



# Shire of Katanning

*heart of the great southern*

'Together, We're Building Katanning's Future'

## **MINUTES OF A ORDINARY COUNCIL MEETING**

Dear Council Member

Minutes of the Ordinary Council Meeting of the Shire of Katanning held on  
Wednesday 24 June 2015, in the Shire of Katanning Council Chambers,  
14 Austral Terrace, Katanning, commencing at 6:00pm

### DISCLAIMER

The Council of the Shire of Katanning hereby advises that before taking any action on an application or a decision of the Council, any applicant or members of the public should wait for written advice from the Council.

Cr Alan McFarland  
SHIRE PRESIDENT

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**1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS**

The Presiding Member declared the meeting open at 6.00pm.

**2. RECORD OF ATTENDANCE****PRESENT**

Presiding Member: Shire President - Cr Alan McFarland

Members: Cr Robert Godfrey  
Cr Heather McCarley  
Cr Danny McGrath  
Cr Craig McKinley  
Cr Alep Mydie  
Cr Leisha Wood

Council Officers: Andrew Holden, Acting Chief Executive Officer  
Sarah Taylor, Director of Corporate and Community Services  
Uwe Striepe, Director of Engineering & Development Services  
Sam Davis, Executive Manager – Strategic Projects  
Diana Marsh, Manager of Finance

Council Observer: Sarah Taylor, Director of Corporate and Community Services

Gallery: Liz Guidera  
Matt Collis  
Ernie Maples  
Linda Maples

Media:

Apologies:

Leave of Absence: Cr Owen Boxall  
Cr Richard Kowald

**3. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS**

1. 13.2 Sarah Taylor Disclosure of Financial Interest

**5. PUBLIC QUESTION/STATEMENT TIME****1. Question**

Liz Guidera – questions regarding decisions that have been made.

She believes that the payout of the CEO/Project Manager is \$300k, where did the money for the redundancy come from – will it impact on projects? Will it mean any reductions in any services? Question regarding the organisational structure, why are we paying for a consultant to do some work. The ex CEO is now not here, big blow out. Have you looked at the cost of a Project Manager? Where is the accountability of the decisions being made - is there good governance in the Shire? Why did we have Len working at the Shire consulting?

**Answer**

Council believe that due diligence has been conducted. Council made a decision to revert back to a full time CEO. The payout will have no implications for any project budget. Sufficient reserves are present. The reserves wouldn't exist if we did not have the ex CEO/Project Manager employed. A consultant was engaged to assist for the period while 2 senior officers were absent on leave for 2 months.

**2. Question**

Matt Collis – Referred to a letter from DLGC regarding getting a broader range of Councillors on Council and asked what Council proposed to do about it.

**Answer**

Katanning has a history of receiving more nominees than vacancies resulting in all Councillors having been elected rather than just appointed, and the electoral process was followed. It is true that Council has a number of business owners as members. Councillors encourage people to consider nominating for Council but ultimately it is up to members of the community to make the decision to nominate for Council.

**Question**

Matt Collis questioned to aspects of the Streetscape Project. Daping Street junction and drainage issues / pavers where they have cracked / subsided.

**Answer**

Chair responded saying that the same answer provided at a previous meeting still applies in that the paving is being affected by drainage issues that will not be finally resolved until stage 2 is complete. Uwe Striepe Director of Engineering and Development Services through the Chair answered the question about the Daping Street junction as to the scheduling of the works and why some works needed to temporarily be done and replaced later.

**3. Question**

Liz Guidera – Do you propose to use the same pavers as used elsewhere on the street for the stage 2 of the streetscape works.

**Answer**

The pavers used in parking areas are fit for purpose as driveable. Council has not yet finalised the design for stage 2 which will require the installation of a new drainage solution on the Federal Hotel side of the street before surface works are begun.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING****8.1 Ordinary Council Meeting – 27 May 2015  
(SEE ATTACHED MINUTES)****MOVED: CR CRIAG MCKINLEY****SECONDED: CR LEISHA WOOD**

**OC47/15** That the minutes of the Ordinary Council Meeting held on Wednesday 27 May 2015 be confirmed as a true record of proceedings.

Voting Requirement: Simple Majority

**CARRIED: 7/0****9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**10. REPORTS OF COMMITTEES AND OFFICERS**

Nil.

**10.1 DIRECTOR OF ENGINEERING & DEVELOPMENT SERVICES REPORTS**

Nil.

**10.2 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES REPORTS****10.2.1 Receipt of Financial Reports  
(SEE ATTACHED FINANCIAL REPORTS)****RECOMMENDATION****MOVED: CR LEISHA WOOD****SECONDED: CR HEATHER MCCARLEY****OC48/15** That Council:

- 1. Receive the Schedule of Accounts for May 2015; and**
- 2. Receive the Financial Statement for May 2015**

Voting Requirement: Simple Majority

**CARRIED: 7/0**

## **10.2.2 Amendment to Fees and Charges for the 2015/16 Financial Year** **(PINK ATTACHMENT)**

**File Ref:** RL/98/0004  
**Reporting Officer:** D Marsh, Manager of Finance  
**Date Report Prepared:** 17 June 2015

### **Issue:**

To consider an amendment to the adopted Schedule of Fees and Charges for the 2015/16 year.

### **Body/Background:**

The statutory Building Act fees are listed in our schedule of fees and charges. These charges are prescribed under the Building Amendment Regulations (No.4) 2015 (Amendment Regs).

The Shire of Katanning received notification from the Building Commission on 16 June 2015 that the Amendment Regs will increase the prescribed fixed fees, effective from 1 July 2015.

As Council adopted the Schedule of Fees and Charges for 2015/16 at the May 2015 Ordinary Council, the schedule will require correction to align the statutory Building Act fees with the charges prescribed by the Amendment Regs.

In addition, Shire officers have become aware that some of the fees and charges in relation to the hire of the new saleyard function rooms as adopted at the May 2015 Ordinary Council meeting had inconsistencies that would lead to operational inefficiency. In order to resolve these inconsistencies the fees and charges for that area have been condensed and modified.

An extract showing the proposed modifications as new is attached.

### **Officer's Comment:**

As the statutory Building Act fees are legislated by another Act, the Shire of Katanning must charge according to that Act.

Therefore the charges for the statutory Building Act fees need to be amended as per the attachment.

The proposed amended schedule of fees and charges for the saleyards is necessary for the operational efficiency in hiring out that facility.

### **Statutory Environment:**

Local Government Act 1995 Section 6.16 Imposition of Fee and Charges. Fees and Charges adopted outside of the budget must be adopted by absolute majority and advertised locally after adoption.

**Policy Implications:** Nil.

**Financial Implications:**

There will be no significant financial implications to the 2015/16 budget.

**Strategic Implications:**

The proposed Schedule of Fees & Charges is consistent with the Shire's Corporate Business Plan and will form an integral part of the 2015/16 Budget.

**Officer's Recommendation/Council Motion:****MOVED: CR CRAIG MCKINLEY****SECONDED: CR LEISHA WOOD****OC49/15 That Council:**

1. **Adopt an amendment to the schedule of fees and charges to align with that set by the Building Amendment Regulations (No.4) 2015;**
2. **Adopt an amendment to the schedule of fees and charges to replace those relating to the hire of the new saleyards function rooms as per the attached extract; and**
3. **That the adoption of these fees and charges be locally advertised in compliance with section 6.16 of the Local Government Act.**

**Voting Requirement:** Absolute Majority**CARRIED: 7/0****10.2.3 Council Policy – Staff Emergency Service Leave  
(SEE WHITE ATTACHMENT)****File No:** AC/00/0007**Reporting Officer:** S Taylor, Director of Corporate and Community Services**Date Report Prepared:** 17 June 2015

**Issue:** To consider amending the Staff Emergency Service Leave Policy to include staff volunteers who are members of the Defence Reserves and the State Emergency Services.

**Body/Background:**

The Shire of Katanning recognises the value and importance of volunteer emergency services within Katanning, and the Staff Emergency Service Leave Policy is in place to support employees. The current policy allows employees involved in recognised emergency services organisations to access to a reasonable amount of additional leave for that purpose. Currently the policy identifies the Town Fire Brigade, Bush Fire Brigade and Ambulance Service.

The Shire of Katanning recently received correspondence from WALGA outlining the Defence Reserves-Supportive Employer Program (DRSEP). The DRSEP seeks to see the Defence Reservist paid by their civilian employees when involved in activities for the Defence Reserves.

The Defence Reserves Support Council (DRSC) are contacting employers across Australia to publicly pledge their support for reservists by supporting the overarching principal that Reservists should have the backing of their civilian employers. WALGA on behalf of DRSC are encouraging employers to consider registering as a Supportive Employer of Reservists, even if they do not have any reservists currently employed.

This correspondence has prompted a review of the emergency services currently covered under the Staff Emergency Service Leave Policy. The policy currently does not list the Defence Reserves, and in addition, it has also been noted that the State Emergency Service is also absent.

**Officer's Comment:**

The Shire of Katanning endeavors to be viewed as an employer of choice and thus is supportive of employees in their chosen roles within certain volunteer emergency services. Furthermore the Shire recognises the personal sacrifice and commitment that volunteering in emergency services contributes to the community, and country.

Supporting employees to participate in emergency services roles has many benefits for the Shire of Katanning and their employees including;

- Additional training that can positively affect productivity within the work place;
- Developing strong connections to the community;
- Providing positive role models to other employees.

It should be highlighted that the policy recognises the vitally important role that the voluntary emergency services has in keeping a community safe in times of distress and vulnerability.

Katanning is a rural shire and due to its location does not have access to the range of emergency services that have paid career staff and thus relies on the volunteer agencies. The Shire of Katanning is one of the major employers within the community and it is important that we recognise the importance of our volunteers by supporting them where practicable.

By amending the Staff Emergency Service Leave Policy the Shire of Katanning will broaden the range of emergency service agencies where employer support is available, and therefore proactively providing the community with a wider range of potential volunteers available to fill these roles.

**Statutory Environment:**

Section 2.7 of the Local Government Act includes the determining of the Local Government's policies as a role of the Council.

**Policy Implications:**

2.11 Staff Emergency Service Leave Policy.

**Financial Implications:**

There is no modification in the policy to change the financial implication.



**Strategic Implications:**

Katanning Community Plan 2013-2023

**Officer's Recommendation/Council Motion:****MOVED: CR ROBERT GODFREY****SECONDED: CR LEISHA WOOD****OC50/15**            **That Council;**

1. **Endorse the amended policy 2.11 Staff Emergency Services Leave;**
2. **Register as a Supportive Employer of Reservists with the Defence Reserves Support Council.**

**Voting Requirement:** Simple Majority**CARRIED: 7/0****10.2.4**            **Katanning Landcare Vehicle Lease Agreement****File Ref:**                      RL/06/0007**Reporting Officer:**        S Taylor, Director of Corporate and Community Services**Date Report Prepared:**    17 June 2015**Issue:**

To consider entering into a lease agreement for the vehicle used by Katanning Landcare (LCDC).

**Body/Background:**

The Katanning LCDC is not able under their constitution to lease vehicles themselves. In recognition of the valuable contribution that LCDC make to the Katanning community, the Shire has over a number of years leased a vehicle on their behalf. The LCDC have always been responsible for the lease payments, insurance of the vehicle and are responsible for any maintenance of the vehicle when required.

Council has in place a policy which is reviewed each year that allows Katanning LCDC to use a council leased vehicle. The policy only covers the operational usage of the vehicle and does not give authority for Shire Officers to enter into a lease agreement for the vehicle on behalf of Katanning LCDC.

The current vehicle used by Katanning LCDC is approximately four years old and has been leased by the Katanning LCDC since July 2011 through Custom Fleet. The Katanning LCDC have advised that the vehicle is still in good condition and Custom Fleet will accept another lease on the vehicle until June 2017. The maximum lease term that Custom Fleet allow on any leased vehicle is seventy one months, and so a new vehicle will be required to be sought after this date.

As there is no current authority for Shire Officers to enter into a lease agreement on behalf of the Katanning LCDC, and because the term is over two years the adoption of the 2015/16 budget will not be sufficient to cover the liability of the lease, Council are required to endorse the expenditure.

**Officer's Comment:**

The Katanning LCDC requires a vehicle in order to fulfil their operational requirements. They have been leasing their current vehicle for a number of years and have made all payments to the Shire in relation to the vehicle in a prompt and timely manner.

The Katanning LCDC are a valuable and enthusiastic organisation in Katanning, they have been successful in attracting a large amount of grant funding to Katanning, and have been involved in many projects inside and outside of the townsite boundary. They have an active volunteer base who regularly provide their time to complete work, and in a time when volunteers are hard to find this achievement is commendable in itself.

The Katanning Landcare reimburse the Shire of Katanning for any monies related to the vehicle lease, insurance and maintenance and therefore there is no financial impact on the Shire's budget. The Shire collects the Soil Conservation Levy on behalf of Katanning LCDC and therefore if in the unlikely event that the Katanning LCDC were to default on their financial obligations the Shire would be able to recover the money.

**Statutory Environment:**

Section 2.7 of the Local Government Act includes the determining of the Local Government's policies as a role of the Council.

**Policy Implications:**

10.1 Use of Council Leased Vehicles by LCDC Co-ordinator

**Financial Implications:**

The income and expenditure in relation to the leased vehicle will be included in the 2015/16 and 2016/17 budget and will result in a nil financial implication.

**Strategic Implications:**

Katanning Community Plan 2013-2023

**Officer's Recommendation/Council Motion:**

**MOVED: CR ROBERT GODFREY**

**SECONDED: CR CRAIG MCKINLEY**

**OC51/15            That Council:**

**Authorise the Chief Executive Officer to enter into a lease agreement with Custom Fleet for a vehicle to be provided to the Katanning LCDC until June 2017.**

**Voting Requirement:**     Simple Majority

**CARRIED: 7/0**

## 10.2.5 Community Financial Assistance Programme (CFAP)

**File Ref:** FL/08/0019  
**Reporting Officer:** S Taylor, Director of Corporate and Community Services  
**Date Report Prepared:** 18 February 2015

### **Issue:**

To consider varying one of the Round 2 Council recommendation for the 2014/2015 Katanning Community Financial Assistance Program (CFAP).

### **Body/Background:**

Applications for the round 2 of funding for the 2014/15 financial year were assessed by Council and the recommendations were approved in the August Ordinary Council meeting.

Council Officers wrote to the applicants of the CFAP Round 2 to advise them of their application outcomes. A Smart Start were awarded an amount of \$550 GST Inclusive as a contribution towards the running of Kids Fest'. Since the approval A Smart Start were unable to raise the additional funding and gather the resources in order to run the Kids Fest' event at such short notice. They have advised that the event will be held every second year which will allow them enough time to organise and plan the event.

A Smart Start have requested that the \$550.00 GST Inclusive for the Kid Fest' event be transferred to the Maggie Dent seminar that was declined by Council (Application 2 below) in the August Council meeting. The topic for the Maggie Dent seminar is "9 Things: A Back to basic guide to calm, common-sense, connected parenting birth. Maggie Dent advises that "More children than ever are arriving in our schools with one or more developmental delays and this creates a "gap" that is almost impossible to overcome throughout the school journey". Maggie's seminar explores the role of healthy parenting with a back-to-basics, common sense guide to what is essential for babies and toddlers that allows children to be able to thrive and be ready for school and life.

The original application and council recommendation for the Maggie Dent seminar by A Smart Start's was as follows:

### **Application 2**

<p>Full Organisation Name:          Brief Description          Organisation:</p>	<p>A Smartstart Katanning          of A Smart Start is a population-based early childhood development program that aims to provide the families of all birth to four year old children with ongoing support, resources, information and increased access to services to empower parents and assist them in providing an optimal learning environment for their children.          The program is owned and operated by the community. It is a cross-sectoral initiative and creates networks and links at all levels in the community.</p>
<p>Current Membership Numbers:</p>	<p>Not supplied</p>

**Project Title:** Meggi Dent Seminar

**Project Description:** A Smartstart Katanning are requesting to bring well renowned educator, and presenter, Maggie Dent to Katanning to provide valuable information to parents of the Katanning community on child rearing and parenting approaches.

**Estimated project start date:** 20 February 2015

**Estimated project end date:** 9 October 2015

**Actual event date:** 9 October 2015

**Location of event:** Katanning Recreation Centre Pioneer Room

**Expected project benefits to the community:**

- Increase knowledge and confidence of parents in the community so they can be better parents.
- Provide greater learning opportunities, experiences and home environments for participant's children.
- Enrich the children of our community's lives.

**Other community groups and/or key people involved in the project:**

- No

**Project expenditure:**

- Cost to hire the Pioneer room of \$555.00 GST Inclusive.
- \$455 GST inclusive contribution towards the fees for Meggi Dent (total fees are \$2,200.00 GST Exclusive).

A donation of \$1,000.00 from Katanning Child Health has been confirmed.

**CFAP Committee Recommendation:**

**That Council:**

1. **Decline A Smart Start Katanning \$1,000.00 GST Inclusive due to the CFAP being over subscribed for the 2014/15 funding year.**

The request from A Smart Start meets the guidelines of the CFAP. The seminar will allow for an informative session to be run in Katanning that will benefit parents of children from birth to eight. A Smart Start have raised funds from a Mother's Day Raffle of \$580, and have been provided with \$1,000 from Child Health as well as \$500 from the Commonwealth Bank of Australia. The amount provided by Council would go towards the speaking fee for Maggie Dent.

**Officers Comment**

The objectives of the CFAP are to support projects that promote community capacity, improve social participation and inclusion as well as enhance community harmony and social cohesion, and this request meets those guidelines. The Shire of Katanning has recently been awarded grant funding for the Early Childhood hub which will be of great

benefit to Katanning, and highlights the requirement for early child services within our community. Having other organisations organise and run seminars to the community on topics that provide value to the next generation of children is invaluable.

**Statutory Environment:**

Nil.

**Policy Implications:**

7.16 Community Financial Assistance Program

**Financial Implications:**

Sufficient funds are allocated in 2014/15 budget to cover cost of the recommended donations.

**Strategic Implications:**

Katanning Community Plan 2013-2023

**Officer's Recommendation/Council Motion:**

**MOVED: CR ROBERT GODFREY**

**SECONDED: CR CRAIG MCKINLEY**

**OC52/15 That Council Approve:**

**The \$550.00 GST Inclusive awarded to A Smart Start for the Kids Fest through the CFAP be varied to:**

- 1. Approve a cash contribution of \$550.00 GST Inclusive to A Smart Start for the speaker fees for the Maggie Dent seminar as part of the CFAP Round 2.**

**Voting Requirement:** Simple Majority

**CARRIED: 7/0**

Cr Robert Godfrey spoke for the motion

## **10.3 EXECUTIVE MANAGER – STRATEGIC PROJECTS**

### **10.3.1 Katanning Visitors Centre TransWA Agency Agreement**

**File Ref:** AD/98/0043

**Reporting Officer:** S Davis, Executive Manager – Strategic Project

**Date Report Prepared:** 17 June 2015

**Issue:**

For Council to consider a request from the Katanning Visitors Centre to execute a TransWA Agency Agreement on its behalf.

**Body/Background:**

The Katanning Visitors Centre (Centre) is run by an unincorporated volunteer committee who work together to deliver information services for tourist and visitors to

Katanning. The Visitors Centre has been in operation in Katanning for over a decade. Over the years the Centre has been housed in various locations, including Katanning's historic Old Roller Flour Mill. The Centre currently operates out of the Katanning Town Hall and shares its space with the Katanning Shire Council Chambers. Council provides the venue at no cost and the Visitors Centre cover all of its own operating expenses.

For many years the Visitors Centre has held an agency agreement with TransWA that enables it to sell TransWA bus tickets. The commission earned through the sale of these tickets is one of the Visitors Centre's main sources of income. The Visitors Centre's most recent agency agreement expired in May 2015. In order for the Visitors Centre to continue to sell TransWA bus tickets a new agreement will need to be signed. The Visitors Centre wishes to renew its agency agreement with TransWA; however, due to it not being incorporated in its own right, it is not able to enter into the agreement on its own. The Visitors Centre previous agreement was personally guaranteed by a member of its committee. That committee member has now retired.

In May 2015, the Visitors Centre Committee wrote to the Shire to request assistance to implement a new 12 month agreement. In order for the Shire to assist the Visitors Centre the Shire would be required to execute the agreement on the Visitors Centre's behalf.

**Officer's Comment:**

If Council chooses to assist the Visitors Centre by executing the agreement, the Shire would be responsible for guaranteeing that the TransWA account will be paid each month. If the Shire was to execute the agreement, it is proposed that the Visitors Centre will continue to handle the account independently. This will include the sale of the bus tickets and payment of TransWA's monthly account which is approximately in the region of \$2000.00.

The Katanning Visitors centre has been in operation for many years and its volunteers play an important role in the promotion of Katanning and its local businesses. Without Councils support to execute a new TransWA agreement, the visitors centre risks being unable to generate the income needed to operate the centre.

**Statutory Environment:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Nil.

**Strategic Implications:**

Nil.

**Officer's Recommendation/Council Motion:****MOVED: CR CRAIG MCKINELY****SECONDED: CR L WOOD****OC53/15 That Council:**

**Provide Katanning Visitors Centre with assistance to enter into a 12 month agency agreement with TransWA by executing the agreement on behalf of the Katanning Visitors Centre.**

**Voting Requirement:** Simple Majority**CARRIED: 7/0**

Cr C McKinley spoke for the motion

**10.4 ACTING/DEPUTY CHIEF EXECUTIVE OFFICER****10.4.1 Fire Management Requirements 2015/16  
(WHITE ATTACHMENT)**

**File Ref:** TL/98/0002  
**Reporting Officer:** C Pearce, Community Emergency Services Manager  
**Date Report Prepared:** 4 May 2015

**Issue:**  
Council to endorse the 2015 – 2016 Fire Management Requirement Notice.

**Body/Background:**  
The Fire Management Requirement Notice is published annually and distributed to all residents and property owners within the Shire.

The Fire Management Requirement Notice provides land owners and tenants with information on their responsibilities regarding fire prevention. Also included in the brochure are the contact details of Local Bush Fire Control Officers and information on general fire related matters. The only changes to the brochure from last year are a number changes relating to the Bush Fire Control Officers appointments and fire attendance information which are highlighted in Yellow.

**Officer's Comment:**  
Council endorsement of the Brochure is required prior to printing.

**Statutory Environment:**  
Bushfire Act 1954

**Policy Implications:**  
Nil

**Financial Implications:**

Annual provision in the budget for printing.

**Strategic Implications:**

The Fire Management Requirements is a primary mechanism for local government and Bush Fire Brigades to manage the risk of bush fires.

**Officer's Recommendation/Council Motion:**

That Council endorse the 2015 – 2016 Shire of Katanning Fire Management Requirement Notice.

**MOVED: CR DANNY MCGRATH**

**SECONDED: CR ROBERT GODFREY**

**OC54/15**            **That Council:**

**Endorse the attached Shire of Katanning Fire Management Requirements for 2015/16.**

**Voting Requirement:** Simple Majority

**CARRIED: 7/0**

Cr D McGrath spoke for the motion

**10.4.2**            **Appointment of Representative to Katanning Action Network Committee**

**File Ref:**                            AG/99/0010  
**Reporting Officer:**            A Holden, Acting Chief Executive Officer  
**Date Report Prepared:**        12 June 2015

**Issue:**

To consider appointing a council representative to the Katanning Action network Committee.

**Body/Background:**

The appointment of representatives to committees, planning and working groups, normally follow the Ordinary Local Government Election every two years, the last being in October 2013. The Katanning Action Network (KAN) recently restructured their committee and have determined to invite Council to nominate a Councillor to that committee (see attached request).

**Officer's Comment:**

The KAN is a relatively new community group that has recently revisited its structure and members have determined that it would be useful, for the objectives of KAN and as a reporting mechanism to Council, to have a Councillor sit as a member of the committee. It is practical to appoint a Council representative to this committee prior to Council Elections in October this year. As with other Committees this appointment will cease following the 2015 election, and Councillors will again put forward their interest to represent the various committees, planning and working groups. It is recommended that a Councillor be appointed onto the committee.



**Statutory Environment:**

Local Government Act – Part 5

**Policy Implications:**

Council Policy 1.12 states that appointments to committees require an absolute majority decision of Council.

**Financial Implications:**

Nil.

**Strategic Implications:**

Katanning Community Plan 2013 – 2023 – Community Development through participation and engagement.

**Officer Recommendation/ Council Motion:**

**MOVED: CR ALAN MCFARLAND**

**SECONDED: CR ROBERT GODFREY**

**OC55/15 That Council:**

**Appoint Cr C McKinley as the representative to the  
Katanning Action Network Committee.**

**Voting Requirement:** Absolute Majority

**CARRIED: 7/0**

**10.4.3 Naming of the Truck By-Pass Route  
(SEE YELLOW ATTACHMENT)**

**File Ref:** TR/03/0001 & TR/03/0007

**Reporting Officer:** A Holden, Acting Chief Executive Officer

**Date Report Prepared:** 17 June 2015

**Issue:**

To consider the choice of a name for the truck by-pass route road.

**Body/Background:**

Work on construction of the truck by-pass route that runs north of the Katanning Leisure Centre from the railway line where it intersects Hassell Street to the Great Southern Highway occurred between February 2005 and March 2008. The road connects to Henry Street which commences on the eastern side of the railway line and terminates when it connects to Oxley Road (Katanning-Dumbleyung Road). That newly constructed road has yet to be named and similarly has yet to be encompassed within a dedicated road reserve. Work has commenced on resolving both issues and one issue that needs resolving in order to progress that work is the choice of a name for the currently unnamed road.

The Geographic Names section of Landgate is the department that approves road names and an officer of that department has suggested that the name of the road be Henry Street as it will effectively be an extension of the existing road to which it joins. A complicating factor in that suggestion is that the only property on Henry Street with a Henry Street address is Lot 20 which has the street number 4 which is at the eastern end of the Street. The other four lots that adjoin Henry Street have Taylor, Todd or

Carew Street addresses rather than 1, 2, 3, and 5 Henry Street if those lots had been numbered with regard to facing Henry Street. A solution that would address this issue while still using Henry Street would be to name the road Henry Street West which has been done elsewhere in the Katanning townsite.

A list of previously submitted names that have received endorsement from Geographic Names section has been obtained (see attachment) to assist Councillors in considering whether another name should be considered.

**Officer's Comment:**

Council have been recently advised to "tidy up" administrative arrangements and progress the appropriate actions necessary to dedicate the road as it was constructed which includes Council choosing a name from the reserved listing.

**Statutory Environment:**

Land Administration Act 1997 Sect 56  
Land Administration Regulations 1998 (Reg 8)

**Policy Implications:**

Nil.

**Financial Implications:**

Nil.

**Strategic Implications:**

Nil.

**Officer's Recommendation/Council Motion:**

**MOVED: CR ROBERT GODFREY**

**SECONDED: CR CRAIG MCKINLEY**

**OC56/15**

**That Council:**

- 1. Choose Henry Street for the name of the currently unnamed truck route between the Great Southern Highway and the railway; and**
- 2. Advise the Geographic Names section of Landgate of the choice of name.**
- 3. That the numbers go from East to West**

**Voting Requirement:** Simple Majority.

**CARRIED: 7/0**

Cr R Godfrey spoke for the motion

**10.5 CHIEF EXECUTIVE OFFICER'S REPORTS**

Nil

**10.6 ADVISORY COMMITTEE MEETING**

Nil

**11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****MOVED: CR CRAIG MCKINLEY****SECONDED: CR LEISHA WOOD**

**OC57/15**                    **That the urgent confidential item of 13.2 be accepted at tonight's meeting.**

**Voting Requirement: Simple Majority****CARRIED: 7/0****13. CONFIDENTIAL ITEM****PROCEDURAL MOTION****MOVED: CR LEISHA WOOD****SECONDED: CR CRAIG MCKINELY**

**OC58/15**                    **That Council:**

**Close the meeting to members of the public and deal with item 13.1 and 13.2 behind closed doors Local Government Act s5.23 (2)(d).**

**Voting Requirement: Simple Majority****CARRIED: 7/0****PROCEDURAL MOTION****MOVED: CR CRAIG MCKINLEY****SECONDED: CR DANNY MCGRATH**

**OC59/15**                    **That Council suspend standing orders**

**Voting Requirement: Simple Majority****CARRIED 7/0**

**PROCEDURAL MOTION****MOVED: CR ROBERT GODFREY****SECONDED: CR CRAIG MCKINLEY****OC60/15            That Council resumes standing orders****Voting Requirement: Simple Majority****CARRIED 7/0****13.1            Taking Possession, and Sale, of Property for unpaid rates****Officer's Recommendation/Council Motion:****MOVED: CR ROBERT GODFREY****SECONDED: CR LEISHA WOOD****OC61/15            That Council:**

- 1.        Notes the confidential report;**
- 2.        Confirms the general applicability of Delegation 23 to the CEO for these specific rate recovery matters; and**
- 3.        Authorises the CEO to implement the actions outlined in the confidential report to Council on this item.**

**Voting Requirement: Absolute Majority****CARRIED: 7/0**

Sarah Taylor disclosed a financial interest in item 13.2 and left the room at 6:56pm. The other Senior Officers except the Acting Chief Executive Officer also left the meeting at the request of the Chair.

**PROCEDURAL MOTION****MOVED: CR CRAIG MCKINLEY****SECONDED: CR DANNY MCGRATH****OC62/15            That Council suspend standing orders****Voting Requirement: Simple Majority****CARRIED 7/0**

**PROCEDURAL MOTION****MOVED: CR ROBERT GODFREY****SECONDED: CR CRAIG MCKINLEY****OC63/15**            **That Council resumes standing orders****Voting Requirement:** Simple Majority**CARRIED 7/0**

Other Senior Officers except for Sarah Taylor returned to the meeting at 7:48pm.

**13.2**            **Confidential Item – Capital Projects****Officer's Recommendation/Council Motion:****MOVED: CR ROBERT GODFREY****SECONDED: CR ALAN MCFARLAND****OC64/15**            **That Council**

- 1. Affirm commitment to the continuation of the capital projects without suspension and that Council are aware there may be ramifications to continuing without a Project Manager's control;**
- 2. Confirm that the Acting CEO is able to carry out his duties in relation to the operational decisions regarding the continuation of the capital projects with the full support of Council;**
- 3. Authorise the Acting CEO to commence the recruitment process of a suitably qualified Project Manager.**

**CARRIED: 7/0****Voting Requirement:** Simple Majority

Cr Robert Godfrey spoke for the motion  
Cr Danny McGrath spoke for the motion  
Cr Alan McFarland spoke for the motion  
Cr Alep Mydie spoke for the motion

**PROCEDUAL MOTION****MOVED: CR DANNY MCGRATH****SECONDED: CR LEISHA WOOD****OC65/15 That Council:****Reopen the meeting to members of the public.****Voting Requirement:** Simple Majority.**CARRIED: 7/0****14. CLOSURE OF MEETING**

The Presiding Member declared the meeting closed at 8:06pm