



Shire of  
**Katanning**  
Heart of the Great Southern

'Together, We're Building Katanning's Future'

**MINUTES OF A  
SPECIAL COUNCIL MEETING**

Dear Council Member

Minutes of a Special Council Meeting of the Shire of Katanning held on  
Thursday 12 October 2017, in the Shire of Katanning Council Chambers,  
14 Austral Terrace, Katanning, commencing at 6:15pm.

DISCLAIMER

The Council of the Shire of Katanning hereby  
advises that before taking any action on an application or a  
decision of the Council, any applicant or members of the  
public should wait for written advice from the Council.

PRESIDING MEMBER \_\_\_\_\_

DATE SIGNED \_\_\_\_\_



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**1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS**

The Presiding Member declared the meeting open at 6:15pm.

**2. RECORD OF ATTENDANCE****PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr Danny McGrath  
Cr Serena Sandwell  
Cr John Goodheart  
Cr Alep Mydie  
Cr Owen Boxall

Council Officers: Julian Murphy, Chief Executive Officer  
Taryn Human, Governance Executive Officer

Gallery:

Media:

Apologies: Cr Martin Van Koldenhoven  
Cr Richard Kowald

Leave of Absence: Cr Craig McKinley - Deputy President

**3. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS**

Nil.

**5. PUBLIC QUESTION/STATEMENT TIME**

Nil.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

**8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Nil.

**9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

The decision to develop a new council administration civic centre was taken some 6 years ago as identified in the Shire's plan for the future in 2009-2014. In September 2012 the Council used Supertown's funds to purchase the unit hotel and adjacent block. Made plans to renovate the bottom floor and undertook in house design and development for the single story tilt up concrete building across the back of the unit hotel and adjacent block with the provision of 10 car parking bays.

In early 2016 our CEO raised the issues of the appropriateness of this design of this civic building, the provision of car parking for staff and community, amongst other issues. The Council believed that our community could be proud of both now and the future was indeed an essential element to consider and as such in June 2016 agreed to engage an architect to design a two-story building that kept the heritage line with Austral Terrace, provided appropriate car parking within the site and was able to meet both current and future anticipated needs of the Shire's administration.

The plan before us has thirty seven work stations and 45 car parking bays and there is future for potentially expansions in the 300 m2 at the unit hotel. Its important to note that we were never trying to build a heritage building but a modern building that sat comfortably in its place within the heritage precinct of austral terrace. The neighbourhood of some of Katanning's most significate heritage buildings.

Tonight we make the final decision of this development. We have an opportunity to provide leadership for our community and confidence not only in our current community but also in its future.

<b>10. REPORTS OF COMMITTEES AND OFFICERS</b>
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**10.1 EXECUTIVE MANAGER INFRASTRUCTURE & DEVELOPMENT REPORTS**

Nil.

**10.2 EXECUTIVE MANAGER FINANCE & ADMINISTRATION REPORTS**

Nil.

**10.3 EXECUTIVE MANAGER, PROJECTS AND COMMUNITY BUILDING REPORTS**

Nil.

**10.4 EXECUTIVE MANAGER, PROPERTY & ASSETS REPORTS**

Nil.

**10.6 CHIEF EXECUTIVE OFFICER'S REPORTS**

Nil.

**10.7 ADVISORY COMMITTEE MEETING**

Nil.

**11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil.

**13. CONFIDENTIAL ITEM****PROCEDURAL MOTION****MOVED: OWEN BOXALL****SECONDED: SERENA SANDWELL**

**OC137/17** That Council closes the meeting to the public to consider the following item 5.23(2)(c) of the Local Government Act.

**REASONS FOR CONFIDENTIALITY**

The Officer's report is confidential because it deals with a matter relating to a contract to be entered into by Council in accordance with Section 5.23(2)(c) of the *Local Government Act 1995*.

CARRIED: 6/0

**13.1** **Tender for the Construction of the New Administration and Civic Building**  
(ATTACHMENT)

**File Ref:** CP.PL.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 11 October 2017

**Officer's Recommendation/Council Motion:****MOVED: OWEN BOXALL****SECONDED: DANNY MCGRATH**

**OC138/17** That Council accepts the tender from Firm Construction Pty Ltd for Request for Tender 04-2017 for the Construction of the new Administration and Civic Building as per the schedule of prices submitted.

**Voting Requirement:** Simple Majority

CARRIED: 6/0

Cr Owen Boxall spoke for the motion.  
Cr Alep Mydie spoke for the motion,.

**Officer's Recommendation/Council Motion:****MOVED: SERENA SANDWELL****SECONDED: OWEN BOXALL**

**OC139/17** That Council Reopen the Meeting to the public.

CARRIED: 6/0

**14. CLOSURE OF MEETING**

The Presiding Member declared the meeting closed at 6:21pm