
Sunday, December 26	8am-6pm (Boxing Day)
Monday, December 27	8am-6pm (Christmas Day public holiday)
Tuesday, December 28	8am-6pm (Boxing Day public holiday)
Wednesday, December 29	8am-6pm (Normal trading)
Thursday, December 30	8am-9pm (Normal trading)
Friday, December 31	8am-6pm (Normal trading)
Saturday, January 1 2022	8am-6pm (New Year's Day)
Sunday, January 2	10am-5pm (Normal trading)
Monday, January 3	8am-6pm (New Year's Day public holiday)
Wednesday, January 26 2022	8am-6pm (Australia Day public holiday)

- Notes, that should approval be granted, that Local traders have the right to exercise individual discretion whether to open or not during the proposed trading extension.**

CARRIED: 7/0

Cr Kristy D'Aprile spoke for the motion.

10.3.3 Council Meeting Dates 2022

File Ref: GV.CM.1
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 20 October 2021

Issue:

To confirm the dates for Ordinary Council Meetings for the 2022 calendar year.

Body/Background:

In 2021 Council held ordinary meetings at 6.00pm on the fourth Tuesday of each month except January. Council is required to give notice of its meeting dates at least once each year.

Officer's Comment:

The following meeting dates and times are proposed for the coming year:

Thursday	24 February 2022	7.00pm
Thursday	24 March 2022	7.00pm
Thursday	28 April 2022	7.00pm
Thursday	26 May 2022	7.00pm
Thursday	23 June 2022	7.00pm
Thursday	28 July 2022	7.00pm
Thursday	25 August 2022	7.00pm
Thursday	22 September 2022	7.00pm
Thursday	27 October 2022	7.00pm
Thursday	24 November 2022	7.00pm
Thursday	22 December 2022	7.00pm

Council meetings are open to the public and held in the Shire of Katanning Administration and Civic Centre, Council Chambers, 52 Austral Terrace Katanning.

Changes to the meeting days and starting times are proposed to meet the needs and availability to the current Councillor cohort.

Statutory Environment:

Local Government Act 1995, section 5.3(2) Ordinary and Special Council Meetings - Ordinary meetings are to be held not more than 3 months apart.

Local Government (Administration) Regulations, Regulation 12(1) Meetings, public notice of - at least once each year a local government is to give local public notice of the dates on which and the time and place at which the Ordinary Council Meetings.

Policy Implications:

There are no policy implications in relation to this matter.

Financial Implications:

There are no financial implications in relation to this matter.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit.
OBJECTIVE	L1.2	Provide effective leadership and good governance.
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of Shire resources – improve organisational systems.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR ADRIAN EDWARDS

OC142/21

That Council:

- 1) Holds Ordinary Meetings of Council commencing at 7.00pm in the Council Chambers, 52 Austral Terrace, Katanning on the following dates for the coming year:**

Thursday	24 February 2022
Thursday	24 March 2022
Thursday	28 April 2022
Thursday	26 May 2022
Thursday	23 June 2022
Thursday	28 July 2022
Thursday	25 August 2022
Thursday	22 September 2022
Thursday	27 October 2022
Thursday	24 November 2022
Thursday	22 December 2022

- 2) Gives public notice of the Ordinary Meeting dates, time and place in accordance with Local Government (Administration) Regulations.**

CARRIED: 7/0

Cr Kristy D'Aprile spoke for the motion.

11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

13. CONFIDENTIAL ITEMS

Nil.

14. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 7:52pm.

DRAFT