



Shire of  
**Katanning**

'Together, We're Building Katanning's Future'

**MINUTES OF A  
SPECIAL COUNCIL MEETING**

Dear Council Member

Minutes of a Special Council Meeting of the Shire of Katanning held on Monday 23 October 2017, in the Shire of Katanning Council Chambers, 14 Austral Terrace, Katanning, commencing at 6:00pm.  
New Councillors were sworn in at 5:45pm prior to the meeting.

Julian Murphy  
**CHIEF EXECUTIVE OFFICER**

DISCLAIMER

The Council of the Shire of Katanning hereby advises that before taking any action on an application or a decision of the Council, any applicant or members of the public should wait for written advice from the Council.

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**1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS**

The Chief Executive Officer Julian Murphy opened the meeting at 6:00pm. He thanked Doug Cherry JP for being available to swear in the new Councillors prior to the meeting.

**2. ELECTION OF PRESIDENT**

One nomination for the position of President was received in writing by the Chief Executive Officer prior to the meeting from Councillor Liz Guidera. The Chief Executive Officer called for further nominations and allowed sufficient time for further nominations. No further nominations were received at the meeting.

The Chief Executive Officer declared Councillor Liz Guidera duly elected as President of the Shire of Katanning.

Councillor Liz Guidera made a declaration of office in accordance with section 2.29 of the Local Government Act 1995 before Mr Doug Cherry JP.

Councillor Liz Guidera took the chair at 6.02pm.

**3. ELECTION OF DEPUTY PRESIDENT**

Three nominations for the position of Deputy President was received in writing by the Chief Executive Officer prior to the meeting from Councillors Serena Sandwell, John Goodheart and Martin Van Koldenhoven. The President called for further nominations and allowed sufficient time for further nominations. No further nominations were received at the meeting.

An election for the position of Deputy President was conducted in accordance with Schedule 2.3 of the *Local Government Act 1995*. Following the conduct of a secret ballot, the President declared Cr John Goodheart duly elected as Deputy President.

Councillor John Goodheart made a declaration of office in accordance with section 2.29 of the Local Government Act 1995 before Mr Doug Cherry JP.

#### 4. SEATING ARRANGEMENT FOR COUNCIL CHAMBERS (COUNCILLORS)

The Chief Executive Officer drew lots for seating arrangements in the Council Chambers. The Shire President and Deputy Shire President seats remain as custom.

The following seating arrangements were determined for the current two (2) year term of Council.

	Shire President Cr Liz Guidera	Chief Executive Officer	Minute Taker
Cr Martin Van Koldenhoven	8	1	Deputy President Cr John Goodheart
Cr Serena Sandwell	7	2	Cr Ernie Menghini
Cr Owen Boxall	6	3	Cr Kristy D'Aprile
Cr Danny McGrath	5	4	Cr Alep Mydie

#### 5. RECORD OF ATTENDANCE

##### PRESENT

Members:

- Cr Liz Guidera
- Cr Martin Van Koldenhoven
- Cr Serena Sandwell
- Cr John Goodheart
- Cr Danny McGrath
- Cr Owen Boxall
- Cr Ernie Menghini
- Cr Kristy D'Aprile

Council Officers:

- Julian Murphy, Chief Executive Officer
- Sam Davis, Executive Manager, Projects and Community Building
- Andrus Budrikis, Executive Manager Property & Assets
- Libby French, Finance Manager
- Taryn Human, Governance Executive Officer
- Sophie Justins, Community Relations Officer

Gallery:

- Doug Cherry JP
- Matt Collis
- Travis Menghini
- Jodie Menghini
- Patrick Menghini
- Campbell Menghini
- Julie Richardson

Shane D'Aprile  
Robyn D'Aprile  
Olivia D'Aprile  
Noah D'Aprile  
Matteo D'Aprile  
Isaiah Marwick

**6. PUBLIC QUESTIONS / STATEMENT TIME**

Nil.

**7. DECLARATIONS OF INTEREST**

Nil.

## 8. MATTERS REQUIRING A COUNCIL DECISION

### 8.1 Appointment of Members to Committees of Council

**File Ref:** GV.CM.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 18 October 2017

**Issue:**

Following the ordinary Council election to be held on 21 October 2017 Council is required to appoint elected members to committees.

**Body/Background:**

In accordance with section 5.8, 5.9 and 5.10 of the *Local Government Act 1995* Council has established the following Committees and appointed the following persons as members:

Audit & Risk Committee

Cr Liz Guidera  
Cr Craig McKinley  
Cr John Goodheart  
Cr Owen Boxall  
Cr Richard Kowald  
Cr Danny McGrath  
Cr Alep Mydie  
Cr Serena Sandwell  
Cr Martin Van Koldenhoven

Citizen of the Year Committee

Cr Alep Mydie  
Cr Danny McGrath  
Cr Serena Sandwell

The tenure of members of Council Committees expires on the date of the Local Government elections, 21 October 2017.

Council Committees have been established under Terms of Reference which are attached.

**Officer's Comment:**

It is recommended that Council review the Terms of Reference for its committees and appoint new members to the committees for the new term of Council.

**Statutory Environment:**

*Local Government Act 1995*

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

**Policy Implications:**

Election of Committees Policy provides for the election of Council Committees in line with the requirements of the *Local Government Act 1995*.

**Financial Implications:**

There are no direct financial implications in relation to this item.

**Strategic Implications:*****Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

**Officer's Recommendation/Council Motion:**

**MOVED: CR MARTIN VAN KOLDENHOVEN**

**SECONDED: CR JOHN GOODHEART**

**OC140/17** That Council, in accordance with section 5.10 of the *Local Government Act 1995* and the committee Terms of Reference, appoints the following members to the following Committees of Council:

**Audit & Risk Committee**

All Councillors

**Citizen of the Year Committee**

Cr Kristy D'Aprile

Cr Danny McGrath

Cr Serena Sandwell

**Voting Requirement:** Absolute Majority

CARRIED: 9/0

## **8.2 Appointment of Members to Advisory Committees**

**File Ref:** GV.CM.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 18 October 2017

**Issue:**

Following the ordinary Council election to be held on 21 October 2017 Council is required to appoint elected members to committees.

**Body/Background:**

Council has established the following advisory committees and appointed the following members to the committees:

Community Financial Assistance Advisory Committee

Cr Martin Van Koldenhoven  
Cr Danny McGrath  
Cr Robert Godfrey

Katanning Bushfire Advisory Committee

Cr Owen Boxall

Local Emergency Management Committee

Cr Martin Van Koldenhoven

Katanning Early Childhood Hub Project Advisory Group

Cr Liz Guidera  
Cr Serena Sandwell

Clive Street & Austral Terrace Façade Committee

Cr Danny McGrath  
Cr Alep Mydie

Katanning Townscape Advisory Committee

Cor McGrath;  
Cr Van Koldenhoven;  
Cr Goodheart as proxy

Katanning Heritage Centre Project Advisory Group

Cr Liz Guidera  
Cr John Goodheart

Shire of Katanning Administration and Civic Building Project Advisory Group

Cr Liz Guidera  
Cr Serena Sandwell  
Cr Craig McKinley  
Cr John Goodheart

The tenure of members of Council Committees expires on the date of the Local Government elections, 21 October 2017.



Council Committees have been established under Terms of Reference which are attached.

**Officer's Comment:**

It is recommended that Council review the Terms of Reference for its committees and appoint new members to the committees for the new term of Council.

**Statutory Environment:**

*Local Government Act 1995*

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

**Policy Implications:**

Election of Committees Policy provides for the election of Council Committees in line with the requirements of the *Local Government Act 1995*.

**Financial Implications:**

There are no direct financial implications in relation to this item.

**Strategic Implications:**

***Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

**Officer's Recommendation/Council Motion:**

**MOVED: CR OWEN BOXALL**

**SECONDED: CR DANNY MCGRATH**

**OC141/17** That Council, in accordance the committee Terms of Reference, appoints the following elected members to the following Advisory Committees of Council:

**Community Financial Assistance Advisory Committee**

Cr Kristy D'Aprile

Cr Martin Van Koldenhoven

Cr John Goodheart

**Katanning Bushfire Advisory Committee**

Cr Owen Boxall

**Local Emergency Management Committee**

Cr Ernie Menghini

**Katanning Early Childhood Hub Project Advisory Group**

Cr Liz Guidera

Cr Serena Sandwell

**Clive Street & Austral Terrace Façade Committee**

Cr Kristy D'Aprille

Cr Danny McGrath

**Katanning Townscape Advisory Committee**

Cr Danny McGrath

Cr Kristy D'Aprile

Cr John Goodheart (Proxy)

**Katanning Heritage Centre Project Advisory Group**

Cr Liz Guidera

Cr John Goodheart

Cr Kristy D'Aprile (Proxy)

**Shire of Katanning Administration and Civic Building Project Advisory Group**

Cr Ernie Menghini

Cr Danny McGrath

Cr Kristy D'Aprile

Cr John Goodheart (Proxy)

**Voting Requirement:** Simple Majority

CARRIED: 9/0

### **8.3 Appointment of Members to Working Groups**

**File Ref:** GV.CM.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 18 October 2017

**Issue:**

Following the ordinary Council election to be held on 21 October 2017 Council is required to appoint elected members to working groups.

**Body/Background:**

Council has established the following working groups and appointed the following members to the working groups:

Saleyards Operations User Group

Cr Boxall  
Cr Kowald

Katanning Leisure Centre User Group

Cr McKinley

Katanning Aquatic Centre User Group

Cr Guidera

Christmas Decorations Working Group

Cr McGrath  
Cr Van Kodenhoven

Economic Development Working Group

Cr McKinley  
Cr Kowald

The tenure of members of Council Committees expires on the date of the Local Government elections, 21 October 2017.

**Officer's Comment:**

It is recommended that Council appoint new members to working groups for the new term of Council.

**Statutory Environment:**

*Local Government Act 1995*

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

**Policy Implications:**

Election of Committees Policy provides for the election of Council Committees in line with the requirements of the *Local Government Act 1995*.

**Financial Implications:**

There are no direct financial implications in relation to this item.

**Strategic Implications:*****Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

**Officer's Recommendation/Council Motion:**

**MOVED: CR SERENA SANDWELL**

**SECONDED: CR JOHN GOODHEART**

**OC142/17** That Council appoints the following elected members to the following Working Groups:

**Saleyards Operations User Group**

Cr Ernie Menghini

Cr Owen Boxall

**Katanning Leisure Centre User Group**

Cr Danny McGrath

**Katanning Aquatic Centre User Group**

Cr Liz Guidera

**Christmas Decorations Working Group**

Cr Danny McGrath

Cr Martin Van Koldenhoven

Cr Ernie Menghini

**Economic Development Working Group**

Cr John Goodheart

Cr Kristy D'Aprile

**Voting Requirement:** Simple Majority

CARRIED: 9/0

## **8.4 Appointment of Members to Non-Council Committees**

**File Ref:** GV.CM.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 18 October 2017

**Issue:**

Following the ordinary Council election to be held on 21 October 2017 Council is required to appoint elected members to represent Council on Non-Council Committees.

**Body/Background:**

Council has previously appointed the following members to the Non-Council committees:

WALGA

Cr Liz Guidera  
Cr Richard Kowald  
Cr Owen Boxall (Proxy)

Roadwise Committee

Cr Danny McGrath

Katanning LCDC

Cr Serena Sandwell

Great Southern Regional Road Group

Cr Liz Guidera  
Cr Owen Boxall (Proxy)

Great Southern Regional Recreation Advisory Committee

Cr Serena Sandwell  
Cr Richard Kowald (Proxy)

Hidden Treasures

Cr Martin Van Koldenhoven

Katanning Action Network

Cr Alep Mydie  
Cr Craig McKinley

The tenure of representatives of Council to Non-Committees expires on the date of the Local Government elections, 21 October 2017.

Local seniors groups have also requested that Council appoint an elected member to represent the Council on seniors interests. This role would be a liaison role not attached to any specific committee or group but seniors issues generally.

There is also an opportunity for a Councillor to participate in the Katanning Action on Drugs and Alcohol (KADA) Group.

**Officer's Comment:**

It is recommended that Council appoint new members to Non-Council for the new term of Council.

**Statutory Environment:**

*Local Government Act 1995*

**Policy Implications:**

Election of Committees Policy provides for the election of Council Committees in line with the requirements of the *Local Government Act 1995*.

**Financial Implications:**

There are no direct financial implications in relation to this item.

**Strategic Implications:*****Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

**Officer's Recommendation/Council Motion:**

**MOVED: CR OWEN BOXALL**

**SECONDED: CR SERENA SANDWELL**

**OC143/17** That Council appoints the following elected members to represent Council on the following Non-Council Committees:

**WALGA Great Southern Country Zone**

Cr Liz Guidera

Cr John Goodheart

Cr Martin Van Koldenhoven (Proxy)

**Roadwise Committee**

Position remains vacant

**Katanning LCDC**

Cr Serena Sandwell

**Great Southern Regional Road Group**

Cr Owen Boxall

Cr Liz Guidera (Proxy)

**Great Southern Regional Recreation Advisory Committee**

Cr Serena Sandwell

Cr Martin Van Koldenhoven (Proxy)

**Hidden Treasures of the Great Southern**

Cr Kristy D'Aprile

Cr Liz Guidera (Proxy)

**Katanning Action Network**

**Cr Kristy D'Aprile**

**Cr Alep Mydie**

**Seniors Groups**

**Cr Alep Mydie**

**Katanning Action on Drugs and Alcohol (KADA) Group**

**Cr Martin Van Koldenhoven**

**Voting Requirement:** Simple Majority

**CARRIED: 9/0**

**9. URGENT BUSINESS**

Nil.

**10. CLOSURE OF MEETING**

The Presiding Member declared the meeting closed at 6.31pm