



Shire of
Katanning
Heart of the Great Southern

'Together, We're Building Katanning's Future'

**NOTICE OF A
ORDINARY COUNCIL MEETING**

Dear Council Member

The next Ordinary Council Meeting of the Shire of Katanning will be held on
Tuesday 25 October 2016, in the Shire of Katanning Council Chambers,
14 Austral Terrace, Katanning, commencing at 6:00pm.

Julian Murphy
CHIEF EXECUTIVE OFFICER
Thursday 20 October 2016

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS

The Presiding Member declared the meeting open at ____ pm.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr Craig McKinley - Deputy President
Cr Alep Mydie
Cr Danny McGrath
Cr Richard Kowald
Cr Serena Sandwell
Cr Martin Van Koldenhoven
Cr John Goodheart
Cr Owen Boxall

Council Officers: Julian Murphy, Chief Executive Officer
Andrew Holden, Deputy Chief Executive Officer
Uwe Striepe, Director Engineering & Development Services
Sam Davis, Executive Manager, Projects and Community Building
Taryn Human, Governance Executive Officer

Gallery:

Media:

Apologies:

Leave of Absence:

3. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE**4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS****5. PUBLIC QUESTION/STATEMENT TIME****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. PETITIONS/DEPUTATIONS/PRESENTATIONS****8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING****8.1 Ordinary Council Meeting – 27 September 2016
(SEE ATTACHED MINUTES)**

OC/16 That the minutes of the Ordinary Council Meeting held on Tuesday 27 September 2016 be confirmed as a true record of proceedings.

Voting Requirement: Simple Majority

CARRIED/LOST:

9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10. REPORTS OF COMMITTEES AND OFFICERS**10.1 DIRECTOR ENGINEERING & DEVELOPMENT SERVICES REPORTS****10.1.1 Road Rail Interface Agreement-Rail Safety National Law (WA) Act 2015
(ATTACHMENT)**

File Ref: RD.AA.1
Reporting Officer: Uwe Striepe, Director of Engineering and Development Services
Date Report Prepared: 14 October 2016

Issue:

To consider and endorse the Road Rail Interface Agreement that is required in terms of Rail Safety National Law (WA) act 2015.

Body/Background:

The Rail Safety National Law requires that rail infrastructure managers and road managers seek to enter into interface agreements for the purpose of managing risks to safety at road/rail interfaces.

In this instance, the rail infrastructure manager is Brookfield Rail Pty Ltd and the road managers are the Shire of Katanning and Main Roads WA. Public road managers and rail infrastructure managers are required under clause 107 of the Act to identify and assess risks to safety associated with road and rail interfaces.

Attached as Appendix A is the letter from the National Rail Safety Regulator, requesting consideration of the Interface Agreement.

Attached as Appendix B is the Interface Agreement which needs to be signed on behalf of Brookfield Rail Pty Ltd, Shire of Katanning and Main Roads WA.

The Interface Agreement outlines the roles and responsibilities of the parties with regard to identifying, assessing and managing risks at the rail/road interfaces. It also describes the auditing and compliance process with regard to safety. In clause 15 of the Interface Agreement, the dispute resolution process is described. Schedule 1 appended to the agreement lists the locations of the rail/road interfaces within the boundaries of the Shire of Katanning.

Officer's Comment:

It is proposed that Council endorse the interface agreement and delegates to the Chief Executive Officer the authority to sign the agreement on behalf of the Shire of Katanning.

Statutory Environment:

Rail Safety National Law (WA) act 2015

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Facilities and Services

- Transport Systems

Officer's Recommendation/Council Motion:

OC/16 **That Council:**

- 1) endorses the Road Rail Interface Agreement between Brookfield Rail Pty Ltd, the Shire of Katanning and Main Roads WA; and**
- 2) Authorises the Chief Executive Officer to sign the agreement on behalf of the Shire of Katanning.**

Voting Requirement: Simple Majority

CARRIED/LOST:

10.1.2 Consideration of Submissions and Adoption of Structure Plans

File Ref: CM. EB.5
Reporting Officer: Delma Baesjou, Consultant Planner
Date Report Prepared: 18 October 2016

Issue:

To consider the submissions received during formal advertising and determine whether to support the draft Piesse Lake, Industrial Expansion and Henry Street Precinct Structure Plans with or without modification.

Body/Background:

At its meeting held 24 May 2016, the Council endorsed the three Structure Plans for advertising (item 10.1.2 refers). The following resolution was adopted:

OC52/16 That Council:

- 1) **Receive and endorse the Piesse Lake, Industrial Expansion and Henry Street Precinct Structure Plans and associated Technical Appendices:**
 1. **Environmental Investigation**
 2. **Local Water Management Strategy**
 3. **Bushfire Hazard Assessment**
 4. **Transport Assessment**
 5. **Services and Infrastructure**
- 2) **Advertise the proposed Piesse Lake, Industrial Expansion and Henry Street Precinct Structure Plans in accordance with clause 18(1) of the Deemed provisions for local planning schemes as set out in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 28 days.**

The draft Structure Plans were advertised in accordance with the new Regulations and procedures. The documents were lodged through the Department of Planning's electronic portal, Conformance Notifications were received and the agency advised of the following ID references: 2016-205085 Piesse Lake; 2016-205085 Industrial Expansion Area 2016-205080; and Henry Street 2016-205083.

Notices were published in the local newspaper and on the Shire's website and displayed in the Administration Office. Landowners and public authorities were invited to view and comment on the proposed Structure Plans. Copies of the documents and supporting Technical papers, Information Sheets and Submission Forms were available at the Administration Office and on-line. The three draft Structure Plans were advertised concurrently with LPS5; a joint information workshop was held on 21 June 2016.

The formal, 28 day submission period closed on 15 July 2016. Submissions were received from the Department of Housing (DoH) on 15 July 2016 and from Main Roads WA (MRWA) on 5 August 2016.

Shire of Katanning Officers met with Department of Planning (DoP) staff on 31 August 2016 regarding the three Structure Plans, content and status of the supporting Technical Papers,

potential modifications, timeframes and implications of the new Planning Regulations. Upon advice from DoP, the Structure Plans were referred to the Bunbury office of the Department of Water (DoW) and the Public Transport Authority for comment. Comment was also sought from Brookfield Rail, as the entity responsible for management of the railway. The Western Australian Planning Commission provided 'Advertising Stop-clock Notification' in September. This 'extension', as provided for under Clause 20 sub-regulation (1) (c), allows additional time for agency referral and for the Shire to prepare its reports on the proposed Structure Plans.

Preliminary comments were received from the DoW on 13 September 2016. Further comment is anticipated, but had not been received at the time of preparing this report. Clause 19 sub-regulation (1) (b) gives Council discretion to consider late submissions.

The submissions from the DoH and MRWA together with DoW comments are summarised in the attached Lists, together with recommendations relevant to each submission. In general, the submissions support the Structure Plans.

Modifications are recommended in response to particular submissions and to further update the Documents as per the attached Schedules.

Officer's Comment:

Preparation of the three Structure Plans meets statutory obligations and fulfils recommendations objectives set out within the Council's Local Planning Strategy (LPS) and the SuperTowns Growth and Implementation Plan.

In regard to future development and opportunities for further input from DoW, it should be noted that any subdivision proposal will necessitate preparation and implementation of an Urban Water Management Plans (as set out in Part 9 of each of the LWMSs for the Structure Plans). The DoP will refer subdivision applications through to DoW for comment. The requirements, objectives and procedures set out in Parts 4.2 & 4.3 of the Industrial Expansion Area, Part 4.6 of the Henry St Precinct will apply to any future development. More specifically, the requirements and provisions regarding Water Management, as outlined in Parts 3.4 & 4.5 and 2a & 2b (Implementation) of the respective Structure Plans will apply. Furthermore, and the Shire will continue to liaise with DoW on water management issues.

Statutory Environment:

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015, in particular Schedule 2, Part 4, Clauses 18, 19 and 20.

Policy Implications:

Nil.

Financial Implications:

There will be outgoings associated with any modifications, advertising and publishing final Structure Plan documents. The 2016/2017 Annual Budget includes grant income and expenditure allocation in regard to SuperTowns Projects.

Strategic Implications:

Shire of Katanning Strategic Plan 2013 – 2023, Corporate Business Plan 2013-2018 and Planning Strategy

Preparation of the Structure Plans is consistent with general and specific recommendations contained in the 2013 Local Planning Strategy and many of the Objectives/Tasks set out in the SuperTowns Growth and Implementation Plan. The Structure Plans assist the Council to deliver on several of its strategic objectives and key elements as follows:

Environment & Land Use – Land Use Development:

- Introduce urban expansion areas for residential and industrial development [CBP Ref. O8.5.1]
- Flexible Land Use Planning – Facilitate Development and Encourage progressive consolidation and Redevelopment [CBP Ref. P8.5.2 and O8.5.1]
- Establish a minimal hierarchy of plans required to facilitate development.
- Prepare a Structure Plan for the eastern industrial expansion to facilitate a range of industrial initiatives.

Economic Development

- Locate an agrifood precinct that takes into account the location and linkages with WAMMCO [CBP Ref. P6.5.2 P6.5.10]
- Identify and compile sufficient land to accommodate new services and business opportunities [S6.5.6 O6.5.3]
- Promote R40 housing opportunities on land affording views of Piesse Park [CBP Ref. O8.5.1]

Lifestyle

- Prepare Structure Plan for Piesse Park incorporating Open Space upgrades [CBP Ref. P8.5.5]
- Produce medium density housing around Piesse Park with ‘urban living in the country’ theme. [CBP Ref. O8.5.1]

Development & Leadership - Governance:

Legal & Ethical Compliance [CBP Ref. P10.5.3]

Officer’s Recommendation/Council Motion:

OC/16 That Council:

- 1) Receives and Notes the submissions on the Piesse Lake, Industrial Expansion and Henry Street Precinct Structure Plans; and**
- 2) Adopts the Piesse Lake Structure Plan - SPN/2031, Henry Street Structure Plan - SPN/2030 and Industrial Expansion Structure Plan - SPN/2029 subject to the modifications listed in the respective Schedules.**

Voting Requirement: Simple Majority

CARRIED/LOST:

10.2 DIRECTOR OF CORPORATE SERVICES REPORTS**10.2.1 Monthly Financial Reports**
(ATTACHMENTS)

File Ref: FM.FI.3
Reporting Officer: Andrew Holden, Deputy Chief Executive Officer
Report Prepared: 18 October 2016

Body/Background:

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

Officer's Comment:

A variance report is included with the monthly financial statements.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Monthly Statement of Financial Activity.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

Officer's Recommendation/Council Motion:

OC/16 That Council adopts the Statement of Financial Activity for the month ending 30 September 2016, as presented, and notes any material variances.

Voting Requirement: Simple Majority

CARRIED/LOST:

10.2.2 Schedule of Accounts
(ATTACHMENTS)

File Ref: FM.FI.3
Reporting Officer: Andrew Holden, Deputy Chief Executive Officer
Report Prepared: 18 October 2016

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Officer's Comment:

The schedule of accounts for month of September 2016 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with the 2015/2016 Annual Budget.

Strategic Implications:

Shire of Katanning Strategic Plan 2013 – 2023

Development and Leadership

- Governance

Officer's Recommendation/Council Motion:

OC/16 That Council endorses the Schedule of Accounts for September 2016, as presented.

Voting Requirement: Simple Majority

CARRIED/LOST:

10.3 EXECUTIVE MANAGER, PROJECTS AND COMMUNITY BUILDING REPORTS**10.3.1 Lotterywest Building Grant Agreement- Endorsement of Agreement
(ATTACHMENT)**

File Ref: A2223-A2260
Reporting Officer: Sam Davis, Executive Manager Projects and Community Building
Date Report Prepared: 13 October 2016

Issue:

To endorse the Lotteries Commission Building Grant Agreement for Lot 1 Synnott Avenue and Lot 1 Warren Road and authorise the use of the Common Seal of Council to execute the agreement.

Body/Background:

In 2015 the Shire of Katanning applied to Lotteries Commission- Lotterywest for an amount of \$2,000,000 for funding assistance to undertake identified community components of the Katanning SuperTown Heritage Centre Project; comprising the Katanning Welcome Precinct and the Piesse Lake Development. The application was successful and the \$2,000,000 was approved in March 2016. Of this amount \$1,000,000 is designated for the Piesse Lake Development with the approved purpose being: Toward the Piesse Lake Development for use as a recreational space for broad community benefit.

Piesse Lake Development area is comprised of four separate land parcels the approval of the grant relates to two of these land parcels:

- Lot 1 on Diagram 3847 and being the whole of the land contained in Certificate of Title Volume 1878 Folio 186; and
- Lot 1 on Diagram 26384 and being the whole of the land contained in Certificate of Title Volume 1383 Folio 405.

Officer's Comment:

The aforementioned land parcels are freehold and as such the Shire of Katanning has ownership for perpetuity and can use the land for any purpose in accordance with local regulations including being able to sell the land. The Lotteries Commission therefore require the endorsement of the Building Grant Agreement, with use of the common seal of Council, in which it is, specified that:

Special Conditions

- 4. Use of Building: the Organisations must not use, or permit the use of, the Building for any purpose other than the Approved Purpose being for use as a recreational space for broad community benefit
- 5. Lease of Building: The Organisation may only lease or licence the Building to a third party for the Approved Purpose, provided the tenant or licensee (as the case may be) of the Buildings is an Eligible Organisation and has otherwise been approved by the Grantor.
- 6. Sale of the Building: Subject to item 5 of the Schedule the Organisation undertakes that it will not, without prior written approval of the Grantor; part with possession of any part of the Building.

- 8. The Organisation undertakes that it will not, without the prior written approval of the Grantor; part with possession of any part of the Building. The Organisation must not, without prior written consent of the Grantor, permit any change of the use of the Building.
- 12. Equitable Mortgage: The Organisation hereby grants to the Grantor and equitable mortgage over its (the Organisation's) freehold in the Land to secure the performance of the Organisation's obligations under this Agreement.
- 13. Power of Sale: The Organisation acknowledges that if the Organisation defaults in performance or observance of any covenant or agreement with the Grantor herein contained or implied then the Grantor has and may exercise the same rights contained in section 108 of the *Transfer of Land Act 1893* as if the equitable mortgage granted under this Agreement were a registered mortgage and charge under the Transfer of Land Act 1893. To avoid any doubt, the Grantor has, in respect of the Land, the same powers of sale and other rights the Grantor would have if section 108 of the *Transfer of Land Act 1893* applied to the equitable mortgage granted under this Agreement.
- 14. Caveat Lodgements- The grantor shall be entitled to lodge an absolute caveat over the Land during the Term of this agreement.
- 15. Relinquishing the Mortgage: Upon expiry for the Term and provided the Organisation has complied with all its obligations under this Agreement, then the Grantor upon written request by the Organisation may relinquish its equitable mortgage over the Land and withdraw its absolute caveat.

Statutory Environment:

Local Government Act 1995 – Section 9.49A Execution of documents

- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,

each of whom is to sign the document to attest that the common seal was so affixed.

Policy Implications:

Nil.

Financial Implications:

Shire will receive the approved \$2,000,000 grant funding from the Lotteries Commission to go towards funding the Katanning SuperTown Heritage Centre Project.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023*****Community & Culture**

- Lifestyle: Community Space

Katanning Community Plan Section 4

- Community and Culture: Improve our lifestyle and well-being through increased recreational and cultural opportunities, more options for young people and seniors and a focus on safety and security.
- Facilities and Services: Enhancing the community's amenities by maintaining and improving the Shire's infrastructure, including improvement to the footpath network and the revitalisation of the Town Centre.

Corporate Business Plan

- Strategic planning for the provision of sport and recreation facilities that provide a broad range of sporting. Recreational and leisure opportunities to all sectors of the community.
- Ensure community facilities and infrastructure are well designed and maintained and meet community and technical levels of service.

Officer's Recommendation/Council Motion:**OC/16 The Council:**

- 1) **endorses the Lotteries Commission Building Grant Agreement to undertake components of the Katanning SuperTown Heritage Centre Project; and**
- 2) **authorises the use of the Council Common Seal to execute the agreement.**

Voting Requirement: Simple Majority

CARRIED/LOST:

10.4 EXECUTIVE MANAGER, PROPERTY & ASSETS REPORTS

Nil.

10.5 DEPUTY CHIEF EXECUTIVE OFFICER**10.5.1 Council 2017 Meeting Dates**

File Ref: GV.CM.1
Reporting Officer: Andrew Holden, Deputy Chief Executive Officer
Date Report Prepared: 13 October 2016

Issue:

To confirm the dates for Ordinary Council Meetings for the 2017 calendar year.

Body/Background:

At its Ordinary Meeting held on 28 October 2015 Council resolved to hold ordinary meetings on the fourth Tuesday of each month except January.

Officer's Comment:

Meetings ordinarily scheduled for April and December 2017 will occur on public holidays for Christmas and Easter respectively. It is recommended that Council holds meetings in April on the following Wednesday and in December a week earlier to avoid the clashes with the public holiday periods. The proposed earlier dates in December still allow staff adequate time to prepare the meeting report and agenda for Council.

The following meeting dates are proposed for the coming year:

| | |
|-----------|---|
| Tuesday | 28 February 2017 |
| Tuesday | 28 March 2017 |
| Wednesday | 26 April 2017 (instead of Tuesday 25 April) |
| Tuesday | 23 May 2017 |
| Tuesday | 27 June 2017 |
| Tuesday | 25 July 2017 |
| Tuesday | 22 August 2017 |
| Tuesday | 26 September 2017 |
| Tuesday | 24 October 2017 |
| Tuesday | 28 November 2017 |
| Wednesday | 20 December 2017 (instead of Tuesday 26 December) |

Statutory Environment:

Local Government Act 1995, section 5.3(2) Ordinary and special council meetings - Ordinary meetings are to be held not more than 3 months apart.

Local Government (Administration) Regulations, Regulation 12(1) Meetings, public notice of - At least once each year a local government is to give local public notice of the dates on which and the time and place at which the ordinary council meetings.

Policy Implications:

There are no policy implications in relation to this matter.

Financial Implications:

There are no direct financial implications in relation to this matter.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

Officer's Recommendation/Council Motion:**OC/16 That Council:**

- 1) **Holds Ordinary Meetings of Council commencing at 6.00pm in the Council Chambers, Austral Terrace, Katanning on the following dates for the coming year:**

| | |
|------------------|--------------------------|
| Tuesday | 28 February 2017 |
| Tuesday | 28 March 2017 |
| Wednesday | 26 April 2017 |
| Tuesday | 23 May 2017 |
| Tuesday | 27 June 2017 |
| Tuesday | 25 July 2017 |
| Tuesday | 22 August 2017 |
| Tuesday | 26 September 2017 |
| Tuesday | 24 October 2017 |
| Tuesday | 28 November 2017 |
| Wednesday | 20 December 2017 |

- 2) **Gives public notice of the Ordinary Meeting dates, time and place in accordance with Local Government (Administration) Regulations.**

Voting Requirement: Simple Majority

CARRIED/LOST:

10.6 CHIEF EXECUTIVE OFFICER'S REPORTS**10.6.1 Identity Cards for Bush Fire Service Volunteers**

File Ref: ES.RG.1
Reporting Officer: Cindy Pearce, Community Emergency Services Manager
Date Report Prepared: 19 October 2016

Issue:

To consider a request from the Department of Fire and Emergency Services (DFES) for consent to issue the Shire of Katanning Bush Fire Service volunteers with photographic identity cards.

Body/Background:

Council has received a request from the DFES to issue bush fire volunteers with a photo ID card in accordance with a recommendation of the Waroona Special Inquiry. A copy of the request is attached.

DFES does not have authority to administer local government bushfire brigades and is seeking Council's consent to issue the new ID cards.

Officer's Comment:

The DFES proposal with respect to ID cards for bush fire volunteers was considered by the Shire of Katanning Bush Fire Advisory Committee on 14 October 2016 where the following recommendation was adopted:

That the Katanning Bushfire Advisory Committee recommends the following:

- 1. That Council do not adopt Recommendation 13 from the Keelty Report in issuing all Volunteer Bushfire Fighters with photo identification cards. Please see attached letter from DFES.*
- 2. Brigade Officers believe that being issued with ID Cards will or could restrict their current management of fires in the local area and neighbouring Shires by restricting response times as currently fires are dealt with quickly and kept small.*
- 3. If Officers are called upon to assist other Shires eg Yarloop they are dispatched in the Shire/ DFES fire appliance to a Control Point and tasked from that point to a sector with other brigades after registering and receiving a briefing.*
- 4. In relation to road closures, direction can be given to Traffic Management for a partial road closure that will allow firefighting appliance through.*

Statutory Environment:

Bush Fire Act 1954

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023****Community and Culture*

- *Lifestyle*

Officer's Recommendation/Council Motion:

OC/16 That Council does not give consent to the Department of Fire and Emergency Services to issue bush fire brigade members with photo identification cards as per Recommendation 13 of the Waroona Special Inquiry for the following reasons:

- 1) Shire of Katanning Brigade Officers believe that being issued with ID Cards will or could restrict their current management of fires in the local area and neighbouring Shires by restricting response times as currently fires are dealt with quickly and kept small.
- 2) If Officers are called upon to assist other Shires eg Yarloop they are dispatched in the Shire/ DFES fire appliance to a Control Point and tasked from that point to a sector with other brigades after registering and receiving a briefing.
- 3) In relation to road closures, direction can be given to Traffic Management for a partial road closure that will allow fire fighting appliance through.

Voting Requirement: Simple Majority

CARRIED/LOST:

| |
|--|
| 10.7 ADVISORY COMMITTEE MEETING |
|--|

| |
|---|
| 11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN |
|---|

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

OC/16 That the urgent business of 12.1 be accepted at tonight's meeting.

Voting Requirement: Simple Majority

CARRIED/LOST:

12.1 Change of Meeting Time – November 2016 Ordinary Council Meeting

File Ref: GV.CM.1
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 24 October 2016

Issue:

To consider changing the meeting time for the 22 November 2016 Ordinary Meeting of Council.

Body/Background:

Council's next Ordinary Meeting is scheduled to be held on Tuesday 22 November 2016 commencing at 6.00pm.

The CEO has received a request to hold the meeting one hour earlier than scheduled as the time clashes with another public function being held at the same time.

Officer's Comment:

If Council agrees to reschedule the meeting then it must give local public notice of the change of meeting time.

Statutory Environment:

Local Government Act 1995 – Section 5.25 Regulations about council and committee meetings and committees

Local Government (Administration) Regulations 1996 – 12 Meetings, public notice of

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

Officer's Recommendation/Council Motion:**OC/16 That Council:**

- 1) Reschedules the time of Ordinary Meeting of Council to be held on 22 November 2016 commencing at 5.00pm; and**
- 2) Give local public notice of the new time.**

Voting Requirement: Simple Majority

CARRIED/LOST:

13. CONFIDENTIAL ITEM**PROCEDURAL MOTION**

OC/16 That Council closes the meeting to the public to consider the following item in accordance with section 5.23(2)(c) of the Local Government Act.

REASONS FOR CONFIDENTIALITY

The Officer's report is confidential because it deals with a matter relating to a contract to be entered into by Council in accordance with Section 5.23(2)(c) of the *Local Government Act 1995*.

13.1 Tender 05/2016 Architectural Services for Shire Administration And Civic Building

File Ref: CP.PL.2
Reporting Officer: Shirley King Ching, Executive Manager Property and Assets
Date Report Prepared: 14 October 2016

Officer's Recommendation/Council Motion:

OC/16 That Council accepts the tender from i2C Design and Management for Tender 05/2016 - Architectural Services for Shire Administration and Civic Building as per the schedule of prices submitted.

Voting Requirement: Simple Majority

CARRIED/LOST:

PROCEDURAL MOTION

OC/16 That Council re-opens the meeting to members of the public.

CARRIED/LOST:

14. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at ___ pm