



Shire of  
**Katanning**  
Heart of the Great Southern

'A prosperous, vibrant and diverse community working together.'

**NOTICE OF  
ORDINARY COUNCIL MEETING**

Dear Council Member

The next Ordinary Council Meeting of the Shire of Katanning will be held on  
Thursday 27 April 2023 in the Shire of Katanning Council Chambers,  
52 Austral Terrace, Katanning, commencing at 6.00 pm.

Julian Murphy  
**CHIEF EXECUTIVE OFFICER**  
Thursday 20 April 2023

DISCLAIMER

The Council of the Shire of Katanning hereby  
advises that before taking any action on an application or a  
decision of the Council, any applicant or members of the  
public should wait for written advice from the Council.

PRESIDING MEMBER \_\_\_\_\_

DATE SIGNED \_\_\_\_\_



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**PLEASE NOTE:**

Council Meetings are recorded for accuracy of minute taking.

**1. DECLARATION OF OPENING/ ACKNOWLEDGEMENT OF COUNTRY**

The Presiding Member declared the meeting open at \_\_\_\_ pm.

**Acknowledgement of Country**

The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land, and pay our respects to Elders past and present.

**2. RECORD OF ATTENDANCE****PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr John Goodheart – Deputy President  
Cr Serena Sandwell  
Cr Matt Collis  
Cr Michelle Salter

Council Officers: Julian Murphy, Chief Executive Officer  
Denise Gobbart, Executive Manager Corporate & Community  
Sam Bryce, Executive Manager Infrastructure & Assets  
Taryn Human, Executive Assistant Governance

Gallery:

Media:

Apologies: Cr Kristy D'Aprile

Leave of Absence:

**3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION****4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE****5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS****6. PUBLIC QUESTION/STATEMENT TIME****7. APPLICATIONS FOR LEAVE OF ABSENCE****8. PETITIONS/DEPUTATIONS/PRESENTATIONS****9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

- 9.1 **Ordinary Council Meeting – Thursday 23 March 2023**  
(SEE ATTACHED MINUTES)

**Voting Requirement:** Simple Majority

**OC/23** That the minutes of the Ordinary Council Meeting held on Thursday 23 March 2023 confirmed as a true record of proceedings.

CARRIED/LOST:

**10. REPORTS OF COMMITTEES AND OFFICERS**

**10.1 EXECUTIVE MANAGER INFRASTRUCTURE AND ASSETS****10.1.1 Proposed Road Closure – Portion of Creek and Daping Street Road Reserves, Katanning**

Attachment 1 – Proposed Road Closure Plan

Attachment 2 – Landgate Plan &amp; Aerial Photo

**File Ref:** A2872  
**Reporting Officer:** Joe Douglas – Town Planner  
**Date Report Prepared:** 14 April 2023  
**Disclosure of Interest:** No Interest to disclose

**Issue:**

Consideration and final determination of a request from Harvest Centre Holdings Pty Ltd to permanently close a 1,301m<sup>2</sup> portion of the Creek and Daping Street road reserves in the Katanning townsite.

**Background:**

In December 2022 Council considered and resolved to initiate the process required to permanently close a 1,301m<sup>2</sup> portion of the Creek and Daping Street road reserves in the Katanning townsite pursuant to section 58 of the *Land Administration Act 1997* to allow the land to be purchased from the State of Western Australia and amalgamated with No.17 Creek Street, Katanning as proposed by Harvest Centre Holdings Pty Ltd (Resolution No.OC149/22).

**Comment:**

The road closure proposal was advertised for public comment in excess of the minimum required period of thirty five (35) days commencing on 7 February 2023 and concluding on 17 March 2023. The advertising process included publication of notices in the Great Southern Herald Newspaper, the Shire's website and Facebook page, correspondence to all relevant government agencies and display of the relevant documentation and plans at the Shire's administration centre and on its website.

At the conclusion of public advertising only one (1) submission had been received from the Water Corporation which raised no objection to the proposal but advised as follows:

- *The Water Corporation has both a water and sewer asset running within the road reserve area (see plan below for reference);*
- *With regards to the sewer line, this is a pressure main and can remain in its current location which will become private property. However the line will need an easement to protect the asset with a minimum width of 3 metres located centrally. This may impact future use of the property due to the restrictions of the easement; and*
- *With regards to the water line, the Water Corporation cannot accept a water main within private property so this line will need to be relocated to follow the road reserve at the cost of the land owner. The existing water meter will also require relocation due to its current location, at the landowner's expense.*



*Water Corporation Submission Plan (February 2023)*

Council should note all costs associated with dealing with the Water Corporation's requirements will be the responsibility of Harvest Centre Holdings Pty Ltd and must be addressed by them in consultation with the Water Corporation and the Department of Planning, Lands and Heritage to allow the road closure process to be finalised if it is ultimately approved by the Minister for Lands. Harvest Centre Holdings Pty Ltd have been advised of the Water Corporation's requirements and are understood to have engaged a consulting civil engineer to investigate and prepare a detailed costing for all the work required to provide for the relocation of the water main and associated water meter.

Given the outcomes from public advertising and the fact no objections were raised, it is recommended Council now resolve to request the Hon. Minister for Lands' approval to the proposed road closure in accordance with the details shown on the plan provided in Attachment 1 of this report to allow the land comprising the relevant portion of the Creek and Daping Street road reserves to be sold to Harvest Centre Holdings Pty Ltd by the State of Western Australia and amalgamated with Lot 1 (No.17) Creek Street, Katanning as proposed.

Council should note that following completion of the road closure process Harvest Centre Holdings Pty Ltd will then have an obligation to prepare and submit a development application to the Shire requesting approval to develop and use the land comprising the closed road for their intended purposes (i.e. display, sale and servicing of agricultural machinery).

**Statutory Environment:**

*Land Administration Act 1997*

*Land Administration Regulations 1998*

*Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Shire of Katanning Local Planning Scheme No.5*

**Policy Implications:**

There are no policy implications for this report.

**Financial Implications:**

The applicant has paid the required \$1,500 application fee to process their request. They will also be required to pay the cost of the newspaper advertisement and will be invoiced by the Shire accordingly.

Should the Minister for Lands ultimately approve the proposed road closure the applicant will be required to pay all costs associated with the acquisition and amalgamation of the closed roads with its property at No.17 Creek Street, Katanning as well as the water main relocation works required by the Water Corporation.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

<b>Focus Area</b>	Economic
<b>Aspiration</b>	Katanning is an economic hub of the Great Southern region, offering a range of employment and business opportunities.
<b>Objective</b>	To work alongside local businesses to facilitate employment, growth and development.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**OC/23** That the local government resolve to:

- i) Acknowledge the outcomes from public advertising of the proposal to permanently close a 1,301m<sup>2</sup> portion of the Creek and Daping Street road reserves in the Katanning townsite and the fact no objections were received;
- ii) Request the Hon. Minister for Lands' approval to permanently close a 1,301m<sup>2</sup> portion of the Creek and Daping Street road reserves in the Katanning townsite pursuant to section 58 of the *Land Administration Act 1997* to allow the land to be purchased from the State of Western Australia and amalgamated with Lot 1 (No.17) Creek Street, Katanning as proposed by Harvest Centre Holdings Pty Ltd; and
- iii) Authorise the Shire Administration to prepare and submit the required documentation and plans to the Lands Division of the Department of Planning, Lands and Heritage requesting the Hon. Minister for Lands' formal consideration and final approval to the road closure proposal, including confirmation Harvest Centre Holdings Pty Ltd is responsible for indemnifying the State of Western Australia against all future possible costs and/or claims arising from the project's implementation.

CARRIED/LOST:

## 10.2 EXECUTIVE MANAGER CORPORATE AND COMMUNITY

### 10.2.1 Schedule of Accounts – March 2023 (ATTACHMENT)

**File Ref:** FM.FI.4  
**Reporting Officer:** Denise Gobbart, Executive Manager Corporate & Community  
**Date Report Prepared:** 15 March 2023  
**Disclosure of Interest:** No Interest to disclose.

**Issue:**

To receive the Schedule of Accounts Paid for the period ending 31 March 2023.

**Body/Background:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2022/23	EFT Payments 2022/23	Direct Debits 202/23	Credit Card 2022/23	Payroll 2022/23	Total Payments 2022/23
July	672.95	584,524.53	34,881.30	4,016.22	228,797.92	852,892.92
August	1,174.70	743,845.96	56,000.45	5,124.34	339,745.15	1,145,890.60
September	17,440.10	1,061,609.49	38,513.01	2,459.81	232,125.09	1,352,147.5
October	6,213.62	751,661.97	45,865.71	5,536.97	249,516.66	1,058,794.93
November	968.05	778,760.58	179,123.02	4,909.60	247,168.14	1,210,929.39
December	351.70	676,406.69	45,967.35	6,539.17	236,562.38	965,827.29
January	0.00	407,127.61	38,462.18	2,185.38	263,270.01	711,045.18
February	1,199.90	584,837.69	35,772.33	7,790.52	225,242.62	854,843.06
March	2,134.67	1,008,311.12	49,479.03	4,596.39	338,851.83	1,403,373.04
April						
May						
June						
<b>Total</b>	<b>30,155.69</b>	<b>6,597,085.64</b>	<b>524,064.38</b>	<b>43,158.40</b>	<b>2,361,279.80</b>	<b>9,555,743.91</b>

**Officer's Comment:**

The schedule of accounts for the month of March 2023 are attached.

The Finance Forum held on 13 April 2023 gave attending Councillors an opportunity to ask questions regarding the presented accounts paid.

**Statutory Environment:**

Local Government Act 1995.

6.8. Expenditure from municipal fund not included in annual budget



- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

**Policy Implications:**

There are no direct policy implications in relation to this item.

**Financial Implications:**

Expenditure in accordance with s6.8 (1) (a) of the Local Government Act 1995.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority.

**Officer's Recommendation/Council Motion:**

**OC/23** That Council endorses the Schedule of Accounts as presented, being Cheque 42435 - 42442, totalling \$2,134.67, EFT payments 35578 – 35792 totalling \$1,008,311.12, payroll payments totalling \$338,851.83, direct payments totalling \$49,479.03 and credit card payments totalling \$4,596.39 authorised and paid in March 2023.

CARRIED/LOST:

**10.2.2**      **Monthly Financial Report – March 2023**  
(ATTACHMENT)

**File Ref:** FM.FI.4  
**Reporting Officer:** Denise Gobbart, Executive Manager Corporate & Community  
**Report Prepared:** 18 April 2023  
**Disclosure of Interest:** No Interest to disclose.

**Body/Background:**

This item presents the Monthly Financial Report, which contains the 'Statement of Financial Activity' for the period ending 31 March 2023.

Section 6.4 of the Local Government Act 1995 requires a local government to prepare financial reports.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the form and content of the financial reports, which have been prepared and are presented to Council.

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% with a minimum value of \$10,000. Material variances between budgeted and actual expenditure are reported at Note 17 of the Monthly Financial Report.

**Officer's Comment:**

A variance report is included with the monthly financial statement's attachment.

The budget was adopted 25 August 2022 and this report reflects the adopted budget. It is noted that monthly depreciation is not run until after the prior year audit has been signed off.

The Finance Forum held on 13 April 2023 gave attending Councillors an opportunity to ask questions regarding the presented financial statements.

**Statutory Environment:**

Local Government Act 1995

Section 6.4 Financial Report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996.

Regulation 34 Financial activity statement required each month (Act s.6.4)

**Policy Implications:**

The Shire has several financial management policies. The finances have been managed in accordance with these policies.

**Financial Implications:**

There are no financial implications for this report.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority.

**Officer's Recommendation/Council Motion:**

**OC/23** That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receive the Monthly Statement of Financial Activity for the period ending 31 March 2023, as presented.

CARRIED/LOST:

**10.2.3**            **Farmlands Lease Agreement – Approval to Use Common Seal**  
(ATTACHMENT)

**File Ref:** CP.AL.4  
**Reporting Officer:** Denise Gobbart, Executive Manager Corporate & Community  
**Date Report Prepared:** 17 April 2023  
**Disclosure of Interest:** No Interest to disclose.

**Issue:**

For Council to authorise the use of the Common Seal on the 'Ground Lease for Agricultural Purposes: Katanning Wanderers Football Club' document for the lease of Lot 2809 and Lot 9000 Great Southern Highway, Katanning.

**Body/Background:**

At the Ordinary Meeting of Council held 24 February 2022 the following was resolved:

**MOVED: CR KRISTY D'APRILE**

**SECONDED: CR JOHN GOODHEART**

**OC18/22**        **That Council, awards the Tender RFT 02-2021 to Katanning Wanderers Football Club, in accordance with the tender submission for a period of 3 years and authorise the CEO to proceed with the proposed disposition of land in accordance with Section 3.58 (3) of the Local Government Act, prior to 22 April 2022.**

**CARRIED 6/0**

The resolution previously endorsed the acceptance of Tender RFT 02-2021 to the Katanning Wanderers Football club, for a 3-year period. The Katanning Wanderers have been using the land since that time.

**Officer's Comment:**

The lease agreement has recently been signed by the Katanning Wanderers Football Club. It was then discovered that we did not have a formal resolution of Council to affix the common seal.

This item is to formalise the use of the common seal on the 'Ground Lease for Agricultural Purposes: Katanning Wanderers Football Club' document.

**Statutory Environment:**

Local Government Act 1995

9.49A Execution of Documents

- (1) A document is duly executed by a local government if —
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
  - (a) the mayor or president; and

- (b) the CEO, each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the CEO, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

**Policy Implications:**

There are no policy implications for this report.

**Financial Implications:**

There are no financial implications for this report.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirements:** Simple Majority

**Officer's Recommendation/Council Motion:**

- OC/23** That Council, authorise the Shire President and Chief Executive Officer to affix the common seal to the 'Ground Lease for Agricultural Purposes: Katanning Wanderers Football Club' document for the lease of:
- Lot 2809 on Deposited Plan 117098 and being the whole of the land comprised in Certificate of Title Volume 933 Folio 102: and
  - Lot 9000 on Deposited Plan 411678 and being the whole of the land comprised in Certificate of Title Volume 2954 Folio 536.

CARRIED/LOST:

## 10.3 CHIEF EXECUTIVE OFFICER'S REPORTS

### 10.3.1 Community Grants Program (ATTACHMENTS)

**File Ref:** GS.AE.1  
**Reporting Officer:** Sophie Justins, Executive Assistant to CEO  
**Date Report Prepared:** 4 April 2023  
**Disclosure of Interest:** No interest to disclose.

**Issue:**

To consider applications for Round 2 of the 2022-23 Community Grants Program.

**Body/Background:**

The Community Grants Program funding was advertised in February 2023 and March 2023 with advertisements in the Great Southern Herald, the Shire of Katanning Website, Shire Matters Newsletter, emails and word-of-mouth to the community and on Facebook.

The Community Grants Program (CGP) provides funding support in three categories; Minor Community Grant (up to \$5000), Major Community Grant (Over \$5000) and Triennium Community Grant (3 year approval- Minor or Major), to enable organizations to develop projects that increase participation and benefit the community.

At the closing date **four (4)** applications were received: Four (4) applications requesting a minor community grant, no applications requesting a major community grant and no applications requesting a triennium grant. The application process was coordinated by the Executive Assistant to CEO, Sophie Justins.

The Community Grants Program for 2022-23 has \$24,000.00 ex GST available in the budget with \$10,000.00 ex GST already allocated to the second year of the triennium grant agreement with the Katanning Historical Society. The total amount in the budget is \$34,000.00 ex GST.

#### **ROUND 1 SUCCESSFUL APPLICANTS – DECEMBER 2022**

Group	Project	Amount Approved	Round	Status
Katanning Scout Group	Lighting Upgrade for Katanning Scout Hall	\$2,560.00	2022-23	Complete. Acquittal processed.
Katanning Baptist Church	Security, Sound, Lighting and Staging for Carols in the Park 2023	\$4,560.00	2022-23	Complete. Acquittal pending.

The balance of the Community Grant Program 2022-23 for Round 2 is \$16,880.00 ex GST.

**ROUND 2 APPLICATIONS RECEIVED – APRIL 2023**

Group	Project	Amount Approved	Round	Status
RSPCA WA	RSPCA WA Community Action Day	\$4,500.00	2022-23	
Katanning Netball Association (KNA)	Development/Representative Uniforms	\$2,750.00	2022-23	
A Smart Start Great Southern	Early Childhood Services in the Great Southern: Central Great Southern Early Years Educators Expo	\$5,000.00	2022-23	
Katanning District Pool Association Incorporated	KA 8 Ball	\$9,000.00	2022-23	

**Officer Recommendation:**

That the Community Grants Program Committee make the following grant recommendations for the 2022-23 Community Grants Program to Council:

1. That Council approve the following grant recommendations for the 2022-23 Community Grants Program
  - a. Approve/Deny RSPCA WA \$4,500.00 ex GST for the RSPCA WA Community Action Day as listed in the application;
  - b. Approve/Deny Katanning Netball Association \$2,750.00 ex GST for the Development/Representative Uniforms as listed in the application;
  - c. Approve/Deny A Smart Start Great Southern \$5,000.00 ex GST for the Early Childhood Services in the Great Southern: Central Great Southern Early Years Educators Expo as listed in the application;
  - d. Approve/Deny Katanning District Pool Association Incorporated \$5,000.00 ex GST for the KA 8 Ball as listed in the application.

**Voting Requirement:** Simple Majority

**Committee Recommendation/Council Motion:**

**OC/23**

**That Council with respect to the 2022-23 Community Grants Program:**

- 1. Approves Katanning Netball Association \$2,750.00 ex GST for the Development/Representative Uniforms as listed in the application; and**
- 2. Approves Katanning District Pool Association Incorporated \$1,000.00 ex GST for the KA 8 Ball for equipment as listed in the application.**

CARRIED/LOST:

**Voting Requirement:** Simple Majority

**Committee Recommendation/Council Motion:**

**OC/23**

**That Council with respect to the 2022-23 Community Grants Program seeks further information from the following applicants:**

- 1. RSPCA WA \$4,500.00 ex GST for the RSPCA WA Community Action Day; and**
- 2. A Smart Start Great Southern \$5,000.00 ex GST for the Early Childhood Services in the Great Southern: Central Great Southern Early Years Educators Expo.**

CARRIED/LOST:



**11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****13. CONFIDENTIAL ITEMS****PROCEDURAL MOTION****MOVED:****SECONDED:**

**OC/23** That Council closes the meeting to the public to consider the following items relating to:

- **Write-off Rates & Charges – A184**
- **Outstanding Sundry Debtors – Write-off**
- **Write-off Penalty Interest – A1150**
- **Katanning Early Childhood Hub**

**CARRIED/LOST:****13.1 Write-off Rates & Charges – A184**

**File Ref:** A184  
**Reporting Officer:** Denise Gobbart, Executive Manager Corporate & Community  
**Date Report Prepared:** 17 April 2023  
**Disclosure of Interest:** No interest to disclose.

**Reason for Confidentiality**

The Officer's Report is confidential in accordance with section 5.23 (2) (e) (iii) of the Local Government Act because it deals with a matter if disclosed, would reveal information about a business, professional, commercial or financial affairs of a person.

**Voting Requirement:** Simple Majority**Officer's Recommendation/Council Motion:**

**OC/23** That Council approves the write-off of penalty interest charges up to a total of \$27,084.89 that is outstanding on assessment A184 after settlement, as the property was sold clear of any encumbrance.

**CARRIED/LOST:**

**13.2**            **Outstanding Sundry Debtors – Write-off**  
(ATTACHMENT)

**File Ref:** FM.DT.10  
**Reporting Officer:** Denise Gobbart, Executive Manager Corporate & Community  
**Date Report Prepared:** 18 April 2023  
**Disclosure of Interest:** No interest to disclose.

**Reason for Confidentiality**

The Officer's Report is confidential in accordance with section 5.23 (2) (e) (iii) of the Local Government Act because it deals with a matter if disclosed, would reveal information about a business, professional, commercial or financial affairs of a person.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**OC/23**            **That Council, authorise the write-off of invoices totalling \$19,069.36 as listed in the body of this report, as the debts are no longer recoverable due to their age.**

CARRIED/LOST:

**13.3            Write-off Penalty Interest – A1150**

**File Ref:** A1150  
**Reporting Officer:** Denise Gobbart, Executive Manager Corporate & Community  
**Date Report Prepared:** 18 April 2023  
**Disclosure of Interest:** No interest to disclose.

**Reason for Confidentiality**

The Officer's Report is confidential in accordance with section 5.23 (2) (e) (iii) of the Local Government Act because it deals with a matter if disclosed, would reveal information about a business, professional, commercial or financial affairs of a person.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**Voting Requirement:** Simple Majority

**OC/23            That Council approves the write-off of penalty interest charges of \$1,707.97 that is outstanding on assessment A1150 due to financial hardship.**

CARRIED/LOST:

**13.4 Katanning Early Childhood Hub**

**File Ref:** CP.PL.11  
**Reporting Officers:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 18 April 2023  
**Disclosure of Interest:** No interest to disclose.

**Reason for Confidentiality**

The Officer's Report is confidential in accordance with section 5.23(2)(c) of the Local Government Act because it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting. The Officer's Report has been provided to Council under separate cover.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:****OC/23****That Council:**

- 1. Authorises the Chief Executive Officer to enter into a long term commercial lease with the Government of Western Australia for office accommodation at the Katanning Early Childhood Hub;**
- 2. Authorises the Chief Executive Officer to finalise the terms of the lease agreement;**
- 3. Authorises the President and Chief Executive Officer to affix the common seal on the lease agreement;**
- 4. Proceeds with the Early Childhood Hub Project on the basis of addressing the funding shortfall by raising a Treasury loan; and**
- 5. Makes provision in the 2023-24 Annual Budget for the new loan.**

CARRIED/LOST:

**PROCEDURAL MOTION**

**Voting Requirement:** Simple Majority

**OC/23**      **That Council reopens the meeting to the public.**

CARRIED/LOST:

<b>14. CLOSURE OF MEETING</b>
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The Presiding Member declared the meeting closed at \_\_\_\_ pm.