

COUNCIL POLICY

MEMBERS OF COUNCIL Election of Committees

- Policy No:** 1.12
- Policy Subject:** Election of Committees
- Policy Statement:** To promote a system for the election of Council Committees in line with the requirements of the Local Government Act.
- Objective:** To satisfy the electoral requirements contained in the Local Government Act.
- Guidelines:**
- 1) That all Committees be listed on a Council whiteboard according to the hierarchy of Committee types contained in 5.9(2) of the Act.
 - 2) That the Councillors write their names against Committees they would like to be appointed to prior to the meeting.
 - 3) That the President invite any withdrawals from, or transfers and additions to, any of the Committees once the listing of candidates is complete.
 - 4) The President is entitled to be on any Committee which has Council representation (5.10(4)).
 - 5) That a ballot be held (excluding the President) to determine Council's preference of candidates where there are more nominations for a Committee than required, starting with the first Committee listed. The President may change the order of the committee selection process if it leads to the expediency of the process.
 - 6) That a deadlock caused by an equality of votes be broken by the drawing of lots.
 - 7) A motion be passed by absolute majority appointing the Committees preferred by this process at the conclusion of the selection process.
 - 8) The Chief Executive Officer is entitled to be on (or appoint a representative to) any Committee having employee representation (5.10(5)).

9) A Councillor is entitled and required to be on at least one Committee made up of:

- a) Council members only; or
- b) Council members and employees

10) Voting is to be conducted so that no voter's vote is secret (Admin Reg 9) *(This does not apply to the election of the President and Deputy President which is to be by secret ballot)*

Resolution No:	Committee Ordinary Council	A8/97 FC44/97
Resolution Date:	25 July 1996	
Amended:	23 September 22 October 2014	2009 OC43/10 OC106/14
Source:	Personal Assistant to the CEO	
Review Date:	October annually	
Review Responsibility:	Chief Executive Officer	