



Shire of **Katanning**

‘A prosperous, vibrant and diverse community working together.’

MINUTES OF A SPECIAL COUNCIL MEETING

Dear Council Member

Minutes of the Special Council Meeting of the Shire of Katanning held on
Tuesday 19 October 2021, in the Shire of Katanning Council Chambers,
52 Austral Terrace, Katanning.

New Councillors were sworn in at 7.15pm prior to the meeting.

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS

The Chief Executive Officer Julian Murphy opened the meeting at 7.30 pm. He thanked Danny McGrath JP for being available to swear in the new Councillors prior to the meeting.

2. ELECTION OF PRESIDENT

One nomination for the position of President was received in writing by the Chief Executive Officer prior to the meeting from Councillor Liz Guidera. The Chief Executive Officer called for further nominations and allowed sufficient time for further nominations. No further nominations were received at the meeting.

The Chief Executive Officer declared Councillor Liz Guidera duly elected as President of the Shire of Katanning.

Councillor Liz Guidera made a declaration of office in accordance with section 2.29 of the Local Government Act 1995 before Mr Danny McGrath JP.

Councillor Liz Guidera took the chair at 7.34pm.

President Liz Guidera Statement

Cr Guidera thanked Councilors and stated that she considered it a privilege to serve the Shire of Katanning as President and that she certainly doesn't take the role on lightly and will continue to work as hard as she can.

Cr Guidera commented that she is really excited about the coming few years as Council have got some Strategic Planning coming up which is going to be really good for setting the direction for the next four to ten years.

Cr Guidera stated that it is great to have the new team on board and Council will be all building the future of Katanning and the community to set a really good direction and ensuring that Council are catering for our people.

Cr Guidera thanked Danny McGrath for doing the officiating and stated that it was fantastic that he has become a JP and that she thought it was really fitting that he was doing the role tonight after just serving 8 years on the Council at the Shire of Katanning.

3. ELECTION OF DEPUTY PRESIDENT

One nomination for the position of Deputy President was received in writing by the Chief Executive Officer prior to the meeting from Cr John Goodheart. The President called for nominations and allowed sufficient time for nominations.

The President declared Cr John Goodheart duly elected as Deputy President of the Shire of Katanning.

Councillor John Goodheart made a declaration of office in accordance with section 2.29 of the Local Government Act 1995 before Mr Danny McGrath JP.

Deputy President Statement

Cr John Goodheart thanked the Councillors for their vote of confidence and stated that it was a privilege to be back in the role again and was really looking forward to the next four years to be partnering up with everybody here to make sure that Council continues to do a lot of good work in Katanning and the region .

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4. SEATING ARRANGEMENT FOR COUNCIL CHAMBERS (COUNCILLORS)

The Chief Executive Officer drew lots for seating arrangements in the Council Chambers. The Shire President seat remained the same and the Deputy Shire President seat changed position.

	Shire President Cr Liz Guidera 1	Chief Executive Officer Julian Murphy	Minute Taker Sue Eastcott
Deputy Shire President Cr John Goodheart	5	2	Cr Serena Sandwell
Cr Michelle Salter	6	3	Cr Adrian Edwards
Cr Matt Collis	7	4	Cr Kristy D'Aprile

5. RECORD OF ATTENDANCE

PRESENT

Members:	Cr Liz Guidera Cr John Goodheart Cr Serena Sandwell Cr Kristy D'Aprile Cr Michelle Salter Cr Matt Collis Cr Adrian Edwards
Council Officers:	Julian Murphy, Chief Executive Officer Denise Gobbart, Executive Manager Corporate & Community Sam Bryce, Executive Manger Infrastructure & Assets Sue Eastcott, Executive Assistant to CEO
Guest:	Mr Danny McGrath, JP
Gallery:	Bethany Collis William Collis Danny McGrath Melvin Hettner
Media:	
Apologies:	
Leave of Absence:	

6. PUBLIC QUESTIONS / STATEMENT TIME**7. DECLARATIONS OF INTEREST**

8. MATTERS REQUIRING A COUNCIL DECISION**8.1 Appointment of Members to Committees of Council**

File Ref: GV.CM.2
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 7 October 2021

Issue:

Following the ordinary Council election to be held on 16 October 2021 Council is required to appoint elected members to committees.

Body/Background:

In accordance with section 5.8, 5.9 and 5.10 of the *Local Government Act 1995* Council has established the following Committees and appointed the following persons as members:

Audit & Risk Committee

Cr John Goodheart
Cr Ernie Menghini
Cr Serena Sandwell
Cr Kristy D'Aprile
Cr Martin van Koldenhoven (Proxy)
Cr Owen Boxall (Proxy)

Citizen of the Year Committee

Cr Serena Sandwell
Cr Danny McGrath
Cr Kristy D'Aprile

Behaviour Complaints Committee

Cr Mark Stephens
Cr Danny McGrath
Cr Kristy D'Aprile
Cr Serena Sandwell (Deputy Member)
Cr John Goodheart (Deputy Member)

The tenure of members of Council Committees expires on the date of the Local Government elections, 16 October 2021.

Council Committees have been established under Terms of Reference which are attached. New Terms of Reference for the Audit and Risk Committee adopted by Council have been included.

Officer's Comment:

It is recommended that Council review the Terms of Reference for its committees and appoint new members to the committees for the new term of Council.

Statutory Environment:*Local Government Act 1995*

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

There are no direct financial implications in relation to this item.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

Voting Requirement: Absolute Majority

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR JOHN GOODHEART

OC127/21 That Council, in accordance with section 5.10 of the *Local Government Act 1995* and the committees Terms of Reference, appoints the following members to the following Committees of Council:

Audit & Risk Committee

Cr Matt Collis

Cr John Goodheart

Cr Kristy D'Aprile

Cr Serena Sandwell

Cr Liz Guidera (Proxy)

Cr Adrian Edwards (Proxy)

Citizen of the Year Committee

Cr Kristy D'Aprile

Cr Serena Sandwell

Cr Adrian Edwards

Behaviour Complaints Committee

Cr Matt Collis

Cr Kristy D'Aprile

Cr Liz Guidera

Cr Serena Sandwell (Proxy)

Cr John Goodheart (Proxy)

CARRIED 7/0

8.2 Appointment of Members to Advisory Committees

File Ref: GV.CM.2
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 7 October 2021

Issue:

Following the ordinary Council election to be held on 16 October 2021 Council is required to appoint elected members to committees.

Body/Background:

Council has established the following advisory committees and appointed the following members to the committees:

Community Financial Assistance Advisory Committee

Cr John Goodheart
Cr Martin van Koldenhoven
Cr Serena Sandwell

Katanning Bushfire Advisory Committee

Cr Owen Boxall

Local Emergency Management Committee

Cr Ernie Menghini

Katanning Townscape Advisory Committee

Cr Kristy D'Aprile
Cr Danny McGrath
Cr Martin van Koldenhoven (Proxy)

Katanning Saleyards Management Group

Cr Boxall
Cr Menghini

The tenure of members of Council Committees expires on the date of the Local Government elections, 16 October 2021.

Council Committees have been established under Terms of Reference which are attached.

Officer's Comment:

It is recommended that Council review the Terms of Reference for its committees and appoint new members to the committees for the new term of Council.

Statutory Environment:

Local Government Act 1995

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

There are no direct financial implications in relation to this item.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR JOHN GOODHEART

SECONDED: CR SERENA SANDWELL

OC128/21 That Council, in accordance the committees Terms of Reference, appoints the following elected members to the following Advisory Committees of Council:

Community Financial Assistance Advisory Committee

Cr Michelle Salter
Cr John Goodheart
Cr Kristy D'Aprile

Katanning Bushfire Advisory Committee

Cr Adrian Edwards

Local Emergency Management Committee

Cr John Goodheart

Katanning Townscape Advisory Committee

Cr Matt Collis
Cr Kristy D'Aprile
Cr Serena Sandwell (Proxy)

Katanning Saleyards Management Group

Cr Matt Collis
Cr Adrian Edwards

CARRIED 7/0

8.3 Appointment of Members to Working Groups

File Ref: GV.CM.2
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 7 October 2021

Issue:

Following the ordinary Council election to be held on 16 October 2021 Council is required to appoint elected members to working groups.

Body/Background:

Council has established the following working groups and appointed the following members to the working groups:

Katanning Leisure Centre User Group

Cr Serena Sandwell

Amherst Village Residents Group

Cr Liz Guidera

Katanning Aquatic Centre User Group

Cr Serena Sandwell

Christmas Decorations Working Group

Cr Danny McGrath

Cr Kristy D'Aprile

Cr Liz Guidera

Economic Development Working Group

Cr John Goodheart

Cr Kristy D'Aprile

The tenure of members of Council Committees expires on the date of the Local Government elections, 16 October 2021.

Officer's Comment:

It is recommended that Council appoint new members to working groups for the new term of Council.

Statutory Environment:

Local Government Act 1995

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

There are no direct financial implications in relation to this item.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR JOHN GOODHEART

SECONDED: CR ADRIAN EDWARDS

OC129/21 That Council appoints the following elected members to the following Working Groups:

Katanning Leisure Centre User Group

Cr Michelle Salter

Amherst Village Residents Group

Cr Adrian Edwards

Katanning Aquatic Centre User Group

Cr Michelle Salter

Christmas Decorations Working Group

Cr Matt Collis

Cr Serena Sandwell

Cr Liz Guidera

Economic Development Working Group

Cr Liz Guidera

Cr John Goodheart

Cr Kristy D'Aprile

CARRIED 7/0

8.4 Appointment of Members to Non-Council Committees

File Ref: GV.CM.2
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 7 October 2021

Issue:

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to represent Council on Non-Council Committees.

Body/Background:

Council has previously appointed the following members to the Non-Council committees:

WALGA Great Southern Country Zone

Cr Liz Guidera
Cr John Goodheart
Cr Mark Stephens (Proxy)
Cr Owen Boxall (Proxy)

Roadwise Committee

Cr Danny McGrath

Katanning LCDC

Cr Serena Sandwell

Great Southern Regional Road Group

Cr Mark Stephens
Cr Owen Boxall (Proxy)

Great Southern Regional Recreation Advisory Committee

Cr Serena Sandwell
Cr Martin van Koldenhoven (Proxy)

Great Southern Treasures

Cr Liz Guidera
Cr Kristy D'Aprile (Proxy)

Seniors Groups

Cr John Goodheart

The tenure of representatives of Council to Non-Committees expires on the date of the Local Government elections, 16 October 2021.

Officer's Comment:

It is recommended that Council appoint new members to Non-Council for the new term of Council.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR SERENA SANDWELL

SECONDED: CR KRISTY D'APRILE

OC130/21 That Council appoints the following elected members to represent Council on the following Non-Council Committees:

WALGA Great Southern Country Zone

Cr Liz Guidera

Cr John Goodheart

Cr Adrian Edwards (Proxy)

Katanning LCDC

Cr Matt Collis

Great Southern Regional Road Group

Cr Liz Guidera

Cr John Goodheart (Proxy)

Great Southern Regional Recreation Advisory Committee

Cr Michelle Salter

Cr Serena Sandwell (Proxy)

Hidden Treasures of the Great Southern

Cr Liz Guidera

Seniors Groups

Cr John Goodheart

CARRIED 7/0

9. URGENT BUSINESS

10. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 7.48pm